

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police
Ruth K. Peterman – Police Resources Manager
Keith B. Shyers – Deputy Chief
E. Kenneth Brode – Acting Captain
Adam S. Gillespie – Sergeant
Joseph M. Perna – Sergeant
Bradford E. Reed – Corporal

Byron Stubbs – Corporal/ SRO
Richard Baker – Corporal
Shawn Jacobs – Patrolman
Carl Klotz - Patrolman
Brooke Watkinson - Recruit
Samuel Wilks - Patrolman
Pastor Guy Simpson - Chaplain
Pastor Ken Figgs - Chaplain

May 1st – 31st 2016

Respectfully Submitted:

Norman R. Barlow
Chief of Police

May 2016 meetings and activities;

- May 2nd – City Council Meeting
- May 3rd – Kent County Chiefs' Meeting
- May 5th – National Day of Prayer
- May 9th – City Council Meeting
- May 11th – City Council Meeting
- May 16th – City Council Meeting
- May 18th – City Council Meeting
- May 19th – State Chiefs' Meeting

HPD updates and happenings.

- Our new hire in the Police Academy is doing well.
- Accreditation is still ongoing
- Carl is continuing our community policing efforts and is doing an outstanding job.

Harrington Police Department

FY16

Month	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October	\$13,184.75	\$360.22	131	\$4,708.82	211	\$28,729.10	\$1,599.50	\$30,328.60	\$6,380.75
November	\$9,656.25	\$255.83	91	\$3,344.18	156	\$22,937.80	\$1,840.50	\$24,778.30	\$9,740.08
December	\$14,162.50	\$381.18	139	\$4,982.80	227	\$17,796.42	\$1,344.00	\$19,140.42	\$25,144.56
January	\$24,015.75	\$642.70	239	\$8,401.30	428	\$23,733.68	\$852.44	\$24,586.12	\$4,750.00
February	\$14,075.75	\$363.96	136	\$4,757.61	246	\$23,130.43	\$1,039.50	\$24,169.93	\$10,010.80
March	\$28,854.25	\$797.90	298	\$10,430.00	495	\$20,251.65	\$4,091.60	\$24,343.25	\$20,300.00
April	\$23,364.75	\$639.01	224	\$8,353.02	405	\$21,810.84	\$2,190.84	\$24,001.68	\$8,873.00
May	\$29,609.75	\$773.80	289	\$10,115.00	447	\$20,503.68	\$1,153.50	\$21,657.18	\$2,100.00
June									
TOTALS	\$222,516.75	\$5,846.94	2143	\$76,430.45	3595	\$282,956.88	\$19,355.63	\$302,312.51	\$151,799.58

Breakdown of Other Moneys Received
May-16

- \$100.00 Reports
- \$2,000.00 LESO - Sale of equipment
- \$2,100.00

Harrington Police Department Patrol Stats FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015	276	45	276	88	1	17
November, 2015	320	44	372	87	1	16
December, 2015	286	50	315	141	1	13
January, 2016	355	37	443	157	4	30
February, 2016	272	26	306	100	1	6
March, 2016	353	74	388	141	2	19
April, 2016	380	69	525	123	6	24
May, 2016	344	40	618	166	5	10
June, 2016						
TOTALS	3343	555	4447	1275	37	164

News Releases
May 2016

A Dover man is facing several charges from Bethany Beach PD and Harrington PD after he attempts to flee from Harrington Officers during a traffic stop. While on patrol on May 8th, 2016 at approx. 5:30 pm Harrington Police were notified by an anonymous person that Danny W. Harding Jr., 30, of the 400 Block of Cold Spring Place in Dover would be driving through Harrington and that Mr. Harding had active warrants out of the Bethany Beach Police Department and also had several active capias out of Sussex County Court of Common Pleas. While patrolling the area, where Mr. Harding would possibly be at, police located him inside a vehicle parked on Cozy Wood Ct. Officers took Mr. Harding into custody. While he was escorted to a patrol car, Mr. Harding fled on foot and led the officers in a foot pursuit. A Harrington Officer then deployed a department issued taser on Mr. Harding and he was then taken into custody without further incident. A computer check revealed that the warrants out of Bethany Beach PD are a result of a vehicle pursuit on April 24, 2016 when Mr. Harding fled from Bethany Beach PD officers in a vehicle and led them on a pursuit before crashing the vehicle and fleeing on foot. After being taken into custody Mr. Harding's vehicle was searched and police located 1.6 grams of marijuana, .165 grams of Heroin and drug paraphernalia. Mr. Harding was also driving with a suspended or revoked license. He was transported to the Harrington Police Department for processing. Harrington Police charged him with Possession of Marijuana, Possess or consume a controlled substance, resisting arrest, possession of drug paraphernalia and driving with a suspended or revoked license. Bethany Beach Police Department charged him with Reckless Endangering First Degree, Disregarding a Police Officer's Signal, Resisting arrest and numerous other traffic charges. Mr. Harding was arraigned via video phone at Justice of the Peace Court 7 on all charges and capias's. He was issued a \$2,500 unsecured bond for Harrington Charges and a \$3,505 secured bond on Bethany Beach PD's Charges and the capias's. He was then committed to the Sussex Correctional Institute in default of bond.

The following were arrested by the Harrington Police Department for Driving under the influence and related charges. They were released pending a future court appearance in Justice of the Peace Court 7.

5/7/16 at 10:04 pm: Jacqueline P. Brooks 47, of the 24000 Block of Bakersfield Rd. in Milford.
Charges: Driving under the influence of Alcohol and Driving while operating a electronic communication device.

5/8/16 at 1:33 am: John J. Czerwinski 22, of the first block of West Mill Dr. in Newark.
Charges: Driving under the influence of Alcohol, Expired Tags and Failure to have registration card in possession.

