

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police

Ruth K. Peterman – Police Resources Manager

Keith B. Shyers – Deputy Chief

E. Kenneth Brode – Acting Captain

Adam S. Gillespie – Sergeant

Joseph M. Perna – Sergeant

Bradford E. Reed – Corporal

Byron Stubbs – Corporal/ SRO

Richard Baker – Corporal

Shawn Jacobs – Patrolman

Carl Klotz - Patrolman

Brooke Watkinson - Recruit

Samuel Wilks - Patrolman

Pastor Guy Simpson - Chaplain

Pastor Ken Figgs - Chaplain

April 1st – 30th 2016

Respectfully Submitted:

Norman R. Barlow
Chief of Police

April 2016 meetings and activities;

- 4/4 City Council meeting/workshop
- 4/5 Kent County Police Chiefs' meeting
- 4/6 Meeting with Judge Tracey
- 4/8 Firearms Training
- 4/12 State Chiefs' meeting
- 4/18 City Council meeting

HPD updates and happenings.

- Our new hire in the Police Academy is doing well.
- Our Bathroom remodel is completed.
- Accreditation is still ongoing
- Carl is continuing our community policing efforts and is doing an outstanding job.

Harrington Police Department

FY16

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October	\$13,184.75	\$360.22	131	\$4,708.82	211	\$28,729.10	\$1,599.50	\$30,328.60	\$6,380.75
November	\$9,656.25	\$255.83	91	\$3,344.18	156	\$22,937.80	\$1,840.50	\$24,778.30	\$9,740.06
December	\$14,162.50	\$381.18	139	\$4,982.80	227	\$17,796.42	\$1,344.00	\$19,140.42	\$25,144.56
January	\$24,015.75	\$642.70	239	\$8,401.30	428	\$23,733.68	\$852.44	\$24,586.12	\$4,750.00
February	\$14,075.75	\$363.96	136	\$4,757.61	246	\$23,130.43	\$1,039.50	\$24,169.93	\$10,010.80
March	\$28,854.25	\$797.90	298	\$10,430.00	495	\$20,251.65	\$4,091.60	\$24,343.25	\$20,300.00
April	\$23,364.75	\$639.01	224	\$8,353.02	405	\$21,810.84	\$2,190.84	\$24,001.68	\$8,873.00
May									
June									
TOTALS	\$192,907.00	\$5,073.14	1854	\$66,315.45	3148	\$262,453.20	\$18,202.13	\$280,655.33	\$149,699.58

Breakdown of Other Moneys Received
Apr-16

Reports \$150.00
 LESO - Sale of equipment \$8,123.00
 Highway Safety \$600.00
 \$8,873.00

Harrington Police Department Patrol Stats FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015	276	45	276	88	1	17
November, 2015	320	44	372	87	1	16
December, 2015	286	50	315	141	1	13
January, 2016	355	37	443	157	4	30
February, 2016	272	26	306	100	1	6
March, 2016	353	74	388	141	2	19
April, 2016	380	69	525	123	6	24
May, 2016						
June, 2016						
TOTALS	2999	515	3829	1109	32	154

News Releases
April 2016

On 4-1-16 the Harrington Police Department arrested Cory P. Callaway 22, of the 300 Block of Carpenter Bridge Rd after he crashed his 4-Wheeler into a telephone pole. While on patrol officers responded to a report of an accident involving a 4-Wheeler in the 200 Block of Delaware Ave. Police and firefighters arrived to find a 4-Wheeler that ran into a telephone pole and located Mr. Callaway lying in the yard near the accident scene. Mr. Callaway was treated by EMS on scene and was transported to Milford Memorial Hospital with non-life-threatening injuries. While speaking to Mr. Callaway on scene officers could smell and moderate odor of alcohol coming from him. Officers obtained a search warrant for a blood draw and then responded to Milford Memorial Hospital to complete the blood draw. After the blood draw was completed Mr. Callaway was issued traffic summons for Operating an OHV under the influence and several charges relating to driving the OHV on the roadway. He remained at Milford Memorial Hospital for treatment and was later released pending a future court appearance.

