

ORDINANCE 23-03

AN ORDINANCE AMENDING CHAPTER 180 OF THE CODE OF THE CITY OF HARRINGTON RELATING TO VARIOUS MUNICIPAL FEES AND CLASSIFICATIONS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARRINGTON IN COUNCIL MET:

Section 1. That § 180-1 A shall be amended as follows:

§ 180-1 Fees established.

The fees charged by the City of Harrington for the various municipal services provided by the City of Harrington shall be as stated in the tables attached hereto and incorporated herein by this reference.

- A. Various municipal fees. [Amended 7-16-2007 by Ord. No. 07-09; 10-15-2007 by Ord. No. 07-14; 12-15-2008 by Ord. No. 08-07; 5-18-2009 by Ord. No. 09-01; 6-21-2010 by Ord. No. 10-02; 6-20-2011 by Ord. No. 11-02; 9-20-2011 by Ord. No. 11-06; 3-5-2012 by Ord. No. 12-03; 4-16-2012 by Ord. No. 12-09; 6-4-2012 by Ord. No. 12-11; 8-6-2012 by Ord. No. 12-19; 10-21-2013 by Ord. No. 13-05; 6-16-2014 by Ord. No. 14-04; 8-18-2014 by Ord. No. 14-13; 9-16-2014 by Ord. No. 14-14; 1-5-2015 by Ord. No. 14-17; 6-15-2015 by Ord. No. 15-05; 8-17-2015 by Ord. No. 15-08; 10-19-2015 by Ord. No. 15-12; 3-21-2016 by Ord. No. 16-02; 5-2-2016 by Ord. No. 16-05; 7-5-2016 by Ord. No. 16-10; 6-19-2017 by Ord. No. 17-07; 10-16-2017 by Ord. No. 17-14; 2-20-2018 by Ord. No. 18-01; 5-17-2021 by Ord. No. 21-03; 5-16-2022 by Ord. No. 22-02]

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Administrative fee, per certified mail letter/notice	\$25	\$0	\$25	No
Animals Chapter violations	\$100	\$0	\$100	No
Commercial property tax rate	\$1.16 \$1.26/100 on 100%	\$0	\$1.16 \$1.26/100 on 100%	No
Copies, per page	\$0.30	\$0	\$0.30	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

FOIA request

Standard size copies/printout, black and white, per page	\$0.30	\$0	\$0.30	No
Standard size copies/printout, color, per page	\$1	\$0	\$1	No
Labor, materials, and other costs charged at cost	At cost	\$0	At cost	No
Notary services, per stamp, out of town	\$5	\$0	\$5	No
Open burning violations	\$50	\$0	\$50	No
Residential property tax rate	\$1.06/\$100 on 100%	\$0	\$1.06/\$100 on 100%	No
Returned checks	\$30	\$0	\$30	No
Tax relief for senior citizens	5%	\$0	5%	No
Transfer tax	1.5%	\$0	1.5%	No

Vacant buildings

Vacant building inspection (yearly after first year)	\$75	\$0	\$75	No
Vacant building registration	\$75	\$0	\$75	No
Failure-to-register fine (monthly)	\$50	\$0	\$50	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				

Zoning & Building Fees,
Fines**

Annexation application plus professional fees	\$500 + \$50/acre	\$0	\$500 + \$50/acre	Yes
Board of Adjustment variances - commercial	\$500 + \$50 per variance	\$0	\$500 + \$50 per variance	No
Board of Adjustment variances - residential	\$400	\$0	\$400	Yes
Board of Adjustment appeals	\$500	\$0	\$500	Yes
Category A, Conceptual site plan review	\$400	\$0	\$400	Yes
Category A, Preliminary site plan review	\$500 + \$50/1,000 sq. ft. new gross floor area	\$0	\$500 + \$50/1,000 sq. ft. new gross floor area	Yes
Category A, Final site plan review	\$750 + \$50/1,000 sq. ft. new gross floor area	\$0	\$750 + \$50/1,000 sq. ft. new gross floor area	Yes
Category B, Administrative plan review, R-1 and R-2 residential properties except in approved residential subdivisions	\$350	\$0	\$350	Yes
Category B, Administrative plan review, all others	\$500	\$0	\$500	Yes
Category B, Administrative plan review in approved	\$200	\$0	\$200	Yes

