

**City of Harrington**  
**MINUTES**  
**City Council Special Meeting**  
**December 2, 2013**

A special meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on December 2, 2013 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Cheryl Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Charles W. Porter; Council Member Kenneth Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; and Kelly Blanchies, Clerk of Council.

Also in attendance: Marie Cunningham.

Council Member Amy Minner was absent.

Mayor Moyer called the meeting to order at 7:18 p.m.

Roll was called.

**Public Comments**

Marie Cunningham stated that it is as least as important to have security at the Library and Parks and Recreation buildings as it is at City Hall.

**Second Reading of Ordinance 13-04 – Adoption of Comprehensive Land Use Plan**

The City Manager stated that a Planning and Zoning Commission Meeting must be held to approve the Comprehensive Land Use Plan, so this can remain on the table.

**Purchase of jet vac**

The City Manager stated that this can also remain on the table.

**Service Awards**

The City Manager stated that the revisions to the Personnel Policy Manual would be to add thirty-five years of service to the list of when an award shall be presented and adopt the plaques and gifts program presented at the Workshop.

A MOTION was made by Council Member Coleman, seconded by Council Member Stubbs, to adopt the revisions to the service awards section of the Personnel Policy Manual as presented.

Council Member Porter stated that he disagrees with picking and choosing what to change in the handbook. Section 7.2.1 of the Charter does not say anything about the Mayor setting the agenda. The City Solicitor stated that he has ruled for at least the last three years that the Mayor sets the agenda. Council Member Porter stated that he does not care what the City Solicitor's ruling is; it does not say it in the Charter. We will pass a resolution or ordinance to change who sets the agenda.

The MOTION to adopt the revisions to the service awards section of the Personnel Policy Manual as presented passed by majority. Council Members Bivans and Porter voted against the motion.

### **Christmas Eve early closure with comp/vacation time**

Mayor Moyer stated that the department heads will be allowed to let the employees go around 1:00 p.m. on December 24, 2013. Council Member Coleman asked if employees would have to use comp or vacation time. Mayor Moyer replied no.

A MOTION was made by Council Member Coleman, seconded by Vice Mayor Lahman, to close City offices at 1:00 p.m. on December 24, 2013 without employees having to use comp or vacation time.

Council Member Bivans asked when notification of the hours would be made. The City Manager stated that it can be done tomorrow.

The MOTION to close City offices at 1:00 p.m. on December 24, 2013 without employees having to use comp or vacation time passed unanimously.

### **Security cameras**

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to approve the installation of security cameras for City Hall with funding of five thousand dollars (\$5,000) from the Capital Improvement Fund. The MOTION passed by majority. Council Member Bivans abstained stating conflict as his reason.

### **Sale of equipment**

The Chief of Police stated that there is some equipment to be sold at auction this Saturday. The proceeds are for Public Works and to build a shed at Parks and Recreation to store items acquired through the LESO program.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to approve sale of equipment as presented. The MOTION passed unanimously.

There being no further business, a MOTION was made by Vice Mayor Lahman, seconded by Council Member Coleman, to adjourn the City Council Meeting. The MOTION passed unanimously, and the meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Kelly Blanchies  
Clerk of Council