On Sunday April 10, 2016 the Harrington Police Department responded to a report of a domestic dispute and ended up discovering a meth lab in a vehicle. While on patrol at 3:10 pm police were called to the Holiday Inn located on South DuPont Hwy. for a report of a domestic dispute in progress. Police were advised that there was a female and child in the parking lot yelling for help and a report of a male standing naked next to a vehicle. Police were then advised that the vehicle, described as a maroon Chevrolet Silverado, left the parking lot and began traveling northbound on South DuPont Hwy. Police searched the area and located the vehicle in the parking lot of the Rite Aid, located on South DuPont Hwy. in Harrington. Police then entered into the Rite Aid and located the adult female victim and Jefferey K. Korell 36, of the 16000 Block of Jones Rd. in Henderson, MD. Police began questioning the victim and Mr. Korell and while speaking to the victim police observed injuries to the victim's face. Police determined that Mr. Korell and the victim were involved in a physical altercation at the Holiday Inn and during the altercation Mr. Korell assaulted the victim. Mr. Korell was taken into custody. Police conducted a vehicle search of Mr. Korell's vehicle. While searching the vehicle police located a cooler in the back of the truck and when police opened it they located several items and ingredients that was consistent with the manufacturing of Methamphetamines. Police immediately secured the area and requested Department of Natural Resources and Environmental Control to respond to the scene. Also Little Creek Fire Company responded to the scene to assist with the Kent County Hazmat Trailer. All the items were secured and the scene was declared safe. Police then conducted a further vehicle search and located two large knives that were concealed in the vehicle, a small amount of Marijuana, 8 suboxone strips and drug paraphernalia. Mr. Korell was transported to the Harrington Police Department for processing. He was charged with Possession of a controlled substance in a Tier 5 quantity, Operate or attempt to operate a clandestine laboratory, Assault 2nd Degree, Possession of Marijuana, Possession of drug paraphernalia, two counts of possession of a controlled substance and two counts of carrying a concealed deadly weapon. After being processed Mr. Korell was arraigned via video phone at Justice of the Peace Court 7 and was committed to the Sussex Correctional Institute in default of \$19,500 secured bond.

On 4-6-16 the Harrington Police Department arrested Nathaniel S. Alioa 20, of the first block of Red Fox Ct. in Magnolia after he fled from police on a 4-wheeler. While on patrol on March 21, 2016 police were called to Corn Crib Rd. in the area of Nevada Dr. for a report of a 4-wheeler riding up and down the road. Police responded and located a yellow 4-wheeler traveling on Corn Crib Rd. The officer activated his emergency lighting in his vehicle and attempted to conduct a traffic stop on the 4-wheeler. The 4-wheeler then fled and failed to stop for the officer and was traveling at a high rate of speed and on the wrong side of the road. The officer pursued the 4-wheeler for a short distance before the 4-wheeler entered a field. The officer then stopped the pursuit. The officer, who had previously stopped Mr. Alioa on previous traffic stops, recognized him as the driver of the 4-wheeler. Police obtained warrants for Mr. Alioa. On 4-6-16 the Harrington Police Department was contacted by the Capital Police Department who advised they had Mr. Alioa in custody at the Kent County Court House. Harrington Police responded to the courthouse and took Mr. Alioa into custody and transported him back to the Harrington Police Department for processing. He was charged with operating and off-highway vehicle at excessive speed, off-highway vehicle operator disobey command to stop and several other violations relating to operating the off-highway vehicle on the roadway. He was arraigned via video phone at Justice of the Peace Court 2 and was released on \$2,500 unsecured bond.

On 4-6-16 the Harrington Police Department arrested Unique D. Baynard 22, of the 100 Block of Wolcott St. on drug charges. The Harrington Police Department was contacted by officers from Probation and Parole who were at Mr. Baynard's residence conducting a probation check. Police were advised while probation and parole officers were speaking with Mr. Baynard, they located crack cocaine in his clothing weighing 2.0 grams. Mr. Baynard also had an active capias out of Kent County Superior Court. The Felton Police Department also responded to assist. Mr. Baynard was transported to the Harrington Police Department for processing. He was charged with possession of a controlled substance and possession of drug paraphernalia. Mr. Baynard was arraigned via video phone at Justice of the Peace Court 2 on the drug charges and capias. He was committed to the Sussex Correctional Institute in default of \$6,000 secured bail.

