

**City of Harrington
MINUTES
City Council Meeting
May 16, 2016**

Open Forum

The City Chaplain stated that the National Day of Prayer went well on May 5, 2016 and that there was a good turnout and thanked Vice Mayor Bivans for leading a prayer.

The City Chaplain stated that he has requested that his alley be maintained.

A meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on May 16, 2016 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Alan Moore, Public Works Supervisor; Dudley Clough, Public Works Technician; Aubrey Brown, City Chaplain; Chris Fazio, Remington, Vernick, and Beach, Kevin Zelinsky; Remington, Vernick, and Beach; Max Walton, Connolly Gallagher; Kyle Gay, Connolly Gallagher; Barbara Bullock; Jenn Antonik, The Harrington Journal; Micah Parker; and representatives from the Harrington Fire Company.

Mayor Moyer called the meeting to order at 7:00 p.m.

The Invocation was given by the City Chaplain.

The Pledge of Allegiance was given.

Roll was called.

Employee of the Year

Mayor Moyer presented the 2015 Employee of the Year Award to Dudley Clough and Kelly Blanchies.

Mayor Moyer presented a plaque to Council Member Porter for fourteen (14) years of service.

Mayor Moyer presented a plaque to Council Member Coleman for five (5) years of service.

Executive Session

Discussion of pending litigation with the Delaware State Fair

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to go to Executive Session for discussion of pending litigation with the Delaware State Fair. The MOTION passed unanimously.

The City Council Meeting recessed at 7:17 p.m.

Mayor Moyer called the City Council Meeting back to order at 7:57 p.m. Those still present: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also still present: Aubrey Brown, City Chaplain; Chris Fazio, Remington, Vernick, and Beach; Kevin Zelinsky; Remington, Vernick, and Beach; Barbara Bullock; Jenn Antonik, The Harrington Journal; Micah Parker; and representatives from the Harrington Fire Company.

Sewer mapping and GIS presentation from Remington, Vernick, & Beach

Kevin Zelinsky from Remington, Vernick, and Beach gave an overview of what GIS (Geographic Information System) is and how the City could use GIS to maintain and evaluate various systems. Mr. Zelinsky reviewed what information the sewer mapping project would collect.

The City Manager stated that the remaining grant money from the inflow and infiltration (I & I) project will pay for the sewer mapping. Sewer mapping will benefit the City, builders, and State agencies as well.

Mayor Moyer asked if the City will own the data. Mr. Zelinsky stated that the data set belongs to the City, and RVB can maintain it. Chris Fazio stated that RVB can help with training office staff.

Mayor Moyer asked about the software. The City Manager stated that the City budgeted for software in the capital improvement plan. Mr. Zelinsky stated that ESRI is the software that will be used and is the industry standard.

Mayor Moyer asked if the data will be available for use by any engineer that does work in the City. Mr. Zelinsky stated that the information can be hosted on a website and include data for utilities, police complaints, or many other fields.

The City Manager stated that this is more a process than a project and will be ongoing.

Minutes

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to approve the minutes for the March 23, 2016 City Council Workshop, April 4, 2016 City Council Workshop, and April 4, 2016 City Council Special Meeting. The MOTION passed unanimously.

Financial Report

Council Member Marquis asked about leased equipment. The City Manager stated that the copiers are leased under the State of Delaware contract.

Council Member Minner asked about CIP engineering costs. The City Manager stated that the cost is related to closing the lagoon.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to file the Financial Report for audit. The MOTION passed unanimously.

Old Business

Public Hearing

Funding of up to \$1,462,925 of a general obligation bond to finance the cost of sewer capacity improvements (DNREC)

The City Manager stated that the City has entered into an agreement with the Clean Water State Revolving Loan Fund and the United States Department of Agriculture (USDA) to fund some sewer projects. About half of the cost of the project will be funded by grant and loan forgiveness.

Barbara Bullock asked if this is over and above the sewer project last year. The City Manager replied that it is a different project.

Funding of up to \$850,685 of a general obligation bond to finance the cost of sewer capacity improvements (USDA)

The City Manager stated that this is the same sewer project that is funded partially through the State of Delaware and partially through the USDA.

Mayor Moyer asked what the final cost to the City would be. The City Manager replied seven hundred seventy-six thousand dollars (\$776,000).

There were no comments from the public.

Ordinance 16-07 – Creating Chapter 157, Economic Development and Redevelopment, to add economic incentives to encourage development

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Ordinance 16-07 – Creating Chapter 157, Economic Development and Redevelopment, to add economic incentives to encourage development

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to suspend the reading of Ordinance 16-07. The MOTION passed unanimously.