On 5-20-16 the Harrington Police Department arrested Kenneth L. Kellam 58, of the first block of Arkansas Dr. in Harrington. While on patrol police responded to an address in the 17000 Block of South DuPont Hwy. for a report of a domestic dispute in progress. When police arrived they contacted Mr. Kellam and the adult female victim. During the course of the investigation police determined that Mr. Kellam and the victim were involved in an argument. During the argument Mr. Kellam assaulted the victim and threatened to kill the victim causing the victim to

fear for her safety. Police took Mr. Kellam into custody and transported him to the Harrington Police Department for processing. He was charged with Offensive Touching and Terroristic Threatening. He was arraigned at Justice of the Peace Court 3 and was committed to the Sussex Correctional Institute in default of \$1,500 secured bond.

On Tuesday 5-31-16 the Harrington Police Department arrested two people after police locate marijuana in a vehicle during a traffic stop. While on patrol at 2:58 am an officer was traveling behind a vehicle on Commerce St. when the officer smelled an odor of marijuana coming from a vehicle. The officer then stopped the vehicle. When the officer approached the vehicle police detected a strong odor of marijuana coming from the vehicle. Police then contacted the driver, identified as Douglas e. Butler 21, of the 11300 Block of 2nd St. in Bridgeville and passenger Tasha M. Copes 35, of the 500 Block of Orange St. in Wilmington. Police began questioning both Mr. Butler and Ms. Copes and police were advised there was Marijuana in the vehicle. A vehicle search was conducted and police located 5.4 grams of Marijuana belonging to Ms. Copes and 89.7 grams of Marijuana belonging to Mr. Butler. Both were then taken into custody while police continued their investigation. Ms. Copes was issued a civil summons for Possession of Marijuana and Possession of Drug Paraphernalia and released. Mr. Butler was issued a Criminal Summons for Possession and Possession of Drug Paraphernalia and released. A second passenger in the car was questioned but later released without being charged.

On May 24, 2016 the Harrington Police Department arrested a 16 year old Rehoboth Beach Juvenile and a 19 year old New York man on drug charges. While on patrol police stopped a vehicle for a traffic violation. When officers approached the vehicle they located four subjects inside and police also smelled an odor of marijuana coming from the vehicle. Police then conducted a vehicle search and while the 16 year old juvenile was getting out of the vehicle police noticed she had a pill bottle containing an unknown liquid. Police also determined that the name on the bottle had been removed. Further investigation revealed that the juvenile had in her possession a prescribed cough syrup that was not prescribed to her. Police also determined that the juvenile and other occupants were mixing the cough syrup with soda and drinking it. As police continued to search the vehicle they located two bulk containers in the trunk containing codeine cough syrup and police took the driver, Julious O. Braitwaite 19, of Brooklyn, NY into custody. The other passengers were later released without being charged. Police transported both back to the Harrington Police Department for processing. The juvenile was charged with possess or consume a controlled substance with an aggravating factor and released to a family member pending a future court appearance. Mr. Braitwaite was charged with Possess or consume a controlled substance with an aggravating factor and motor vehicle shall have two lighted head lamps. He was arraigned via video phone at Justice of the Peace Court 7 and was committed to the Sussex Correctional Institute in default of \$1,050 secured bond.

On May 29, 2016 the Harrington Police Department arrested Karl V. Bryfogle 56, of the 300 Block of Central Park Drive for Third Offense DUI and related charges. While on patrol at 9:50 pm police responded to a report of property damage accident at the intersection of Messicks Rd. and Corn Crib Rd. Police arrived to find a pick up truck on its side in a ditch. When police arrived they contacted the driver, identified by witnesses who were on scene, as Mr. Bryfogle. While speaking to him, police detected a strong odor of alcohol and observed Mr. Bryfogle barley able to stand on his own. After performing standard field sobriety tests, Mr. Bryfogle was taken into custody and transported to the Harrington Police Department for processing. While at

the police department Mr. Bryfogle submitted to the intoxilyzer test and police determined that Mr. Bryfogle was over three times the legal limit of .080. Police charged him with Third Offense Driving under the influence, reckless driving, Failure to show proof of insurance and failure to show proof of registration. After being processed Mr. Bryfogle was arraigned at Justice of the Peace Court 3 and was committed to the Sussex Correctional Institute in default of \$3,201 secured bond.

On May 29, 2016 at 7:34 pm the Harrington Police Department arrested Dustin D. Carey 25, of the 9000 Block of Bay Rd. in Magnolia for DUI and related Charges. While on patrol Harrington Officers were advised by the county dispatch center that witnesses were calling in to report of a possible drunk driver on Milford-Harrington Hwy. headed westbound towards Harrington. Witnesses were reporting that the vehicle was all over the road and also most caused several accidents. Police were given a description of the vehicle and Harrington Officers located it in the parking lot of the Midway Shopping Center. Police contacted the driver and identified him as Mr. Carey. Police observed him lying in the passenger seat and he appeared to be passed out. Police immediately smelled and odor of alcohol coming from the vehicle. Police performed standard field sobriety tests and after completing the tests Mr. Carey was taken into custody. He was transported to the Harrington Police Department for processing. He was later released to a family member pending a future court appearance.

On May 24, 2016 the Harrington Police Department arrested Cory J. Harding 22, of the 100 Block of Dorman St. after police respond to a report of a domestic dispute. Police responded and upon arrival located Mr. Harding and the victim. During the course of the investigation police determined that Mr. Harding and the victim were involved in an verbal argument and during the argument Mr. Harding was not allowing the victim to leave and punching the windows on the victim's vehicle. Police also noticed several old bruised on the victim that was caused by Mr. Harding during a previous incident. Police took Mr. Harding into custody and transported him to the Harrington Police Department for processing. He was charged with Offensive Touching and Disorderly Conduct. He was processed and arraigned via video phone at Justice of the Peace Court 7 and was released on \$500 unsecured bond.