On April 6, 2016 the Harrington Police Department arrested three people on drug charges after police located drugs in a vehicle during a traffic stop. While on patrol at 12:22 am police stopped a vehicle on South DuPont Hwy. for a traffic violation. When police approached the vehicle they immediately smelled an odor of marijuana coming from the vehicle. Police then contacted the driver, identified as Davelle Taylor 25, of the 900 Block of Saint Pauls Blvd. in Norfolk, VA. Police also contacted the passengers, identified as Deandre Wilkins 20, of the 900 Block of Dunmore Dr. in Virginia Beach, VA and Leteea Henry 24, of the 1400 Block of West 27th St. in Norfolk, VA. After the driver and passengers exited the vehicle police conducted a vehicle search. During the search police located a small amount of marijuana, 0.6 grams of crack cocaine, 8 tramadol pills and drug paraphernalia. All three were taken into custody and transported to the Harrington Police Department for processing. All three were charged with Possession of Marijuana, two counts of possession of a controlled substance and possession of drug paraphernalia. In addition to those charges the driver was charged with Speeding, Expired tags and driving with a suspended or revoked license. All three were arraigned via video phone at Justice of the Peace Court 7 and all three were released on \$200 unsecured bail pending a future court appearance.

On April 13, 2016 the Harrington Police Department arrested Rafael W. Sanabria 65, of the first block of Cedar Crest Ct. in Harrington for DUI. While on patrol at approximately 10:45 pm police stopped a vehicle on South DuPont Hwy. in the area of Jackson Ditch Road after officers saw the vehicle being operated without any headlights on. Police stopped the vehicle and contacted the driver, identified as Mr. Sanabria and officers immediately smelled and odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests and after completing the tests, Mr. Sanabria was taken into custody. He was then transported back to the Harrington Police Department for processing. He was charged with Driving under the influence of alcohol and failure to have headlights on when required. He was issued summons and released pending a future court appearance.

On April 18, 2016 the Harrington Police Department arrested Jeremy J. Jensen 36, of the 200 Block of Delaware Ave. in Harrington for unlawful use of a credit card. In early April the Harrington Police Department was contacted by a social worker from Milford Memorial Hospital about a patient, who police identified as the victim and the victim reported that an unknown suspect has been using the victim's debit card without permission. Detectives from the Harrington Police Department began investigating and determined that Mr. Jensen, who was the boyfriend of the victim's daughter and was residing with the victim, used the victim's debit card on 12 different occasions in March and April of 2016 while the victim was admitted to the hospital. Police obtained a warrant for his arrest and on April 18, 2016 took Mr. Jensen into custody at his residence. He was transported to the Harrington Police Department for processing. He was charged with 12 counts of Unlawful Use of a Payment Card under \$1,500. He was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$12,000 Secured bond.

On 4-18-16 the Harrington Police Department arrested Staci R. Weldon 26, of the 24000 Block of Deep Branch Rd. in Georgetown after she gave officers a fake name on a traffic stop. While on patrol on Delaware Ave. an officer stopped a vehicle for a traffic violation. Police contacted Ms. Weldon, who police identified as the driver and asked for her information. Ms. Weldon could not provide any information to police and gave the officer a fake name and fake date of birth. Using the in car computer officers were able to confirm Ms. Weldon's identity after locating her driving license picture. Ms. Weldon finally gave the officer her real information and police determined she had a suspended license, several capias and was wanted by the Milton Police Department. She was taken into custody without incident. While searching the vehicle police located drug paraphernalia. There were also three children inside the vehicle that were not restrained. Ms. Weldon was issued summons for Criminal Impersonation, Possession of Drug Paraphernalia, Driving while suspended or revoked, No Child restraint and operating and unsafe motor vehicle. She was then turned over to the Milton Police Department due to her having an active warrant out of Milton PD.

The City Manager's Report is not available at this time. It will be distributed when it is completed.

Range: First to Last
Violation Date Range: 04/01/16 to 04/30/16 Use Type Range: First to Last Open: Y
Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
Customer Range: First to Last Inc Violations with Waived Fines: Yes Denied: Y
Activity Date Range: First to 05/05/16 Activity Type Range: First to Last
Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

Violation Id: V6-00109 Map/Parcel: 170.20-05-54.00-000 Prop Loc: 22 Clark Street A, B, C, D

Description: New sign installed without permit.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ZONING	Zoning Violation		04/01/16			

Violation Id: V6-00110 Map/Parcel: 179.08-06-28.00-000 Prop Loc: 61 CLARK STREET

Description: please remove debris from the rear of the property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/04/16			

Comment: Exterior Warning.pdf

Violation Id: V6-00111 Map/Parcel: 180.05-01-29.00-000 Prop Loc: 17384 S DUPONT HWY.

