

**City of Harrington
MINUTES
City Council Meeting
April 18, 2016**

Open Forum

The City Chaplain stated that the National Day of Prayer will be held at the Harrington Fire Hall on May 5 and asked that that the alley by his house between Center and Gordon Streets be scraped and stone placed.

Robert Dean Helsel stated that the curfew is a good idea.

A meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on April 18, 2016 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Tom Wilkes, Remington, Vernick, and Beach, City Engineer; Christine Hayward, Harrington Public Library; Marleena Scott, Harrington Public Library; Aubrey Brown, City Chaplain; William Brode; Barbara Bullock; Jeff Scott; Robert Dean Helsel; and Jennifer Antonik, Harrington Journal.

Mayor Moyer called the meeting to order at 7:00 p.m.

The Invocation was given by the City Chaplain.

The Pledge of Allegiance was given.

Roll was called.

Harrington Fire Company

Ralph Tucker stated that there were twenty-nine (29) fire alarms last month and over a hundred EMS calls. The annual crab feast will be June 18, 2016, and there is an open house for the state fire chiefs June 23, 2016. The fire prevention pageant will be June 12, 2016.

Minutes

[The March 23, 2016 City Council Workshop minutes were not presented.]

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to approve the minutes for the March 7, 2016 City Council Workshop, March 7, 2016 City Council Special Meeting, and March 21, 2016 City Council Meeting. The MOTION passed unanimously.

Financial Report

Council Member Porter asked if this report will be needed for the budget meeting.

Council Member Minner asked for an itemized list of what items are budgeted to each department and for a list tracking the first-time home buyer transfer tax exemptions.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to file the Financial Report for audit. The MOTION passed unanimously.

Old Business

Public Hearing

Ordinance 16-03 – Adding Chapter 240, Curfew, to establish a juvenile curfew

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to dispense with the reading of Ordinance 16-03. The MOTION passed unanimously.

There were no comments from the public.

Ordinance 16-04 – Amending Chapter 378, Taxation, to add a transfer tax exemption for first-time home buyers

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to dispense with the reading of Ordinance 16-04. The MOTION passed unanimously.

There were no comments from the public.

Second Reading of Ordinance 16-03 – Adding Chapter 240, Curfew, to establish a juvenile curfew

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to dispense with the reading of Ordinance 16-03. The MOTION passed unanimously.

Council Member Porter asked about the expiration of the curfew. The Clerk of Council stated that a section had been added that states that the curfew expires on July 31, 2016.

Vice Mayor Bivans stated that he thinks the curfew should be set at one time all week long.

A MOTION was made by Council Member Marquis, seconded by Council Member Minner, to set the curfew at 10:00 p.m. every day of the week. The MOTION passed unanimously.

Council Member Minner asked what time the curfew would expire. The City Solicitor replied midnight.

A MOTION was made by Vice Mayor Bivans, seconded by Council Member Marquis, to accept Ordinance 16-03 as amended. Roll was called: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

Second Reading of Ordinance 16-04 – Amending Chapter 378, Taxation, to add a transfer tax exemption for first-time home buyers

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to suspend the reading of Ordinance 16-04. The MOTION passed unanimously.

Mayor Moyer stated that this exemption was proposed by the Builder and Developer Committee.

A MOTION was made by Council Member Minner, seconded by Council Member Coleman, to accept Ordinance 16-04. The MOTION passed unanimously.

Harrington Public Library site

The City Manager stated that while reviewing a site for the library, another site across the street was brought to the City's attention. The engineers estimate a savings of about one hundred fifty thousand dollars (\$150,000) in stormwater management costs.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to allow the City Manager to investigate this property.

Council Member Minner stated that the site should be reviewed by the Library Site Selection Committee before the City Council considers it.

Council Member Porter withdrew his MOTION.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to send the property to the Library Site Selection Committee for review. The MOTION passed unanimously.

Council Member Porter stated that the committee should meet soon, because this site could lead to big savings.

New Business

Resolution 16-R-08 – Adopting a list of other debts owed to the City of Harrington to be added to tax bills and setting forth the procedure for appeals

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to dispense with the reading of Resolution 16-R-08. The MOTION passed unanimously.

Vice Mayor Bivans asked if the same collection methods are used for the smaller balances as the larger amounts. The City Manager replied yes.

A MOTION was made by Council Member Porter, seconded by Council Member Marquis, to accept Resolution 16-R-08. The MOTION passed unanimously.

Delaware Water Pollution Control Revolving Fund for sewer improvements

The City Manager stated that this project will expand the sewer system in areas that are close to or over capacity now as identified by a study that has already been done. The State Revolving Loan Fund will lend the City one million four hundred sixty-two thousand nine hundred twenty-five dollars (\$1,462,925) for construction purposes to complete the improvements and will then provide three hundred six thousand one hundred twenty dollars (\$306,120) of principal forgiveness. Then the United States Department of Agriculture (USDA) will provide a grant and loan package to refinance the remaining State loan balance.

The City Engineer stated that a study was done in 2012-2013 to identify the undersized pipes. Council Member Stubbs stated that the pipes are also very old. The City Engineer stated that Dorman Street was the most critical and has been corrected.

Discussion occurred regarding issues on Hanley Street.

Council Member Minner asked about water projects. The City Manager stated that the City is working on getting agreements in place.

A MOTION was made by Council Member Porter, seconded by Council Member Coleman, to proceed with seeking financing for sewer improvements through the Delaware Water Pollution Control Revolving Fund. Roll was called: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

First Reading of Ordinance 16-05 – Amending Chapter 180, Municipal Fees, to add fines for violating the Juvenile Curfew Chapter

Vice Mayor Bivans stated that he would like the fine for a parent providing false information reduced from two hundred fifty dollars (\$250). Mayor Moyer stated that is a serious offense. Vice Mayor Bivans stated that the other fines for parents have been lowered.

Discussion occurred regarding parents providing false information.

A MOTION was made by Council Member Minner, seconded by a Council Member Marquis, to accept the first reading of Ordinance 16-05 as presented. Roll was called: 6 Yes, 0 No (Bivans – Yes, Coleman – Yes, Marquis – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

First Reading of Ordinance 16-06 – Adopting Downtown Development District Plan

Mayor Moyer read Ordinance 16-06.

The Clerk of Council stated that the public hearing and second reading for this ordinance are scheduled for May 9, 2016.

A MOTION was made by Council Member Marquis, seconded by Council Member Porter, to accept the first reading of Ordinance 16-06. The MOTION passed by majority. Council Member Minner abstained since she was not present for the presentation of the Downtown Development District Plan.

Public Comments

William Brode suggested community service in lieu of curfew fines.

Barbara Bullock asked if curfew fines can be added onto tax bills. The City Solicitor stated that they are criminal fines collected by the JP court.

The City Chaplain stated that there was a lot of discussion held over reducing a fine by fifty dollars (\$50).

City Council Comments

Council Member Minner stated that she has seen a lot of tall grass.

Council Member Marquis stated that LeRoy Lahman from Public Works saved a cat from a tree.

Vice Mayor Bivans asked that the City Manager provide an update on collections from Chesapeake Utilities. The City Manager stated that the City has accepted the amount that Chesapeake Utilities offered, and they should be cutting a check soon. The franchise agreement will be presented to the City Council soon.

Vice Mayor Bivans stated that it is important for the City Council to thoroughly discuss issues presented to them.

Executive Session

There was no Executive Session.

There being no further business, a MOTION was made by Council Member Porter, seconded by Council Member Minner, to adjourn the City Council Meeting. The MOTION passed unanimously, and the meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

**City of Harrington
MINUTES
City Council Workshop
April 20, 2016**

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on April 20, 2016 and was attended by the following: Mayor Anthony R. Moyer; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Vice Mayor Duane E. Bivans arrived at 6:37 p.m.

Mayor Moyer called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was given.

FY 2017 Budget

Salaries

Council Member Porter stated that the he asked for the salaries of city managers for comparable local towns, and the salary that the City of Harrington pays is far behind the others. The City Manager does a good job and saves the City money on debt service. The salary of the Chief of Police is also less than comparable local towns. The Chief of Police has saved the whole City money.

Vice Mayor Bivans entered the meeting.

Council Member Porter stated that there is no cost of living increase budgeted for this year, but there is a two percent step increase budgeted in keeping with the pay scale. A planner is also needed. The City Manager stated that the planner will be paid from the water, sewer, and general funds, and a portion of the cost will be offset by the money not paid to consultants for planning services. Council Member Porter stated that the budget can also support an additional police officer. Council Member Minner asked about a car for the police officer.

Council Member Marquis asked about basing raises on merit. The City Manager stated that it had been discussed, but it is difficult to do with a small staff. Council Member Porter stated that the City Manager has the ability to discipline anyone that is not performing their job adequately.

Council Member Marquis stated that he disagrees with giving all employees a two percent raise.

Council Member Minner asked about health insurance costs. The City Manager stated that it will be seven percent, which is about seventy thousand dollars (\$70,000).

Council Member Porter stated that the concern with merit raises is that there can be problems with favorable treatment. The City Manager stated that merit based raises would take a lot of staff time.

Prioritized project list

The City Manager stated that there is approximately two hundred five thousand dollars (\$205,000) available in the transfer tax fund. The Capital Improvement Plan (CIP) proposes spending eighty-one thousand dollars (\$81,000) for the following projects: City Hall and Annex improvements, iCompass, ESRI, police vehicle, and one third of the cost of a backhoe. Community Transportation Funds will be used for the City Hall and Parks and Recreation parking lots. Other future projects include paving of Hanley Street and Center Street Extended, water main replacements, water tower, well, lagoon closure, fire hydrant replacement, water valve replacement, and meter pit replacement.

Council Member Porter stated that the City Manager is doing a good job planning ahead for projects. The City Manager stated that once the City is caught up on projects then it can be proactive with infrastructure projects.

Mayor Moyer suggested adopting the budget prior to the new Council Members taking office.

The City Manager stated that water and sewer revenues have stayed about the same, but major expenses like Kent County fees and debt service have gone down, so more money is being placed in reserve to help pay for upcoming projects to reduce the impact to ratepayers.

Council Member Marquis stated that the current year's spending should be at around seventy-five percent and stated that he is concerned about money being spent just because it is available in the budget. The City Manager stated that she has not encountered that as an issue in Harrington; the department heads just spend what they need to.

Council Member Minner asked to see the costs of one percent and two percent raises.

There being no further business, the City Council Workshop adjourned at 7:08 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

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**City of Harrington
MINUTES
City Council Workshop
May 2, 2016**

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on May 2, 2016 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Fonda Coleman; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Kate Layton, Dover/Kent MPO.

Mayor Moyer called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was given.

Presentation on Metropolitan Transportation Plan by Kate Layton, Dover/Kent MPO

Kate Layton gave a presentation on the draft long range plan and is seeking public input.

Discussion occurred regarding bus routes and shelters, the railroad and traffic being blocked by the trains, and state and federal transportation funding.

Zoning Code changes to clarify corner lot requirements

The City Manager stated that the requirements are in the Code but not clear.

Discussion occurred regarding minimum lot widths.

There being no further business, the City Council Workshop adjourned at 6:51 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

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The minutes for the May 2, 2016 City Council Special Meeting and May 9, 2016 City Council Special Meeting are not available for packets.

**City of Harrington
Cash Summary**

MAY 2016

Certificates of Deposit:

DB - Contingency Fnd CD - 0300	\$	279,616
Total Certificates of Deposit	\$	<u>279,616</u>

BANK ACCOUNTS:

WSFS - Water Impact - 6239	\$	227,328
WSFS - Sewer Impact - 6221	\$	178,098
WSFS - Water Escrow - 6155	\$	180,165
WSFS - Sewer Escrow - 3882	\$	242,651
WSFS - MSA - 6213	\$	153,719
WSFS - CIP - 4765	\$	297,422
DB - Money Market - 6024	\$	776,379
DB - Library Bld Fund MM- 4991	\$	296,587
WSFS - DEA Funds - 5945	\$	1,455
WSFS - Combat Violent Crime - 8345	\$	11,466
WSFS - SALLE ACCT - 6189	\$	12,055
WSFS - EIDE - 6205	\$	10,788
WSFS - Payables Checking Acct - 5959	\$	915,953
WSFS - Special Business MMA - 5967	\$	516,699
Total - BANK ACCOUNTS	\$	<u>3,820,765</u>
Total Checking/Savings	\$	<u>4,100,381</u>

City of Harrington
CIP Funds Account Summary - May 31, 2016

Transfer Tax Proceeds 04/30/16	\$	213,666	
New Deposits - Transfer Tax - November	\$	13,490	
Transfers to General Fund			
FY16 Allocations			
Transfer Tax Proceeds 05/31/16	\$	227,156	
Unavailable Transfer Tax 05/31/16 (attached)	\$	27,788	
Total Transfer Tax included in balance:	\$	254,944	
<u>Capital Project funds included in balance:</u>			
Library Repairs	\$	2,660	
Street Proj #12-30-03 (10% DelDot)	\$	6,420	
Total Cap Project funds	\$	9,080	
Amount Due GF Payables	\$	32,223	
Interest Earned included in balance:	\$	1,175	
TOTAL CIP BANK BALANCE	\$	297,422	
			Unrestricted Funds
			*Includes Interest
			\$ 228,331
			Total Restricted Funds
			\$ 69,091
			Cash Balance
			\$ 297,422
			Cap Project advances
			\$ 9,080
			Unavailable TT
			\$ 27,788
			Amt due GF
			\$ 32,223

City of Harrington
Transfer Tax Allocations

Transfer Tax Allocations: FY13

Name:	Motion Date	Amount Allocated	CIP Account	Amount Expended		Balance of Allocation	Budget Effect	Due To GF Payables
				GF Payables Account	Total Expended			
LIB1301 - Replace Windows/Doors - Library BLDG 1303 - Public Works Bldg Maintenance HPR1302 - Roof Repair - HPR	6/18/2012	\$ 12,600	\$ 10,728	\$ -	\$ 10,728	\$ 1,872	\$ -	\$ -
	6/18/2012	\$ 12,800	\$ 12,800	\$ -	\$ 12,800	\$ -	\$ -	\$ -
	6/18/2012	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -
FY13 Allocation Balances		\$ 31,400	\$ 29,528	\$ -	\$ 29,528	\$ 1,872	\$ -	\$ -

Transfer Tax Allocations: FY14

Name:	Motion Date	Amount Allocated	CIP Account	Amount Expended		Balance of Allocation	Budget Effect	Due To GF Payables
				GF Payables Account	Total Expended			
CH1303 - Bathroom/Floors - 1st Floor - City Hall CH1401 - Fire Alarm/Security System - City Hall BLDG 1303 - Public Works Bldg Maintenance 14-70-01 = Sewer Impact Fee Study Microsoft Exchange Server PC1301 - Parks and Rec Building Improvements	6/17/2013	\$ 4,250	\$ 4,250	\$ -	\$ 4,250	\$ -	\$ -	\$ -
	6/17/2013	\$ 4,680	\$ 4,680	\$ -	\$ 4,680	\$ -	\$ -	\$ -
	6/17/2013	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -
	8/19/2013	\$ 11,600	\$ 11,600	\$ -	\$ 11,600	\$ -	\$ -	\$ -
	3/19/2014	\$ 23,272	\$ 23,272	\$ -	\$ 23,272	\$ -	\$ -	\$ -
	6/17/2013	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ -	\$ -
FY14		\$ 53,302	\$ 53,302	\$ -	\$ 53,302	\$ -	\$ -	\$ -

Transfer Tax Allocations: FY15

Name:	Motion Date	Amount Allocated	CIP Account	Amount Expended		Balance of Allocation	Budget Effect	Due To GF Payables
				GF Payables Account	Total Expended			
14-R-04 - Budget - Public Works Capital Allocation Code 440 Re-Write	6/16/2014	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -
	6/30/2014	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
FY15		\$ 75,000	\$ 50,000	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -

Transfer Tax Allocations: FY16

Name:	Motion Date	Amount Allocated	CIP Account	Amount Expended		Balance of Allocation	Budget Effect	Due To GF Payables	
				GF Payables Account	Total Expended				
City Hall Renovations Document Imaging System Police Vehicle Library Renovations Public Works Cameras Public Works - 3/4 Ton Pick-up Parks & Rec Renovations City Hall Ford Fusion Public Works - John Deere Zero Turn Mower Public Works - Refresh Snow Plow Blades Police - USDA Grant for New Tahoe Police - Refresh Bathroom in Police Station	6/15/2015	\$ 11,500	\$ 9,000	\$ 11,500	\$ 11,500	\$ -	\$ -	\$ 11,500	
	6/16/2015	\$ 9,000	\$ 9,000	\$ -	\$ 9,000	\$ -	\$ -	\$ -	
	6/15/2015	\$ 23,900	\$ 23,900	\$ -	\$ 23,900	\$ -	\$ -	\$ -	
	6/15/2015	\$ 4,395	\$ 2,249	\$ 1,230	\$ 3,479	\$ 916	\$ -	\$ 1,230	
	6/15/2015	\$ 30,467	\$ 30,467	\$ -	\$ 30,467	\$ -	\$ -	\$ -	
	6/15/2015	\$ 28,729	\$ 28,729	\$ -	\$ 28,729	\$ -	\$ -	\$ -	
	6/15/2015	\$ 33,500	\$ 33,500	\$ -	\$ 33,500	\$ -	\$ -	\$ -	
	11/16/2015	\$ 17,763	\$ 17,763	\$ -	\$ 17,763	\$ -	\$ -	\$ -	
	11/16/2015	\$ 3,490	\$ 3,490	\$ -	\$ 3,490	\$ -	\$ -	\$ -	
	11/16/2015	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	\$ -	
	11/16/2015	\$ 19,000	\$ 19,000	\$ -	\$ 19,000	\$ -	\$ -	\$ -	
	3/10/2016	\$ 19,493	\$ -	\$ 19,493	\$ 19,493	\$ -	\$ -	\$ 19,493	
	FY16		\$ 204,737	\$ 171,598	\$ 32,223	\$ 203,821	\$ 916	\$ -	\$ 32,223

Total

\$ 364,439	\$ 304,428	\$ 32,223	\$ 336,651	\$ 27,788	\$ -	\$ -	\$ 32,223
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City of Harrington
Cash Summary - May, 2016

Fund	Total Cash	Restricted	Reserves	Unrestricted Fund Balance
General	\$1,494,446	\$350,162	\$567,489	\$576,795
Proprietary	\$2,121,320	\$185,309	\$978,809	\$957,202
Special Revenue	\$484,615	\$484,615	\$0	\$0

Proprietary Fund Cash
05/31/16

Cash Account	Bank	Type	Interest	Balance	Restricted	Committed	Assigned	Unrestricted
Water Impact #6239	WSFSbank	Checking	Y	\$ 227,328.00	\$ 227,328.00 Restricted to Growth within Water Dept			\$ -
Water Escrow #6155	WSFSbank	Checking	Y	\$ 180,165.00	\$ -			\$ 180,165.00
Sewer Impact #6221	WSFSbank	Checking	Y	\$ 178,098.00	\$ 178,098.00 Restricted to Growth within Waste Water Dept			\$ -
Sewer Escrow #3882	WSFSbank	Checking	Y	\$ 242,651.00				\$ 242,651.00
PF MM #6024	Discover Bank	MM	Y	\$ 776,379.00			\$ 776,379.00 PF Reserves	\$ -
PF MM #5967	WSFSbank	MM	Y	\$ 516,699.00			\$ - PF Reserves	\$ 516,699.00

Special Revenue Fund Cash
05/31/16

Cash Account	Bank	Type	Interest	Balance	Restricted	Committed	Assigned	Unrestricted
MUNICIPAL STREET AID #6213	WFSBank	Checking	Y	\$ 153,719.00	\$ 153,719.00			\$ -
					State and Federal Street Projects			
SALLE #6189	WFSBank	Checking	Y	\$ 12,055.00	\$ 12,055.00			\$ -
					State of Delaware funding guideline			
EIDE #6205	WFSBank	Checking	Y	\$ 10,788.00	\$ 10,788.00			\$ -
					State of Delaware funding guideline			
COMBAT VIOLENT CRIME #8345	WFSBank	Checking	Y	\$ 11,466.00	\$ 11,466.00			\$ -
					State of Delaware funding guideline			
LIBRARY BLDG FUND #4931	Discover Bank	MM	Y	\$ 296,587.00		\$ 296,587.00		\$ -
					Contributions and Grants resricted to building of new library			

June 20, 2016

Mayor Moyer and City Council Members,

Please remember that some of the departments pay a yearly dues amount so those lines usually appear high during the first few months of the fiscal year.