On May 27, 2016 the Harrington Police Department arrested Pamela M. Watkins 45, of the 2200 Hunting Quarter Rd. in Houston after police responded to a report of trespassing. While on patrol at 8:52 pm police responded to the 300 Block of Messicks Rd. for a report of a trespassing in progress. When police arrived they contacted witnesses and a victim who reported that Ms. Watkins arrived at the residence and was yelling and cursing at the residents. Police also determined that Ms. Watkins threatened to do harm to the victim. Ms. Watkins was asked several times to leave the residence but refused and only left after the witnesses advised her they would be calling to police and she fled prior to the arrival of police. Police searched the area but were unable to locate her and police obtained warrants for her arrest. On June 1, 2016 an officer from the Harrington Police Department observed Ms. Watkins in a vehicle and proceeded to stop the vehicle. She was taken into custody and transported to the Harrington Police Department for processing. She was charged with Terroristic Threatening, Disorderly Conduct and Criminal Trespass Third Degree. She was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of secured bond.



Monthly Report for May 2016

City Hall/Finance:

- Billings YTD:

Water	2015	2016	Difference	% Chg
1	129,281.70	128,218.18	-1,063.52	-0.82%
2	120,616.07	120,859.75	243.68	0.20%
3	125,623.92	125,789.32	165.40	0.13%
	375,521.69	374,867.25	-654.44	-0.17%

Sewer	2015	2016	Difference	% Chg
1	410,320.66	404,231.72	-6,088.94	-1.48%
2	377,011.57	375,142.18	-1,869.39	-0.50%
3	397,441.76	388,531.40	-8,910.36	-2.24%
	1,184,773.99	1,167,905.30	-16,868.69	-1.42%

Trash	2015	2016	Difference	% Chg
1	59,780.39	56,150.44	-3,629.95	-6.07%
2	59,780.39	60,194.47	414.08	0.69%
3	59,883.91	60,246.23	362.32	0.61%
	179,444.69	176,591.14	-2,853.55	-1.59%

- Continued budget preparation.
 - Prepared and finalized budgets
 - Balanced budget
 - Revised Water and Sewer rate studies for revenue and expense projections.
 - Prepared Capital Improvement Plan for FY 2017-FY 2021.
- Attended State Drinking Water Borrowers Conference.
- Worked with CGI on the community video.
- Attended the City Manager's meeting.
- Attended an asset management lunch and learn.
- Attended Builders and Contractor's committee meeting.
- Attended the Main Street Now Conference.

Planning/Code Enforcement:

- Finalized the Downtown Development District Plan.
- Submitted Downtown Development District application to State of Delaware.
- Submitting application for Neighbor Hood Building Blocks Grant II for implementation of Downtown Development District.



Monthly Report for May 2016

Public Works:

Water Production Report					Cumulative
Year 2016	Total		2015 Total	Difference	Difference
January	7,122,000	Hydrant Flushing 0 Gals	8,838,000	(1,716,000)	(1,716,000)
February	6,693,000	Hydrant Flushing 0 Gals	9,070,000	(2,377,000)	(4,093,000)
March	7,699,000	Hydrant Flushing 559,000 gals	9,527,000	(1,828,000)	(5,921,000)
April	7,355,000	Hydrant Flushing 376,000 gals	9,393,000	(2,038,000)	(7,959,000)
May	7,765,000	Hydrant flushing 404,000 gals	9,795,000	(2,030,000)	(9,989,000)

Main Pump Station Transmission

Month	Year 2016			Year 2015	16 vs 15	2015	16 vs 15
	Monthly Total	Cumulative	GPD Average	Monthly Total	Difference	Cumulative	Cumulative
January	140,892	140,892	4,696	182,300	(41,408)	182,300	(41,408)
February	211,657	352,549	6,828	171,251	40,406	353,551	(1,002)
March	152,387	504,936	4,916	223,460	(71,073)	577,011	(72,075)
April	123,050	627,986	4,102	162,093	(39,043)	739,104	(111,118)
May	159,594	787,580	5,148	136,381	23,213	875,485	(87,905)

- We are continuing the application process for the CWSRF loan application. We are also working on USDA applications for the same projects.
- Work will soon begin on sewer mapping. This is being paid by remaining USDA grant funding from the I&I project.
- We are submitting the SCADA system project (\$97,000) for reimbursement to USDA. This will be paid with remaining I&I grant funding as well.

Library:

- Alternative Library site is being vetted
 - We are having site appraised.
 - We are working on setting up meetings with DeDOT and Kent Conservation.
 - City Solicitor is performing a title search on the property.

Parks and Recreation:

- Community Garden is planted and looks fantastic! Stop by and tend to the garden if you have some free time!

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.



Monthly Report for May 2016

- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burriss to reroute trucks on August 20 and 21st so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.
- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.



Monthly Report for May 2016

- Due diligence work is being performed on the site by Becker Morgan.
- Met with DelDOT and Kent Conservation District on February 2, 2016.

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriguez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer through our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
 - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
 - xii. Filed suit against the DSF October 2014
 - xiii. DSF served with lawsuit on December 1, 2014.
 - xiv. Received DSF's answer and counterclaim on December 16, 2014.
 - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
 - xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
 - xvii. No decision has been made at this time – April 2015.
 - xviii. No decision has been made at this time – May 31, 2015
 - xix. The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.
 - xx. The Court has set a trial date of October 31, 2016.
 - xxi. We have received an offer to settle the law suit from DSF and our reviewing it. October 2015
 - xxii. Reviewed the current status of the case with Max Walton on January 14, 2016.
 - xxiii. *Prepared interrogatories.*



Monthly Report for May 2016

4. Lagoon Closing

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions from the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.
- We are trying to get a meeting with the SIRS to verify the sampling requirements as of December 14, 2015.