Description: Code Enforcement received complaint of structural issues at the property by contractor conducting work under permit.
Code Enforcement investigated and took pictures of concerns and after consulting with the Building Code Inspector, determined that the property is unsafe for human occupancy.

Property posted 4/5/16. Notice of Violation letter sent.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE	POPLOS	04/05/16			Open

Violation Id: V6-00112 Map/Parcel: 170.20-01-26.00-000 Prop Loc: 118 GRANT STREET

Description: please remove garbage, rubbish & furniture from yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/06/16			

Comment: Exterior Warning.pdf

Violation Id: V6-00113 Map/Parcel: 179.08-01-72.00-000 Prop Loc: 110 HANLEY ST.

Description: please remove trash from the side of the property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
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Comment: Exterior Warning.pdf

Violation Id: V6-00114 Map/Parcel: 179.08-06-10.02-000 Prop Loc: 29 REED ST

Description: high weeds & grass.

spoke w/ realtor. She contacted owner about issue.

grass cut by owner.

Violation Id: V6-00115 Map/Parcel: 170.20-01-09.00-000 Prop Loc: 120-140 LIBERTY STREET

Description: Unit 126: During rental inspection code enforcement discovered the unit's electric was shut off.

Posted unfit for human occupancy.

Violation Id: V6-00116 Map/Parcel: 170.20-04-11.00-000 Prop Loc: 205 DELAWARE AVENUE

Description: please remove grass clippings off street & sidewalk.

grass has been removed.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
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Comment: Exterior Warning.pdf

Violation Id: V6-00117 Map/Parcel: 170.20-05-61.00-000 Prop Loc: 36 CLARK STREET

Description: high grass

4/26/16: grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
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Comment: Grass Warning 2.pdf

Violation Id: V6-00118 Map/Parcel: 179.08-04-18.00-000 Prop Loc: 8 WARD STREET

Description: high grass

4/30/16 - grass cut by contractor

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
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Comment: Grass Warning 2.pdf

Violation Id: V6-00119 Map/Parcel: 170.20-02-73.00-000 Prop Loc: 10 S WEST STREET

Description: high grass

4/30/16 - grass cut by contractor

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
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Comment: Grass Warning 2.pdf

Violation Id: V6-00120 Map/Parcel: 179.08-04-45.00-000 Prop Loc: 2 THORPE STREET

Description: high grass

4/30/16 - grass cut by contractor

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
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Comment: Grass Warning 2.pdf

Violation Id: V6-00121 Map/Parcel: 170.20-01-13.00-000 Prop Loc: 111 LIBERTY STREET

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
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Comment: Grass Warning 2.pdf

Violation Id: V6-00122 Map/Parcel: 170.20-01-14.00-000 Prop Loc: 109 W. Liberty Street

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
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Comment: Grass Warning 2.pdf

Violation Id: V6-00123 Map/Parcel: 171.17-01-33.00-000 Prop Loc: 500 GORDON STREET

Description: grass clippings in street.

spoke w/ owner, said they would clean up clippings.

Followed up next day and clipping were gone.

Violation Id: V6-00124 Map/Parcel: 170.19-01-30.00-000 Prop Loc: 201 MADISON AVENUE

Description: high grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/20/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00125 Map/Parcel: 170.20-01-74.00-000 Prop Loc: 101 DORMAN ST.

Description: high grass

5/2/16 - cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/20/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00126 Map/Parcel: 179.08-02-54.00-000 Prop Loc: 1-A E. MILBY STREET

Description: garbage & rubbish - exterior

abandoned vehicles

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/20/16			

Comment: Interior Furniture warning.pdf

Violation Id: V6-00127 Map/Parcel: 170.20-04-63.00-000 Prop Loc: 102 E LIBERTY STREET

Description: high grass, vacant building - letter posted on property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		04/25/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00128 Map/Parcel: 170.20-03-49.00-000 Prop Loc: 7 W.CENTER STREET

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/25/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00129 Map/Parcel: 179.08-04-17.00-000 Prop Loc: 10 WARD STREET

Description: high grass.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/28/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00130 Map/Parcel: 179.08-04-21.00-000 Prop Loc: 1 MILL STREET

Description: high grass.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/28/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00131 Map/Parcel: 170.20-02-56.00-000 Prop Loc: 9 HIGH STREET

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/28/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00132 Map/Parcel: 179.08-02-65.00-000 Prop Loc: 104 REESE AVENUE

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/28/16			

Comment: Grass Warning 2.pdf

Violation Id: V6-00133 Map/Parcel: 170.16-02-85.00-000 Prop Loc: 412 SECOND AVENUE

