

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police
Ruth K. Peterman – Police Resources Manager
Keith B. Shyers – Deputy Chief
E. Kenneth Brode – Captain
Adam S. Gillespie – 1st Sergeant
Joseph M. Perna – 1st Sergeant
Bradford E. Reed – Corporal

Byron Stubbs – Corporal/ SRO
Richard Baker – Sergeant
Shawn Jacobs – PFC
Carl Klotz - PFC
Brooke Watkinson - Recruit
Samuel Wilks - Patrolman
Pastor Guy Simpson - Chaplain
Pastor Ken Figgs - Chaplain

July 1st – 31st 2016

Respectfully Submitted:

Norman R. Barlow
Chief of Police

July 2016 meetings and activities;

- 7/5 City Council Meeting
- 7/12 Met with a couple of local Pastors
- 7/18 City Council Meeting
- 7/19 Attended Senior Center luncheon
- 7/26 Met with Terry
- 7/21 – 7/30 Delaware State Fair

HPD updates and happenings.

- Brooke has graduated the Police Academy and has now started with her FTO
- Accreditation is still ongoing
- We are continuing our community policing efforts and partnering with our local businesses.

Harrington Police Department

FY17

SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received	
July	\$25,434.75	667.28	244	\$8,709.50	390	\$30,801.16	\$1,324.50	\$32,125.66	\$1,235.00
August									
September									
October									
November									
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$25,434.75	\$667.28	244	\$8,709.50	390	\$30,801.16	\$1,324.50	\$32,125.66	\$1,235.00

Breakdown of Other Moneys Received
July

- Reports \$125.00
- LESO - Sale of equipment \$1,110.00
- \$1,235.00

Harrington Police Department Patrol Stats

FY17

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2016	348	64	472	144	3	16
August, 2016						
September, 2016						
October, 2016						
November, 2016						
December, 2016						
January, 2017						
February, 2017						
March, 2017						
April, 2017						
May, 2017						
June, 2017						
TOTALS	348	64	472	144	3	16

News Releases
July 2016

On 7/7/16 the Harrington Police Department arrested two subjects after police investigate a report of a shoplifting. While on patrol police responded to a report of a shoplifting at the Food Lion located in the Midway Shopping Center. When police arrived they contacted store employees who reported that two females had entered the store and stole merchandise and then fled. Police were able to review the surveillance video from inside the store and police were then able to identify the suspects as Laurie A. Wilcutts 36, of the 1400 block of buffalo rd. in Frederica and Lisa M. Melvin 45, of the first block of Arkansas Dr. in Harrington. Police obtained warrants for both females and they later turned themselves into the Harrington Police Department. Both were charged with Shoplifting under \$1,500, possession of shoplifter tools and conspiracy third degree. Both were processed and arraigned via video phone at Justice of the Peace Court 2 and both were given a \$1,500 unsecured bond and released.

On July 15, 2016 the Harrington Police Department arrested Jermaine M. Daniels 20, of the 12000 Block of North Old State Rd. in Ellendale after police locate a gun and drugs during a traffic stop. While on patrol at 3:39 pm police stopped a vehicle on Milford-Harrington Hwy. after police observed the Mr. Daniels not wearing his seatbelt. Police stopped the vehicle and contacted Mr. Daniels, who was driving the vehicle and police detected and odor of marijuana coming from the vehicle. A search was conducted and while searching the vehicle police located 8.8 grams of marijuana and drug paraphernalia. Also inside the vehicle police located a .38 caliber handgun concealed under a seat. Police also determined the gun was loaded. Police took Mr. Daniels into custody. He was transported to the Harrington Police Department for processing. Mr. Daniels was charged with Carrying a Concealed Deadly Weapon, Possession of Marijuana other than personal quantity with an aggravating factor, possession of drug paraphernalia and failure to wear seatbelt. Mr. Daniels was arraigned via video phone at Justice of the Peace Court 2 and was released on \$6,125 unsecured bond.

