

**City of Harrington
MINUTES
City Council Meeting
June 27, 2016**

Open Forum

The City Chaplain asked if the properties in the median of DuPont Highway are in City limits. The City Solicitor replied that some are and some are not.

A meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on June 27, 2016 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Appointed Council Member Charles W. Baugher, Jr.; Council Member Robert Dean Helsel; Council Member Eric Marquis; Council Member Amy Minner; Council Member Micah Parker; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Tom Wilkes, City Engineer, Remington, Vernick, and Beach; Aubrey Brown, City Chaplain; Barbara Bullock; William Brode; David Paulk, Dover Post; and Lee Kukulka.

Teresa Tieman, City Manager, was absent.

Mayor Moyer called the meeting to order at 7:00 p.m.

The Clerk of Council swore in Charles W. Baugher, Jr. as Council Member for District 5.

The Invocation was given by the City Chaplain.

The Pledge of Allegiance was given.

Roll was called.

Harrington Fire Company

There was no update from the Harrington Fire Company.

Minutes

Mayor Moyer stated that the minutes for May 2, 2016 City Council Special Meeting and May 9, 2016 City Council Special Meeting are not ready.

A MOTION was made by Council Member Minner, seconded by Council Member Marquis, to approve the minutes for the April 18, 2016 City Council Meeting, April 20, 2016 City Council Workshop, and May 2, 2016 City Council Workshop. The MOTION passed unanimously.

Financial Report

The Accountant stated that the auditors asked that the City Council review the monthly reconciliation and that was being done quarterly at first but has stopped.

Vice Mayor Bivans stated that the City Manager's vehicle is not listed under the fuel section. The Accountant stated that the City has had difficulty getting replacement cards from Fuelman, so the City Manager has been using a credit card to buy gas.

Mayor Moyer asked about the collection efforts for grass that is cut by the City. The Accountant stated that if the bill is not paid, then it is levied onto the taxes. Vice Mayor Bivans asked if contact is made with the property owner for grass violations. The Accountant replied that a letter is sent from the Code Enforcement Officer.

A MOTION was made by Council Member Marquis, seconded by Council Member Minner, to file the Financial Report for audit. The MOTION passed unanimously.

Old Business

Public Hearing on Ordinance 16-08 – Amending Chapter 440, Zoning to clarify requirements of corner lots

There were no comments from the public.

Second Reading of Ordinance 16-08 – Amending chapter 440, Zoning to clarify requirements of corner lots

A MOTION was made by Council Member Minner, seconded by Council Member Helsel, to dispense with the reading of Ordinance 16-08. The MOTION passed unanimously.

Mayor Moyer read the synopsis for Ordinance 16-08:

This Ordinance amends Chapter 440 to clarify setback requirements for corner lots.

A MOTION was made by Council Member Minner, seconded by Council Member Parker, to accept Ordinance 16-08. The MOTION passed unanimously.

New Business

First Reading of Ordinance 16-09 – Amending Chapter 157, Economic Development and Redevelopment, to add a waiver of water and sewer impact fees for single family detached dwellings constructed in FY2017

Mayor Moyer read Ordinance 16-09.

Council Member Minner stated that this ordinance was suggested by the Builder and Developer Committee and is a good compromise to encourage home building.

A MOTION was made by Council Member Marquis, seconded by Council Member Helsel, to accept the first reading of Ordinance 16-09. The MOTION passed unanimously.

First Reading of Ordinance 16-10 – Amending Chapter 180, Municipal Fees, to adopt a reduced sewer impact fee schedule

Mayor Moyer read Ordinance 16-10.

Council Member Minner stated that she thinks this ordinance is a good thing.

Mayor Moyer asked if this ordinance came from the Builder and Developer Committee. The Clerk of Council stated that there was a section in the new Economic Development and Redevelopment Chapter that was recently adopted that called for a reduced step sewer impact fee.

A MOTION was made by Council Member Minner, seconded by Council Member Parker, to accept the first reading of Ordinance 16-10. The MOTION passed unanimously.

Remington, Vernick, and Beach proposal for engineering services for sanitary sewer capacity improvements

The City Engineer stated that a sewer capacity survey had previously been conducted and determined that some of the lines were undersized. The critical point was Dorman Street which was fixed last year. The proposal is to determine the means to get the other undersized lines replaced.

Council Member Minner stated that she thought a portion of the field survey was already completed a few years ago. The City Engineer stated that a civil survey was not completed.

Council Member Minner asked if a camera was run through these lines. The City Engineer stated that a camera was used for the inflow and infiltration project; a camera was not used on these lines, because they were slated to be replaced.

Council Member Minner asked if this will also provide information for the GIS system. The City Engineer replied yes.