General Government	Advertising	Additional Meeting Costs
	Election Expenses	Referendum Cost
	Dues, Licenses & Meetings	ICMA Conference
	Lease Equipment Expense	Monthly Maintenance of Scanning System
	Misc Expense	Manufactured Home Fee Tags
	Audit Fees	Completion of FY14 Audit
	Legal Fees	Monition Sales Recovered in Fees
City Hall	Seminars & Training	FOIA and City Clerk Seminars
Police	Clothing Allowance	New Officers
	Ammo/Targets/Weapon Training	New Officers
Public Works	Overtime	Snow Removal
	Street Maintenance	Public Works Parking Lot
	Street Signs & Markings	Purchase of Truck Street Signs
Parks & Rec	Field Hockey/Lacrosse	Offset through Revenues
	Tumbling/Gymnastics	Offset through Revenues
Planning & Inspection	Vehicle Repairs & Maint	Synthetic Oil Change
Water	Chemicals	Corrosion Control
Waste Water	Maintenance Agreements	Generators
	Chemicals	Grease and Root Cleaner

City of Harrington
YTD Budget Vs Actual
Period Ending May, 2016

	5/31/16	Annual	\$ Variance vs	% of Annual	% of Budget
	Actual	Budget	Budget	Distribution	% of Budget
GENERAL FUND INCOME					
General Government Income					
Taxation - Annual	\$ 1,082,267	\$ 1,090,000	\$ (7,733)	92%	99.29%
Taxation - P&I	\$ 19,437	\$ 15,000	\$ 4,437	92%	129.58%
Franchise Fee	\$ 41,366	\$ 40,500	\$ 866	92%	102.14%
Interest	\$ 3,615	\$ 3,250	\$ 365	92%	111.23%
Misc	\$ 3,812	\$ 1,300	\$ 2,512	92%	293.23%
City Events	\$ 2,095	\$ 1,585	\$ 510	92%	132.18%
Legal Fees Billed	\$ 17,168	\$ 5,650	\$ 11,518	92%	303.86%
NSF and Admin Fees Billed	\$ 90	\$ 90	\$ -	92%	100.00%
Transfer From Capital Reserve	\$ 7,500	\$ 10,000	\$ (2,500)	92%	75.00%
Community Impact Funds	\$ 3,000	\$ -	\$ 3,000	92%	100.00%
Carry Forward	\$ -	\$ 45,570	\$ (45,570)	92%	0.00%
Gain on Sale of Asset	\$ 75,631	\$ -	\$ 75,631	92%	100.00%
Interfund Receipt - Water	\$ 23,801	\$ 31,735	\$ (7,934)	92%	75.00%
Interfund Receipt - Sewer	\$ 74,510	\$ 99,346	\$ (24,836)	92%	75.00%
Total General Government	\$ 1,354,292	\$ 1,344,026	\$ 10,266		100.76%
Department Income					
City Hall	\$ 250,533	\$ 334,044	\$ (83,511)	92%	75.00%
Police Dept	\$ 306,009	\$ 324,300	\$ (18,291)	92%	94.36%
Public Works	\$ 49,135	\$ 62,707	\$ (13,572)	92%	78.36%
Library	\$ 83,695	\$ 77,500	\$ 6,195	92%	107.99%
Trash	\$ 181,267	\$ 242,352	\$ (61,085)	92%	74.80%
Fire Dept	\$ 63,654	\$ 76,384	\$ (12,730)	92%	83.33%
Parks & Rec	\$ 170,963	\$ 164,440	\$ 6,523	92%	103.97%
Planning & Inspections	\$ 171,742	\$ 166,940	\$ 4,802	92%	102.88%
Total Dept Income	\$ 1,276,998	\$ 1,448,667	\$ (171,669)		88.15%
TOTAL GENERAL FUND INCOME	\$ 2,631,290	\$ 2,792,693	\$ (161,403)		94.22%
Proprietary Fund Income					
Water Income	\$ 417,757	\$ 522,607	\$ (104,850)	92%	79.94%
Waste Water Income	\$ 1,275,580	\$ 1,476,800	\$ (201,220)	92%	86.38%
Total Proprietary Income	\$ 1,693,337	\$ 1,999,407	\$ (306,070)		84.69%
TOTAL CITY OF HARRINGTON INCOME	\$ 4,324,627	\$ 4,792,100	\$ (467,473)		90.25%
GENERAL FUND EXPENSES					
Salaries & Expenses - General Fund	\$ 1,620,826	\$ 1,830,605	\$ (209,779)	92%	88.54%
General Government Expenses	\$ 212,424	\$ 202,630	\$ 9,794	92%	104.83%
Department Expenses					
City Hall	\$ 22,341	\$ 26,800	\$ (4,459)	92%	83.36%
Police Dept	\$ 110,105	\$ 124,840	\$ (14,735)	92%	88.20%
Public Works	\$ 131,482	\$ 140,508	\$ (9,026)	92%	93.58%
Library	\$ 29,552	\$ 40,015	\$ (10,463)	92%	73.85%
Trash	\$ 220,413	\$ 239,520	\$ (19,107)	92%	92.02%
Fire Dept	\$ 5,209	\$ 6,710	\$ (1,501)	92%	77.63%
Parks & Rec	\$ 91,346	\$ 101,684	\$ (10,338)	92%	89.83%
Planning & Inspections	\$ 70,055	\$ 79,381	\$ (9,326)	92%	88.25%
Total Dept Expenses	\$ 680,503	\$ 759,458	\$ (78,955)		89.60%
TOTAL GENERAL FUND EXPENSES	\$ 2,513,753	\$ 2,792,693	\$ (278,940)		
Salary & Expenses - Proprietary Fund	\$ 176,022	\$ 200,702	\$ (24,680)	92%	87.70%
Proprietary Fund Expenses					
Water Expenses	\$ 280,046	\$ 375,490	\$ (95,444)	92%	74.58%
Waste Water Expenses	\$ 1,127,702	\$ 1,317,253	\$ (189,551)	92%	85.61%
Total Department Expenses	\$ 1,407,748	\$ 1,692,743	\$ (284,995)	92%	83.16%
TOTAL PROPRIETARY FUND EXPENSES	\$ 1,583,770	\$ 1,893,445	\$ (309,675)	92%	83.65%
Fund Balance		\$ 105,962	\$ (105,962)		
TOTAL CITY OF HARRINGTON EXPENSES	\$ 4,097,523	\$ 4,792,100	\$ (694,577)	92%	85.51%

City of Harrington - General Government

Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-10-4001	Property Taxes	\$ 1,060,750	\$ 1,057,517	\$ (3,233)	100%
10-10-4002	Franchise Fee	\$ 40,500	\$ 41,366	\$ 866	102%
10-10-4005	City Events	\$ 1,585	\$ 2,095	\$ 510	132%
10-10-4008	Mobile Home Park License	\$ 29,250	\$ 24,750	\$ (4,500)	85%
10-10-4020	NSF and Admin Fees Billed	\$ 90	\$ 90	\$ -	0%
10-10-4021	Legal Fees Billed	\$ 5,650	\$ 17,168	\$ 11,518	304%
10-10-4108	Pen & Interest	\$ 15,000	\$ 19,437	\$ 4,437	130%
10-10-4109	Misc Income	\$ 1,300	\$ 3,812	\$ 2,512	293%
10-10-4110	Interest Income	\$ 3,250	\$ 3,615	\$ 365	0%
10-10-4113	Gain on Sale of Asset	\$ -	\$ 75,631	\$ 75,631	0%
10-10-4116	Community Impact Funds Received	\$ -	\$ 3,000	\$ 3,000	0%
10-10-4901	Transfer From Capital Reserve	\$ 10,000	\$ 7,500	\$ (2,500)	75%
10-10-4910	Interfund Receipt - Water	\$ 31,735	\$ 23,801	\$ (7,934)	75%
10-10-4911	Interfund Receipt - Sewer	\$ 99,346	\$ 74,510	\$ (24,837)	75%
Revenue Total		\$ 1,298,456	\$ 1,354,292	\$ 55,836	104%
Expenditures:					
10-10-5001	Salaries	\$ 20,000	\$ 9,750	\$ (10,250)	49%
10-10-5051	Fica	\$ 1,530	\$ 746	\$ (784)	49%
10-10-5053	State Unemployment Tax	\$ 1,000	\$ 730	\$ (270)	73%
10-10-6002	Advertising	\$ 2,000	\$ 2,074	\$ 74	104%
10-10-6005	Commercial Insurance	\$ 14,250	\$ 13,755	\$ (495)	97%
10-10-6007	Dues, Licenses & Meetings	\$ 6,000	\$ 6,222	\$ 222	104%
10-10-6008	Election Expenses	\$ 2,600	\$ 2,685	\$ 85	103%
10-10-6009	Event & Community Support	\$ 6,000	\$ 4,672	\$ (1,328)	78%
10-10-6010	Employee Drug/Physical/Background	\$ 620	\$ 620	\$ (0)	0%
10-10-6051	Computer & Software	\$ 23,600	\$ 21,838	\$ (1,762)	93%
10-10-6053	Lease Equipment Expense	\$ 3,160	\$ 3,153	\$ (7)	100%
10-10-6054	Misc Expense	\$ 1,200	\$ 945	\$ (255)	79%
10-10-6055	Printing & Postage	\$ 550	\$ 414	\$ (136)	75%
10-10-6059	Office Supplies	\$ 500	\$ 342	\$ (158)	68%
10-10-6062	Audit Fees	\$ 57,000	\$ 80,700	\$ 23,700	142%
10-10-6063	Admin Fees	\$ 12,000	\$ 9,489	\$ (2,511)	79%
10-10-6066	Engineering	\$ 2,500	\$ 1,505	\$ (995)	60%
10-10-6068	Legal Fees	\$ 65,000	\$ 58,451	\$ (6,549)	90%
10-10-6069	Payroll Service Fees	\$ 5,500	\$ 5,418	\$ (82)	99%
10-10-6071	Building Maint & Supply	\$ -	\$ 9	\$ 9	0%
10-10-6072	Heat & Electric	\$ 150	\$ 132	\$ (18)	88%
Expenditure Total		\$ 225,160	\$ 223,650	\$ (1,510)	99%
	Budget Distribution	\$ 1,073,296			
Expenditure Total		\$ 1,298,456	\$ 223,650	\$ (1,074,806)	17%

City of Harrington - City Hall
Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-83-4910	Interfund Receipt - Water	\$ 80,874	\$ 60,656	\$ (20,219)	75%
10-83-4911	Interfund Receipt - Sewer	\$ 253,170	\$ 189,878	\$ (63,293)	75%
	Revenue Total	\$ 334,044	\$ 250,533	\$ (83,511)	75%
	Budget Distribution	\$ 23,237			
	Revenue Total	\$ 357,281	\$ 250,533	\$ (83,511)	70%
Expenditures:					
10-83-5001	Salaries	\$ 247,253	\$ 218,441	\$ (28,812)	88%
10-83-5051	FICA	\$ 18,794	\$ 16,300	\$ (2,494)	87%
10-83-5052	Workmens Compensation	\$ 650	\$ 646	\$ (4)	99%
10-83-5053	State Unemployment Tax	\$ 2,525	\$ 2,055	\$ (470)	81%
10-83-5071	Pension	\$ 14,883	\$ 13,736	\$ (1,147)	92%
10-83-5072	Health Insurance	\$ 46,376	\$ 42,519	\$ (3,857)	92%
10-83-6011	Seminars/Training	\$ 2,700	\$ 2,817	\$ 117	104%
10-83-6012	Travel & Food	\$ 1,000	\$ 640	\$ (360)	64%
10-83-6013	Cleaning Service	\$ 2,300	\$ 1,955	\$ (345)	85%
10-83-6051	Computer Maintenance & Repair	\$ 1,200	\$ 1,079	\$ (121)	90%
10-83-6053	Leases-Office Equipment	\$ 4,300	\$ 3,776	\$ (524)	88%
10-83-6055	Printing & Postage	\$ 1,200	\$ 822	\$ (378)	68%
10-83-6057	Telephone	\$ 4,000	\$ 3,543	\$ (457)	89%
10-83-6059	Office Supplies	\$ 3,000	\$ 2,553	\$ (447)	85%
10-83-6071	Bldg Maintenance & Supply	\$ 1,000	\$ 703	\$ (297)	70%
10-83-6072	Heat & Electric	\$ 5,700	\$ 4,129	\$ (1,571)	72%
10-83-6075	Vehicle Ops-Gas	\$ 400	\$ 323	\$ (77)	81%
	Expenditure Total	\$ 357,281	\$ 316,038	\$ (41,243)	88%

City of Harrington - Police Dept

Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-20-4201	Police Fines	\$ 323,000	\$ 302,313	\$ (20,687)	94%
10-20-4202	Finger Prints/Reports Income	\$ 1,300	\$ 2,000	\$ 700	154%
10-20-4205	Payroll Reimbursements - Salary	\$ -	\$ 1,696	\$ 1,696	0%
	Revenue Total	\$ 324,300	\$ 306,009	\$ (18,291)	94%
	Budget Distribution	\$ 698,844			
	Revenue Total	\$ 1,023,144	\$ 306,009	\$ (717,135)	30%
Expenditures:					
10-20-5001	Salaries	\$ 539,145	\$ 487,911	\$ (51,234)	90%
10-20-5002	Overtime	\$ 7,000	\$ 5,017	\$ (1,983)	72%
10-20-5022	SEU O/T	\$ 100,000	\$ 82,298	\$ (17,702)	82%
10-20-5051	FICA	\$ 49,175	\$ 41,706	\$ (7,469)	85%
10-20-5052	Workmens Compensation	\$ 25,000	\$ 22,447	\$ (2,553)	90%
10-20-5053	State Unemployment Tax	\$ 4,468	\$ 4,082	\$ (386)	91%
10-20-5071	Pension	\$ 24,206	\$ 23,977	\$ (229)	99%
10-20-5072	Health Insurance	\$ 149,310	\$ 126,639	\$ (22,671)	85%
10-20-5083	Uniform Cleaning	\$ 1,200	\$ 1,067	\$ (133)	89%
10-20-6005	Commercial Insurance	\$ 21,000	\$ 20,280	\$ (720)	97%
10-20-6007	Dues, Licenses & Memberships	\$ 800	\$ 640	\$ (160)	80%
10-20-6011	Seminars/Training	\$ 1,200	\$ 693	\$ (507)	58%
10-20-6012	Travel & Food	\$ 1,300	\$ 1,227	\$ (73)	94%
10-20-6013	Cleaning Services	\$ 3,250	\$ 2,875	\$ (375)	88%
10-20-6051	Computer & Software	\$ 100	\$ 25	\$ (75)	25%
10-20-6053	Lease Equipment Expense	\$ 1,500	\$ 1,372	\$ (128)	91%
10-20-6054	Misc Expense	\$ 2,000	\$ 1,788	\$ (212)	89%
10-20-6055	Printing & Postage	\$ 800	\$ 436	\$ (364)	54%
10-20-6057	Telephone	\$ 11,300	\$ 10,482	\$ (818)	93%
10-20-6059	Office Supplies	\$ 3,300	\$ 2,192	\$ (1,108)	66%
10-20-6068	Legal Fees	\$ 5,000	\$ 3,899	\$ (1,102)	78%
10-20-6071	Building Maint & Supply	\$ 2,500	\$ 2,130	\$ (370)	85%
10-20-6072	Heat & Electric	\$ 11,000	\$ 9,551	\$ (1,449)	87%
10-20-6073	Maintenance Agreements	\$ 590	\$ 590	\$ -	100%
10-20-6075	Vehicle Ops-Gas	\$ 30,000	\$ 24,771	\$ (5,229)	83%
10-20-6076	Vehicle Repairs & Maintenance	\$ 14,000	\$ 12,210	\$ (1,790)	87%
10-20-6201	Clothing Allowance	\$ 9,000	\$ 9,637	\$ 637	107%
10-20-6204	Radar & Electronics	\$ 2,500	\$ 1,612	\$ (888)	64%
10-20-6207	Ammo/Targets/Weapon Training	\$ 2,500	\$ 2,629	\$ 129	105%
	Expenditure Total	\$ 1,023,144	\$ 904,182	\$ (118,962)	88%

City of Harrington - Police Special Funds
Un-Budgeted Grants - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	% of Budget
Revenues:					
10-21-4120	National Night Out	\$	- \$	13,250	
10-21-4161	Mid-Del Grant	\$	- \$	750	
10-21-4164	DEMA - Grant	\$	- \$	3,296	
10-21-4205	Payroll Reimbursements - Salary	\$	- \$	4,000	
10-21-4208	Misc Use Reimbursement	\$	- \$	507	
10-21-4211	School Resource Officer	\$	- \$	47,975	
10-21-4212	LESO Sales	\$	- \$	49,644	
Revenue Total		\$	- \$	119,422 \$	- \$
Expenditures:					
10-21-5001	Salaries	\$	- \$	34,529	
10-21-5051	FICA	\$	- \$	2,625	
10-21-5052	Workers Compensation	\$	- \$	1,967	
10-21-5053	State Unemployment Tax	\$	- \$	268	
10-21-5071	Pension	\$	- \$	1,408	
10-21-5072	Medical	\$	- \$	6,624	
10-21-6004	Capital Outlay	\$	- \$	23,900	
10-21-6009	Event & Community Support	\$	- \$	167	
10-21-6055	Printing & Postage	\$	- \$	129	
10-21-6076	Vehicle Repairs	\$	- \$	199	
10-21-6201	Clothing Allowance	\$	- \$	300	
10-21-6204	Radar & Electronics	\$	- \$	3,759	
10-21-6207	Ammo/Targets/Weapon Training	\$	- \$	351	
10-21-6221	LESO Program Expenditures	\$	- \$	44,849	
10-21-6222	National Night Out Expenditures	\$	- \$	12,114	
Expenditure Total		\$	- \$	133,190 \$	- \$