On July 13, 2016 the Harrington Police Department arrested Cicero A. Roland 29, of the 2300 Block of White Oak Rd. in Dover after police conduct a drug operation. Police were contacted by and advised that Mr. Roland was be traveling through Harrington and would possibly be within the city limits attempting to sell drugs. Police were given a description of his vehicle and began watching for the vehicle. Police located the vehicle on Peck Ave. and then observed a possible drug transaction. Police then stopped a vehicle, in which Mr. Roland was a passenger and took him into custody. When taking him into custody police observed marijuana on his lap. He was transported to the Harrington Police Department for processing. During the vehicle search police located .0375 grams of Heroin, 0.2 grams of marijuana and drug paraphernalia. Mr. Roland was processed and charged with Manufactures, delivers or possesses with intent to deliver a controlled substance with an aggravating factor, possession of marijuana, possession of a controlled substance and two counts of possession of drug paraphernalia. Mr. Roland was arraigned via video phone at Justice of the Peace Court 7. No bond information was available.

The Harrington Police Department arrested 3 people after police respond to a report of a domestic dispute. While on patrol police responded to a report of a domestic dispute in progress in the 300 Block of Harrington Ave. When police arrived they contacted all parties involved, who were all still in the residence. Police determined that Elise R. Steele 48, of Milford, Joelle A. Peruso 30, of Milford and David K. Oakey 36, of Felton were all involved in a verbal altercation inside the residence. During the course of the argument it escalated to a physical confrontation and all parties began assaulting each other. All three were processed at the Harrington Police Department. All three were arraigned via video phone at Justice of the Peace Court 2 and were released on unsecured bond.

The Harrington Police Department arrested Lisa M. Melvin 45, of the 17000 Block of South DuPont Hwy. in Harrington after police respond to a shoplifting complaint. On 7-6-16 the Harrington Police Department responded to a report of a shoplifting at Best Ace Hardware located in the Midway Shopping Center. Police were told that two females entered into the store and removed items and then fled. Police reviewed the surveillance footage and were able to identify Ms. Melvin as one of the suspects due to her committing a shoplifting at another store in the same shopping center earlier in the day. Police obtained warrants for Ms. Melvin and she later turned herself in. She was processed and arraigned via video phone at Justice of the Peace Court 2 and was released on \$1,000 unsecured bond after being charged with Conspiracy 3rd Degree and Shoplifting under \$1,500.

The Harrington Police Department arrested Christopher J. Santiago 30, of the 100 Block of North West St. in Harrington after police investigate theft complaints. Police were contacted by two residents in the 100 Block of Mechanic St. in reference to lawn mowing items being stolen. One victim reported that an unknown suspect removed a lawnmower and a weedeater stolen while the second victim reported a lawnmower stolen. Mr. Santiago had previously done work for both victims. With the assistance of a local pawn shop, police were able to determine that Mr. Santiago stole the items and then pawned them at the shop. Police were able to recover the stolen items and return them to the owner and police also confirmed Mr. Santiago took the items to the pawn shop. Police obtained warrants for Mr. Santiago and he was later taken into custody while walking down the street and he was transported to the Harrington Police Department for processing. He was charged with 5 counts of Theft under \$1,500, 4 counts of falsifying business records and 2 counts of Theft by False Pretense. He was arraigned at Justice of the Peace Court 7 and was released on \$6,000 unsecured bond.

On July 27, 2016 the Harrington Police Department arrested Shabria Steuer 19, of the 100 Block of North West St. in Harrington after police respond to a report of a disorderly subject. While on patrol police responded to a residence in the 100 Block of North West St. and when police arrived they contacted the victim. Police determined during the course of the investigation that the victim and Ms. Steuer were in the residence together when a verbal altercation broke out. During the course of the argument Ms. Steuer pulled out a knife and threatened the victim with it. The victim was not injured. Police took Ms. Steuer into custody and transported her to the Harrington Police Department for processing. She was charged with one count of aggravated menacing. She was arraigned via video phone at Justice of the Peace Court 2 and was released on \$3,000 unsecured bond.

On July 26, 2016 the Harrington Police Department arrested Calvin D. Hardy 29, of the 200 Block of Weiner Ave. for trespassing and related charges. While on patrol police responded to a residence in the 200 Block of Weiner Ave. for a trespassing complaint. When police arrived they determined that Mr. Hardy was at a residence on Weiner Ave. and due to prior incidents was advised not to be on the property. Police determined that when he arrived at the victim's residence he attempted to enter the house and became disorderly with the victim. Police located Mr. Hardy at his residence and took him into custody. He was transported to the Harrington Police Department for processing. He was charged with Trespass Third Degree and Disorderly Conduct. He was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of secured bond.

