



**AMENDED AGENDA
City Council Special Meeting
Monday, October 3, 2016 at 6:30 p.m.
Council Chambers, 106 Dorman Street**

Page

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Fire Department Contract
 - 4.1. [Fire Company Contract](#) 3 - 5
5. Public Hearing on Ordinance 16-12 - Amending Chapter 440, Zoning, to allow for a manager's apartment in hotels and motels
6. Second Reading of Ordinance 16-12 - Amending Chapter 440, Zoning, to allow for a manager's apartment in hotels and motels
 - 6.1. [16-12 Ch 440 Zoning - C3 Manager Apartment Second Read](#) 6
7. Set trick-or-treat date and time
 - 7.1. [Action Form Trick or Treat Date and Time](#) 7
8. Approval of hiring Public Works Technician
(added for time sensitivity)
9. Executive Session
For preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters. Pursuant to 29 Del.C. 10004(b)(2), (4), & (9)
10. Adjourn

Posted 09/26/2016
Amended 09/30/2016
Kelly Blanchies
Clerk of Council

Note: 29 Del.C. §10004(e)(2). Agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the meeting. If there are questions or special accommodations are needed, please contact Kelly Blanchies at City Hall, 398-4476 (at least 72-hours in advance of the meeting for special accommodations).

~ City of Harrington ~

June 20, 2016

Harrington Fire Company
20 Clark Street
Harrington, DE 19952

FY 2017 Agreement with the City of Harrington and the Harrington Fire Company

The City will include with the City's payroll schedule two (2) EMT-B with a repayment schedule as follows:

- Full time regular hours, not to exceed a total of 2080 hours per year, at the rate of \$18.44 and \$15.34, will be reimbursed to the City at 50%
- All overtime shall be reimbursed to the City at 100%
- FICA will be reimbursed to the City at 50%
- Pension will be reimbursed to the City at 50%
- Health Benefits will be reimbursed to the City at 50% based on the coverage that all City employees are receiving
- Any increase in wage requested by Fire Company will be reimbursed to the City at 100% (July 1, 2016 through June 30, 2017 amount to be reimbursed by the Fire Company at 100% shall be \$1.58 and \$.50 respectively).

Fire Company will reimburse the City on a monthly basis after receiving an invoice from the City.

In addition the City agrees to give a total of \$3,000 per year for fuel. To be paid in four adjustments of \$750 at the end of each quarter (September, December, March, and June).

This agreement shall be in effect from July 1, 2016 through June 30, 2017. It shall be reviewed annually at budget review. It is requested that a representative from the Fire Company shall be present.

City of Harrington

Harrington Fire Company

City of Harrington

Harrington Fire Company

**City of Harrington
MINUTES
City Council Workshop
June 9, 2015**

Public Comments

There were no Public Comments.

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on June 9, 2015 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Cheryl Lahman and Jennifer Antonik.

Mayor Moyer called the meeting to order at 6:31 p.m.

The Pledge of Allegiance was given.

Budget

The City Manager stated that healthcare costs will go down starting in September.

Discussion occurred regarding a one-time gift to the Harrington Fire Company of three thousand dollars (\$3,000) that would be in addition to the three thousand dollars (\$3,000) that is part of the annual contract with the Fire Company.

The City Manager stated that the backhoe was removed from the Capital Improvement Budget based on feedback received.

The City Manager stated that the Council needs to decide on the cost of the manufactured home license. Mayor Moyer stated that he is concerned about raising the amount paid by those on a fixed income and asked if a sticker could be issued when the taxes are paid instead. The City Manager stated that is possible. Council Member Porter asked if the due date for the license would be the same as it is for taxes.

Council Member Porter suggested starting the fee at two hundred twenty-five dollars (\$225) and adjusting it next year if necessary.

Police Contract

The Police Resource Manager stated that the officers are not asking for anything more than what the other City employees receive. Council Member Porter thanked the officers for cooperating with the City and helping when financial times were difficult.

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to accept the police contract as presented. The MOTION passed unanimously.

Fire Department Contract

Kenny Brode stated that the Fire Department has agreed to the contract. Mayor Moyer stated that he asked for an additional three thousand dollars (\$3,000) be allotted to the Fire Department this year only. Mr. Brode stated that the Fire Department appreciates the additional funds.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to accept the Fire Department contract. The MOTION passed unanimously.

Resolution 15-R-06 – Adopting a revised FY 2015 Budget and FY 2016 Budget

Mayor Moyer read Resolution 15-R-06.

Council Member Porter thanked the City Manager and Accountant for a well prepared budget. Mayor Moyer stated that the City Council has done a good job too.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to adopt Resolution 15-R-06.

Council Member Minner stated that she would like to see the City Council volunteer to work on the City Hall improvements.

Roll was called on the motion to adopt Resolution 15-R-06: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

Public Comments

Jason Dean thanked the City Council for adopting the budget with no tax increase. Mr. Dean stated that the flashing speed limit sign is distracting and that motion on signs is fine.

**CITY OF HARRINGTON
ORDINANCE NO. 16-12**

**AN ORDINANCE AMENDING CHAPTER 440, ZONING, OF THE CODE OF
THE CITY OF HARRINGTON TO ALLOW A FIRST FLOOR MANAGER'S
APARTMENT IN HOTELS AND MOTELS**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF
HARRINGTON IN COUNCIL MET:

Section 1. That § 440-86 C (6) shall be amended by deleting the existing subsection and substituting in lieu thereof the following:

(6) Hotels and motels. One apartment, which may be located on the first floor, is allowed for use by the manager of the hotel or motel.

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date. The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at a regular session of Harrington City Council, to be effective upon signing.

Anthony R. Moyer, Mayor

Attest: _____
Kelly Blanchies, Clerk of Council

Date of Adoption: _____

SYNOPSIS

This Ordinance amends Chapter 440 to add a first floor manager's apartment in hotels and motels as a permitted use.

First Reading: _____

Public Hearing: _____

Second Reading: _____

ACTION FORM

PROCEEDING: City Council Meeting	
DEPARTMENT OF ORIGIN: City Hall	DATE SUBMITTED: September 30, 2016
PREPARED BY: Kelly Blanchies	
SUBJECT: 2016 Halloween Trick-or-Treating	
REFERENCE: None	
RELATED PROJECT: None	
REVIEWED BY:	
EXHIBITS: None	
EXPENDITURE REQUIRED: N/A	AMOUNT BUDGETED: N/A
FUNDING SOURCE (Dept./Page in CIP & Budget): N/A	
TIME TIMETABLE: Date and time must be set a few weeks before October 31 to allow for public notice.	
RECOMMENDED ACTION: Motion to set the date and time for children twelve years of age and younger to trick-or-treat in the City of Harrington as Monday, October 31, 2016 from 6:00 pm to 8:00 pm.	

BACKGROUND AND ANALYSIS

From 2009 to 2016, motions were passed to set the Halloween date and time as October 31 from 6:00 pm to 8:00 pm.