City of Harrington - Public Works

Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-30-4301	TNR Revenue Received	\$ -	\$ 140	\$ 140	0%
10-30-4901	Transfer From Capital Reserve	\$ 25,000	\$ 18,750	\$ (6,250)	75%
10-30-4910	Interfund Receipt - Water	\$ 9,129	\$ 7,323	\$ (1,806)	80%
10-30-4911	Interfund Receipt - Sewer	\$ 28,578	\$ 22,922	\$ (5,656)	80%
	Revenue Total	\$ 62,707	\$ 49,135	\$ (13,572)	78%
	Budget Distribution	\$ 248,579			
	Revenue Total	\$ 311,286	\$ 49,135	\$ (262,151)	16%
Expenditures:					
10-30-5001	Salaries	\$ 107,581	\$ 99,584	\$ (7,997)	93%
10-30-5002	Overtime	\$ 6,925	\$ 10,942	\$ 4,017	158%
10-30-5003	Per Diem	\$ 2,080	\$ 1,840	\$ (240)	88%
10-30-5051	FICA	\$ 8,920	\$ 8,112	\$ (808)	91%
10-30-5052	Workmens Compensation	\$ 5,000	\$ 4,536	\$ (464)	91%
10-30-5053	State Unemployment Tax	\$ 1,067	\$ 870	\$ (197)	82%
10-30-5071	Pension	\$ 7,110	\$ 6,801	\$ (309)	96%
10-30-5072	Health Insurance	\$ 32,095	\$ 29,360	\$ (2,735)	91%
10-30-5083	Uniform Cleaning/Purchase	\$ 5,050	\$ 4,676	\$ (374)	93%
10-30-6005	Commercial Insurance	\$ 3,550	\$ 3,550	\$ (0)	100%
10-30-6011	Seminars/Training	\$ 100	\$ -	\$ (100)	0%
10-30-6012	Travel & Food	\$ 250	\$ 192	\$ (58)	77%
10-30-6051	Computer & Software	\$ 666	\$ 666	\$ 0	0%
10-30-6057	Telephone	\$ 3,442	\$ 3,220	\$ (222)	94%
10-30-6059	Office Supplies	\$ 500	\$ 446	\$ (54)	89%
10-30-6066	Engineering	\$ 5,000	\$ 3,595	\$ (1,405)	72%
10-30-6071	Building Maint & Supply	\$ 1,850	\$ 1,883	\$ 33	102%
10-30-6072	Heat & Electric	\$ 4,200	\$ 3,828	\$ (372)	91%
10-30-6075	Vehicle Ops-Gas	\$ 9,000	\$ 7,985	\$ (1,015)	89%
10-30-6076	Vehicle Repairs & Maintenance	\$ 5,000	\$ 4,694	\$ (306)	94%
10-30-6077	License & Permits	\$ 200	\$ -	\$ (200)	0%
10-30-6301	Construction Equip Ops	\$ 5,000	\$ 5,226	\$ 226	105%
10-30-6302	Construction Equip Maint	\$ 6,000	\$ 5,285	\$ (715)	88%
10-30-6303	Ditch Tax, Clean, Maint	\$ 3,000	\$ 2,874	\$ (126)	96%
10-30-6304	Snow Removal	\$ 3,000	\$ 2,111	\$ (889)	70%
10-30-6305	Street Lights	\$ 55,600	\$ 54,032	\$ (1,568)	97%
10-30-6306	Street Maint	\$ 25,000	\$ 24,509	\$ (491)	98%
10-30-6307	Street Signs and Markings	\$ 500	\$ 504	\$ 4	101%
10-30-6308	Supplies, Tools & Misc Parts	\$ 2,000	\$ 1,457	\$ (543)	73%
10-30-6310	Wildlife Control	\$ 500	\$ 40	\$ (460)	8%
10-30-6311	Safety	\$ 1,100	\$ 710	\$ (390)	65%
	Expenditure Total	\$ 311,286	\$ 293,527	\$ (17,759)	94%

City of Harrington - Library

Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-40-4401	Library State Grant	\$ 37,000	\$ 37,939	\$ 939	103%
10-40-4402	Reciprocal Borrowing	\$ 35,000	\$ 39,013	\$ 4,013	111%
10-40-4403	Fines/Copies	\$ 5,500	\$ 6,742	\$ 1,242	123%
	GENERAL FUND Revenue Total	\$ 77,500	\$ 83,695	\$ 6,195	108%
	Budget Distribution	\$ 100,373			
	Revenue Total	\$ 177,873	\$ 83,695	\$ (94,178)	47%
Expenditures:					
10-40-5001	Salaries	\$ 101,545	\$ 88,411	\$ (13,134)	87%
10-40-5051	FICA	\$ 7,768	\$ 6,763	\$ (1,005)	87%
10-40-5052	Workmens Compensation	\$ 967	\$ 704	\$ (264)	73%
10-40-5053	State Unemployment Tax	\$ 1,337	\$ 1,047	\$ (290)	78%
10-40-5071	Pension	\$ 6,306	\$ 5,725	\$ (581)	91%
10-40-5072	Health Insurance	\$ 19,935	\$ 18,244	\$ (1,691)	92%
10-40-6002	Advertising	\$ 50	\$ 50	\$ -	100%
10-40-6005	Commercial Insurance	\$ 1,420	\$ 1,420	\$ (0)	100%
10-40-6007	Dues, Licenses & Memberships	\$ 70	\$ 70	\$ -	100%
10-40-6012	Travel & Food	\$ 50	\$ 39	\$ (11)	79%
10-40-6053	Lease Equipment Expense	\$ 1,375	\$ 1,260	\$ (115)	92%
10-40-6055	Printing & Postage	\$ 100	\$ -	\$ (100)	0%
10-40-6057	Telephone	\$ 1,600	\$ 1,448	\$ (152)	90%
10-40-6059	Office Supplies	\$ 1,650	\$ 1,483	\$ (167)	90%
10-40-6071	Building Maint & Supply	\$ 1,200	\$ 1,065	\$ (135)	89%
10-40-6072	Heat & Electric	\$ 8,000	\$ 6,497	\$ (1,503)	81%
10-40-6402	Books, Video & Materials	\$ 22,000	\$ 13,872	\$ (8,128)	63%
10-40-6403	Special Programs	\$ 2,500	\$ 2,348	\$ (152)	94%
	Expenditure Total	\$ 177,873	\$ 150,446	\$ (27,427)	85%

City of Harrington - Trash
Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-50-4108	Trash Penalty & Interest	\$ 2,600	\$ 3,671	\$ 1,071	141%
10-50-4501	Trash Fees	\$ 239,752	\$ 177,596	\$ (62,156)	74%
	Revenue Total	\$ 242,352	\$ 181,267	\$ (61,085)	75%
Expenditures:					
10-50-6005	Commercial Insurance	\$ 3,550	\$ 3,550	\$ (0)	100%
10-50-6055	Printing & Postage	\$ 550	\$ 593	\$ 43	108%
10-50-6501	Contracted Trash Services	\$ 224,420	\$ 204,665	\$ (19,755)	91%
10-50-6502	Sanitation - Bulk Trash Pickup	\$ 11,000	\$ 11,606	\$ 606	106%
	Expenditure Total	\$ 239,520	\$ 220,413	\$ (19,107)	92%
	Budget Balance	\$ 2,832			
	Expenditure Total	\$ 242,352	\$ 220,413	\$ (21,939)	91%

City of Harrington - Fire Dept
Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-82-4101	Reimbursement Fire Dept	\$ 76,384	\$ 63,654	\$ (12,730)	83%
	Revenue Total	\$ 76,384	\$ 63,654	\$ (12,730)	83%
	Budget Distribution	\$ 64,696			
	Revenue Total	\$ 141,080	\$ 63,654	\$ (77,426)	45%
Expenditures:					
10-82-5001	Salaries	\$ 74,593	\$ 68,121	\$ (6,473)	91%
10-82-5002	Overtime	\$ 14,660	\$ 12,928	\$ (1,732)	88%
10-82-5051	FICA	\$ 6,975	\$ 5,794	\$ (1,181)	83%
10-82-5052	Workmens Compensation	\$ 4,940	\$ 3,583	\$ (1,357)	73%
10-82-5053	State Unemployment Tax	\$ 777	\$ 654	\$ (123)	84%
10-82-5071	Pension	\$ 5,812	\$ 5,257	\$ (555)	90%
10-82-5072	Health Insurance	\$ 26,613	\$ 24,362	\$ (2,251)	92%
10-82-6005	COMMERCIAL INSURANCE	\$ 710	\$ 710	\$ (0)	100%
10-82-6101	Fuel Reimbursement-Fire Dept	\$ 6,000	\$ 4,500	\$ (1,500)	75%
	Expenditure Total	\$ 141,080	\$ 125,908	\$ (15,172)	89%

City of Harrington - Parks & Recreation
Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-80-4801	Grant-In-Aid	\$ 32,000	\$ 32,000	\$ -	100%
10-80-4802	Fundraisers	\$ 24,000	\$ 30,795	\$ 6,795	128%
10-80-4803	R.E. Price Jr Comm Center	\$ 12,000	\$ 10,775	\$ (1,225)	90%
10-80-4809	Basketball	\$ 6,400	\$ 6,090	\$ (310)	95%
10-80-4810	Dance	\$ 25,000	\$ 23,192	\$ (1,809)	93%
10-80-4811	Field Hockey/Lacrosse	\$ 6,700	\$ 8,280	\$ 1,580	124%
10-80-4812	Pop Warner Cheerleading	\$ 10,055	\$ 9,966	\$ (89)	99%
10-80-4813	Pop Warner Football	\$ 12,400	\$ 11,517	\$ (883)	93%
10-80-4814	Soccer	\$ 29,600	\$ 29,850	\$ 250	101%
10-80-4816	Tennis	\$ 700	\$ 845	\$ 145	121%
10-80-4818	Tumbling/Gymnastics	\$ 4,000	\$ 5,037	\$ 1,037	126%
10-80-4819	Wrestling	\$ 1,585	\$ 1,585	\$ -	100%
10-80-4820	Concession Revenue	\$ -	\$ 1,032	\$ 1,032	100%
	Revenue Total	\$ 164,440	\$ 170,963	\$ 6,523	104%
	Budget Distribution	\$ 22,742			
	Revenue Total	\$ 187,182	\$ 170,963	\$ (16,219)	91%
Expenditures:					
10-80-5001	Salaries	\$ 62,448	\$ 55,229	\$ (7,219)	88%
10-80-5051	FICA	\$ 4,777	\$ 4,159	\$ (618)	87%
10-80-5052	Workmens Compensation	\$ 175	\$ 164	\$ (11)	94%
10-80-5053	State Unemployment Tax	\$ 735	\$ 597	\$ (138)	81%
10-80-5071	Pension	\$ 3,878	\$ 3,574	\$ (304)	92%
10-80-5072	Health Insurance	\$ 13,485	\$ 10,659	\$ (2,826)	79%
10-80-6002	Advertising	\$ 100	\$ 79	\$ (21)	79%
10-80-6005	Commercial Insurance	\$ 4,700	\$ 4,526	\$ (174)	96%
10-80-6051	Computer & Software	\$ -	\$ 501	\$ 501	0%
10-80-6053	Lease Equipment Expense	\$ 1,410	\$ 1,291	\$ (119)	92%
10-80-6055	Printing & Postage	\$ 100	\$ 66	\$ (34)	66%
10-80-6057	Telephone	\$ 2,800	\$ 2,575	\$ (225)	92%
10-80-6059	Office Supplies	\$ 400	\$ 269	\$ (131)	67%
10-80-6071	Building Maint & Supply	\$ 2,000	\$ 1,379	\$ (621)	69%
10-80-6072	Heat & Electric	\$ 10,000	\$ 7,925	\$ (2,075)	79%
10-80-6073	Maintenance Agreements	\$ 1,500	\$ 977	\$ (523)	65%
10-80-6075	Vehicle Ops-Gas	\$ 250	\$ 24	\$ (226)	10%
10-80-6076	Vehicle-Repairs & Maintenance	\$ 200	\$ 31	\$ (169)	15%
10-80-6801	Basketball	\$ 2,014	\$ 2,013	\$ (1)	100%
10-80-6802	Fundraisers	\$ 15,500	\$ 10,936	\$ (4,564)	71%
10-80-6804	RE Price-Bldg Maint & Supplies	\$ 500	\$ 131	\$ (369)	26%
10-80-6805	RE Price-Heat & Electric	\$ 2,600	\$ 2,450	\$ (150)	94%
10-80-6806	RE Price-Deposit Reimburse	\$ -	\$ 325	\$ 325	0%
10-80-6807	Field Rent - St. Bernadette's Church	\$ 1,400	\$ 836	\$ (564)	60%
10-80-6810	Dance	\$ 13,200	\$ 12,206	\$ (994)	92%
10-80-6811	Field Hockey/Lacrosse	\$ 2,900	\$ 3,338	\$ 438	115%
10-80-6812	Pop Warner Cheerleading	\$ 7,200	\$ 7,179	\$ (21)	100%
10-80-6813	Pop Warner Football	\$ 9,000	\$ 8,642	\$ (358)	96%
10-80-6814	Soccer	\$ 22,000	\$ 21,002	\$ (998)	95%
10-80-6816	Tennis	\$ 400	\$ 171	\$ (229)	43%
10-80-6818	Tumbling/Gymnastics	\$ 900	\$ 1,323	\$ 423	147%
10-80-6819	Wrestling	\$ 610	\$ 606	\$ (4)	99%
10-80-6820	Concession Expenses	\$ -	\$ 544	\$ 544	0%
	Expenditure Total	\$ 187,182	\$ 165,728	\$ (21,454)	88%

City of Harrington - Planning & Inspections
Budget Vs. Actual - May, 2016

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
10-84-4179	Zoning Code Violations	\$ 175	\$ 175	\$ -	100%
10-84-4180	Certified Mail Reimbursement	\$ 300	\$ 300	\$ -	100%
10-84-4181	Building Permits	\$ 24,000	\$ 30,439	\$ 6,439	127%
10-84-4182	ZCC Fees	\$ 6,525	\$ 5,613	\$ (912)	86%
10-84-4184	Vacant Buildings	\$ 1,440	\$ 1,350	\$ (90)	94%
10-84-4185	City Clean Up Fees	\$ 44,000	\$ 41,665	\$ (2,335)	95%
10-84-4186	Contractors License	\$ 16,000	\$ 15,500	\$ (500)	97%
10-84-4187	Business License	\$ 17,755	\$ 18,705	\$ 950	105%
10-84-4188	Rental License	\$ 56,745	\$ 57,395	\$ 650	101%
10-84-4191	Professional Fee Billing	\$ -	\$ 600	\$ 600	0%
	Revenue Total	\$ 166,940	\$ 171,742	\$ 4,802	103%
Expenditures:					
10-84-5001	Salaries	\$ 36,564	\$ 32,107	\$ (4,457)	88%
10-84-5051	FICA	\$ 2,797	\$ 2,446	\$ (351)	87%
10-84-5052	Workmens Compensation	\$ 1,579	\$ 1,477	\$ (102)	94%
10-84-5053	State Unemployment Tax	\$ 626	\$ 561	\$ (65)	90%
10-84-5071	Pension	\$ 2,514	\$ 2,236	\$ (278)	89%
10-84-5072	Health Insurance	\$ 6,706	\$ 4,979	\$ (1,727)	74%
10-84-6005	Commercial Insurance	\$ 2,322	\$ 2,130	\$ (192)	92%
10-84-6007	Dues, Licenses & Memberships	\$ 55	\$ 55	\$ -	100%
10-84-6011	Seminars/Training	\$ 550	\$ 546	\$ (4)	99%
10-84-6053	Lease Equipment Expense	\$ 1,279	\$ 944	\$ (335)	74%
10-84-6055	Printing & Postage	\$ 250	\$ 189	\$ (61)	75%
10-84-6057	Telephone	\$ 1,500	\$ 1,463	\$ (37)	98%
10-84-6059	Office Supplies	\$ 1,150	\$ 959	\$ (191)	83%
10-84-6066	Engineering	\$ 600	\$ 483	\$ (118)	80%
10-84-6072	Heat & Electric	\$ 1,100	\$ 1,032	\$ (68)	94%
10-84-6075	Vehicle Ops-Gas	\$ 450	\$ 373	\$ (77)	83%
10-84-6076	Vehicle Repairs & Maintenance	\$ 50	\$ 76	\$ 26	152%
10-84-6181	Building Permits	\$ 44,550	\$ 38,637	\$ (5,913)	87%
10-84-6183	Grass Cutting	\$ 3,300	\$ 1,740	\$ (1,560)	53%
10-84-6185	City Clean Up Fees / Demolition	\$ 725	\$ 725	\$ -	100%
10-84-6187	Contracted City Planning	\$ 21,500	\$ 20,705	\$ (795)	96%
	Expenditure Total	\$ 130,167	\$ 113,861	\$ (16,306)	87%
	Budget Distribution	\$ 36,773			
	Expenditure Total	\$ 166,940	\$ 113,861	\$ (53,079)	68%

**City of Harrington - Water
Budget Vs. Actual - May, 2016**

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % Of Budget
Revenues:					
30-60-4003	Rent Income	\$ 17,517	\$ 16,034	\$ (1,483)	92%
30-60-4108	Water Penalties	\$ 2,750	\$ 3,868	\$ 1,118	141%
30-60-4110	Interest Income	\$ 6,700	\$ 7,789	\$ 1,089	116%
30-60-4600	Water Revenue	\$ 484,000	\$ 371,332	\$ (112,668)	77%
30-60-4603	Water Hook-up Fees	\$ 6,000	\$ 5,175	\$ (825)	86%
30-60-4604	Water On/Off CNP Fees	\$ 1,140	\$ 9,650	\$ 8,510	846%
30-60-4605	Water On/Off Service Fees	\$ 4,500	\$ 400	\$ (4,100)	9%
30-60-4700	Water Impact Fees	\$ -	\$ 3,510	\$ 3,510	0%
	Revenue Total	\$ 522,607	\$ 417,757	\$ (104,850)	80%
Expenditures:					
30-60-5001	Salaries	\$ 70,200	\$ 59,395	\$ (10,805)	85%
30-60-5002	Overtime	\$ 2,508	\$ 2,349	\$ (159)	94%
30-60-5051	FICA	\$ 5,562	\$ 4,723	\$ (839)	85%
30-60-5052	Workmens Compensation	\$ 4,080	\$ 2,961	\$ (1,119)	73%
30-60-5053	State Unemployment Tax	\$ 696	\$ 568	\$ (128)	82%
30-60-5071	Pension	\$ 4,515	\$ 4,438	\$ (77)	98%
30-60-5072	Health Insurance	\$ 20,943	\$ 19,182	\$ (1,761)	92%
30-60-6005	Commercial Insurance	\$ 9,940	\$ 9,940	\$ (0)	100%
30-60-6006	Contingency	\$ 12,000	\$ 9,000	\$ (3,000)	75%
30-60-6007	Dues, Licenses & Memberships	\$ 500	\$ 282	\$ (218)	56%
30-60-6011	Seminars & Training	\$ 500	\$ 400	\$ (100)	80%
30-60-6055	Printing & Postage	\$ 1,700	\$ 968	\$ (732)	57%
30-60-6059	Office Supplies	\$ 300	\$ 205	\$ (95)	68%
30-60-6066	Engineering	\$ 10,000	\$ 560	\$ (9,440)	6%
30-60-6071	Building Maint & Supply	\$ 300	\$ 58	\$ (242)	19%
30-60-6072	Heat & Electric	\$ 21,500	\$ 15,894	\$ (5,606)	74%
30-60-6073	Maintenance Agreements	\$ 400	\$ 350	\$ (51)	87%
30-60-6077	Licenses & Permits	\$ 200	\$ -	\$ (200)	0%
30-60-6308	Supplies, Tools & Misc Parts	\$ 1,000	\$ 444	\$ (556)	44%
30-60-6601	Equipment Maintenance	\$ 1,000	\$ 800	\$ (200)	80%
30-60-6604	Water Meters	\$ 2,000	\$ 311	\$ (1,689)	16%
30-60-6605	Well Maintenance	\$ 1,500	\$ 14	\$ (1,486)	1%
30-60-6650	Sample Testing	\$ 800	\$ 750	\$ (50)	94%
30-60-6651	Line Repairs	\$ 8,000	\$ 4,739	\$ (3,261)	59%
30-60-6652	Chemicals	\$ 15,000	\$ 15,412	\$ 412	103%
30-60-6655	USDA Loan #8	\$ 11,134	\$ 11,134	\$ -	100%
30-60-6656	USDA Loan #9	\$ 8,514	\$ 8,514	\$ -	100%
30-60-6657	USDA Loan #15	\$ 33,492	\$ 33,492	\$ -	100%
30-60-6906	CIP Contingencies	\$ 113,972	\$ 75,000	\$ (38,972)	66%
30-60-6910	Interfund Service Fee	\$ 121,738	\$ 91,780	\$ (29,958)	75%
	Expenditure Total	\$ 483,994	\$ 373,662	\$ (110,332)	77%
	Fund Balance	\$ 38,613			
	Expenditure Total	\$ 522,607	\$ 373,662	\$ (148,945)	71%