Mayor Moyer stated that the Builder and Developer Committee has been working on ideas for the City, some of which are included in this ordinance.

A MOTION was made by Council Member Marquis, seconded by Council Member Minner, to accept Ordinance 16-07. The MOTION passed unanimously.

New Business

Appeals to additions to tax bills

No appeals were received.

Resolution 16-R-11 – Funding of Up to \$1,462,925 of a General Obligation Bond to Finance the Cost of Sewer Capacity Improvements

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to accept Resolution 16-R-11. Roll was called: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

Resolution 16-R-12 – Funding of Up to \$850,685 of a General Obligation Bond to Finance the Cost of Sewer Capacity Improvements

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to accept Resolution 16-R-12. Roll was called: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

First Reading of Ordinance 16-08 – Amending Chapter 440, Zoning, to clarify requirements of corner lots

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to suspend the reading of Ordinance 16-08. The MOTION passed unanimously.

The City Manager stated that this ordinance clarifies the definition of a corner lot.

Council Member Marquis asked why the change was being made. The City Solicitor stated that it clarifies what the rear and front yard are. Council Member Marquis stated that other towns allow the builder to pick which is the front yard. The City Solicitor stated that even in those other towns, there would still be two front yards for a corner lot.

A MOTION was made by Council Member Porter, seconded by a Council Member Coleman, to accept the first reading of Ordinance 16-08 as presented. The MOTION passed unanimously.

Resolution 16-R-13 – Downtown Development District Designation Application

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to suspend the reading of Resolution 16-R-13. The MOTION passed unanimously.

The City Manager stated that the City received a Neighborhood Building Block grant which was used to develop a plan for the downtown, and now the City will apply to the State for designation as a Downtown Development District to receive grant money for developers investing in the downtown area.

A MOTION was made by Council Member Minner, seconded by Council Member Stubbs, to accept Resolution 16-R-13. The MOTION passed unanimously.

Neighborhood Building Blocks Fund Grant Application

The City Manager stated that this grant would fund the next phase of the downtown development.

A MOTION was made by Council Member Porter, seconded by Council Member Marquis, to accept the Neighborhood Building Blocks Fund grant application. The MOTION passed unanimously.

Resolution 16-R-14 – Adopting a revised FY 2016 Budget and FY 2017 Budget

Council Member Minner suggested that the budget be amended so that the two percent (2%) bonus does not apply to the City Manager or Chief of Police. The City Manager stated that salaries are not budgeted to include a two percent (2%) bonus for those positions.

Council Member Minner suggested that the contracts for the City Manager and Chief of Police be voided at the end of the fiscal year and renegotiated. The City Solicitor stated that is out of order since the contract for the City Manager is for ten years, and the contract for the Chief of Police is indefinite.

Mayor Moyer called for a recess to discuss the issue with the City Solicitor at 8:55 p.m.

Mayor Moyer called the meeting back to order at 8:59 p.m.

A MOTION was made by Council Member Minner, seconded by Council Member Marquis, to table Resolution 16-R-14 until the newly elected council members take office.

Council Member Porter asked if the whole budget process would start over again and suggested that the budget be approved now. Mayor Moyer requested that the motion be amended to table the resolution to a meeting later in the month.

The MOTION was withdrawn by Council Member Minner.

A MOTION was made by Council Member Minner, seconded by Council Member Marquis, to table Resolution 16-R-14 until the budget meeting on May 18, 2016. Roll was called: 4 Yes, 2 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – No, Stubbs – No). The MOTION passed by majority.

Public Comments

The representative from the Harrington Fire Company stated that he will check into the smoke detector program that Vice Mayor Bivans had previously asked about.

Barbara Bullock asked what the cost of the sewer mapping project will be. The City Manager stated that it costs about ninety thousand dollars (\$90,000), but it is paid for from grant money. Ms. Bullock asked if a contractor would have to pay to get any of the mapping information. The City Manager replied no.

City Council Comments

Council Member Marquis stated that it is National Police Week and thanked the Police Department for their work.

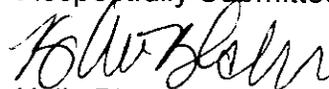
Vice Mayor Bivans stated that next month is National Safety Month and asked that it be put on the electronic sign.

Vice Mayor Bivans thanked Council Member Coleman and Council Member Porter for their service to the City.

Council Member Coleman stated that the Power in Praise minister has a vision for Harrington and has a lot of great ideas for the town.

There being no further business, a MOTION was made by Council Member Porter, seconded by Council Member Coleman, to adjourn the City Council Meeting. The MOTION passed unanimously, and the meeting adjourned at 9:13 p.m.

Respectfully Submitted,



Kelly Blanchies
Clerk of Council