Notes from the Manager

I want to make you all aware of the issues outlined by the Legislative Advocacy Committee of the DLLG. As you may remember, I am a member. **These items have not been presented to the League board and no official stand has been taken. I am sending the information so that it may be discussed by Harrington. Please contact me directly to discuss these issues.**

The Committee has identified one key position:

- The committee is strongly opposed to the creation of any additional unfunded mandates at the same time municipal revenues are being reduced.

Legislative Priorities:

1. Realty Transfer Tax
 - Preservation of existing split between State and Municipals
2. Tax Intercept
 - Delinquent Municipal property taxes
3. HB 200 – Accessible Parking (attached)
 - Recommend continued compliance with Federal ADA guidelines
 - Municipalities already following and complying with law(see attached Newark comments)
4. Accommodations Tax
 - Modify Title 22 to allow taxation
 - Willing to have a cap on percent
 - Meeting with hotel lobbyist to learn of concerns/opposition on January 14, 2016
5. Municipal Street Aid and Community Transportation Funding
 - Maintain levels with no reductions
 - change)
6. Others:
 - Gas Tax
 - Job creation
 - Infrastructure improvement
 - Stable MSA and CTF funding

Range: First to Last
Violation Date Range: 05/01/16 to 05/31/16 Use Type Range: First to Last Open: Y
Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
Customer Range: First to Last Inc Violations with Waived Fines: Yes Denied: Y
Activity Date Range: First to 06/10/16 Activity Type Range: First to Last
Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

Violation Id: V6-00134 Map/Parcel: 179.08-04-42.00-000 Prop Loc: 1 NEW ST

Description: please remove all garbage/rubbish from exterior property areas.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/02/16			

Comment: Exterior Warning.pdf

Violation Id: V6-00136 Map/Parcel: 179.07-01-18.00-000 Prop Loc: 105 S. WEST STREET

Description: high grass

grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00137 Map/Parcel: 179.07-01-82.00-000 Prop Loc: 144 W MILBY STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00138 Map/Parcel: 179.08-01-12.01-000 Prop Loc: 10 W.MILBY STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00139 Map/Parcel: 179.08-01-12.00-000 Prop Loc: 8 W. MILBY STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00140 Map/Parcel: 179.07-01-11.00-000 Prop Loc: 113 W.MISPILLION ST. (LOT)

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00141 Map/Parcel: 170.20-01-17.00-000 Prop Loc: 129 DORMAN STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00142 Map/Parcel: 170.20-01-18.00-000 Prop Loc: 127 DORMAN STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00143 Map/Parcel: 170.20-01-41.00-000 Prop Loc: 103 Grant Street

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00144 Map/Parcel: 170.20-01-37.00-000 Prop Loc: 113 GRANT ST.

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass warning 2.pdf

Violation Id: V6-00145 Map/Parcel: 170.20-04-25.00-000 Prop Loc: 210 HARRINGTON AVE

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/11/16			

Comment: Grass warning 2.pdf

Violation Id: V6-00146 Map/Parcel: 179.08-07-32.00-000 Prop Loc: 32 MEADOW WOOD LN

Description: please remove appliance from front of property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/17/16			

Comment: Exterior Warning.pdf

Violation Id: V6-00147 Map/Parcel: 171.17-01-26.00-000 Prop Loc: 16926 S DUPONT HWY

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/20/16			

Comment: Grass warning 2.pdf

Violation Id: V6-00148 Map/Parcel: 170.16-01-39.00-000 Prop Loc: 301 WEINER AVENUE

Description: high grass

cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/20/16			

Comment: Grass warning 2.pdf

Violation Id: V6-00149 Map/Parcel: 180.05-01-33.00-000 Prop Loc: 17510 S. DUPONT HWY.

Description: high grass

06/02/16: grass cut by city contractor

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/23/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00150 Map/Parcel: 170.16-01-42.00-000 Prop Loc: 307 WEINER AVENUE

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/24/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00151 Map/Parcel: 170.20-05-60.00-000 Prop Loc: 32 CLARK ST.

Description: high grass

6/02/16 - grass cut by contractor

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/24/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00152 Map/Parcel: 170.16-02-12.00-000 Prop Loc: 407 SECOND AVENUE

Description: please remove furniture from rear yard.

furniture has been removed.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/24/16			

Comment: Exterior Warning.pdf

Violation Id: V6-00153 Map/Parcel: 179.07-01-56.00-000 Prop Loc: 217 WEST STREET

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/24/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00154 Map/Parcel: 179.08-02-09.00-000 Prop Loc: 229 COMMERCE STREET

Description: high grass

No response from bank
6/2/16 - grass cut by contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/24/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00155 Map/Parcel: 171.17-01-37.00-000 Prop Loc: 17146 S DUPONT HWY

Description: sign reface without permit.

Violation Id: V6-00156 Map/Parcel: 180.00-01-54.00-000 Prop Loc: 6493 MILFORD HARRINGTON HWY

Description: sign refaced without permit.

Violation Id: V6-00158 Map/Parcel: 179.08-02-07.00-000 Prop Loc: 210 S WEST STREET

Description: high grass

grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/25/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00159 Map/Parcel: 179.08-02-03.00-000 Prop Loc: 3 W MILBY STREET

Description: high grass

grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/26/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00160 Map/Parcel: 179.08-02-17.00-000 Prop Loc: 213 COMMERCE STREET

Description: high grass

grass cut by owner

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		05/26/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00161 Map/Parcel: 179.08-02-15.00-000 Prop Loc: 217 COMMERCE STREET

Description: high grass

grass cut by owner

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		05/26/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00162 Map/Parcel: 170.16-01-74.00-000 Prop Loc: 306 DORMAN STREET

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		05/27/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00163 Map/Parcel: 179.08-01-22.00-000 Prop Loc: 105 COMMERCE STREET

Description: high grass

6/9/16 - grass cut by owner

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		05/27/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00164 Map/Parcel: 179.07-01-02.00-000 Prop Loc: 137 MISPELLION ST.