**City of Harrington - Waste Water
Budget Vs. Actual - May, 2016**

Account Id	Account Description	2016 Budgeted	2016 Actual	\$ Over Budget	92% of Budget % of Budget
Revenues:					
30-70-4101	Sewer Escrow-Reserve	\$ -	\$ 1,000	\$ 1,000	0%
30-70-4108	Sewer Penalties	\$ 8,400	\$ 20,593	\$ 12,193	245%
30-70-4110	Interest Income	\$ 400	\$ 468	\$ 68	117%
30-70-4700	Sewer Revenue	\$ 1,468,000	\$ 1,169,917	\$ (298,083)	80%
30-70-4703	Sewer Hook-up Fees	\$ -	\$ 7,800	\$ 7,800	0%
30-70-4704	Sewer Fines	\$ -	\$ 58,386	\$ 58,386	0%
30-70-4800	Sewer Impact Fees	\$ -	\$ 17,415	\$ 17,415	0%
	Revenue Total	\$ 1,476,800	\$ 1,275,580	\$ (201,220)	86%
Expenditures:					
30-70-5001	Salaries	\$ 57,317	\$ 51,350	\$ (5,967)	90%
30-70-5002	Overtime	\$ 5,217	\$ 4,609	\$ (608)	88%
30-70-5051	FICA	\$ 4,784	\$ 4,281	\$ (503)	89%
30-70-5052	Workmens Compensation	\$ 3,331	\$ 2,417	\$ (914)	73%
30-70-5053	State Unemployment Tax	\$ 568	\$ 464	\$ (104)	82%
30-70-5071	Pension	\$ 3,882	\$ 3,624	\$ (258)	93%
30-70-5072	Health Insurance	\$ 17,099	\$ 15,661	\$ (1,438)	92%
30-70-6005	Commercial Insurance	\$ 26,000	\$ 25,560	\$ (440)	98%
30-70-6006	Contingency	\$ 29,300	\$ 26,312	\$ (2,988)	90%
30-70-6011	Training	\$ 500	\$ -	\$ (500)	0%
30-70-6055	Printing & Postage	\$ 1,500	\$ 921	\$ (579)	61%
30-70-6057	Telephone	\$ 1,000	\$ 923	\$ (77)	92%
30-70-6059	Office Supplies	\$ 300	\$ 205	\$ (95)	68%
30-70-6066	Engineering	\$ 10,000	\$ 6,228	\$ (3,773)	62%
30-70-6068	Legal Fees	\$ 30,000	\$ 26,387	\$ (3,613)	88%
30-70-6071	Building Maint & Supply	\$ 500	\$ 46	\$ (454)	9%
30-70-6072	Heat & Electric	\$ 8,200	\$ 7,260	\$ (940)	89%
30-70-6073	Maintenance Agreements	\$ 400	\$ 599	\$ 199	150%
30-70-6077	License and Permits	\$ 125	\$ -	\$ (125)	0%
30-70-6311	Safety	\$ 800	\$ 795	\$ (5)	99%
30-70-6601	Equip Main	\$ 500	\$ 391	\$ (109)	78%
30-70-6650	Sample Testing	\$ 700	\$ 416	\$ (284)	59%
30-70-6651	Line Repairs	\$ 1,000	\$ 780	\$ (220)	78%
30-70-6652	Chemicals	\$ 500	\$ 1,840	\$ 1,340	368%
30-70-6658	USDA Loan #6	\$ 21,058	\$ 21,058	\$ -	100%
30-70-6659	USDA Loan #10	\$ 3,668	\$ 3,668	\$ -	100%
30-70-6660	USDA Loan #1	\$ 81,060	\$ 81,060	\$ -	100%
30-70-6661	USDA #17	\$ 59,028	\$ 44,271	\$ (14,757)	75%
30-70-6662	SRF#07	\$ 47,630	\$ 47,630	\$ (0)	100%
30-70-6663	SRF#49	\$ 37,310	\$ 37,310	\$ (0)	100%
30-70-6664	SRF#42	\$ 126,580	\$ 126,581	\$ 1	100%
30-70-6701	County Sewer Fee	\$ 395,000	\$ 337,428	\$ (57,572)	85%
30-70-6702	Pump Station Maintenance	\$ 12,500	\$ 11,977	\$ (523)	96%
30-70-6906	CIP Contingencies	\$ 41,000	\$ 30,750	\$ (10,250)	75%
30-70-6910	Interfund Service Fee	\$ 381,094	\$ 287,309	\$ (93,785)	75%
	Expenditure Total	\$ 1,409,451	\$ 1,210,108	\$ (199,343)	86%
	Budget Balance	\$ 67,349			
	Expenditure Total	\$ 1,476,800	\$ 1,210,108	\$ (266,692)	82%