There is no City Manager report of Code Violations report for July 2016. The Clerk of Council report will be distributed at the meeting.

Range: First to Last
 Issue Date Range: 07/01/16 to 07/30/16 Expiration Date Range: First to 06/30/17 Open: Y
 Application Date Range: 07/01/16 to 07/30/16 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 08/11/16 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open with No Date: Y

App Id: 1651 Prop Loc: 110 W LIBERTY STREET Permit No: 00001651
 Appl Date: 07/05/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
 Bldg Code 4: Bldg Code 5: Alt Cost 1: 35,000.00 Alt Cost 2: 0.00
 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
 Work Type: BUILDING

Description: Interior Remodel

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/05/16			Approved

Comment: Approved by D. Naples

App Id: 1652 Prop Loc: 17507 S DUPONT HWY. AM FINANCE Permit No: 00001652
 Appl Date: 07/05/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
 Bldg Code 4: Bldg Code 5: Alt Cost 1: 570,000.00 Alt Cost 2: 0.00
 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
 Work Type: BUILDING

Description: Tenant fit-out

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/05/16			Approved

Comment: Approved by D. Naples

App Id: 1653 Prop Loc: WEINER AVE. (VACANT LOT) Permit No: 00001653
 Appl Date: 07/07/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
 Bldg Code 4: Bldg Code 5: Alt Cost 1: 140,000.00 Alt Cost 2: 0.00
 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
 Work Type: BUILDING

Description: Single Family Home

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/07/16			Approved

Comment: Approved by D. Naples

App Id: 1654 Prop Loc: 40 MEADOW WOOD LANE Permit No: 00001654

App Date: 07/08/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 339.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
work Type: TEMP POD

Description: Portable Storage Unit

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/08/16			Approved

App Id: 1655 Prop Loc: 118 DORMAN STREET Permit No: 00001655
App Date: 07/11/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 803.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
work Type: FENCE

Description: fence

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/11/16			Approved

App Id: 1656 Prop Loc: 325 WALT MESSICK ROAD Permit No: 00001656
App Date: 07/15/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 50,000.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
work Type: EXTERIOR RENOVA

Description: Stucco ext. siding.

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/15/16			Approved

App Id: 1657 Prop Loc: 206 HANLEY ST. Permit No: 00001657
App Date: 07/15/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 3,500.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
work Type: DECK

Description: New deck

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		07/15/16			Approved

App Id: 1658 Prop Loc: 254 DELAWARE AVE. Permit No: 00001658
App Date: 07/19/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 2,500.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
work Type: FENCE

Description: Fence

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RVW		07/20/16			Approved

App Id: 1659 Prop Loc: 38 MEADOW WOOD LANE Permit No: 00001659
Appl Date: 07/20/16 Bldg Code 1: BUILDING Bldg Code 2: Bldg Code 3:
Bldg Code 4: Bldg Code 5: Alt Cost 1: 3,700.00 Alt Cost 2: 0.00
Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type:
Work Type: FENCE

Description: Fence

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RVW		07/20/16			Approved

City of Harrington

Department Of Public Works

DATE: July 31, 2016

FR: Alan Moore, Public Works Supervisor

*TO: Mayor and Council
City of Harrington*

*RE: Public Works Department
Monthly Report
July 1, through July 31, 2016*

*Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough*

David Alan Moore Sr.

Date: 8/3/2016

After Hours on Call Report

Date	Responsible Individual	Contacts
July 04 ,2016	Richard Clough	0
July 11 ,2016	LeRoy Lahman	2
July 18 ,2016	Glenn Hayman	4
July 25 ,2016	Dennis Trader	2

Water Department

Turn On (# of Times)	Turn Off (# of Times)
7	9

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	1	0
Brown Water Related Calls	1	0
Total Calls	2	0

Water Samples	
State Samples	Completed- July
Daily Chlorine Samples	Completed- July
Daily Fluoride Samples	Completed- July

+

Monthly & Daily Water Usage Totals	July 2016	July 2015
Monthly Totals	8,892,000	10,291,000

Daily Average	286,000	331,000
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Water Leaks	Location	Work Order Date	Completion Date
1" Service Line	Harrington Ave	7/1/16	7/7/16
1" Service Line	200 Hanley St.	6/27/16	6/28/16
6" Water Main	Clark St. and Delaware Ave.	6/16/16	6/16/16
2" Water Main	Simmons St.	6/28/16	6/30/13