Description: high grass

6/2/16 - grass cut by contractor.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		05/27/16			

Comment: Grass Warning 2.pdf

Range: First to Last
 Issue Date Range: 05/01/16 to 05/31/16 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 05/01/16 to 05/31/16 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits With Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 06/10/16 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1630 Prop Loc: 29 REED ST
 Issue Date: 05/03/16 Alt Cost 1: 4,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: INTERIOR RENOVA

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		05/03/16			Approved
Comment: approved by D. Naples						

App Id: 1631 Prop Loc: NEW STREET-LOT
 Issue Date: 05/06/16 Alt Cost 1: 100.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		05/06/16			Approved

App Id: 1632 Prop Loc: 102 DIXON STREET
 Issue Date: 05/06/16 Alt Cost 1: 300.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		05/06/16			Approved
Comment: Approved by D. Naples						

App Id: 1633 Prop Loc: Dorman Street
 Issue Date: 05/10/16 Alt Cost 1: 558,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		05/10/16			Approved
Comment: Approved by D. Naples						

App Id: 1634 Prop Loc: DORMAN STREET
 Issue Date: 05/11/16 Alt Cost 1: 500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/11/16			Approved

App Id: 1635 Prop Loc: 4 MILL STREET
Issue Date: 05/13/16 Alt Cost 1: 350.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: FENCE

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/13/16			Approved

App Id: 1636 Prop Loc: 23-25 CLARK ST.
Issue Date: 05/18/16 Alt Cost 1: 100.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: INTERIOR RENOVA

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/18/16			Approved

Comment: Approved by D. Naples

App Id: 1637 Prop Loc: 108 W.MILBY STREET
Issue Date: 05/18/16 Alt Cost 1: 2,800.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/18/16			Approved

App Id: 1638 Prop Loc: 8 THORPE ST
Issue Date: 05/24/16 Alt Cost 1: 24,107.20 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/24/16			Approved

Comment: Approved by D. Naples

App Id: 1639 Prop Loc: 215 DELAWARE AVE.
Issue Date: 05/31/16 Alt Cost 1: 2,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: EXTERIOR RENOVA

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/31/16			Approved

App Id: 1640 Prop Loc: 243 DELAWARE AVENUE
Issue Date: 05/31/16 Alt Cost 1: 10,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00

Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: POOL

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RW		05/31/16			Approved

May 2016 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- May 2, 2016 City Council Workshop
- May 2, 2016 City Council Special Meeting
- May 9, 2016 City Council Workshop
- May 9, 2016 City Council Special Meeting
- May 11, 2016 City Council Special Meeting
- May 16, 2016 City Council Meeting
- May 17, 2016 Departmental Meeting
- May 18, 2016 City Council Special Meeting
- Weekly staff meetings

Projects:

- 2016 Municipal Election
 - o Coordinated with Department of Elections and election workers
 - o Set up of polling place
 - o Provided support to the election staff throughout the day
- Downtown Development District
 - o Assisted as needed
 - o Served as point of contact for draft copies of plan and comments
 - o Published final version on website
- Delaware State Fair lawsuit
 - o Conducted research as requested by attorney's office

Ordinances & Resolutions:

- Prepared Resolutions 16-R-09, 16-R-10, 16-R-11, 16-R-12, 16-R-13, and 16-R-14
- Prepared Ordinances 16-07 and 16-08

Tasks:

- Prepared minutes for:
 - o March 23, 2016 City Council Workshop
 - o April 4, 2016 City Council Workshop
 - o April 4, 2016 City Council Special Meeting
- Prepared and posted agendas for:
 - o May 9, 2016 City Council Workshop
 - o May 9, 2016 City Council Special Meeting
 - o May 11, 2016 City Council Special Meeting
 - o May 11, 2016 Builder and Developer Committee Meeting
 - o May 16, 2016 City Council Meeting
 - o May 18, 2016 City Council Special Meeting
 - o June 6, 2016 Swearing In Ceremony and City Council Organizational Meeting
- Prepared and posted packets for:
 - o May 9, 2016 City Council Special Meeting
 - o May 16, 2016 City Council Meeting
- Updated messages on electronic sign
 - o Added messages: clean up days, national safety month, June meetings,
 - o Deleted messages: day of prayer, May meetings, election
- Updated website
 - o Added posts: Added adopted minutes, ordinances, resolutions, proclamations

- Closed the cash register 3 days a week
- Executed and returned loan closing documents for I & I Funding from USDA
- Posted public notices for public hearings on DNREC and USDA sewer capacity improvements funding and annual report to electors

City of Harrington

Department Of Public Works

DATE: May 31, 2016

FR: Alan Moore, Public Works Supervisor

*TO: Mayor and Council
City of Harrington*

*RE: Public Works Department
Monthly Report
May 1, through May 31, 2016*

*Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough*

David Alan Moore Sr.

Date: 6/9/2016

After Hours on Call Report

Date	Responsible Individual	Contacts
May 02 ,2016	LeRoy Lahman	0
May 09 ,2016	Glenn Hayman	4
May 16 ,2016	Dennis Trader	3
May 23 ,2016	Dudley Clough	8
May 30 ,2016	Richard Clough	0

Water Department

Turn On (# of Times)	Turn Off (# of Times)
32	35

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	0	0
Brown Water Related Calls	4	1
Total Calls	4	1

Water Samples	
State Samples	Completed- May
Daily Chlorine Samples	Completed- May
Daily Fluoride Samples	Completed- May

Monthly & Daily Water Usage Totals	May 2016	May 2015
Monthly Totals	7,765,000	9,795,000
Daily Average	250,000	315,000

Water Leaks	Location	Work Order Date	Completion Date
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Well Status			
Well	# Of Gallons April 2016	# Of Gallons April 2015	Difference 2016 vs 2015
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	426,000	956,000	-530,000
#3	1,101,000	3,351,000	-2,250,000
#4	6,238,000	5,488,000	+750,000
Total	7,765,000	9,795,000	-2,030,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
5/06/16	123 Dorman St.	Contacted
5/11/16	2 Ward St.	Contacted
5/15/16	17 Hanley St.	Contacted
5/18/16	178 Main St. Farmington	Contacted
5/23/16	115 Mispillion St.	Contacted
5/27/16	8 East St.	Contacted
5/31/16	4 Simpson St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	9
Library	7
Police	11
Community Center	4
Waste Water Treatment Plant	6
Parks & Recreation	6
Public Works	14

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.

- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 1 cleaned it out and reset it in the wet well at Messicks Station.
- Public Works had to pull the number the #2 pump and clean it out and reset it in the wet well at the Enterprise Ave Station.
- Public Works had to pull pump # 1 and #2 at Mispillion St. Station clean it and reset it in the wet well.
- Public Works pulled both pumps at Mispillion St. Station and cleaned out the wet well and reset the pumps when it was cleaned out completely.
- Public Works had to pull pump # 2 at Clarks Corner Station and clean it out and reset it in the wet well.

Fire Hydrant Repair and replacement

- Put in a new fire hydrant in at the north entrance of 17507 S. DuPont Hwy.
- Put in a new fire hydrant in at the south entrance of 17507 S. DuPont Hwy.
- Moved a fire hydrant back three more feet off the roadway on Fairground Rd. At the request of the Harrington State yard.

Web Site = 808 visits and 3,467 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	232 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	45
Tues-Wed	1:00-3:00pm	Team Basketball	32 wkly
Saturday Monday	9:45-10:30am 7:30-8:45pm	Ladies Fit Class	Up to 9 each week



Bill Falasco, Recreation Director

Date: June 13, 2016
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of MAY 2016

Circulation Usage		
Item	Number	Comments
Visitors/Users	2525	During the month
Items checked out	2850	All items checked-out during the month
Items returned	2497	All items returned during the month
Items overdue	96	Items listed as overdue at any time during the month
Fines & Fees	\$482.00	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	305	Total checked-out during the month
Computer Use: N/A	Total Public Access Use For the month - Individual logins: 575 Wireless Users: - 76 Computer help including Ebooks: N/A	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc. Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library
Other Reference questions requiring staff assistance. N/A	Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the	Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:

Harrington Public Library	PROGRAMS	MAY 2016
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Name	Date	Attendance
Minecraft Club	May 2,4,9,11,16,18,23,25,27	Children: 37 Adults: 9
Storytime	May 11	Children: 2 Adults: 2
Teen Advisory Group	May 17	Teens 4 Adults 2
Book Discussion Group	May 19	Adults: 9
Baby & Me Storytime	May 14	3 children 3 adults
Delaware Humanities Forum Program "Cause for Alarm"	May 24	5 Adults
Diabetes Health Class "Take Control of your Diabetes"	May 27	16 Adults
Family Fun Night	May 12	2 Adults 2 Children
Mother's Day Craft Night	May 5	2 children 2 adults

Kelly Blanchies

From: Marleena Scott <marleena.scott@lib.de.us>
Sent: Tuesday, June 14, 2016 12:13 PM
To: Christine Hayward
Subject: Fw: July Events

Library July Events

Diabetes Classes

Friday, July 1st @ 10:30 am—Are you a Medicare patient living with diabetes or know someone who is? If so, a new program called “Everyone with Diabetes Counts” can help you or your loved one live a healthier life. Everyone with Diabetes Counts offers FREE diabetes education classes, taught by trained health care workers, right here at the library!

123 Andres

Tuesday, July 5th @ 6:00 pm— Program for children. The audience will accompany 123 Andrés on a movement-filled marathon around the Americas with stops to learn about music and dance. 123 Andrés encourages children and their families to share experiences, joy, and laughter through songs and movement. He performs bilingually in English and Spanish and provides his own accompaniment with guitar, clarinet, and saxophone.

Chickens-Storytime

Wednesday, July 6th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Puss in Boots presented by the Rehoboth Summer Children’s Theatre

Thursday, July 7th @ 2:00 pm—Come watch this theatrical performance of a poor miller who gives his son the family cat and sends the boy out in the world to make his own way. To his great surprise, the son discovers the cat is enchanted. The clever, fashion-forward feline promises to help the young lad win the hand of the beautiful princess. Clothed in a fine outfit including stylish boots, the cat finds the princess’ missing crown, rids the land of a wicked ogre and presents the ogre's castle to the happy couple as wedding gift. The cat shows us all how important it is to "dress for success!"

Computer Help Lab

Monday, July 11th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Board Games for Teens

Tuesday, July 12th @ 6:00 pm--This program is for kids 10 and up and will give teens a chance to play different types of board games together. Refreshments will be served!

Teddy Bear Picnic-Storytime Special

Wednesday, July 13th @ 10:45 am—This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. This week we will also have a teddy bear picnic, so bring along your favorite stuffed friend for a day outdoors. If you have a group larger than 10, please sign up in advance.

Family Fun Night and Reading to the Dogs

Thursday, July 14th @ 6:00 pm—Enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child’s reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, July 18th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Hip Hop Fundamentals

Tuesday, July 19th @ 6:00 pm—Come see Hip Hop Fundamentals who are a diverse team of B-Boys (breakdancers) who use their footwork, freezes, and powermoves to inspire, educate, and entertain young and old alike. But, don’t be fooled. These guys can pop lock, head spin, and floor rock with the best B-Boys and B-Girls around.

A Healthy Portion of Science presented by the Delaware Aerospace Education Foundation

Wednesday, July 20th @ 10:45 am—Bring your child to the library to learn how science, math, and engineering can lead the way to good health. You and your child will be introduced to the food groups and to what we can learn from food packaging labels. Take a walk through the digestive system, learn how to find your pulse and count its rate, and see how the muscles and bones of the legs enable movement. Use food labels to practice math skills like classifying, counting, comparing numbers on a number line, and mental math. Do the work of an engineer as you model the organs that aid digestion and circulate your blood. On your mark, get science, and go healthy!