Range of Checking Accts: 10GENERAL to 10GENERAL Range of Check Dates: 05/01/16 to 05/31/16
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
10GENERAL							
63893	05/10/16	ALAUTO A 1 AUTO GLASS	30.00	10-20-6076	Expenditure	05/31/16	461
16-01783	1			Vehicle Repairs & Maintenance			52 1
63894	05/10/16	ALLSTAR ALL-STAR EMBROIDERY	234.00	10-80-6802	Expenditure	05/31/16	461
16-01781	1			Fundraisers			49 1
63895	05/10/16	AQUAFL AQUA FLOW PUMPS & SUPPLY CO	45.94	30-60-6604	Expenditure	05/31/16	461
16-01786	1			Water Meters			55 1
63896	05/10/16	BAYHEAL MEDICAL ALTERNATIVE CARE	35.00	10-20-6054	Expenditure	05/31/16	461
16-01752	1			Misc Expense			10 1
63897	05/10/16	BESTAC BEST ACE HARDWARE	6.99	10-20-6071	Expenditure	05/31/16	461
16-01751	1			Building Maint & Supply			9 1
16-01773	1		14.99	10-30-6308	Expenditure		42 1
16-01774	1		32.10	10-30-6307	Expenditure		43 1
16-01808	1		20.00	10-20-6071	Expenditure		79 1
16-01809	1		39.98	10-20-6071	Expenditure		80 1
			<u>114.06</u>	Building Maint & Supply			
63898	05/10/16	BILLI001 DOROTHY BILLINGS	325.00	10-80-6806	Expenditure	05/31/16	461
16-01799	1			RE Price-Deposit Reimburse			70 1
63899	05/10/16	BRODI001 BRODIE P OBRIEN	104.00	10-80-6814	Expenditure		461
16-01815	1			Soccer			86 1
63900	05/10/16	BYTHEBOO By The Book Financial Services	3,097.46	91-00-8206	Expenditure	05/31/16	461
16-01765	1	I&I Mitigation Support		CIP Legal and Admin			31 1
63901	05/10/16	CAMER001 CAMERON BEULAH	104.00	10-80-6814	Expenditure	05/31/16	461
16-01817	1			Soccer			88 1
63902	05/10/16	COMCAS COMCAST	233.02	10-80-6057	Expenditure	05/31/16	461
16-01746	1			Telephone			4 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL				Continued					
63902	COMCAST			Continued					
16-01768	1		213.45	10-20-6057	Expenditure		32	1	
				Telephone					
16-01769	1		74.90	10-30-6057	Expenditure		33	1	
				Telephone					
			<u>521.37</u>						
63903	05/10/16	CONGAL Connolly Gallagher, LLP				05/31/16	461		
16-01749	1	Sewer Service Dispute	12,723.75	30-70-6068	Expenditure		7	1	
				Legal Fees					
63904	05/10/16	COUNTY COUNTY ENVIRONMENTAL Co, Inc				05/31/16	461		
16-01825	1	17 Commerce Asbestos Removal	3,000.00	90-00-8222	Expenditure		99	1	
				CIP Other					
63905	05/10/16	CRY Crystal Springs				05/31/16	461		
16-01770	1		9.98	10-40-6059	Expenditure		34	1	
				Office Supplies					
16-01770	2		4.00	10-30-6059	Expenditure		35	1	
				Office Supplies					
16-01770	3		16.97	10-83-6059	Expenditure		36	1	
				Office Supplies					
			<u>30.95</u>						
63906	05/10/16	DEELEC DELAWARE ELECTRIC COOPERATIVE				05/31/16	461		
16-01747	1		90.59	10-30-6305	Expenditure		5	1	
				Street Lights					
16-01796	1		297.96	10-30-6305	Expenditure		65	1	
				Street Lights					
16-01807	1		88.12	30-70-6072	Expenditure		78	1	
				Heat & Electric					
			<u>476.67</u>						
63907	05/10/16	DELONG BRENDA DELONG				05/31/16	461		
16-01801	1		75.00	10-10-6008	Expenditure		72	1	
				Election Expenses					
63908	05/10/16	DYERJO JOYCE DYER				05/31/16	461		
16-01802	1		75.00	10-10-6008	Expenditure		73	1	
				Election Expenses					
63909	05/10/16	EJOHNSON EBONEE JOHNSON				05/31/16	461		
16-01798	1		980.75	10-80-6810	Expenditure		69	1	
				Dance					
63910	05/10/16	FALASCO Bill Falasco				05/31/16	461		
16-01763	1		135.67	10-80-6802	Expenditure		29	1	
				Fundraisers					
16-01782	1		26.60	10-80-6810	Expenditure		50	1	
				Dance					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
10GENERAL				Continued					
63910	Bill	Falasco		Continued					
16-01782	2		7.35	10-80-6055	Expenditure		51	1	
				Printing & Postage					
			<u>169.62</u>						
63911	05/10/16	FASTEN		FASTENAL COMPANY		05/31/16		461	
16-01754	1		256.92	10-30-6071	Expenditure		12	1	
				Building Maint & Supply					
63912	05/10/16	FAYE		FAYE SMITH		05/31/16		461	
16-01756	1		125.98	10-80-6810	Expenditure		14	1	
				Dance					
16-01824	1		49.94	10-80-6810	Expenditure		98	1	
				Dance					
			<u>175.92</u>						
63913	05/10/16	FOGLE		FOGLE'S		05/31/16		461	
16-01761	1		158.00	10-80-6814	Expenditure		19	1	
				Soccer					
63914	05/10/16	FUELMA		Fleetcor Technologies		05/31/16		461	
16-01822	1		21.79	10-84-6075	Expenditure		92	1	
				Vehicle Ops-Gas					
16-01822	2		321.41	10-30-6075	Expenditure		93	1	
				vehicle Ops-Gas					
16-01822	3		289.75	10-30-6301	Expenditure		94	1	
				Construction Equip Ops					
16-01822	4		1,086.79	10-20-6075	Expenditure		95	1	
				vehicle Ops-Gas					
			<u>1,719.74</u>						
63915	05/10/16	GALE		GALE/CENGAGE LEARNING		05/31/16		461	
16-01748	1		69.72	10-40-6402	Expenditure		6	1	
				Books, Video & Materials					
63916	05/10/16	GIBSON		Gibson's Tractor & Lawn Care		05/31/16		461	
16-01792	1	v6-00118	40.00	10-84-6183	Expenditure		61	1	
				Grass Cutting					
16-01793	1	v6-00119	40.00	10-84-6183	Expenditure		62	1	
				Grass Cutting					
16-01794	1	v6-00120	45.00	10-84-6183	Expenditure		63	1	
				Grass Cutting					
			<u>125.00</u>						
63917	05/10/16	GREAT005		GREATAMERICA FINANCIAL SERVICE		05/31/16		461	
16-01771	1		304.78	10-83-6053	Expenditure		37	1	
				Leases-Office Equipment					
16-01771	2		124.71	10-20-6053	Expenditure		38	1	
				Lease Equipment Expense					
16-01771	3		114.52	10-40-6053	Expenditure		39	1	
				Lease Equipment Expense					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
10GENERAL			Continued						
63917		GREATAMERICA FINANCIAL SERVICE	Continued						
16-01771	4		117.37	10-80-6053	Expenditure		40		1
				Lease Equipment Expense					
			<u>661.38</u>						
63918	05/10/16	JARED001 JARED CAMPER							461
16-01812	1		54.00	10-80-6814	Expenditure		83		1
				Soccer					
63919	05/10/16	JIREH JIREH CLEANING SERVICE, LLC				05/31/16			461
16-01758	1		85.00	10-83-6013	Expenditure		16		1
				Cleaning Service					
16-01759	1		85.00	10-83-6013	Expenditure		17		1
				Cleaning Service					
			<u>170.00</u>						
63920	05/10/16	KNAUB001 JOAN KNAUB				05/31/16			461
16-01805	1		25.00	10-10-6008	Expenditure		76		1
				Election Expenses					
63921	05/10/16	LAKEFORE LAKE FOREST SCHOOL DISTRICT				05/31/16			461
16-01787	1		481.27	10-80-6811	Expenditure		56		1
				Field Hockey/Lacrosse					
63922	05/10/16	LITCAESA LITTLE CAESARS FUNDRAISING				05/31/16			461
16-01800	1		1,298.00	10-80-6802	Expenditure		71		1
				Fundraisers					
63923	05/10/16	LOWES LOWES				05/31/16			461
16-01772	1		425.60	10-40-6071	Expenditure		41		1
				Building Maint & Supply					
63924	05/10/16	LUCAS001 LUCAS P GUZIOR				05/31/16			461
16-01818	1		74.00	10-80-6814	Expenditure		89		1
				Soccer					
63925	05/10/16	MCELV001 MCELVENNEY MAGIC LLC							461
16-01791	1		275.00	10-40-6403	Expenditure		60		1
				Special Programs					
63926	05/10/16	MELVFUNR Melvin Funeral Home				05/31/16			461
16-01784	1	Donation Lahman Funeral	50.00	10-10-6009	Expenditure		53		1
				Event & Community Support					
63927	05/10/16	METTEL METROPOLITAN TELECOMMUNICATION				05/31/16			461
16-01797	1		91.94	10-30-6057	Expenditure		66		1
				Telephone					
16-01797	2		152.59	10-40-6057	Expenditure		67		1
				Telephone					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
10GENERAL									
Continued									
63927		METROPOLITAN TELECOMMUNICATION							
16-01797	3		90.24	30-70-6057	Expenditure		68		1
				Telephone					
			<u>334.77</u>						
63928	05/10/16	MILLER JEAN MILLER				05/31/16			461
16-01806	1		25.00	10-10-6008	Expenditure		77		1
				Election Expenses					
63929	05/10/16	MUHAM001 MUHAMMAD I STAATS							461
16-01816	1		112.00	10-80-6814	Expenditure		87		1
				Soccer					
63930	05/10/16	NAPA NAPA AUTO PARTS				05/10/16	VOID		0
				<i>attached</i>					
63931	05/10/16	NAPA NAPA AUTO PARTS				05/31/16			461
16-01743	1		17.46	10-84-6076	Expenditure		1		1
				Vehicle Repairs & Maintenance					
16-01744	1		50.10	10-84-6076	Expenditure		2		1
				Vehicle Repairs & Maintenance					
16-01745	1		20.13	10-84-6076	Expenditure		3		1
				Vehicle Repairs & Maintenance					
16-01775	1		7.27	10-30-6076	Expenditure		44		1
				Vehicle Repairs & Maintenance					
16-01776	1		52.56	10-30-6075	Expenditure		45		1
				Vehicle Ops-Gas					
16-01777	1		9.72	10-30-6302	Expenditure		46		1
				Construction Equip Maint					
16-01785	1		15.58	10-20-6076	Expenditure		54		1
				Vehicle Repairs & Maintenance					
			<u>137.90</u>						
63932	05/10/16	NEWEN001 NEW ENTERPRISE STONE&LIME CO				05/31/16			461
16-01760	1		1,159.29	10-30-6306	Expenditure		18		1
				Street Maint					
63933	05/10/16	POORE V Viva Poore				05/31/16			461
16-01803	1		80.00	10-10-6008	Expenditure		74		1
				Election Expenses					
63934	05/10/16	PORTEC CAROLYN PORTER				05/31/16			461
16-01804	1		25.00	10-10-6008	Expenditure		75		1
				Election Expenses					
63935	05/10/16	REDTHE THE RED UNIFORM TAILOR				05/31/16			461
16-01753	1		1,107.15	10-20-6201	Expenditure		11		1
				Clothing Allowance					
63936	05/10/16	REPUB005 REPUBLIC SERVICES #426				05/31/16			461
16-01823	1		18,596.40	10-50-6501	Expenditure		96		1
				Contracted Trash Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
10GENERAL				Continued					
63936	REPUBLIC SERVICES #426	Continued							
16-01823	2		663.11	10-50-6502	Expenditure		97	1	
				Sanitation - Bulk Trash Pickup					
			<u>19,259.51</u>						
63937	05/10/16	RUBY005 RUBY TROUTMAN						461	
16-01813	1		76.00	10-80-6814	Expenditure		84	1	
				Soccer					
63938	05/10/16	SALISB SALISBURY ZOO EDUCATION				05/31/16		461	
16-01790	1		200.00	10-40-6403	Expenditure		59	1	
				Special Programs					
63939	05/10/16	SAPPRO05 RILEY SAPP				05/31/16		461	
16-01814	1		130.00	10-80-6814	Expenditure		85	1	
				Soccer					
63940	05/10/16	SHORESCA THE CARLSEN GROUP, INC.				05/31/16		461	
16-01795	1		174.00	10-10-6053	Expenditure		64	1	
				Lease Equipment Expense					
63941	05/10/16	SMITTY SMITTY'S AUTO REPAIR				05/31/16		461	
16-01789	1		56.06	10-20-6076	Expenditure		58	1	
				Vehicle Repairs & Maintenance					
63942	05/10/16	STAATSHA Hawwa Ahmad-Staats						461	
16-01811	1		60.00	10-80-6814	Expenditure		82	1	
				Soccer					
63943	05/10/16	STAPLES Staples Advantage				05/31/16		461	
16-01820	1		161.45	10-20-6059	Expenditure		91	1	
				Office Supplies					
63944	05/10/16	TAYLOR TAYLOR & MESSICK				05/31/16		461	
16-01757	1		30.70	10-80-6076	Expenditure		15	1	
				Vehicle-Repairs & Maintenance					
16-01778	1		90.20	10-30-6301	Expenditure		47	1	
				Construction Equip Ops					
			<u>120.90</u>						
63945	05/10/16	THETROP THE TROPHY MAN				05/31/16		461	
16-01764	1		1,117.00	10-80-6814	Expenditure		30	1	
				Soccer					
63946	05/10/16	THOMAS J Jordan T. Thomas				05/31/16		461	
16-01810	1		84.00	10-80-6814	Expenditure		81	1	
				Soccer					
63947	05/10/16	TROUT001 RACHAEL TROUTMAN						461	
16-01780	1		20.00	10-80-6814	Expenditure		48	1	
				Soccer					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
10GENERAL			Continued						
63948	05/10/16	UNIFIR UNIFIRST				05/31/16	461		
16-01755	1		95.58	10-30-5083	Expenditure		13	1	
				Uniform Cleaning/Purchase					
16-01779	1		75.58	10-30-5083	Expenditure		101	1	
				Uniform Cleaning/Purchase					
			<u>171.16</u>						
63949	05/10/16	VANTAGEP VANTAGEPOINT TRANSFER AGENTS				05/31/16	461		
16-01788	1		1,091.36	10-212-07	G/L		57	1	
				457 Deferred Compensation					
63950	05/10/16	VANVORST Bill Van Vorst				05/31/16	461		
16-01750	1		676.10	10-21-6221	Expenditure		8	1	
				LESO Program Expenditures					
63951	05/10/16	VELLAB Bob Vella				05/31/16	461		
16-01819	1		150.00	10-80-6814	Expenditure		90	1	
				Soccer					
63952	05/10/16	VISION VISION BENEFITS OF AMERICA				05/31/16	461		
16-01762	1		27.25	10-83-5072	Expenditure		20	1	
				Health Insurance					
16-01762	2		50.83	10-20-5072	Expenditure		21	1	
				Health Insurance					
16-01762	3		35.37	10-30-5072	Expenditure		22	1	
				Health Insurance					
16-01762	4		7.34	10-40-5072	Expenditure		23	1	
				Health Insurance					
16-01762	5		3.67	10-21-5072	Expenditure		24	1	
				Medical					
16-01762	6		11.79	10-80-5072	Expenditure		25	1	
				Health Insurance					
16-01762	7		3.67	10-84-5072	Expenditure		26	1	
				Health Insurance					
16-01762	8		16.24	10-82-5072	Expenditure		27	1	
				Health Insurance					
16-01762	9		72.43	10-212-05	G/L		28	1	
				Medical Package Payable					
			<u>228.59</u>						
63953	05/10/16	WAG wagamon Technologies Group LLC				05/31/16	461		
16-01826	1	Monthly IT MAintenance	771.46	10-10-6051	Expenditure		100	1	
				Computer & Software					
63954	05/16/16	JONATHAN JONATHAN'S LANDING				05/31/16	462		
16-01839	1	Deposit for Golf Tournament	2,500.00	10-80-6802	Expenditure		35	1	
				Fundraisers					
63955	05/16/16	TIEMAN TERESA TIEMAN				05/31/16	462		
16-01838	1	Per Diem - Dwtwn Dev Conf.	352.00	10-10-6007	Expenditure		34	1	
				Dues, Licenses & Meetings					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL									
Continued									
63956	05/16/16	UNIVPREM UNIVERSAL PREMIUM				05/31/16	462		
16-01836	1	Shell VA - Gas LESO Pick Up	31.85	10-30-6075	Expenditure			11	1
				Vehicle Ops-Gas					
16-01836	2	Shell MD - Gas LESO Pick Up	45.72	10-30-6075	Expenditure			12	1
				Vehicle Ops-Gas					
16-01836	3	Sheetz - Police Fuel	50.29	10-20-6075	Expenditure			13	1
				Vehicle Ops-Gas					
16-01836	4	Shore Stop - Police Fuel	51.66	10-20-6075	Expenditure			14	1
				Vehicle Ops-Gas					
16-01836	5	Shore Stop - Police Fuel	47.97	10-20-6075	Expenditure			15	1
				Vehicle Ops-Gas					
16-01836	6	Sunoco PA - Police Fuel	62.19	10-20-6075	Expenditure			16	1
				Vehicle Ops-Gas					
16-01836	7	Shore Stop - Police Fuel	29.77	10-20-6075	Expenditure			17	1
				Vehicle Ops-Gas					
16-01836	8	Royal Farms - City Hall Fuel	22.86	10-83-6075	Expenditure			18	1
				Vehicle Ops-Gas					
16-01836	9	Woodside Mart - City Hall Fuel	23.13	10-83-6075	Expenditure			19	1
				Vehicle Ops-Gas					
16-01836	10	Universal Card Rebate	0.80-	10-30-6075	Expenditure			20	1
				Vehicle Ops-Gas					
			364.64						
63957	05/16/16	WSFSBANK WSFS Bank		<i>Attached</i>		05/16/16	VOID		0
63958	05/16/16	WSFSBANK WSFS Bank				05/31/16	462		
16-01837	1	Subway - Police Training	60.80	10-20-6011	Expenditure			21	1
				Seminars/Training					
16-01837	2	Car Wash Police	10.00	10-20-6075	Expenditure			22	1
				Vehicle Ops-Gas					
16-01837	3	Vista Print - K9 Officer	26.99	10-20-6059	Expenditure			23	1
				Office Supplies					
16-01837	4	Main Street Now - Seminar	25.00	10-83-6011	Expenditure			24	1
				Seminars/Training					
16-01837	5	University of DE - BOA Seminar	50.00	10-83-6011	Expenditure			25	1
				Seminars/Training					
16-01837	6	University of DE - BOA Seminar	50.00	10-83-6011	Expenditure			26	1
				Seminars/Training					
16-01837	7	Walmart - Floor Mats	24.88	10-83-6075	Expenditure			27	1
				Vehicle Ops-Gas					
16-01837	8	US Post Office - Police	3.77	10-20-6055	Expenditure			28	1
				Printing & Postage					
16-01837	9	EZ Pass - Police Tolls	100.00	10-20-6054	Expenditure			29	1
				Misc Expense					
16-01837	10	Denton Goose Creek - Gas PD	60.86	10-20-6075	Expenditure			30	1
				Vehicle Ops-Gas					
16-01837	11	Shore Stop - PD Gas	54.13	10-20-6075	Expenditure			31	1
				Vehicle Ops-Gas					
16-01837	12	Marriott Annapolis - Conferenc	137.13	10-10-6007	Expenditure			32	1
				Dues, Licenses & Meetings					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
10GENERAL			Continued						
63958	WSFS Bank	Continued							
16-01837	13	Domino's Pizza	7.99	10-20-6012	Expenditure		33		1
				Travel & Food					
			<u>611.55</u>						
63959	05/23/16	AFLAC AFLAC				05/31/16			463
16-01864	1		1,117.58	10-99-2125	Expenditure		56		1
				Medical Package Payable					
63960	05/23/16	ALLAN001 ALLAN MYERS				05/31/16			463
16-01892	1		524.40	10-30-6306	Expenditure		87		1
				Street Maint					
63961	05/23/16	AMAZON AMAZON				05/31/16			463
16-00156	10		503.11	10-40-6402	Expenditure		1		1
				Books, Video & Materials					
63962	05/23/16	AQUAFL AQUA FLOW PUMPS & SUPPLY CO				05/31/16			463
16-01887	1		31.32	30-70-6651	Expenditure		82		1
				Line Repairs					
63963	05/23/16	ATCOIN ATCO INTERNATIONAL				05/31/16			463
16-01888	1		1,340.00	30-70-6652	Expenditure		83		1
				Chemicals					
63964	05/23/16	AUDIO AD Audio Editions							463
16-00158	2		8.00	10-40-6402	Expenditure		2		1
				Books, Video & Materials					
63965	05/23/16	BAIRDMAN Baird, Mandalas, Brockstedt							463
16-01834	1	Legal Fees - Board of Adjust	1,007.50	0000000100	Project		10		1
				Meadow wood & Peck Variance					
16-01834	2	Legal Fees - Board of Adjust	4,266.95	10-10-6068	Expenditure		11		1
				Legal Fees					
			<u>5,274.45</u>						
63966	05/23/16	BESTAC BEST ACE HARDWARE				05/31/16			463
16-01840	1		15.18	10-80-6071	Expenditure		13		1
				Building Maint & Supply					
63967	05/23/16	CAPPD CAPITOL CLEANERS				05/31/16			463
16-01850	1		77.22	10-20-5083	Expenditure		30		1
				Uniform Cleaning					
63968	05/23/16	CHAMBERS CHAMBERS MOTORS, INC				05/31/16			463
16-01859	1		654.00	10-21-6221	Expenditure		39		1
				LESO Program Expenditures					
16-01881	1		946.50	10-21-6221	Expenditure		76		1
				LESO Program Expenditures					
			<u>1,600.50</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL				Continued					
63969	05/23/16	CHESAP CHESAPEAKE UTILITIES				05/31/16	463		
16-01885	1		44.24	10-30-6072 Heat & Electric	Expenditure		80	1	
16-01900	1		72.29	10-80-6072 Heat & Electric	Expenditure		102	1	
16-01901	1		141.57	10-30-6072 Heat & Electric	Expenditure		103	1	
16-01902	1		52.47	10-20-6072 Heat & Electric	Expenditure		104	1	
16-01903	1		97.26	10-80-6805 RE Price-Heat & Electric	Expenditure		105	1	
			<u>407.83</u>						
63970	05/23/16	COMCAS COMCAST				05/31/16	463		
16-01847	1		327.74	10-83-6057 Telephone	Expenditure		27	1	
63971	05/23/16	CRY Crystal Springs					463		
16-01856	1		16.00	10-20-6059 Office Supplies	Expenditure		36	1	
63972	05/23/16	DELA015 DELAWARE STATE POLICE				05/31/16	463		
16-01852	1		1,450.00	10-21-6221 LESO Program Expenditures	Expenditure		32	1	
63973	05/23/16	DELHUM DELAWARE HUMANITIES FORUM					463		
16-01899	1		50.00	10-40-6403 Special Programs	Expenditure		101	1	
63974	05/23/16	DELMA DELMARVA POWER				05/23/16 VOID	0		
63975	05/23/16	DELMA DELMARVA POWER				05/23/16 VOID	0		
63976	05/23/16	DELMA DELMARVA POWER					463		
16-01868	1		29.60	10-30-6305 Street Lights	Expenditure		63	1	
16-01869	1		76.89	30-70-6072 Heat & Electric	Expenditure		64	1	
16-01870	1		93.90	10-30-6305 Street Lights	Expenditure		65	1	
16-01871	1		64.56	30-70-6072 Heat & Electric	Expenditure		66	1	
16-01872	1		36.37	30-60-6072 Heat & Electric	Expenditure		67	1	
16-01873	1		381.72	10-80-6072 Heat & Electric	Expenditure		68	1	
16-01874	1		171.62	10-30-6072 Heat & Electric	Expenditure		69	1	
16-01875	1		11.94	30-70-6072 Heat & Electric	Expenditure		70	1	
16-01876	1		23.83	10-40-6072 Heat & Electric	Expenditure		71	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL				Continued					
63976	DELMARVA POWER			Continued					
16-01877	1		268.92	10-40-6072 Heat & Electric	Expenditure		72	1	
16-01904	1		59.90	30-70-6072 Heat & Electric	Expenditure		106	1	
16-01905	1		55.03	10-83-6072 Heat & Electric	Expenditure		107	1	
16-01906	1		620.57	10-20-6072 Heat & Electric	Expenditure		108	1	
16-01908	1		125.51	30-70-6072 Heat & Electric	Expenditure		110	1	
16-01909	1		12.08	10-10-6072 Heat & Electric	Expenditure		111	1	
16-01910	1		1,352.10	30-60-6072 Heat & Electric	Expenditure		112	1	
16-01911	1		322.43	10-83-6072 Heat & Electric	Expenditure		114	1	
16-01912	1		94.24	30-70-6072 Heat & Electric	Expenditure		115	1	
16-01913	1		47.37	10-80-6805 RE Price-Heat & Electric	Expenditure		116	1	
16-01914	1		35.85	10-83-6072 Heat & Electric	Expenditure		117	1	
			<u>3,884.43</u>						
63977	05/23/16	DELTA001 DELTA DENTAL OF DELAWARE, INC.				05/31/16	463		
16-01878	1		1,668.06	10-212-05 Medical Package Payable	G/L		73	1	
63978	05/23/16	DEPT SAF DEPT SAFETY/HOMELAND SECURITY					463		
16-01851	1		225.00	10-21-6221 LESO Program Expenditures	Expenditure		31	1	
16-01857	1		50.00	10-20-6076 Vehicle Repairs & Maintenance	Expenditure		37	1	
16-01858	1		63.45	10-20-6076 Vehicle Repairs & Maintenance	Expenditure		38	1	
			<u>338.45</u>						
63979	05/23/16	FOGLE FOGLE'S				05/31/16	463		
16-01879	1		168.00	10-80-6814 Soccer	Expenditure		74	1	
63980	05/23/16	FUELMA Fleetcor Technologies					463		
16-01897	1		341.94	10-30-6075 Vehicle Ops-Gas	Expenditure		92	1	
16-01897	2		30.58	10-30-6301 Construction Equip Ops	Expenditure		93	1	
16-01897	3		952.64	10-20-6075 Vehicle Ops-Gas	Expenditure		94	1	
			<u>1,325.16</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL				Continued					
63981	05/23/16	GIBSON Gibson's Tractor & Lawn Care				05/31/16	463		
16-01893	1	V6-00131	60.00	10-84-6183 Grass Cutting	Expenditure		88	1	
16-01894	1	V6-00128	55.00	10-84-6183 Grass Cutting	Expenditure		89	1	
16-01895	1	V6-00133	75.00	10-84-6183 Grass Cutting	Expenditure		90	1	
			<u>190.00</u>						
63982	05/23/16	INDEPE INDEPENDENT NEWSPAPERS INC				05/31/16	463		
16-01861	1		147.71	10-10-6008 Election Expenses	Expenditure		42	1	
16-01861	2		64.85	90-00-8206 CIP Legal and Admin	Expenditure		43	1	
16-01861	3		229.21	10-10-6002 Advertising	Expenditure		44	1	
			<u>441.77</u>						
63983	05/23/16	JIREH JIREH CLEANING SERVICE, LLC				05/31/16	463		
16-01841	1		85.00	10-83-6013 Cleaning Service	Expenditure		14	1	
16-01883	1		125.00	10-20-6013 Cleaning Services	Expenditure		78	1	
16-01884	1		125.00	10-20-6013 Cleaning Services	Expenditure		79	1	
			<u>335.00</u>						
63984	05/23/16	JONATHAN JONATHAN'S LANDING				05/31/16	463		
16-01907	1	Parks & Rec Golf Tournament	1,765.00	10-80-6802 Fundraisers	Expenditure		109	1	
63985	05/23/16	KANSAS KCL GROUP BENEFITS				05/31/16	463		
16-01842	1		59.33	10-83-5072 Health Insurance	Expenditure		15	1	
16-01842	2		105.00	10-20-5072 Health Insurance	Expenditure		16	1	
16-01842	3		10.50	10-84-5072 Health Insurance	Expenditure		17	1	
16-01842	4		63.00	10-30-5072 Health Insurance	Expenditure		18	1	
16-01842	5		17.33	10-40-5072 Health Insurance	Expenditure		19	1	
16-01842	6		10.50	10-21-5072 Medical	Expenditure		20	1	
16-01842	7		17.33	10-80-5072 Health Insurance	Expenditure		21	1	
16-01842	8		21.00	10-82-5072 Health Insurance	Expenditure		22	1	
			<u>303.99</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
10GENERAL			Continued						
63986	05/23/16	KCI KCI TECHNOLOGIES					463		
16-01832	1	City Planning Charges	840.00	10-84-6187	Expenditure		8	1	
				Contracted City Planning					
16-01833	1	Downtown Development District	17,977.50	90-00-8210	Expenditure		9	1	
				CIP Engineering					
			<u>18,817.50</u>						
63987	05/23/16	KCPUBLIC KENT COUNTY					463		
16-01863	1	Kent County Sewer Impact Fees	33,226.00	30-70-6705	Expenditure		55	1	
				Kent County Impact Fees					
63988	05/23/16	KENTTR KENT COUNTY TREASURER				05/31/16	463		
16-01827	1	Sewer Charges April	27,125.28	30-70-6701	Expenditure		3	1	
				County Sewer Fee					
63989	05/23/16	LAWMEN LAWMEN SUPPLY COMPANY					463		
16-01854	1		150.00	10-20-6201	Expenditure		34	1	
				Clothing Allowance					
63990	05/23/16	MATHE Matheson Tri-Gas DBA Valley				05/31/16	463		
16-01898	1		74.42	10-20-6071	Expenditure		95	1	
				Building Maint & Supply					
16-01898	2		41.94	10-30-6071	Expenditure		96	1	
				Building Maint & Supply					
16-01898	3		22.44	10-40-6071	Expenditure		97	1	
				Building Maint & Supply					
16-01898	4		28.94	10-83-6071	Expenditure		98	1	
				Bldg Maintenance & Supply					
16-01898	5		41.94	10-80-6071	Expenditure		99	1	
				Building Maint & Supply					
16-01898	6		15.94	10-80-6804	Expenditure		100	1	
				RE Price-Bldg Maint & Supplies					
			<u>225.62</u>						
63991	05/23/16	NAPA NAPA AUTO PARTS				05/31/16	463		
16-01853	1		12.15	10-20-6076	Expenditure		33	1	
				Vehicle Repairs & Maintenance					
16-01889	1		108.59	10-30-6076	Expenditure		84	1	
				Vehicle Repairs & Maintenance					
16-01890	1		2.54	10-30-6076	Expenditure		85	1	
				Vehicle Repairs & Maintenance					
16-01891	1		25.05	10-30-6076	Expenditure		86	1	
				Vehicle Repairs & Maintenance					
			<u>143.25</u>						
63992	05/23/16	ONECAL ONE CALL CONCEPTS, INC				05/31/16	463		
16-01896	1		74.10	10-30-6306	Expenditure		113	1	
				Street Maint					
63993	05/23/16	PENINS PENINSULA OIL AND PROPANE				05/31/16	463		
16-01849	1		170.95	10-40-6072	Expenditure		29	1	
				Heat & Electric					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
10GENERAL			Continued						
63994	05/23/16	PITNEYBO PITNEY BOWES INC				05/31/16	463		
16-01848	1		61.19	10-83-6059 Office Supplies	Expenditure		28		1
63995	05/23/16	POCKE001 POCKET PRESS, INC					463		
16-01880	1		69.43	10-20-6059 Office Supplies	Expenditure		75		1
63996	05/23/16	REDTHE THE RED UNIFORM TAILOR				05/31/16	463		
16-01882	1		466.61	10-20-6201 Clothing Allowance	Expenditure		77		1
63997	05/23/16	RVB Remington, Vernick & Beach Eng				05/31/16	463		
16-01828	1	I&I Mitigation Engineering	10,535.64	91-00-8210 CIP Engineering	Expenditure		4		1
16-01829	1	Water Infrastructure	2,520.00	91-00-8210 CIP Engineering	Expenditure		5		1
16-01830	1	2015 Harrington Road Program	840.00	90-00-8210 CIP Engineering	Expenditure		6		1
16-01831	1	Sewer Capacity Improvements	3,080.00	91-00-8210 CIP Engineering	Expenditure		7		1
16-01915	1	Building Inspections	5,260.62	10-84-6181 Building Permits	Expenditure		118		1
16-01915	2	City Planning Costs	1,992.50	10-84-6187 Contracted City Planning	Expenditure		119		1
16-01915	3	I&I Mitigation	280.00	91-00-8210 CIP Engineering	Expenditure		120		1
16-01915	4	Lagoon Closure Report	280.00	30-70-6066 Engineering	Expenditure		121		1
16-01915	5	Parking Lot drainage	280.00	10-84-6066 Engineering	Expenditure		122		1
16-01915	6	Monthly Meeting Report	140.00	10-10-6066 Engineering	Expenditure		123		1
16-01915	7	Stones Pub Cat B	172.50	0000000101 Stone's CAT B	Project		124		1
16-01915	8	WT Chipman School Cat B	287.50	0000000102 WT CHIPMAN CAT B	Project		125		1
			25,668.76						
63998	05/23/16	SCHMIT SCHMITTINGER & RODRIGUEZ				05/31/16	463		
16-01835	1	Legal Fees	5,845.87	10-10-6068 Legal Fees	Expenditure		12		1
63999	05/23/16	SELECTIV SELECTIVE INSUR CO OF AMERICA				05/31/16	463		
16-01862	1		1,152.00	10-10-6005 Commercial Insurance	Expenditure		45		1
16-01862	2		768.00	10-20-6005 Commercial Insurance	Expenditure		46		1
16-01862	3		320.00	10-30-6005 Commercial Insurance	Expenditure		47		1
16-01862	4		128.00	10-40-6005 Commercial Insurance	Expenditure		48		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
10GENERAL				Continued				
63999		SELECTIVE INSUR CO OF AMERICA		Continued				
16-01862	5		64.00	10-82-6005	Expenditure		49	1
				COMMERCIAL INSURANCE				
16-01862	6		320.00	10-50-6005	Expenditure		50	1
				Commercial Insurance				
16-01862	7		256.00	10-80-6005	Expenditure		51	1
				Commercial Insurance				
16-01862	8		192.00	10-84-6005	Expenditure		52	1
				Commercial Insurance				
16-01862	9		896.00	30-60-6005	Expenditure		53	1
				Commercial Insurance				
16-01862	10		2,304.00	30-70-6005	Expenditure		54	1
				Commercial Insurance				
			<u>6,400.00</u>					
64000	05/23/16	SMITTY SMITTY'S AUTO REPAIR				05/31/16		463
16-01845	1		1,506.92	10-21-6221	Expenditure		25	1
				LESO Program Expenditures				
64001	05/23/16	STAPLES Staples Advantage				05/31/16		463
16-01855	1		123.37	10-20-6059	Expenditure		35	1
				Office Supplies				
16-01860	1		119.54	10-40-6059	Expenditure		40	1
				Office Supplies				
16-01860	2		32.29	10-80-6059	Expenditure		41	1
				Office Supplies				
			<u>275.20</u>					
64002	05/23/16	STATES STATE JANITORIAL SUPPLY				05/31/16		463
16-01846	1		107.85	10-80-6071	Expenditure		26	1
				Building Maint & Supply				
64003	05/23/16	STBERN ST BERNADETTE CHURCH						463
16-01866	1		166.50	10-80-6807	Expenditure		58	1
				Field Rent - St. Bernadette's Church				
64004	05/23/16	UNIFIR UNIFIRST						463
16-01865	1		95.58	10-30-5083	Expenditure		57	1
				Uniform Cleaning/Purchase				
16-01886	1		92.08	10-30-5083	Expenditure		81	1
				Uniform Cleaning/Purchase				
			<u>187.66</u>					
64005	05/23/16	VANTAGEP VANTAGEPOINT TRANSFER AGENTS				05/31/16		463
16-01843	1		1,085.46	10-212-07	G/L		23	1
				457 Deferred Compensation				
64006	05/23/16	VERIZO VERIZON WIRELESS				05/31/16		463
16-01844	1		510.13	10-20-6057	Expenditure		24	1
				Telephone				
16-01867	1		80.95	10-84-6057	Expenditure		59	1
				Telephone				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
10GENERAL				Continued					
64006		VERIZON WIRELESS		Continued					
16-01867	2		102.82	10-30-6057 Telephone	Expenditure		60	1	
16-01867	3		40.94	10-83-6057 Telephone	Expenditure		61	1	
16-01867	4		240.93	10-20-6057 Telephone	Expenditure		62	1	
			<u>975.77</u>						
64007	05/23/16	START Start To Finish Collision				05/31/16	464		
16-01916	1	PD Car Color Change	1,800.00	10-21-6221 LESO Program Expenditures	Expenditure		1	1	
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	111	4	207,232.12	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	<u>111</u>	<u>4</u>	<u>207,232.12</u>	<u>0.00</u>			
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	111	4	207,232.12	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	<u>111</u>	<u>4</u>	<u>207,232.12</u>	<u>0.00</u>			