Well Status			
Well	# Of Gallons June 2016	# Of Gallons June 2015	Difference 2016 vs 2015
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	620,000	1,160,000	-540,000
#3	3,173,000	4,203,000	-1,030,000
#4	5,099,000	4,928,000	+171,000
Total	8,892,000	10,291,000	-1,399,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
8/05/16	123 Dorman St.	Contacted
8/14/16	125 Wolcott St.	Contacted
8/18/16	58 Clark St.	Contacted
8/22/16	216 Center Ave	Contacted
8/27/16	2 Ward St.	Contacted
8/29/16	217 E. Liberty St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
8/01/16	115 Mispillion St.	Plunged
8/05/16	2 Ward St.	Plunged
8/08/16	123 Dorman St.	Plunged
8/13/16	4 Simpson St.	Plunged
8/15/16	108 Mispillion St.	Plunged
8/19/16	10 Thomas St.	Sewer Jet
8/22/16	2 Thorpe St.	Plunged
8/25/16	211 Commerce St.	Plunged
8/27/16	302 Second Ave.	Plunged
8/29/16	109 Grant St.	Plunged

Recurring Sewer Problems

- Public Works has had recurring issues with 178 Main St. in Farmington. We have run the camera down the service line. We have not seen anything out of the way. We have been putting root and grease control in the line. And have had no problems for the whole month of July.

Street Maintenance

Pot hole Locations	Repairs Made
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Harrington Ave. Third St. Peck Ave. Dixon St. Second Ave. Wolcott St.	Repairs have been made. Repairs have been made.
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Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	8
Library	7
Police	10
Community Center	6
Waste Water Treatment Plant	4
Parks & Recreation	7
Public Works	9

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 1 cleaned it out and reset it in the wet well at Mespillion Station.
- Public Works had to pull the number the #2 pump and clean it out and reset it in the wet well at the Messicks Station.
- Public Works had to pull pump #2 at Clarks Corner Station clean it and reset it in the wet well.
- Public Works pulled pumps # 2 at Messicks Station and cleaned out the wet well and reset the pumps when it was cleaned out completely.
- Public Works had to pull pump # 2 at Mispillion St. Station and clean it out and reset it in the wet well.

Date: August 9, 2016
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of JULY 2016

Circulation Usage		
Item	Number	Comments
Visitors/Users	2881	During the month
Items checked out	3326	All items checked-out during the month
Items returned	2755	All items returned during the month
Items overdue	129	Items listed as overdue at any time during the month
Fines & Fees	701.50	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	N/A	Total checked-out during the month
Computer Use: N/A	Total Public Access Use For the month - Individual logins: Wireless Users: - Computer help including Ebooks: N/A	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc. Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library
Other Reference questions requiring staff assistance. N/A	Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the	Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:

Harrington Public Library	PROGRAMS and Community Meetings/classes Held in the Library	JULY 2016
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Name	Date	Attendance
Program: Teddy Bear Picnic Story Time	July 13	8 children 3 adults
Story Time	July 6, 20, 27	26 children 10 adults
Program: Rehoboth Summer Children's Theater "Puss in Boots"	July 7	30 children 4 adults
Book Discussion Group	July 21	9 adults
Diabetes Health Class "Take Control of your Diabetes"	July 1, 8	21 adults
Family Fun Night	July 14	7 children 4 adults
Walk-In Computer Help lab	July 11, 18, 25	5 adults
Friends of HPL meeting	July 19	5 adults
Program: Mad Hatters Tea Party	July 26	5 Children 3 adults
Program: 123 Andres Music & Dance	July 5	4 children 3 adults
Program: Teen Board Games	July 12	3 Teens 2 adults

Kelly Blanchies

From: Marleena Scott <marleena.scott@lib.de.us>
Sent: Monday, August 08, 2016 4:26 PM
To: Christine Hayward
Subject: Library Events

Harrington Public Library Events :

Family Fun Night and Reading to the Dogs

Thursday, September 8th @ 6:00 pm—Enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, September 12th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, September 12th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Friends of the Harrington Public Library

Tuesday, September 13th @ 6:00 pm— The Friends of the Harrington Public Library will be holding a meeting, and new members are welcome. Its purpose is to promote and enhance library programs, services, and facilities. It is a volunteer organization, whose members share the belief that a strong public library is valuable asset to our local communities. Join Today!