Book Club

Thursday, July 21st @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, July 25th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Recycling Teen Craft Night

Tuesday, July 26th @ 6:00 pm—Recycling craft night for teens 10 and up.

Fireworks-Storytime

Wednesday, July 27th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Mad Hatter Tea Party

Thursday, July 28th @ 6:00 pm—For children 10 and under. Come to a tea party while watching The Disney movie and enjoy snacks while the film plays.

Harrington Fire Company, Inc

EMERGENCY 911

20 CLARK STREET
HARRINGTON, DE 19952-0236
BUSINESS: (302) 398-8931
FAX: (302) 398-4350

June 15, 2016

Harrington City Council:

Below is the Fire / Service and Training activity of the Harrington Fire Company for the month ended April 2016.

Total Fire Responses for the Month	28
In Town Responses	11
Out of Town Responses	17
Personnel In Service	377
Personnel Hours In Service	12 hrs 45 min
Personnel Manhours in Service	177 hrs 10 min
Miles Travelled	231
Total Service and Trainings for the Month	8
Personnel In Service	95
Personnel Hours In Service	33 hrs 00 min
Personnel Manhours In Service	385 hrs 30 min

Respectfully Submitted,

Rob Taylor
Fire Chief

HELP US HELP YOU ... **PREVENT FIRES**

MEMORANDUM

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME

**Remington &
Vernick Engineers**

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Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1382 (fax)

15-33 Haisted Street, Suite 204
East Orange, NJ 07018
(973) 323-3065
(973) 323-3068 (fax)

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9 Allen Street
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Old Bridge, NJ 08857
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& Walberg Engineers**

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4907 New Jersey Avenue
Wildwood City, NJ 08260
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& Beach Engineers**

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 125
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**

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To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: June 13, 2016

Re: City of Harrington
Project Update
Our File# DKHNT044

Enclosed please find the June 2016 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
JUNE 2016
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. DNREC is reviewing the file and will respond back to us week of 4/25 at the earliest.

2. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 99%

Scope of project: Construct new water mains, supply well, storage tower, and facilities building.

Status: The DNREC Funding application has been submitted and accepted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted to both agencies. The ER has been accepted by both agencies; PER approval pending.

We are currently preparing a proposal for engineering and design services.

3. 2015 Road Program (DKHNT041)

Percent complete (construction phase): 100%

Scope of project: Roads are Mechanic, Clukey, and Meadow Wood.

Status: The project was awarded to Jerry's, Inc. for \$149,518. All work is complete.

4. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 99%

Scope of project: Construct new larger diameter sewer mains on Liberty, Clark, Dixon, Gordon Streets.

Status: The DNREC CWSRF Funding application has been submitted and accepted. The PER and ER were prepared and submitted on November 4, 2015. The ER was re-submitted 3/25/2016; PER week of 4/18/2016. This project received funding approval from DNREC 2/17/2016; USDA funding pending.

We submitted a proposal to the City for engineering and design services.

5. Municipal Parking Lot

Percent complete (engineering phase): 0%

Status: A proposal was submitted to the City in early May for engineering services to create drainage improvements and new paving of the Dorman street parking lot. We are waiting on notice to proceed.

6. GIS Sanitary Sewer Infrastructure Survey and Mapping (DKHNT046)

Percent complete (engineering phase): 5%

Status: We are gathering available maps, plans and files for the database.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

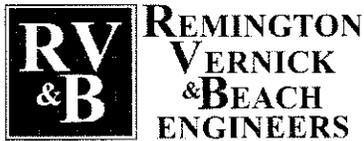
Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.



CITY OF HARRINGTON ZONING REPORT

Date: 6/6/16

This report is intended to provide a brief overview of the Zoning projects either pending or in process with the City of Harrington:

1. Pliant property (Rob Rider) – a conference call was held with the prospective tenant for the production of organic fertilizer; estimated cost of construction is \$10M with a 1 year construction time frame; estimated 15 jobs will be created. Permit applications are expected this spring. The production process was approved by Bill Pepper from a zoning standpoint.
 - a. *No updates as of 6/6/16*

2. Color Box building (American Finance) – meeting held in early November with prospective tenant (automotive storage occupancy); no movement on construction yet; expected early this year. No zoning issues.
 - a. *3/9/16 – An onsite meeting was held on 3/4/16 with the new owner, Frank Moore, to discuss immediate occupancy of the office area. A walk through had been done previously (November 2015) to identify issues that would need to be resolved. Mr. Moore was advised on 3/4/16 that illuminated Exit signs and fire extinguishers would have to be installed before a Certificate of Occupancy could be issued. No renovations are planned for the initial occupancy, but Mr. Moore advised that he would soon be seeking a permit for interior renovations to make the space more usable for his business. Confirmation of the 2 items was received on 3/8/16 and a Certificate of Occupancy issued that same day.*
 - b. *4/6/16 – Mr. Moore sought a letter from the City stating that vehicle sales would be permitted on the property. This letter was needed to secure the proper authorization from Delaware DMV. The letter of no objection was issued to Mr. Moore on 3/17/16.*
 - c. *5/6/16 – plans have been submitted for the proposed office fitout; corrections are required; a meeting with the design architect is scheduled for 5/13/16.*
 - d. *A meeting was held with the design architect as noted; revised plans were received on 6/6/16 and are pending review.*

3. 260 Delaware Ave – application received (2nd submission) for the construction of a single family dwelling on the lot. Several zoning issues raised and discussed with Bill Pepper. Could ultimately involve an application for lot width variance from the Board of Adjustment. Applicant has not yet submitted the proper paperwork for a Category B review. No construction plan review has taken place at this time. Proposed structure is 2-story dwelling with an attached 3 car garage; appx. 3000 ft².
 - a. *3/9/16 – no updates.*