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	6-10	80,479.70	0.00	3,917.31	84,397.01
WATER FUND	6-30	79,972.16	0.00	0.00	79,972.16
CIP FUND	6-90	21,882.35	0.00	0.00	21,882.35
CIP PROPRIETARY FUND	6-91	19,513.10	0.00	0.00	19,513.10
Total of All Funds:		<u>201,847.31</u>	<u>0.00</u>	<u>3,917.31</u>	<u>205,764.62</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	10	80,479.70	0.00	3,917.31	84,397.01
WATER FUND	30	79,972.16	0.00	0.00	79,972.16
CIP FUND	90	21,882.35	0.00	0.00	21,882.35
CIP PROPRIETARY FUND	91	19,513.10	0.00	0.00	19,513.10
Total of All Funds:		<u>201,847.31</u>	<u>0.00</u>	<u>3,917.31</u>	<u>205,764.62</u>

CITY OF HARRINGTON
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	6-10	80,479.70	0.00	0.00	0.00	80,479.70
WATER FUND	6-30	79,972.16	0.00	0.00	0.00	79,972.16
CIP FUND	6-90	21,882.35	0.00	0.00	0.00	21,882.35
CIP PROPRIETARY FUND	6-91	19,513.10	0.00	0.00	0.00	19,513.10
Total of All Funds:		<u>201,847.31</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>201,847.31</u>

Project Description	Project No.	Project Total
Meadow Wood & Peck Variance	0000000100	1,007.50
Stone's CAT B	0000000101	172.50
WT CHIPMAN CAT B	0000000102	287.50
Total of All Projects:		<u>1,467.50</u>

CITY OF HARRINGTON

ACCOUNTS PAYABLE
106 DORMAN STREET
HARRINGTON, DE 19952



No. 063930

62-010
311

DATE CHECK NO. AMOUNT
XX/XX/XX 63930 *****

VOID VOID VOID VOID VOID VOID VOID VOID VOID VOID

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TO THE
ORDER
OF

NAPA AUTO PARTS
P O BOX 414988
BOSTON, MA 02241-4988

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CITY OF HARRINGTON

ACCOUNTS PAYABLE
106 DORMAN STREET
HARRINGTON, DE 19952



No. 063957

62-010
311

DATE CHECK NO. AMOUNT
XX/XX/XX 63957 *****

VOID VOID VOID VOID VOID VOID VOID VOID VOID VOID

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TO THE
ORDER
OF

WSFS Bank
7 Commerce Street
Harrington, DE 19952

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CITY OF HARRINGTON



No. 063974

62-010
311

ACCOUNTS PAYABLE
106 DORMAN STREET
HARRINGTON, DE 19952

DATE

CHECK NO.

AMOUNT

XX/XX/XX

63974

VOID VOID VOID VOID VOID VOID VOID VOID VOID VOID

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TO THE
ORDER
OF

DELMARVA POWER
PO BOX 13609
Philadelphia, PA 19101

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CITY OF HARRINGTON



No. 063975

62-010
311

ACCOUNTS PAYABLE
106 DORMAN STREET
HARRINGTON, DE 19952

DATE

CHECK NO.

AMOUNT

XX/XX/XX

63975

VOID VOID VOID VOID VOID VOID VOID VOID VOID VOID

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TO THE
ORDER
OF

DELMARVA POWER
PO BOX 13609
Philadelphia, PA 19101

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⑈063975⑈ ⑆031100102⑆ 203055959⑈

City of Harrington
 Fuelman Analysis
 May 31, 2016

	05/01/2016 - 05/15/2016	05/16/2016- 05/31/2016	Totals
Vehicle Gallons	728.354	645.893	1,374.247
Equipment Gallons	17.612	187.813	205.425
Total Gallons	<u>745.966</u>	<u>833.706</u>	<u>1,579.672</u>
Vehicle Fuel Cost	1,294.58	1,180.40	2,474.980
Equipment Cost	30.58	326.79	357.370
Total Fuel Cost	<u>1,325.16</u>	<u>1,507.19</u>	<u>2,832.350</u>
Vehicle Milage	7,665	7,490	15,155
Miles per Gallon	10.524	11.596	11.028
Cost per Mile	0.17	0.16	0.16



PO BOX 9030
Carlsbad, CA 92018

FLEET MANAGEMENT REPORT

Account # **BG441799**
 FLEET # **452752**
 Name: **CITY OF HARRINGTON**
 MATCHING STATEMENT # **NP47440273**
 Page: **1 of 3**

Provided By:
SWEET OIL
(800) 326-7762

CITY OF HARRINGTON
106 DORMAN ST
HARRINGTON DE 19952

FLEET MANAGEMENT REPORT FOR 5/1/2016 – 5/15/2016

SUMMARY OF TRANSACTIONS THIS REPORTING PERIOD FOR ALL VEHICLES IN YOUR FLEET

PRODUCT	QUANTITY	BASE PRICE	FEDERAL	STATE	OTHER	TOTAL
UNL	728.354	\$1,281.10	\$2.15	\$11.33	\$0.00	\$1,294.58
UDSL*	17.612	\$30.26	\$0.05	\$0.27	\$0.00	\$30.58
Total	745.966	\$1,311.36	\$2.20	\$11.60	\$0.00	\$1,325.16

This report is for information only.
Please see remittance copy on the statement for the total payment amount.

TOTAL MILES: 7,249

*This diesel fuel does not contain visible evidence of dye.

EXCEPTION CODES:

11 Odometer entry is out of sequence

Transaction Detail for Customer NO. 452752 – CITY OF HARRINGTON; 5/1/2016 – 5/15/2016

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
08 – 73444											
05/02	10:21	547648	ALAN MOORE	17582	8.7	UNL	31.750	1.72820	0.01802	\$55.44	
				Miles:	277	8.7	31.750			\$55.44	
14251 – 559072											
05/02	15:56	547648	GILLISPIE,	53252	12.4	UNL	15.121	1.82660	0.01877	\$27.91	
05/10	12:21	547639	GILLISPIE,	53451	11.6	UNL	17.198	1.76710	0.01860	\$30.71	
				Miles:	387	12.0	32.319			\$58.62	
201 – 559071											
05/03	03:57	547644	JOE PERNA	12123	13.3	UNL	14.147	1.82720	0.01916	\$26.12	
05/04	07:00	547644	JOE PERNA	12306	13.2	UNL	13.839	1.78770	0.01880	\$25.00	
05/07	04:32	547644	JOE PERNA	12491	12.9	UNL	14.342	1.76820	0.01824	\$25.62	
05/08	05:17	547644	JOE PERNA	12585	10.2	UNL	9.245	1.76740	0.01804	\$16.51	
				Miles:	650	12.4	51.573			\$93.25	
206 – 559076											
05/02	07:01	547644	SAM WILKS	104750	10.7	UNL	11.496	1.72840	0.01856	\$20.08	
05/03	08:54	547644	SAM WILKS	104878	9.1	UNL	13.997	1.82680	0.01933	\$25.84	
05/06	21:27	547644	SAM WILKS	104996	8.5	UNL	13.815	1.76690	0.01882	\$24.67	
05/07	20:32	547644	SAM WILKS	105134	10.1	UNL	13.642	1.76730	0.01829	\$24.36	
05/09	21:53	547644	SAM WILKS	105288	11.0	UNL	13.978	1.72840	0.01792	\$24.41	
05/11	09:33	547644	SAM WILKS	105393	9.4	UNL	11.144	1.72830	0.01815	\$19.46	
05/12	10:29	547644	SAM WILKS	40489	0.0	UNL	15.544	1.72740	0.01834	\$27.14	11
				Miles:	766	9.8	93.616			\$165.96	
207 New – 559077 Charger											
05/04	06:57	547648	SHYERS, KE	42068	15.4	UNL	11.514	1.78740	0.01853	\$20.79	
05/11	19:18	547644	JOE PERNA	42185	7.6	UNL	15.321	1.72840	0.01791	\$26.76	
05/12	03:30	547644	JOE PERNA	42309	13.4	UNL	9.240	1.72730	0.01805	\$16.13	
05/13	02:52	547644	JOE PERNA	42466	10.7	UNL	14.668	1.72890	0.01790	\$25.62	
				Miles:	575	11.8	50.743			\$89.30	



PO BOX 9030
Carlsbad, CA 92018

FLEET MANAGEMENT REPORT

Account # **BG441799**
 FLEET # **452752**
 Name: **CITY OF HARRINGTON**
 MATCHING STATEMENT # **NP47440273**
 Page: **2 of 3**

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
301 - 10044											
05/03	12:10	547648	DENNIS TRA	89250	9.7	UNL	27.224	1.82710	0.01906	\$50.26	
05/09	13:19	547648	DENNIS TRA	89577	12.0	UNL	27.285	1.76730	0.01866	\$48.73	
Miles:				592	10.9		54.509			\$98.99	
305 - 10122											
05/06	09:50	547644	GLENN HAYM	4447	17.9	UNL	27.285	1.76730	0.01866	\$48.73	
05/11	14:42	547644	GLENN HAYM	4535	11.0	UNL	7.966	1.72730	0.01796	\$13.91	
Miles:				576	14.5		35.251			\$62.64	
703 - 493267											
05/02	09:47	547644	RICHARD CL	82559	13.6	UNL	20.264	1.72770	0.01820	\$35.38	
Miles:				276	13.6		20.264			\$35.38	
SP - INACTIVE SPARE											
05/10	07:28	547644	LEROY LAHM	50290	11.5	UNL	22.232	1.72810	0.01819	\$38.82	
Miles:				255	11.5		22.232			\$38.82	
sp - Inactive Spare											
05/13	06:08	547648	DUDLEY CLO	80795	6.3	UNL	29.018	1.72790	0.01806	\$50.67	
Miles:				182	6.3		29.018			\$50.67	
SP - SWEEPER											
05/05	09:21	547648	GLENN HAYM	1207	3.1	UDSL*	17.612	1.71820	0.01823	\$30.58	
Miles:				55	3.1		17.612			\$30.58	
SP - POLICE VEHICLE											
05/01	17:58	547644	SHAWN JACO	47600	10.9	UNL	14.191	1.72790	0.01840	\$24.78	
05/05	22:29	547644	SHAWN JACO	47808	13.2	UNL	15.777	1.78680	0.01875	\$28.49	
05/14	07:53	547644	SHAWN JACO	48065	15.4	UNL	16.679	1.72790	0.01789	\$29.12	
Miles:				620	13.2		46.647			\$82.39	
SP - INACTIVE SPARE											
05/02	16:56	547644	RICHARD BA	78561	9.8	UNL	14.634	1.82660	0.01930	\$27.01	
05/06	06:57	547644	RICHARD BA	78657	6.4	UNL	15.092	1.78700	0.01880	\$27.26	
05/07	14:32	547644	RICHARD BA	78731	4.4	UNL	16.934	1.76800	0.01825	\$30.25	
05/12	07:29	943473	RICHARD BA	78801	4.6	UNL	15.202	1.76690	0.01869	\$27.15	
Miles:				384	6.3		61.862			\$111.67	
SP - INACTIVE SPARE											
05/02	16:50	547648	CARL KLOTZ	39473	7.9	UNL	12.837	1.82750	0.01926	\$23.70	
05/05	14:31	547648	CARL KLOTZ	3595	0.0	UNL	15.096	1.78720	0.01880	\$27.27	11
05/10	15:57	547648	CARL KLOTZ	39671	0.0	UNL	10.884	1.72820	0.01852	\$19.01	
05/13	08:14	547648	CARL KLOTZ	39785	6.7	UNL	16.905	1.72790	0.01828	\$29.52	
Miles:				414	7.3		55.722			\$99.50	
SP - NEW TAHOE											
05/11	15:55	547648	BYRON STUB	4165	13.8	UNL	22.519	1.72830	0.01800	\$39.32	
Miles:				310	13.8		22.519			\$39.32	
sp - Police Vehicle											
05/01	03:47	547644	Brad Reed	11843	12.1	UNL	10.189	1.72830	0.01860	\$17.80	
05/01	06:44	547644	Brad Reed	11847	8.6	UNL	0.463	1.72790	0.02450	\$0.81	
05/02	01:03	547644	Brad Reed	11396	0.0	UNL	9.958	1.72830	0.01796	\$17.39	11
05/02	06:45	547644	Brad Reed	11948	0.0	UNL	2.686	1.72750	0.01779	\$4.69	
05/04	18:20	547644	Brad Reed	12054	10.7	UNL	9.914	1.78740	0.01904	\$17.91	
05/05	21:39	547644	Brad Reed	15151	0.0	UNL	9.013	1.78740	0.01843	\$16.28	
05/09	19:13	547644	Brad Reed	12226	0.0	UNL	9.031	1.72740	0.01840	\$15.77	11
05/10	18:31	547644	Brad Reed	12299	7.5	UNL	9.726	1.72730	0.01832	\$16.98	
05/11	14:15	675411	Brad Reed	12387	18.8	UNL	4.675	1.70700	0.01787	\$8.06	
05/14	06:36	547644	Brad Reed	12439	10.2	UNL	5.094	1.72750	0.01860	\$8.90	
05/15	06:34	547644	Brad Reed	12517	7.7	UNL	10.189	1.72830	0.01860	\$17.80	
Miles:				797	524		80.938			\$142.39	



PO BOX 9030
 Carlsbad, CA 92018

FLEET MANAGEMENT REPORT

Account # **BG441799**

FLEET # **452752**

Name: **CITY OF HARRINGTON**

MATCHING STATEMENT # **NP47440273**

Page: **3 of 3**

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
sp - Police Vehicle											
05/04	13:18	547644	Brad Reed	40193	14.4	UNL	15.772	1.78670	0.01875	\$28.48	
05/09	06:43	547644	BRODE, EAR	40309	9.0	UNL	12.860	1.76830	0.01845	\$22.97	
05/14	05:44	547644	BRODE, EAR	40570	24.3	UNL	10.759	1.72880	0.01777	\$18.79	
Miles:				604	15.9		39.391			\$70.24	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
547639	Shore Stop #236	8953 S Dupont Hwy	Felton	DE
547644	Shore Stop #272	17256 S Dupont Hwy	Harrington	DE
547648	Shore Stop #257	16381 S Dupont Hwy	Harrington	DE
675411	Shore Stop #270	25776 Deep Branch Rd	Milton	DE
943473	Uncle Willies Of Woodside	5485 S Dupont Hwy	Woodside	DE

FLEET MANAGEMENT REPORT

Account # **BG441799**
 FLEET # **452752**
 Name: **CITY OF HARRINGTON**
 MATCHING STATEMENT # **NP47521246**
 Page: **1 of 3**

Provided By:
SWEET OIL
(800) 326-7762

CITY OF HARRINGTON
 106 DORMAN ST
 HARRINGTON DE 19952

FLEET MANAGEMENT REPORT FOR 5/16/2016 – 5/31/2016

SUMMARY OF TRANSACTIONS THIS REPORTING PERIOD FOR ALL VEHICLES IN YOUR FLEET

PRODUCT	QUANTITY	BASE PRICE	FEDERAL	STATE	OTHER	TOTAL
UNL	659.565	\$1,192.45	\$1.91	\$10.50	\$0.00	\$1,204.86
UDSL*	174.141	\$299.18	\$0.51	\$2.64	\$0.00	\$302.33
Total	833.706	\$1,491.63	\$2.42	\$13.14	\$0.00	\$1,507.19

This report is for information only.
 Please see remittance copy on the statement for the total payment amount.

TOTAL MILES: 8,174

*This diesel fuel does not contain visible evidence of dye.