Minecraft Club

Wednesday, September 14th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Book Club

Thursday, September 15th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, September 19th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, September 19th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Minecraft Club

Wednesday, September 21st @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Women Spies during the Civil War

Thursday, September 22nd @ 6:00 pm—Tom Ryan presents a lecture about the secretive role women played in the Civil War.

Computer Help Lab

Monday, September 26th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, September 26th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Minecraft Club

Wednesday, September 28th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be between 10 years of age through 8th grade. We work on a first come, first serve basis with the laptops.

Teen Meeting

Thursday, September 29th @ 6:00 pm—The Teen Advisory Council and any other teenage volunteers will be meeting to discuss the Halloween Program. This volunteer opportunity is for teenagers in 6th—12th grade.

Web Site = 824 visits and 2,732 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	207 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes (to begin in Sept.)	----
Tues-Wed	1:00-3:00pm	Team Basketball	32 each week
Saturday Monday	9:45-10:30am 7:30-8:45pm	Ladies Fit Class	Up to 9 each week
Mon & Thurs	6:00-8:00pm	Youth Travel Basketball Team	15-20 each week
Tues	6:00-8:00pm	Police Youth Basketball Open Gym Ages 8-12	3+

Bill Falasco

Bill Falasco, Recreation Director

Kelly Blanchies

From: Rob Taylor <rtaylor50@verizon.net>
Sent: Thursday, August 11, 2016 6:48 PM
To: Kelly Blanchies
Subject: RE: Monthly Report Reminder

Not as of today. Fairweek being so close to end of month they had not completed yet or at least not given to me yet.

Rob

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: Kelly Blanchies
Date: 08/11/2016 4:55 PM (GMT-05:00)
To: "Rob Taylor (Fire Co. Report)"
Subject: RE: Monthly Report Reminder

Rob, do you have a report for July?

Kelly Blanchies

Clerk of Council

City of Harrington

106 Dorman St.

Harrington, DE 19952

(302) 398-4476

kblanchies@cityofharrington.com

From: Kelly Blanchies
Sent: Wednesday, August 03, 2016 3:48 PM
To: Alan Moore <amoore@cityofharrington.com>; Bill Falasco <bfalasco@cityofharrington.com>; 'Christine Hayward (Christine.Hayward@lib.de.us)' <Christine.Hayward@lib.de.us>; 'Dave Naples' <david.naples@rve.com>; Dean Gary <dgary@cityofharrington.com>; Faye Smith <fsmith@cityofharrington.com>; 'Norman Barlow' <norman.barlow@cj.state.de.us>; 'Rob Taylor (Fire Co.



REMINGTON
VERNICK
& BEACH
ENGINEERS



CITY OF HARRINGTON ZONING REPORT

New items are at the end of the report

Date: 8/8/16

This report is intended to provide a brief overview of the Zoning projects either pending or in process with the City of Harrington:

1. Pliant property (Rob Rider) – a conference call was held with the prospective tenant for the production of organic fertilizer; estimated cost of construction is \$10M with a 1 year construction time frame; estimated 15 jobs will be created. Permit applications are expected this spring. The production process was approved by Bill Pepper from a zoning standpoint.
 - a. *First appeared on list January 2016 report*
 - b. **No updates as of 8/8/16**

2. Color Box building (American Finance) – meeting held in early November with prospective tenant (automotive storage occupancy); no movement on construction yet; expected early this year. No zoning issues.
 - a. *3/9/16 – An onsite meeting was held on 3/4/16 with the new owner, Frank Moore, to discuss immediate occupancy of the office area. A walk through had been done previously (November 2015) to identify issues that would need to be resolved. Mr. Moore was advised on 3/4/16 that illuminated Exit signs and fire extinguishers would have to be installed before a Certificate of Occupancy could be issued. No renovations are planned for the initial occupancy, but Mr. Moore advised that he would soon be seeking a permit for interior renovations to make the space more usable for his business. Confirmation of the 2 items was received on 3/8/16 and a Certificate of Occupancy issued that same day.*
 - b. *4/6/16 – Mr. Moore sought a letter from the City stating that vehicle sales would be permitted on the property. This letter was needed to secure the proper authorization from Delaware DMV. The letter of no objection was issued to Mr. Moore on 3/17/16.*
 - c. *5/6/16 – plans have been submitted for the proposed office fitout; corrections are required; a meeting with the design architect is scheduled for 5/13/16.*
 - d. *A meeting was held with the design architect as noted; revised plans were received on 6/6/16 and are pending review.*
 - e. *A building permit has been issued for the interior fitout as of 7/6/16.*
 - f. **No updates as of 8/8/16**