- b. *4/6/16 – The foundation has been removed and the lot restored to a level condition by the City. Asbestos contamination was found in the soils and properly abated by a City hired contractor. It is my understanding that liens are to be placed on the property for the costs associated with the demolition. The costs can be recovered before a building permit will be issued to the property owner for construction of a new Single Family Dwelling.*
 - c. **6/6/16 – no updates**

- 4. 224/226 Weiner Ave – fire event on 11/29/15; families have been displaced; property was a 2-family dwelling (rental); the fire appears to have destroyed most of the 2nd and 3rd stories. The 2 family dwelling is not a permitted use in the current zoning, however it is recognized a non-conforming use and the owner has a reconstruction right; project is pending.
 - a. *2/9/16 – a building permit has been issued.*
 - b. *3/9/16 – no new updates*
 - c. *4/6/16 – Construction is underway*
 - d. *5/6/16 – Insulation inspection approved on 4/29/16*
 - e. **6/6/16 – no updates**

- 5. Stone’s Pub – new owner has obtained demolition permit for interior work; a building permit application has been received and rejected for lack of proper construction documents; 1st floor is proposed as a continued use as a Bar and package store; Floors 2 and 3 will not be renovated at this time. The owner has expressed a potential use of floors 2 and 3 as residential (rental) at some time in the future; applicant has been made fully aware of all code requirements.
 - a. *2/9/16 – a 2nd submission of the construction documents were received on 2/9/16.*
 - b. *3/9/16 – a building permit has been issued for the renovation of the 1st floor only. Electronic construction plans were provided by the new owner for floors 2 and 3 but have yet to be processed as a building permit application has not been received. The plans indicate reconstruction of the existing uses; 3 apartments on 2nd floor, 8 rooming units on 3rd floor. It has been proposed to install a fire suppression system (sprinklers) in the building and all life/safety issues will be brought into compliance with the 2012 IBC.*
 - c. *4/6/16 – A progress inspection was conducted on 3/29/16 to assess the stage of construction; several non-compliant issues were observed and brought to the attention of the applicant (work performed outside scope of permit, installation of windows that are not compliant with the State of Delaware Energy Code, structural beams not installed per the approved plans). A meeting was held with the applicant on 4/5/16 to review the revised plans she obtained and to discuss precisely how to proceed with the project to avoid any future issues. The time spent in this meeting will be billed to the applicant.*
 - d. *5/6/16 – All permits have been issued; floors 2 and 3 included. Construction is ongoing. A sprinkler system is proposed for the new building.*
 - e. **6/6/16 – A framing and insulation inspection has been approved for the first floor dance floor and bathroom area only.**

- 6. Harrington Meadows – A Board of Adjustment application was received for this project on 2/26/16. The application sought relief on lot size and setbacks in consideration of possibly changing the type of dwellings proposed from Townhouses to Single Family Dwellings. (added 3/9/16)

- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
 - c. 6/6/16- *our office understands that the BOA decision has been issued denying the relief.*
7. **Appx. 17156 South DuPont Hwy** (vacant lots adjacent to Verizon store) – A call was received from an agent for a developer out of Chicago, Mr. Tom Cleary. He asked if the street behind the lots (Howard Dill Ave) could possibly be relocated to facilitate the combining of 3 lots to meet his client’s needs. This was discussed with the City Manager. It was relayed to Mr. Cleary that the City would consider such relocation but would obviously need more information and a proper plan submission before any final decisions could be made. Mr. Cleary did not divulge who his client was but did indicate that the proposed facility would have a drive-through component. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
 - c. 6/6/16 - *no updates*
8. **101 3rd Street** – A building permit has been issued and construction has begun for a new 2-story Single Family Dwelling on this property. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
 - c. 6/6/16 – *construction is well underway.*
9. **Harrington Retail Center** – A pre-development meeting was held on 2/12/16 with the Architect of Record for the property to discuss the possibility of constructing a mini storage facility. Debbie Pfeil oversaw this meeting. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
 - c. 6/6/16 – *no updates*
10. **112 East St** – A meeting was held on 2/5/16 with Mr. Gary Johnson of Telemon Corporation to discuss the Zoning Classification and potential use for the lots owned by Telemon on East St. (14 lots). Telemon was interested in constructing an office building. Mr. Johnson was advised that the lots are classified as R-2 and of the uses that would currently be permissible. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
 - c. 6/6/16 – *no updates*
11. **Friendship Village** – There are currently 3 new Single Family Dwellings under construction. (added 3/9/16)
- a. 4/6/16 – *construction is proceeding. Our office was advised on 4/5/16 that 3 more permits for new homes will be submitted soon*
 - b. 5/6/16 – no updates
 - c. 6/6/16 – *A certificate of occupancy was issued for lot 62 on 6/3/16. The other 2 lots are still under construction.*
12. **1259 Corn Crib Rd (Hotel)** – A building permit application was received on 3/8/16 to convert a conference room into an apartment at this location. No zoning applications

were received. A preliminary review indicates that such a change in use may not be permitted. Further updates will be provided as they become available.

- a. *4/6/16 – On 3/9/16, a discussion was held with an attorney representing the property owner. The process for a Board of Adjustment application was explained. The attorney with whom I spoke advised that he is not licensed to practice in DE and would relay the information to the property owner. No further submissions have been received.*
- b. *5/6/16 – no updates*
- c. *6/6/16 – no updates*

13. W.T. Chipman School (renovations)

- a. *A building permit application has been received for interior renovations, the construction of a corridor connecting the main school building to the gymnasium and the installation of a drainage system for the sports field. A Category B review is required due to the creation of additional square footage. The required site plans have been submitted and the associated fee received on 5/4/16. The permit will be processed so construction can begin.*
- b. *6/6/16 – no updates*

Respectfully Submitted,

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