EXCEPTION CODES:

11 Odometer entry is out of sequence

Transaction Detail for Customer NO. 452752 – CITY OF HARRINGTON; 5/16/2016 – 5/31/2016

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
08 – 73444											
05/16	08:22	547648	ALAN MOORE	17891	9.6	UNL	32.283	1.72780	0.01808	\$56.36	
				Miles:	309	9.6	32.283			\$56.36	
101 – 190713											
05/23	15:20	547644	ADAM POPLO	5508	20.2	UNL	13.032	1.81780	0.01901	\$23.93	
				Miles:	263	20.2	13.032			\$23.93	
14251 – 559072											
05/17	13:23	547644	GILLISPIE,	53704	17.0	UNL	14.878	1.82750	0.01903	\$27.47	
05/22	05:29	547644	GILLISPIE,	53914	13.8	UNL	15.254	1.82640	0.01929	\$28.16	
05/24	18:22	547639	GILLISPIE,	54054	8.7	UNL	16.065	1.80700	0.01908	\$29.34	
				Miles:	603	13.2	46.197			\$84.97	
201 – 559071											
05/17	22:03	547644	JOE PERNA	12692	7.7	UNL	13.975	1.82680	0.01936	\$25.80	
05/20	15:17	547644	JOE PERNA	12871	11.3	UNL	15.896	1.82630	0.01926	\$29.34	
05/21	18:28	547644	JOE PERNA	12984	8.1	UNL	13.926	1.82750	0.01870	\$25.71	
05/22	17:22	547644	JOE PERNA	13028	4.6	UNL	9.552	1.82680	0.01860	\$17.63	
05/23	17:16	547644	JOE PERNA	13127	9.9	UNL	10.013	1.81760	0.01888	\$18.39	
05/26	17:30	547644	JOE PERNA	13239	9.4	UNL	11.960	1.81770	0.01879	\$21.96	
				Miles:	654	8.5	75.322			\$138.83	
206 – 559076											
05/17	18:11	547644	SAM WILKS	105508	0.0	UNL	15.542	1.82730	0.01899	\$28.70	
05/20	15:10	547622	SAM WILKS	105674	14.0	UNL	11.823	1.82780	0.01897	\$21.83	
05/21	15:41	547644	SAM WILKS	105834	11.0	UNL	14.577	1.82750	0.01868	\$26.91	
05/22	17:49	547644	SAM WILKS	105948	8.2	UNL	13.904	1.82750	0.01872	\$25.67	
05/26	21:04	547644	SAM WILKS	106033	6.1	UNL	13.895	1.81720	0.01873	\$25.51	
05/29	06:55	547648	SAM WILKS	106158	9.6	UNL	13.050	1.81760	0.01899	\$23.96	
				Miles:	765	650	9.8	82.791		\$152.58	
207 New – 559077 Charger											
05/17	03:16	547644	JOE PERNA	42632	13.3	UNL	12.505	1.72810	0.01809	\$21.83	
				Miles:	166	13.3	12.505			\$21.83	



PO BOX 9030
Carlsbad, CA 92018

FLEET MANAGEMENT REPORT

Account # **BO441799**
 FLEET # **452752**
 Name: **CITY OF HARRINGTON**
 MATCHING STATEMENT # **NP47521246**
 Page: **2 of 3**

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
301 - 10044											
05/17	13:39	547648	DENNIS TRA	89846	8.9	UNL	30.101	1.82690	0.01918	\$55.57	
				Miles:	269	8.9	30.101			\$55.57	
305 - 10122											
05/25	12:04	547644	GLENN HAYM	5580	34.5	UNL	30.257	1.81710	0.01876	\$55.55	
				Miles:	1045	34.5	30.257			\$55.55	
793 - 493267											
05/17	10:59	547644	RICHARD CL	82774	12.2	UNL	17.574	1.82710	0.01883	\$32.44	
05/27	13:18	547644	RICHARD CL	82978	12.7	UNL	16.007	1.81670	0.01914	\$29.39	
				Miles:	419	12.5	33.581			\$61.83	
EQ - Equipment Card											
05/20	08:47	547643	RICHARD CL	0	0.0	UDSL*	103.792	1.71810	0.01803	\$180.19	11
				Miles:		----	103.792			\$180.19	
SP - INACTIVE SPARE											
05/19	14:25	547644	LEROY LAHM	50525	12.3	UNL	19.034	1.82670	0.01919	\$35.14	
				Miles:	235	12.3	19.034			\$35.14	
SP - SWEEPER											
05/17	13:13	547648	GLENN HAYM	1250	1.7	UDSL*	24.874	1.71830	0.01818	\$43.19	
				Miles:	43	1.7	24.874			\$43.19	
SP - POLICE VEHICLE											
05/19	08:17	547644	SHAWN JACO	48248	11.8	UNL	15.493	1.82660	0.01904	\$28.60	
05/24	00:46	547644	SHAWN JACO	48458	13.3	UNL	15.793	1.81730	0.01873	\$29.00	
05/27	20:34	547644	SHAWN JACO	48708	14.7	UNL	16.954	1.81730	0.01883	\$31.13	
05/29	03:56	547644	SHAWN JACO	48880	10.4	UNL	16.611	1.81690	0.01915	\$30.50	
				Miles:	815	12.6	64.851			\$119.23	
SP - INACTIVE SPARE											
05/16	10:32	547644	RICHARD BA	78852	5.3	UNL	9.685	1.72740	0.01839	\$16.91	
05/20	19:37	547644	RICHARD BA	78936	9.1	UNL	15.799	1.82730	0.01872	\$29.17	
05/21	20:47	547644	RICHARD BA	79126	9.9	UNL	13.067	1.82750	0.01897	\$24.12	
05/23	05:33	547644	RICHARD BA	79240	8.5	UNL	17.543	1.82750	0.01886	\$32.39	
				Miles:	439	7.7	56.094			\$102.59	
SP - INACTIVE SPARE											
05/16	16:18	547648	CARL KLOTZ	39994	11.1	UNL	18.758	1.72780	0.01836	\$32.76	
05/19	08:14	547648	CARL KLOTZ	40091	5.0	UNL	19.477	1.82730	0.01882	\$35.96	
				Miles:	306	8.1	38.235			\$68.72	
SP - NEW TAHOE											
05/20	20:25	547648	BYRON STUB	4456	12.2	UNL	23.877	1.82730	0.01881	\$44.08	
				Miles:	291	12.2	23.877			\$44.08	
SP - INACTIVE SPARE											
05/16	08:27	547648	ALAN MOORE	0	0.0	UNL	7.239	1.72950	0.01810	\$12.65	11
05/27	13:24	547644	RICHARD CL	0	0.0	UNL	6.433	1.81720	0.01844	\$11.81	11
				Miles:		----	13.672			\$24.46	
sp - Police Vehicle											
05/16	07:11	547644	Brad Reed	12647	10.2	UNL	12.783	1.72890	0.01776	\$22.32	
05/19	02:38	547644	Brad Reed	12711	7.8	UNL	8.233	1.82680	0.01869	\$15.20	
05/19	07:34	547644	Brad Reed	12720	20.4	UNL	0.442	1.83260	0.02552	\$0.82	
05/20	04:48	547644	Brad Reed	12821	9.5	UNL	10.624	1.82790	0.01890	\$19.62	
				Miles:	304	12.0	32.082			\$57.96	
sp - Police Vehicle											
05/17	05:16	547644	BRODE, EAR	40660	7.4	UNL	12.163	1.72740	0.01852	\$21.23	
05/20	16:00	547644	BRODE, EAR	40867	12.9	UNL	16.095	1.82670	0.01905	\$29.71	
05/26	15:03	547644	BRODE, EAR	41907	72.4	UNL	14.370	1.81700	0.01891	\$26.38	



PO BOX 9030
 Carlsbad, CA 92018

FLEET MANAGEMENT REPORT

Account # **BG441799**
 FLEET # **452752**
 Name: **CITY OF HARRINGTON**
 MATCHING STATEMENT # **NP47521246**
 Page: **3 of 3**

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
sp - Police Vehicle (continued)											
05/28	04:39	547644	BRODE, EAR	41177	0.0	UNL	13.023	1.81760	0.01903	\$23.91	11
				Miles: 57	1337	30.9	55.651			\$101.23	
Vac - VAC											
05/19	07:53	547648	DUDLEY CLO	33574	0.6	UDSL*	45.475	1.71790	0.01807	\$78.95	
				Miles:	26	.6	45.475			\$78.95	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
547622	Shore Stop #253	891 S Dupont Hwy	New Castle	DE
547639	Shore Stop #236	8953 S Dupont Hwy	Felton	DE
547644	Shore Stop #272	17256 S Dupont Hwy	Harrington	DE
547648	Shore Stop #257	16381 S Dupont Hwy	Harrington	DE

Planning & Inspections
Grass Cutting 07/01/2015- 05/31/2016

DATE	GIBSON'S INV#	PD	INV AMT	CUSTOMER ADDRESS	INV TO CUSTOMER	CUSTOMER PMT
7/7/2015	230137		\$ 50.00	100 Reese Avenue	B3-00449	Pd
7/7/2015	230138		\$ 40.00	2 Thorpe Street	B3-00443	Pd
7/7/2015	230139		\$ 70.00	315 Elizabeth Avenue	B3-00489	
7/7/2015	230140		\$ 70.00	412 Second Avenue	B3-00462	
7/23/2015	230201		\$ 60.00	412 Second Avenue	B3-00462	
7/23/2015	230202		\$ 70.00	315 Elizabeth Avenue	B3-00489	
7/23/2015	230203		\$ 40.00	2 Thorpe Street	B3-00443	Pd
7/23/2015	230205		\$ 50.00	100 Reese Avenue	B3-00449	Pd
7/31/2015	230207		\$ 40.00	8 Ward Street	B3-00492	
7/31/2015	230208		\$ 50.00	105 S. West Street	B3-00500	
8/13/2015	230241		\$ 50.00	105 S. West Street	B3-00500	
8/13/2015	230242		\$ 40.00	8 Ward Street	B3-00492	
8/13/2015	230244		\$ 70.00	315 Elizabeth Avenue	B3-00489	
8/13/2015	230245		\$ 50.00	100 Reese Avenue	B3-00449	Pd
8/28/2015	294606		\$ 50.00	105 S. West Street	B3-00500	
8/28/2015	294607		\$ 60.00	126 Mechanic Street	B3-00467	
8/28/2015	294608		\$ 40.00	8 Ward Street	B3-00492	
8/28/2015	294609		\$ 50.00	100 Reese Avenue	B3-00449	Pd
10/5/2015	294630		\$ 40.00	8 Ward Street	B3-00492	
10/5/2015	294629		\$ 50.00	126 Mechanic Street	B3-00467	
10/5/2015	294632		\$ 70.00	315 Elizabeth Avenue	B3-00489	
10/7/2015	294631		\$ 40.00	2 Thorpe Street	B3-00443	Pd
10/22/2015	294637		\$ 50.00	137 East Street	B6-00042	
12/9/2015	294727		\$ 40.00	West St. Lot	B6-00063	
4/3/2016	294744		\$ 100.00	110 Mechanic Street	B6-00067	
4/30/2016	459052		\$ 40.00	8 Ward Street	B6-00156	
4/30/2016	459051		\$ 40.00	10 S. West Street	B6-00157	
4/30/2016	459053		\$ 45.00	2 Thorpe Street	B6-00158	
5/17/2016	459059		\$ 75.00	412 Second Avenue	B6-00167	
5/17/2016	459060		\$ 60.00	9 High Street	B6-00168	
5/17/2016	459061		\$ 55.00	7 West Center Street	B6-00169	
5/24/2016	459002		\$ 40.00	8 Ward Street	B6-00156	
5/24/2016	459003		\$ 45.00	2 Thorpe Street	B6-00158	
			\$ 1,740.00			

*Invoice totals to customers are the amount billed by Gibson's + 10% + \$100.00 Administrative Fee.
 (If the fee + 10% is less than \$25.00, a flat rate of \$25.00 is charged instead of 10%)

CITY OF HARRINGTON
 KENT COUNTY SEWER USAGE

	FY 2016		FY 2015		FY 2014
	AMOUNT		AMOUNT		AMOUNT
	OF INVOICE	Incr / (Decr)	OF INVOICE	Incr / (Decr)	OF INVOICE
JULY	\$26,392.86	-\$13,022.10	\$39,414.96	-\$7,167.42	\$46,582.38
AUGUST	\$28,145.52	-\$456.30	\$28,601.82	-\$1,228.50	\$29,830.32
SEPTEMBER	\$20,830.68	-\$10,862.28	\$31,692.96	\$4,518.54	\$27,174.42
OCTOBER	\$24,789.96	-\$147.42	\$24,937.38	-\$16,183.50	\$41,120.88
NOVEMBER	\$27,261.00	\$3,432.78	\$23,828.22	-\$3,634.02	\$27,462.24
DECEMBER	\$23,233.86	-\$13,146.12	\$36,379.98	-\$9,116.64	\$45,496.62
JANUARY	\$28,402.92	-\$9,121.32	\$37,524.24	-\$7,663.50	\$45,187.74
FEBRUARY	\$57,683.34	\$16,536.78	\$41,146.56	-\$8,901.36	\$50,047.92
MARCH	\$32,423.04	-\$25,049.70	\$57,472.74	\$14,636.70	\$42,836.04
APRIL	\$27,125.28	-\$8,419.22	\$35,544.50	-\$18,446.32	\$53,990.82
MAY	\$41,139.54	\$11,566.62	\$29,572.92	-\$8,931.78	\$38,504.70
JUNE			\$33,396.48	\$2,971.80	\$30,424.68
TOTAL	\$337,428.00	-\$48,688.28	\$419,512.76	-\$59,146.00	\$478,658.76

	GALLONS	Incr / (Decr)	GALLONS	Incr / (Decr)	GALLONS
JULY	11,279,000	-5,565,000	16,844,000	-3,063,000	19,907,000
AUGUST	12,028,000	-195,000	12,223,000	-525,000	12,748,000
SEPTEMBER	8,902,000	-4,642,000	13,544,000	1,931,000	11,613,000
OCTOBER	10,594,000	-63,001	10,657,001	-6,915,999	17,573,000
NOVEMBER	11,650,000	1,467,000	10,183,000	-1,553,000	11,736,000
DECEMBER	9,929,000	-5,618,000	15,547,000	-3,896,000	19,443,000
JANUARY	12,138,000	-3,898,000	16,036,000	-3,275,000	19,311,000
FEBRUARY	24,651,000	7,067,000	17,584,000	-3,804,000	21,388,000
MARCH	13,856,000	-10,705,000	24,561,000	6,255,000	18,306,000
APRIL	11,592,000	-3,598,000	15,190,000	-8,540,000	23,730,000
MAY	17,581,000	4,943,000	12,638,000	-3,817,000	16,455,000
JUNE			14,271,500	1,269,500	13,002,000
TOTAL	144,200,000	-20,807,001	179,278,501	-25,933,499	205,212,000

4a & b

**CITY OF HARRINGTON
ORDINANCE NO. 16-08**

AN ORDINANCE AMENDING CHAPTER 440, ZONING, OF THE CODE OF THE CITY OF HARRINGTON TO CLARIFY REQUIREMENTS OF CORNER LOTS

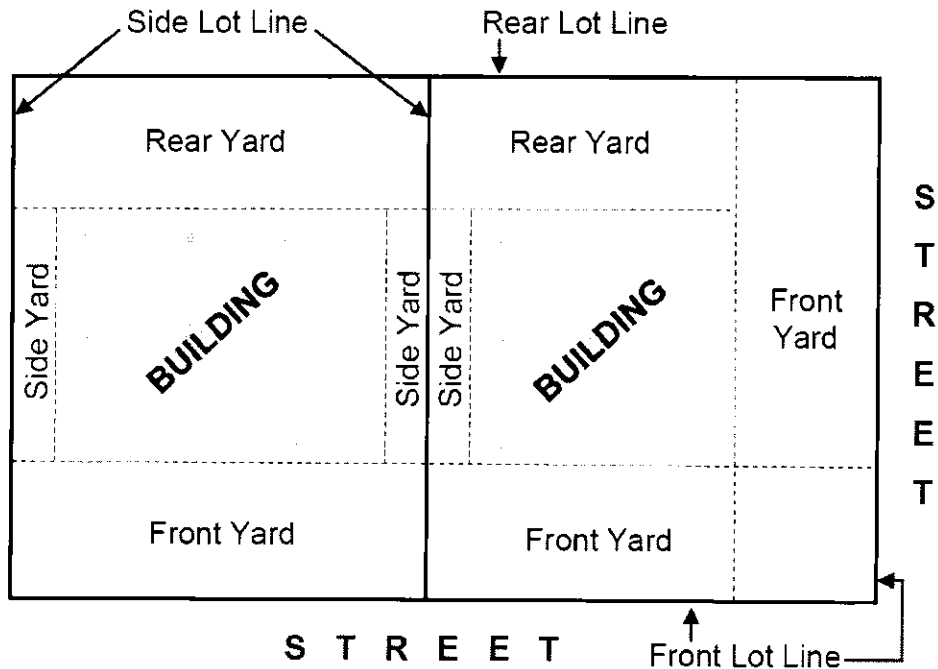
BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARRINGTON IN COUNCIL MET:

Section 1. That § 440-9 shall be amended by deleting the existing definition of "Yard, Front" and substituting in lieu thereof the following:

(1) YARD, FRONT

A space extending the full width of the lot between any building and the front lot line and measured perpendicular to the building to the closest point of the front lot line.

Section 2. That § 440-9 shall be amended by adding the following diagram under the definition of "Yard":



Section 3. That Table 13.3 in § 440-141 shall be amended by deleting the column heading "Minimum Yard Requirements" and substituting in lieu thereof the column heading "Minimum Setback Line Requirement."

Section 4. That § 440-143 shall be amended by the additions of § 440-143 C to read as follows:

- C. Corner lots have a front yard for each side that abuts upon a street and must meet the minimum front setback line requirements for each side of the lot that abuts upon a street (not to include alleys). The rear yard on a corner lot shall not extend to a front lot line and will instead end at the building, so it will not overlap the front yard.

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date. The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at a regular session of Harrington City Council, to be effective upon signing.

Anthony R. Moyer, Mayor

Attest: _____
Kelly Blanchies, Clerk of Council

Date of Adoption: _____

SYNOPSIS

This Ordinance amends Chapter 440 to clarify setback requirements for corner lots.

First Reading: _____

Public Hearing: _____

Second Reading: _____

5a

**CITY OF HARRINGTON
ORDINANCE NO. 16-09**

AN ORDINANCE AMENDING CHAPTER 157, ECONOMIC DEVELOPMENT AND REDEVELOPMENT, OF THE CODE OF THE CITY OF HARRINGTON TO ADD A WAIVER OF WATER AND SEWER IMPACT FEES FOR SINGLE FAMILY DETACHED DWELLINGS CONSTRUCTED IN FY 2017

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARRINGTON IN COUNCIL MET:

Section 1. That Article II, Citywide Incentives, of Chapter 157, Economic Development and Redevelopment, shall be amended by the addition of § 157-13 to read as follows:

§ 157-13. Water and sewer impact fee waiver for single family detached dwellings constructed in fiscal year 2017.

- A. The Incentive Beneficiary may be eligible for a waiver of water and sewer impact fees for newly constructed single family detached dwellings.
- B. Limit on number of impact fee waivers. The number of water and sewer impact fee waivers permitted under this section is limited to four per Incentive Beneficiary.
- C. The water and sewer impact fee waiver is valid for fiscal year 2017 only. The following limitations on time apply:
 - (1) This section applies only to building permits applied for between July 1, 2016 and June 30, 2017.
 - (2) The Certificate of Occupancy must be received within nine months of applying for the building permit.
- D. The Incentive Beneficiary shall be responsible for obtaining all required local, State, County, and Federal permits and approvals as may be required to complete the project.
- B. Fees that cannot be waived or reduced. Any fees or taxes assessed by the State, County, or School District or special fees payable for fire or public safety protection cannot be waived or reduced and must be paid by the Incentive Beneficiary to maintain eligibility under this Chapter. These fees include, but are not limited to, community impact fees and Kent County sewer impact fees collected by the City.