3. 260 Delaware Ave – application received (2nd submission) for the construction of a single family dwelling on the lot. Several zoning issues raised and discussed with Bill Pepper. Could ultimately involve an application for lot width variance from the Board of Adjustment. Applicant has not yet submitted the proper paperwork for a Category B

review. No construction plan review has taken place at this time. Proposed structure is 2-story dwelling with an attached 3 car garage; appx. 3000 ft².

- a. *3/9/16 – no updates.*
 - b. *4/6/16 – The foundation has been removed and the lot restored to a level condition by the City. Asbestos contamination was found in the soils and properly abated by a City hired contractor. It is my understanding that liens are to be placed on the property for the costs associated with the demolition. The costs can be recovered before a building permit will be issued to the property owner for construction of a new Single Family Dwelling.*
 - c. *8/8/16 – no updates*
4. 224/226 Weiner Ave – fire event on 11/29/15; families have been displaced; property was a 2-family dwelling (rental); the fire appears to have destroyed most of the 2nd and 3rd stories. The 2 family dwelling is not a permitted use in the current zoning, however it is recognized a non-conforming use and the owner has a reconstruction right; project is pending.
- a. *2/9/16 – a building permit has been issued.*
 - b. *3/9/16 – no new updates*
 - c. *4/6/16 – Construction is underway*
 - d. *5/6/16 – Insulation inspection approved on 4/29/16*
 - e. *6/6/16 – no updates*
 - f. *7/12/16 – no updates*
 - g. *8/8/16 – Final inspection scheduled for 8/9/16*
5. Stone's Pub – new owner has obtained demolition permit for interior work; a building permit application has been received and rejected for lack of proper construction documents; 1st floor is proposed as a continued use as a Bar and package store; Floors 2 and 3 will not be renovated at this time. The owner has expressed a potential use of floors 2 and 3 as residential (rental) at some time in the future; applicant has been made fully aware of all code requirements.
- a. *2/9/16 – a 2nd submission of the construction documents were received on 2/9/16.*
 - b. *3/9/16 – a building permit has been issued for the renovation of the 1st floor only. Electronic construction plans were provided by the new owner for floors 2 and 3 but have yet to be processed as a building permit application has not been received. The plans indicate reconstruction of the existing uses; 3 apartments on 2nd floor, 8 rooming units on 3rd floor. It has been proposed to install a fire suppression system (sprinklers) in the building and all life/safety issues will be brought into compliance with the 2012 IBC.*
 - c. *4/6/16 – A progress inspection was conducted on 3/29/16 to assess the stage of construction; several non-compliant issues were observed and brought to the attention of the applicant (work performed outside scope of permit, installation of windows that are not compliant with the State of Delaware Energy Code, structural beams not installed per the approved plans). A meeting was held with the applicant on 4/5/16 to review the revised plans she obtained and to discuss precisely how to proceed with the project to avoid any future issues. The time spent in this meeting will be billed to the applicant.*
 - d. *5/6/16 – All permits have been issued; floors 2 and 3 included. Construction is ongoing. A sprinkler system is proposed for the new building.*
 - e. *6/6/16 – A framing and insulation inspection has been approved for the first floor dance floor and bathroom area only.*

f. **8/8/16 – construction ongoing**

6. **Harrington Meadows** – A Board of Adjustment application was received for this project on 2/26/16. The application sought relief on lot size and setbacks in consideration of possibly changing the type of dwellings proposed from Townhouses to Single Family Dwellings. (added 3/9/16)

a. ~~4/6/16 – no updates~~

b. ~~5/6/16 – no updates~~

c. ~~6/6/16 – our office understands that the BOA decision has been issued denying the relief.~~