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

subdivisions

Certificate of occupancy	\$25	\$0	\$25	No
Conditional use plus professional fees	\$500	\$0	\$500	Yes

Demolition permit

Accessory structure	\$40	\$0	\$40	No
Residential	\$85	\$0	\$85	No
Commercial/institutional	\$150	\$0	\$150	No

Impact fees*

Community impact fee - library	\$200	\$0	\$200	No
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Community impact fee - parks and recreation	\$200	\$0	\$200	No
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Community impact fee - fire	\$300	\$0	\$300	No
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Community impact fee - police	\$300	\$0	\$300	No
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Water impact fee, per EDU	\$1,170* see chart	\$0	\$1,170* see chart	No
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Major subdivision, conceptual and lot line adjustment - commercial	\$400	\$0	\$400	Yes
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Major subdivision, conceptual and lot line adjustment - residential	\$200	\$0	\$200	Yes
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City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Major subdivision, preliminary	\$600 + \$10/lot or dwelling unit + professional fees	\$0	\$500 + \$10/lot or dwelling unit + professional fees	Yes
Major subdivision, final plat approval	\$500 + \$10/lot or dwelling unit + professional fees	\$0	\$500 + \$10/lot or dwelling unit + professional fees	Yes
Minor subdivision (up to 6 lots with existing infrastructure)	\$400 + \$10 per lot	\$0	\$400 + \$10 per lot	Yes
Municipal project reimbursement fee (reimbursement based on linear footage to site)	Construction cost + 2%	\$0	Construction cost + 2%	Yes
Professional fees	Cost + 10%	\$0	Cost + 10%	Yes
<u>Portable storage unit permit</u>				
Initial permit	\$25	\$0	\$25	No
Permit renewal	\$50	\$0	\$50	No
Violation, first offense	\$25	\$0	\$25	No
Violation, second offense	\$50	\$0	\$50	No
Violation, third offense	\$100	\$0	\$100	No
Public open space contribution	\$325/dwelling unit	\$0	\$325/dwelling unit	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Rezoning	\$500 + \$25/acre	\$0	\$500 + \$25/acre	Yes
Site inspection, per visit	\$35	\$0	\$35	No
Street opening permit	10% of project cost	\$0	10% of project cost	No
Temporary sign permit	\$15	\$0	\$15	No
Utility review	\$150	\$0	\$150	Yes
Zoning compliance certificate for lot line adjustment	\$100	\$0	\$100	Yes
<u>Zoning compliance certificate, residential</u>				
Project cost \$5,000 and below	\$25	\$0	\$25	Yes
Project cost \$5,001 and above	0.5% of total project cost	\$0	0.5% of total project cost	Yes
<u>Zoning violations fines</u>				
First offense	Not less than \$100	\$0	Not less than \$100	No
Second offense	\$250	\$0	\$250	No
Third offense	\$500	\$0	\$500	No
Fourth and subsequent offenses	\$1,000	\$0	\$1,000	No

* See § 180-1E for the sewer and water impact fee step increase schedule. Applicants will also be billed for the current Kent County sewer impact fee.