Council Member Minner asked about the term "vacations" in the proposal. The City Engineer stated that was if a road would have to be abandoned; it is highly unlikely that any of the exclusions will happen except for the permitting by DeIDOT.

Council Member Minner stated that she wants the scope for contractors to include notification to home owners beyond hanging flyers on telephone poles. The City Engineer stated that door hangers will be required.

Council Member Minner suggested posting no parking signs during construction. Mayor Moyer suggested putting a schedule of the parking closures in the newspaper. Council Member Helsel asked that it be sent to the police department and fire department as well.

A MOTION was made by Council Member Marquis, seconded by Council Member Minner, to approve the proposal from Remington, Vernick, and Beach. The MOTION passed unanimously.

Price Center ADA ramp and steps

The Accountant stated that the estimates for the work were not in by budget time; this would be an addition to the CIP budget.

Mayor Moyer asked about the ADA compliant bathrooms. The Accountant stated that the bathrooms have been completed.

The Accountant stated that the preferred bid includes replacing the entire steps.

Vice Mayor Bivans asked if the size of the landing would allow for a wheelchair to turn and stated that should be specified in the estimate.

A MOTION was made by Vice Mayor Bivans, seconded by Council Member Minner, to table the Price Center ADA ramp and steps until clarification is received on the ADA compliance of the landing. The MOTION passed unanimously.

Police contract

The Chief of Police stated that the officers agreed to another one year extension to the contract.

Council Member Minner stated that she appreciates the police officers being in agreement with the City.

A MOTION was made by Vice Mayor Bivans, seconded by Council Member Marquis, to accept the one year extension to the police contract. The MOTION passed unanimously.

Fire Department contract

The Accountant stated that the contract was sent to the Fire Department, but he has not heard back from them yet.

Council Member Minner asked if there were any changes. The Accountant stated that the money provided for fuel last year was changed to six thousand dollars (\$6,000) and this year was reduced back to three thousand dollars (\$3,000). It was a one-time payment last year. Mayor Moyer stated that he does not think the money for fuel should be reduced. Vice Mayor Bivans stated that last year they received the extra money because it was available.

A MOTION was made by Council Member Minner, seconded by Vice Mayor Bivans, to table the Fire Department contract until the City hears from the Fire Department whether they accept the contract.

Vice Mayor Bivans stated that the Fire Department may be questioning where the additional three thousand dollars (\$3,000) went.

The MOTION to table the Fire Department contract until the City hears from the Fire Department whether they accept the contract passed unanimously.

First Reading of Ordinance 16-11 – Amending Chapter 240, Juvenile Curfew, to remove the sunset provision

Mayor Moyer read Ordinance 16-11.

Council Member Marquis stated that it is not just a crime prevention effort, it protects children as well.

A MOTION was made by Council Member Marquis, seconded by a Council Member Minner, to accept the first reading of Ordinance 16-11.

Vice Mayor Bivans stated that he would like to see what data is available on the curfew.

Roll was called on the motion to accept the first reading of Ordinance 16-11: 6 Yes, 0 No (Bivans – Yes, Helsel – Yes, Marquis – Yes, Minner – Yes, Parker – Yes, Baugher – Yes). The MOTION passed unanimously.

Public Comments

William Brode asked if the water issue between the Fire Company and the City was ever resolved. Mayor Moyer stated that the City suggested that they install an agricultural water meter.

Mr. Brode asked if the curfew is working. The Chief of Police stated that there has not been a lot of issues yet, but school is now out for the summer.

The City Chaplain stated that the Fire Company complains about being charged for water. The City Solicitor stated that the City cannot give anyone free water.

City Council Comments

Council Member Marquis stated that he saw pictures of the youth police academy, and it looks good. The Chief of Police stated that there are 26 participants.

Council Member Baugher thanked the City Council for accepting him and that it is new to him and a learning process.

Vice Mayor Bivans asked about exploratory pipe work on Reese Avenue on the City Manager's report. Potholes on Hanley Street near the bank have been taken care of but there are still some near Reese Avenue.

Executive Session

Potential litigation involving residential zoning districts

A MOTION was made by Council Member Minner, seconded by Council Member Parker, to go to Executive Session for discussion of potential litigation involving residential zoning districts. The MOTION passed unanimously.

The City Council Meeting recessed at 8:06 p.m.

Mayor Moyer called the City Council Meeting back to order at 8:32 p.m. Those still present: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Charles W. Baugher, Jr.; Council Member Robert Dean Helsel; Council Member Eric Marquis; Council Member Amy Minner; Council Member Micah Parker; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

There being no further business, a MOTION was made by Council Member Minner, seconded by Council Member Marquis, to adjourn the City Council Meeting. The MOTION passed unanimously, and the meeting adjourned at 8:33 p.m.

Respectfully Submitted,



Kelly Blanchies
Clerk of Council