7. **Appx. 17156 South DuPont Hwy** (vacant lots adjacent to Verizon store) – A call was received from an agent for a developer out of Chicago, Mr. Tom Cleary. He asked if the street behind the lots (Howard Dill Ave) could possibly be relocated to facilitate the combining of 3 lots to meet his client's needs. This was discussed with the City Manager. It was relayed to Mr. Cleary that the City would consider such relocation but would obviously need more information and a proper plan submission before any final decisions could be made. Mr. Cleary did not divulge who his client was but did indicate that the proposed facility would have a drive-through component. (added 3/9/16)

a. ~~4/6/16 – no updates~~

b. ~~5/6/16 – no updates~~

c. ~~6/6/16 – no updates~~

d. ~~7/12/16 – no updates~~

e. ~~8/8/16 – no updates~~

8. **101 3rd Street** – A building permit has been issued and construction has begun for a new 2-story Single Family Dwelling on this property. (added 3/9/16)

a. ~~4/6/16 – no updates~~

b. ~~5/6/16 – no updates~~

c. ~~6/6/16 – construction is well underway.~~

d. ~~7/12/16 – Certificate of Occupancy issued 7/8/16~~

9. **Harrington Retail Center** – A pre-development meeting was held on 2/12/16 with the Architect of Record for the property to discuss the possibility of constructing a mini storage facility. Debbie Pfeil oversaw this meeting. (added 3/9/16)

a. ~~4/6/16 – no updates~~

b. ~~5/6/16 – no updates~~

c. ~~6/6/16 – no updates~~

d. ~~7/12/16 – no updates~~

e. ~~8/8/16 – no updates~~

10. **112 East St** – A meeting was held on 2/5/16 with Mr. Gary Johnson of Telemon Corporation to discuss the Zoning Classification and potential use for the lots owned by Telemon on East St. (14 lots). Telemon was interested in constructing an office building. Mr. Johnson was advised that the lots are classified as R-2 and of the uses that would currently be permissible. (added 3/9/16)

a. ~~4/6/16 – no updates~~

b. ~~5/6/16 – no updates~~

c. ~~6/6/16 – no updates~~

- d. *7/12/16 – a meeting is scheduled for 7/19/16 to discuss the potential Board of Adjustment application for a Zoning reclassification; a Category B review*
- e. *application has been received and approved for the removal of the interior lot lines for 6 lots; the owner would like to construct an office building on the parcel.*
- f. *8/8/16 – Meeting held with owner rep (Gary Johnson) on 7/19/16 re: possible zoning reclassification for construction of a 2 story office building; process provided to Mr. Johnson; he stated he may seek office space in the American Finance/Colorbox building due to high cost of rezoning and construction on his lots.*

11. Friendship Village – There are currently 3 new Single Family Dwellings under construction. (added 3/9/16)

- a. *4/6/16 – construction is proceeding. Our office was advised on 4/5/16 that 3 more permits for new homes will be submitted soon*
- b. *5/6/16 – no updates*
- c. *6/6/16 – A certificate of occupancy was issued for lot 62 on 6/3/16. The other 2 lots are still under construction.*
- d. *7/12/16 – no updates*
- e. *8/8/16 – no updates*

12. 1259 Corn Crib Rd (Hotel) – A building permit application was received on 3/8/16 to convert a conference room into an apartment at this location. No zoning applications were received. A preliminary review indicates that such a change in use may not be permitted. Further updates will be provided as they become available.

- a. *4/6/16 – On 3/9/16, a discussion was held with an attorney representing the property owner. The process for a Board of Adjustment application was explained. The attorney with whom I spoke advised that he is not licensed to practice in DE and would relay the information to the property owner. No further submissions have been received.*
- b. *5/6/16 – no updates*
- c. *6/6/16 – no updates*
- d. *7/12/16 – a call was received the week of June 20th from an attorney representing the property owner inquiring about the Board of Adjustment application for a variance.*
- e. *8/8/16 – no updates*

13. W.T. Chipman School (renovations)

- a. *A building permit application has been received for interior renovations, the construction of a corridor connecting the main school building to the gymnasium and the installation of a drainage system for the sports field. A Category B review is required due to the creation of additional square footage. The required site plans have been submitted and the associated fee received on 5/4/16. The permit will be processed so construction can begin.*
- b. *6/6/16 – no updates*
- c. *7/12/16 – construction underway; inspections are being conducted on the initial structural concrete work*
- d. *8/8/16 – new hallway framed, all concrete poured, construction ongoing*

14. 110 W. Liberty (group home)

- a. ~~*7/12/16 – Use of the structure as a Group Home is permitted based on a legal interpretation by the City Solicitor. An inspection was conducted on 7/8/16 for*~~