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				

** (See Subsections B and C for more permit and inspection fees)

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
Utility & Public Works Fees, Fines				

Farmington capping fee	\$200 400	\$0	\$200 400	No
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Farmington sewer connection fee

4-inch	\$1,700	\$0	\$1,700	No
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6-inch	\$2,600 3,000	\$0	\$2,600 3,000	No
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Fire service connection

4-inch	\$3,000 + actual cost to install	\$0	\$3,000 + actual cost to install	Yes
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6-inch	\$3,500 + actual cost to install	\$0	\$3,500 + actual cost to install	Yes
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8-inch	\$4,000 + actual cost to install	\$0	\$4,000 + actual cost to install	Yes
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10-inch	\$6,000 + actual cost to install	\$0	\$6,000 + actual cost to install	Yes
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City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

Food service facility FOG interceptor or trap

Inspection, per trap	\$75 \$100	\$0	\$75 \$100	No
Reinspection, per trap	\$150 200	\$0	\$150 200	No
Prohibited discharges violation fine, least serious offenses	\$500 or more	\$0	\$500 or more	No
Prohibited discharges violation fine, moderately serious offenses	\$3,000-\$5,000	\$0	\$3,000-\$5,000	No
Prohibited discharges violation fine, most serious offenses	\$5,000-\$10,000	\$0	\$5,000-\$10,000	No

Food service facility FOG interceptor or trap, criminal penalties

§ 330-13B(1) per violation, per day	Up to \$5,000	\$0	Up to \$5,000	No
§ 330-13B(2)	At least \$5,000	\$0	At least \$5,000	No
§ 330-13B(3) per violation, per day	Up to \$5,000	\$0	Up to \$5,000	No
§ 330-13B(4) per violation, per day	Up to \$10,000	\$0	Up to \$10,000	No
Infrastructure inspection fee	4% of project cost	\$0	4% of project cost	Yes

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
<u>Public works service fee</u>				
Normal business hours (8:00 a.m.-4:00 p.m.), per hour	\$50	\$0	\$50	No
After hours and weekends, per hour	\$100 150	\$0	\$100 150	No
Service fee for disconnection/reconnection for non-payment, normal business hours	\$50.00	\$0	\$50.00	No
Service fee for disconnection/reconnection for non-payment, after hours and weekends	\$150.00	\$0	\$150.00	No
Tampering with Meter, fine	\$100.00	\$0	\$100.00	No
Backhoe, per hour	\$85 100	\$0	\$85 100	No
Dump truck, per hour	\$75 100	\$0	\$75 100	No
Vac truck, per hour	\$150	\$0	\$150	No
Public Works rate, per hour	\$50	\$0	\$50	No
<u>Sewer connection fee</u>				
4-inch service	\$1,700	\$0	\$1,700	Yes
6-inch service	\$2,600	\$0	\$2,600	Yes
Road restoration/additional pipe, beyond 20 feet	Cost + 15%	\$0	Cost + 15%	Yes
<u>Water connection fee</u>				

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
1-inch service	\$1,250	\$0	\$1,250	Yes
2-inch service	\$3,600	\$0	\$3,600	Yes
Road restoration/additional pipe, beyond 20 feet	Cost + 15%	\$0	Cost + 15%	Yes
<u>Water meter</u>				
5/8 inch	Cost + 15%	\$0	Cost + 15%	No
1 inch or larger	Cost + 15%	\$0	Cost + 15%	Yes
Water meter pit and lid	Cost + 15%	\$0	Cost + 15%	No
Irrigation water meter permit	\$200 + cost	\$0	\$200 + cost	No
Water meter antenna replacement	\$125 + cost	\$0	\$125 + cost	No
Water meter calibration	\$75	\$0	\$75	No
Data Logger (after first request)	\$75	\$0	\$75	No
Utility final read (after first request)	\$35	\$0	\$35	No
<u>Utility rate, in-City users, quarterly</u>				
Sewer base fee, per EDU	\$80	\$0	\$80	No
Sewer usage fee, per 1,000 gallons*	\$5.76	\$0	\$5.76	No
Trash	Per contract	\$0	Per contract	No
Water base fee, per EDU	\$35	\$0	\$35	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Water usage fee, per 1,000 gallons	\$3.25	\$0	\$3.25	No
Sprinklers (as fire suppression), 2-inch	\$125	\$0	\$125	No
Sprinklers (as fire suppression), 4-inch	\$200	\$0	\$200	No
Sprinklers (as fire suppression), 6-inch	\$250	\$0	\$250	No
Sprinklers (as fire suppression), 8-inch	\$300	\$0	\$300	No
<u>Utility rate, out-of-City users, quarterly</u>				
Sewer base fee, per EDU	\$106.40	\$0	\$106.40	No
Sewer usage fee, per 1,000 gallons*	\$7.66	\$0	\$7.66	No
Water base fee, per EDU	\$46.55	\$0	\$46.55	No
Water usage fee, per 1,000 gallons	\$4.32	\$0	\$4.32	No
Utility late payment fee, per month	2%	\$0	2%	No