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date. The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at a regular session of Harrington City Council, to be effective upon signing.

Anthony R. Moyer, Mayor

Attest: _____
Kelly Blanchies, Clerk of Council

Date of Adoption: _____

SYNOPSIS

This Ordinance amends Chapter 157, Economic Development and Redevelopment, to add a waiver of sewer and water impact fees for single family dwellings built in the City during Fiscal Year 2017.

First Reading: _____

Public Hearing: _____

Second Reading: _____

**CITY OF HARRINGTON
ORDINANCE NO. 16-10**

AN ORDINANCE AMENDING CHAPTER 180 OF THE CODE OF THE CITY OF HARRINGTON RELATING TO MUNICIPAL FEES FOR SEWER IMPACT FEES

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARRINGTON IN COUNCIL MET:

Section 1. That § 180-1 A shall be amended to remove the following:

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
Sewer impact fee, per EDU	\$2,520	\$0	\$2,520	No

Section 2. That Chapter 180 shall be amended to add the new schedule for sewer impact fee step increases and to read as follows:

Sewer Impact Fee Step Increase Schedule

Fiscal Year	Sewer Impact Fee per EDU
2017	\$1,260
2018	\$1,260
2019	\$1,575
2020	\$1,890
2021	\$2,205
2022	\$2,520
2023	\$2,595
2024	\$2,647
2025	\$2,700
2026	\$2,755
2027	\$2,810
2028	\$2,866
2029	\$2,923
2030	\$2,980

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date. The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at a regular session of Harrington City Council, to be effective upon signing.

Anthony R. Moyer, Mayor

Attest: _____
Kelly Blanchies, Clerk of Council

Date of Adoption: _____

SYNOPSIS

This Ordinance amends the Municipal Fees for the City of Harrington to add a sewer impact fee step increase schedule that allows for a reduction from the current sewer impact fee from FY 2017 to 2021. In FY 2022, the sewer impact fee will match the current amount then gradually increase each year thereafter.

First Reading: _____

Public Hearing: _____

Second Reading: _____

SENIOR PRINCIPALS

Edward Vernick, PE, P.E., President
Craig E. Remington, P.E., Vice President
Michael D. Vena, PE, P.E., Vice President
Edward J. Walberg, PE, P.E., PE
Thomas H. Beach, PE, P.E.
Richard G. Arango, PE, P.E.

PRINCIPALS

Kim Menden, PE, P.E., PE
Marc DeBlasio, PE, P.E., PE
Alan Dittmeyer, PE, P.E., PE
Leonard A. Faola, PE, P.E., PE
Christopher J. Tupper, PE, P.E., PE
Terence Krupar, PE, P.E., PE
Dennis K. Foster, PE, P.E., PE

SENIOR ASSOCIATES

Charles E. Adamson, PE, P.E., PE
John J. Cantwell, PE, P.E., PE
Richard B. Czekanski, PE, P.E., PE
Aminah Hogan, PE, P.E., PE
Kenneth D. Russell, PE, P.E., PE
Frank J. Sanyal, PE, P.E., PE
Gregory J. Sullivan, PE, P.E., PE

PLEASE REPLY TO THE NOTED OFFICE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
856-795-9595

**Remington, Vernick
& Vena Engineers**
3 A Lion Street
Toms River, NJ 08753
732-738-9220

3 Jacana Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
609-646-7110

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-6160

Me ford Plaza - Suite 400
16701 Me ford Boulevard
Bowie, MD 20715
(240) 544-5382

**Remington, Vernick
& Beach Engineers**
377 Fayette Street
Conshohocken, PA 19428
(610) 949-1050

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
412-263-2200

City Office Plaza - Bellevue Building
267 Chapman Road, Suite 105
Newark, NJ 07102
908-666-0212

**Remington, Vernick
& Arango Engineers**
The Presidential Center - 3rd Floor
Suite 601 - 1000 Lakeside
Cincinnati, NJ 08017
(609) 666-1345

400 Bethann Avenue, 3rd Floor
3rd Floor - NJ 07094
(908) 441-1137

May 17, 2016

Ms. Teresa Tieman, City Manager
City of Harrington
106 Dorman Street
Harrington, DE 19952

**Subj.: Proposal for Professional Engineering Services
Sanitary Sewer Capacity Improvements**

Dear Ms. Tieman:

Remington, Vernick & Beach Engineers (RVB) is pleased to submit this proposal for engineering services associated with Sanitary Sewer Improvements within the City.

The City of Harrington proposes to make sanitary sewer capacity improvements by replacing aging and undersized infrastructure including approximately 1,600 LF of 10-inch PVC sewer main, 1,250 LF of 12-inch PVC sewer main, 500 LF of 15-inch PVC sewer main and 700 LF of 18-inch PVC sewer main. This proposal includes excavating, removing and replacing the old mains, lateral connections, new manholes to replace existing, and restoration work for users along Clark Street, Liberty Street, Dixon Street, and Gordon Street as well as a section of the trunk line that feeds the main pump station (PS-No.1).

In general, the project will require a survey of the existing infrastructure, design of a new sanitary sewer main and preparation of engineering specifications and plans in order to facilitate project bidding and construction.

RVB's professional staff includes experienced civil engineers and surveyors who are qualified to assist the City with this project. Our staff has extensive experience with the design and construction of sanitary sewer mains, as well as ancillary tasks such as site construction, project bidding and construction management.

Scope of Services

The scope of services to be provided by RVB and the associated costs are detailed herein:

Phase 1 - Design (\$60,240.00)

- **Field Survey.** RVB will conduct a field survey of the project area. The survey will collect relevant information needed for the project including topographic surface data, existing storm sewer infrastructure (sizes, inverts), existing sanitary sewer infrastructure (sizes, inverts, etc.) and other surface and subsurface utility features including water, electric, and gas services.
- **Base Plans.** RVB will generate base plans for the project using AutoCAD Civil 3D, version 2013 or newer. In addition to the information gathered during the field survey, RVB will incorporate any utility information received through Miss Utility.

- Agency Coordination. RVB will contact DeIDOT to request right-of-way plans and advise them of the nature of the work on State-owned roads.
- Pavement Borings. RVB will collect pavement cores along the route of the improvements to verify paving and subsurface conditions in anticipation of preparing appropriate construction and restoration plans.
- Design. RVB will prepare a complete design for the replacement of the existing sanitary sewer main along . The design will include consideration of existing utilities to avoid any unnecessary conflicts during construction.
- Construction Plan. RVB will provide construction plans, profiles and construction details, as necessary to construct the project. The plans will include pedestrian detour and maintenance of traffic plans as required by DeIDOT.
- Specifications. RVB will develop complete project specifications for the construction of the project. RVB understands that there are additional specification criteria as a result of the project's federal funding source.
- Permitting. RVB will prepare and submit permit applications as required by the Delaware Department of Natural Resources (DNREC).
- Cost Estimate. RVB will generate a construction cost estimate that is based on the final project design.

Phase 2 - Bidding (\$4,890.00)

- Online Solicitation. RVB will facilitate bidding the project through the DelawareBid online solicitation service. Using DelawareBid allows RVB to streamline the bidding process while making projects available to a greater pool of contractors across Delaware.
- Pre-Bid Meeting. RVB will facilitate one pre-bid meeting to review project requirements with prospective bidders.
- RFI Response. RVB will provide responses for any Requests for Information (RFIs) that might be submitted by prospective bidders during the bidding period.
- Bid Opening. RVB will facilitate a public bid opening through DelawareBid. Using the DelawareBid system, all bids remain sealed until the time of the bid opening. Once the bid opening time has passed, the results can instantly be made viewable to all bidders online through DelawareBid.
- Bid Tabulation and Recommendation. RVB will generate a complete bid tabulation for the City and will review all information submitted by the apparent low bidder(s). RVB will provide the City with a recommendation for award of the project.

Phase 3 - Construction Management (\$103,050.00)

Construction Management costs have been estimated based on an expected construction duration of 120 calendar days.

- Contracts. After the project has been awarded, RVB will prepare project contracts for execution by the contractor and the City.
- Submittal Review. RVB will review technical product submittals from the contractor for materials to be used on the project.
- Pre-Construction Meeting. RVB will facilitate one pre-construction meeting to review the project requirements, the project schedule and expectations for coordination of the work during construction.

- Contract Administration. RVB will review and process all payments and change orders for the project.
- Construction Inspection. RVB will provide qualified construction inspection staff to perform the required full-time site inspection throughout the construction period. For this contract, a total of eight hundred (800) hours of full-time construction inspection will be performed.
- Construction Phase Engineering. RVB will provide on-site construction phase engineering to provide technical assistance to resolve any field issues that may arise during construction. We will also lead monthly progress meetings with the funding agencies and contractor.

Phase RE - Reimbursable (Cost: \$4,000.00)

- Mileage.

Exclusions

The following tasks are specifically excluded from this proposal:

- Permitting fees. The City will be responsible for all fees associated with permitting.
- Wetlands location in field.
- Construction layout work.
- Any subdivisions, consolidations, takings, vacations, easements and dedications.
- Setting any property corners.
- Writing a metes & bounds description.
- Right-of-way or outbound surveys.

Cost of Services

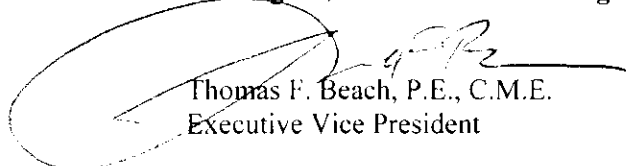
Our total fee for this project is the Not-to-Exceed amount of **\$174,600.00**. The total Not-to-Exceed budget will not be adjusted without the prior written approval of the City for the additional costs associated with a specific change in the scope of work.

Upon request, a man-hour breakdown can be provided for your information. A man-hour breakdown is an estimate of the resources and time required to perform each task outlined in the proposal. RVB does reserve the right to re-allocate man-hours between in-scope tasks, as necessary to provide the required deliverables.

We thank you for the opportunity to support this project and look forward to working with the City once again. Should you have any questions or require any additional information, please do not hesitate to contact me directly at (302) 266-0212.

Sincerely,

Remington, Vernick & Beach Engineers



Thomas F. Beach, P.E., C.M.E.
Executive Vice President

cc: Christopher J. Fazio, P.E., C.M.E., Principal
Stacey Wright, RVB, Assistant Controller

5d

ACTION FORM

PROCEEDING Council Meeting	
DEPARTMENT OF ORIGIN City Hall	DATE SUBMITTED: 06/20/2016
PREPARED BY: Dean Gary	
SUBJECT: Price Center ADA Ramp and Steps	
REFERENCE: City of Harrington CIP Account	
RELATED PROJECT:	
REVIEWED BY:	
EXHIBITS:	
EXPENDITURE REQUIRED: \$16,467.00	AMOUNT BUDGETED: NA
FUNDING SOURCE (Dept./Page in CIP & Budget): CIP Reserve	
TIME TIMETABLE:	
RECOMMENDED ACTION: Approve expenditures from the CIP Account for ADA replacement of the Price Center Handicap Ramp and Steps.	

BACKGROUND AND ANALYSIS

The handicap ramp and steps at the Price Center were determined to be non-compliant with The Americans with Disabilities Act. Bill Falasco reviewed 3 bids to correct and replace, and recommends that we accept the bid of Yencer Builders in the amount of \$16,467.

Yencer Builders will pour new concrete steps and cap then install a new ADA compliant ramp using composite PVC.



PROPOSAL

1299 Marshyhope RD
 Felton, DE 19943
 302-284-9977 (Office)
 302-284-9340 (Fax)

TO: City of Harrington Attn: Bill Falasco
 106 Dorman Street
 Harrington, DE 19952

Handwritten signature/initials

PHONE:	DATE:
302-398-7975	May 20, 2016
JOB NAME / LOCATION:	
Front Steps and Ramp	
CUSTOMER E-MAIL:	
bfalasco@cityofharrington.com	

We hereby submit specifications and estimates for:

- 1 Remove old ramp, concrete step, and concrete pad on top of the landing.
- 2 Pour a new concrete cap that goes flush up to the door sill.
- 3 Pour a new concrete step with 12" deep treads. The step will be the same width as what is there now.
- 4 Construct a new ramp with pressure treated framing and support posts. We will install Azek brand pvc decking for the ramp surface. We will use hidden fasteners for the ramp surface. We will install a white vinyl railing on both sides of the ramp with a continuous white pipe style tubular railing on the inside.
- 5 We will install new 6" white vinyl posts to support the roof of the porch.
- 6 We will install new white vinyl railings on the porch landing and steps.
- 7 We will haul all construction debris.
- 8 We will do drawings for the City but the City will take care of their permits.

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

Sixteen thousand four hundred sixty seven dollars and 00/100 dollars **\$16,467**

Payment is to be made as follows:

Deposit: \$500 Please remit with signed proposal to schedule your job.

Day of Start: \$8,000

Due Upon Completion: \$7,967 We will work on the draws depending on how the City pays.

Authorized

Signature:

Kevin Yencer

Signature:

Signature:

Date of Acceptance:

Note: this proposal may be withdrawn by us if not accepted within 30 days

Deck's Unlimited
807 Spruce Avenue
Milford, De. 19963
302-233-8461

Ramp only

ESTIMATE

DATE	ESTIMATE NUMBER
5/23/2016	302

Customer

Bill Falasco
105 Dorman Street
Harrington, DE
398-7975
bflasco@cityofharrington.com

GOOD UNTIL

6/22/2016

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
ADA Ramp	Remove old ramp and replace with Wolf brand Willow capped composite trimmed in white vinyl handrail system with 2 secondary handrails. ADA specs of 12:1 slope. The ramp shall be finished off at the bottom with white PVC lattice. All decking will be attached by top screw Cortex to match and hidden biscuits. All lumber shall be 2x8. Post and beams shall be 4x4 's with notched out 2x8 double beams bolted thru.	1	14,500.00	14,500.00
Subtotal				14,500.00
0% Tax				
Total				14,500.00



GENERAL CONTRACTORS

Handwritten note: Ramp 2014

Proposal

Harrington Parks and Recreation
114 E. Liberty Street
Harrington, DE 19952

May 17, 2016

We propose to perform following work at The Robert E. Price Community Center as follows:

- I. **Build wheelchair ramp as shown on attached drawings**
 - a. Demo and remove existing wood ramp
 - b. Frame new ramp as shown with 2x10 & 2x8 treated lumber (ground contact approved).
 - c. Install PVC composite decking, PVC 'fascia' on sides.
 - d. Install Superior brand PVC 42" guard rail with contoured top rail and square ballusters.
 - e. Install 1 1/2" white aluminum hand rail on both sides to meet ADA and IRC building codes.

- II. **New columns and railing at front porch**
 - a. Demo and remove existing porch posts and railing.
 - b. Install 2 new PVC 10" round or square structural columns.
 - c. Install new PVC guard rail and hand rails same as ramp.

Price for all above.....\$22,600.00 (Twenty two thousand six hundred dollars)

Option using treated lumber for frame, decking, and guard rails on ramp (aluminum handrails still required), and porch work same as stated above.....\$17,850.00
(Seventeen thousand eight hundred fifty dollars)

Submitted by _____
George Voshell
George Voshell

Proposal approved as written _____ Date _____

Harrington Parks and Recreation

~ City of Harrington ~

FOR GOOD CONSIDERATION, the City of Harrington and the Harrington Police FOP Bargaining Unit, under a certain Collective Bargaining Agreement between them for this contract dated July 1, 2006 through June 30, 2009 hereby modify and amend said contract in the following particulars:

1. A one-year contract extension shall be put into place, dated July 1, 2016 through June 30, 2017, with the Collective Bargaining Unit agreeing not to negotiate any base salary increase for the term of said extension only.
2. The Amendment shall apply only to Article II (Salaries and Allowances) Section 2.1 (Regular Salaries), and shall not reflect any such increase noted in any other Section of above noted contract.
3. The terms of this Amendment shall become effective on July 1, 2016 unless otherwise noted and shall continue in effect until June 30, 2017 where in negotiations for successive Agreement shall begin the first week of January, 2017.
4. It shall be agreed that the current dispersal of payment for Medical Insurance with the City paying 60% and the Employee paying 40% shall remain the same as described in Section 3.4.
5. In the event that a successive agreement is not reached by the end of this Amendment, Article II shall revert back to the above noted contract following that contract's schedules noted in Section 2.1, Subsections A-D. The Medical Insurance Payment dispersal shall remain as the City paying 60% and the Employee paying 40%.
6. All other terms and conditions of the above listed contract shall remain as contained and shall not be modified or compromised.

IN WITNESS WHEREOF, the parties have set their hands and seal.

This ____ day of _____, 2016.

For the City of Harrington:

For the Harrington Police FOP:

Anthony R. Moyer, Mayor

Adam S. Gillespie, HPDFOP President

Witness

Witness

~ City of Harrington ~

June 20, 2016

Harrington Fire Company
20 Clark Street
Harrington, DE 19952

FY 2017 Agreement with the City of Harrington and the Harrington Fire Company

The City will include with the City's payroll schedule two (2) EMT-B with a repayment schedule as follows:

- Full time regular hours, not to exceed a total of 2080 hours per year, at the rate of \$18.44 and \$15.34, will be reimbursed to the City at 50%
- All overtime shall be reimbursed to the City at 100%
- FICA will be reimbursed to the City at 50%
- Pension will be reimbursed to the City at 50%
- Health Benefits will be reimbursed to the City at 50% based on the coverage that all City employees are receiving
- Any increase in wage requested by Fire Company will be reimbursed to the City at 100% (July 1, 2016 through June 30, 2017 amount to be reimbursed by the Fire Company at 100% shall be \$1.58 and \$.50 respectively).

Fire Company will reimburse the City on a monthly basis after receiving an invoice from the City.

In addition the City agrees to give a total of \$3,000 per year for fuel. To be paid in four adjustments of \$750 at the end of each quarter (September, December, March, and June).

This agreement shall be in effect from July 1, 2016 through June 30, 2017. It shall be reviewed annually at budget review. It is requested that a representative from the Fire Company shall be present.

City of Harrington

Harrington Fire Company

City of Harrington

Harrington Fire Company

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CITY OF HARRINGTON
ORDINANCE NO. 16-

AN ORDINANCE REPEALING §240-11-2 OF THE HARRINGTON CODE OF
ORDINANCES TO REMOVE THE SUNSET PROVISION FROM THE
JUVENILE CURFEW

THE COUNCIL OF THE CITY OF HARRINGTON HEREBY ORDAINS:

Section 1. That section 240-11 of the Harrington Code of Ordinances is hereby repealed.

SYNOPSIS

This ordinance repeals section 240-11 of the Harrington Code so as to make the juvenile curfew permanent.

Repealer: All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Date of Effect: The Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

ORDAINED AND ENACTED INTO THE LAW by a majority vote of the Council Members present at a regular session of Harrington City Council, Delaware on the _____ day of _____, A.D. 2016.

First Reading: _____

Public Hearing and Second Reading: _____

Anthony R. Moyer
Mayor

I do hereby certify that the foregoing is a true and correct copy of the Ordinance passed by the Town Council at its meeting on _____ at which meeting a quorum was present and voting throughout that the same is still in full force and effect.

Clerk of Council