~~the interior renovations performed. The occupancy of the structure was authorized and a rental license was issued that same day.~~

- 15. Intersection of Route 13 and Milford Harrington Hwy – Southeast corner**
- a. 7/12/16 – A call was received from a Development Company in MD regarding this property. A meeting is scheduled for 7/22/16 to discuss the proposed use (unknown at this time) and the possible re-zoning of an adjacent lot.
 - b. **8/8/16 – Meeting held with Mr. John Camp, interested in 2-3 lots at this corner for commercial development; issue noted on corner lot with Tax Ditch bisecting the lot; Mr. Camp indicated that the existing residential lot owner(s) are interested in selling to him; based on outcome of tax ditch research and the possibility of not being able to construct on the corner lot, Mr. Camp stated that his use would work on the adjacent 2 residential lots; Zoning re-classification would have to take place, the commercial development would be directly across from the Entrance to Midway Plaza on Milford-Harrington Hwy.**
- 16. McDonald's Restaurant – 16758 South DuPont Hwy – Parking lot reconfiguration**
(added 8/8/16)
- a. **8/8/16 – Civil site plan received for reconfiguration of Drive-through lanes and minor modification to parking on West side of parcel; sealed plans received on 8/5/16 after cursory electronic review; approval imminent**
- 17. 16953 South DuPont Hwy – Commercial use potential as Medical Office** *(added 8/8/16)*
- a. **8/8/16 – Call received from property owner (new) for potential re-paving of driveway and possible change of use from Retail (thriftshop) to Medical Office; information provided via telephone conversations; no meeting held yet**
- 18. Legacy Subdivision – request to separate out one lot at end of 2nd Ave for SFD construction** *(added 8/8/16)*
- a. **Call received from property owner (Richard Wheeler) for potential to separate out parcel as described above for the construction of a Single Family Dwelling; meeting scheduled for 8/9/16 to discuss**

Respectfully Submitted,

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To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: August 4, 2016

Re: City of Harrington
Project Update
Our File# DKHNT044

Enclosed please find the August 2016 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
AUGUST 2016
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project (DKHNT044)

Percent complete (engineering phase): 20%

Scope of project: Determine if any environmental impacts exist from the former settling lagoons at the WWTP.

Status: We made numerous requests to meet with DNREC to discuss specific sampling requirements and analytical protocol in order to determine if the lagoons impacted the environment. Not getting a response from DNREC, we plan to move forward and collect additional sludge samples from the lagoons for laboratory analysis.

2. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 100%

Scope of project: Construct new water mains, supply well, storage tower, and facilities building.

Status: The funding applications have been submitted and accepted by both USDA and DNREC. We are currently preparing a proposal for engineering and design services.

3. Municipal Parking Lot Improvements

Percent complete (engineering phase): 0%

Scope of project: Design drainage improvements and repave the Dorman Street parking lot.

Status: A proposal was submitted to the City for engineering services to create drainage improvements and new paving of the Dorman street parking lot. We are awaiting authorization to proceed.

4. GIS Sanitary Sewer Infrastructure Survey and Mapping (DKHNT046)

Percent complete (engineering phase): 20%

Scope of project: Per USDA funding requirements, the City was requested to provide as-built drawings of the sanitary sewer system. This will require gathering all existing mapping to prepare a GIS database, and performing a civil survey to locate all manholes (pipe inverts, rim elevations), pipe sizes, etc.

Status: We are gathering available maps, plans and files for the database.

5. 2016 Road Program (DKHNT047)

Percent complete (engineering phase): 90%

Scope of project: Mill and overlay Hanley Street from Reese Avenue to Mispillion Street, build new ADA-compliant curb ramps, and replace sections of deteriorated curbing and sidewalk.

Status: The project is out to bid. Bids will be publicly opened at City Hall on August 15, 2016 at 10:00 am.

6. Sanitary Sewer Capacity Improvements (DKHNT048)

Percent complete (engineering phase): 20%

Scope of project: Upsize old sewer mains along Clark Street, Liberty Street, Dixon Street, and Gordon Street and a section of the trunk line that feeds the main pump station (PS-No.1). Work includes reconnecting laterals, new manholes and roadway restoration work.

Status: The field survey work is complete. Base Plans are being prepared for engineering design.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.