* In addition to the sewer usage fee, users will be billed for a Kent County treatment fee per published Kent County rate.

Licensing Fees, Fines

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				

Business license

All other trades, businesses or occupations, 1-9 employees	\$100	\$0	\$100	No
All other trades, businesses or occupations, 10 or more employees	\$150	\$0	\$150	No
Distributors and manufacturers, 1-49 employees	\$250	\$0	\$350	No
Distributors and manufacturers, 50 or more employees	\$500	\$0	\$500	No
Gas, light, power, cable, TV, telephone, satellite companies	\$825	\$0	\$825	No
Hotels and motels, bed-and-breakfasts, rooming houses, treatment centers, per room	\$15	\$0	\$15	No
Hotels and motels, bed-and-breakfasts, rooming houses, treatment centers, per suite	\$20	\$0	\$20	No
Mobile home park, per space	\$25	\$0	\$25	No
Railroads	\$825	\$0	\$825	No
Contractor license	\$100	\$0	\$100	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

Failure to obtain license fine, per month

First Per month	\$100 200	\$0	\$100 200	No
Second month	\$200	\$0	\$200	No
Third and every month thereafter	\$300	\$0	\$300	No

Failure to obtain a rental inspection fine, per month

First Per month	\$50 100	\$0	\$50 100	No
Second month	\$100	\$0	\$100	No
Third and every month thereafter	\$150	\$0	\$150	No
Manufactured home registration sticker	\$225	\$0	\$225	No
Manufactured home annual license	\$225	\$0	\$225	No
Manufactured home license, fine for failure to renew, per month	10%	\$0	10%	No

Manufactured home park operator fines

Allowing placement of manufactured home without registration sticker, doubled if not paid within 10 days	\$100	\$0	\$100	No
Allowing manufactured home to remain in park	\$100	\$0	\$100	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				

without license, doubled if not paid within 10 days

Removal of manufactured home without notifying the City	\$100	\$0	\$100	No
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Section 1. That § 180-1E shall be amended as follows:

Sewer Impact Fee Step Increase Schedule	
Fiscal Year	Sewer Impact Fee per EDU
2017	\$1,260
2018	\$1,260
2019	\$1,575
2020	\$1,890
2021	\$2,205
2022	\$2,520
2023	\$2,595
2024	\$2,647
	\$3,059
2025	\$2,700
	\$3,166
2026	\$2,755
	\$3,277
2027	\$2,810
	\$3,392

Sewer Impact Fee Step Increase Schedule

Fiscal Year

Sewer Impact Fee per EDU

2028	\$2,866
	\$3,511
2029	\$2,923
	\$3,634
2030	\$2,980
	\$3,761
2031	\$3,893
2032	\$4,029
2033	\$4,170

Water Impact Fee Step Increase Schedule

Fiscal Year


Water Impact Fee Per EDU

2024	\$1,500
2025	\$1,800
2026	\$2,100
2027	\$2,400
2028	\$2,700
2029	\$3,000
2030	\$3,300
2031	\$3,600
2032	\$3,900
2033	\$4,200

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date: The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at the regular session of Harrington City Council, to be effective upon signing.


Duane E. Bivans, Mayor

Attest: 
Emma Werner, Clerk of Council

Date of Adoption: April 17, 2023

SYNOPSIS

This ordinance amends Municipal Fees for the City of Harrington to add/delete categories and/or base fees.

First Reading: April 3rd
Public Hearing: April 17th
Second Reading: April 17th