Description: high grass

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		04/28/16			

Comment: Grass Warning 2.pdf

Range: First to Last
 Issue Date Range: 04/01/16 to 04/30/16 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 04/01/16 to 04/30/16 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits With Permit No: Yes Inc Permits With Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 05/05/16 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open with No Date: Y

App Id: 1615 Prop Loc: 52 NEW ORLEANS ST
 Issue Date: 04/01/16 Alt Cost 1: 1,233.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: DECK

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/01/16			Approved
Comment: Approved by D. Naples						
BUILDING	FINAL INS		04/19/16			Approved

App Id: 1616 Prop Loc: 17384 S DUPONT HWY.
 Issue Date: 04/04/16 Alt Cost 1: 10,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: INTERIOR RENOV

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/04/16			Approved
Comment: Approved by D. Naples						
BUILDING	FINAL INS		04/19/16			Approved

App Id: 1617 Prop Loc: 22 Clark Street A, B, C, D
 Issue Date: 04/05/16 Alt Cost 1: 2,906.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: ROOF

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/05/16			Approved
Comment: Approved by D. Naples						

App Id: 1618 Prop Loc: 17384 S DUPONT HWY.
 Issue Date: 04/07/16 Alt Cost 1: 1,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type:

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/07/16			Approved
Comment: Approved by D. Naples						
BUILDING	FINAL INS		04/19/16			Approved

App Id: 1620 Prop Loc: 200 DELAWARE AVENUE
Issue Date: 04/08/16 Alt Cost 1: 2,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type:

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/08/16			Approved

Comment: Approved by D. Naples

App Id: 1621 Prop Loc: 104 WOLCOTT STREET
Issue Date: 04/11/16 Alt Cost 1: 3,215.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: FENCE

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/11/16			Approved

App Id: 1622 Prop Loc: 112 GRANT STREET
Issue Date: 04/19/16 Alt Cost 1: 7,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: FENCE

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/19/16			Approved

App Id: 1623 Prop Loc: 29 COMMERCE STREET
Issue Date: 04/21/16 Alt Cost 1: 200.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/21/16			Approved

App Id: 1624 Prop Loc: 13 WARD STREET
Issue Date: 04/22/16 Alt Cost 1: 2,200.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: DECK

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/22/16			Approved

Comment: Approved by D. Naples

App Id: 1625 Prop Loc: 4 MECHANIC STREET
Issue Date: 04/22/16 Alt Cost 1: 25,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: INTERIOR RENOVA

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
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BUILDING	PLAN RVW	04/22/16	Approved
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App Id: 1626 Prop Loc: 22 Clark Street A, B, C, D
Issue Date: 04/22/16 Alt Cost 1: 1,400.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/22/16			Approved
BUILDING	INSPECTION		04/22/16			Approved

Comment: sign review

App Id: 1627 Prop Loc: 409 HARRINGTON AVE.
Issue Date: 04/22/16 Alt Cost 1: 3,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type:

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/22/16			Approved

App Id: 1628 Prop Loc: 7250 MILFORD HARRINGTON #121
Issue Date: 04/26/16 Alt Cost 1: 5,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/26/16			Approved

App Id: 1629 Prop Loc: 224-226 WEINER AVE.
Issue Date: 04/29/16 Alt Cost 1: 2,100.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type:

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		04/29/16			Approved

April 2016 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- April 4, 2016 City Council Workshop and Special Meeting
- April 14, 2016 Town Hall Meeting
- April 18, 2016 City Council Meeting
- April 19, 2016 Departmental Meeting
- April 19, 2016 Board of Adjustment Meeting
- April 20, 2016 City Council Workshop
- Weekly City Hall staff meetings

Projects:

- 2016 Municipal Election
 - o Coordinated with Department of Elections and election workers
 - o Processed affidavits for absentee ballots and mailed and received absentee ballots
 - o Set up of polling place
 - o Provided support to the election staff throughout the day
- Downtown Development District
 - o Assisted as needed
 - o Served as point of contact for draft copies of plan and comments
 - o Published on website

Ordinances & Resolutions:

- Prepared Resolutions 16-R-08
- Prepared Ordinances 16-05 and 16-06

Tasks:

- Prepared minutes for:
 - o March 7, 2016 City Council Workshop
 - o March 7, 2016 City Council Special Meeting
 - o March 21, 2016 City Council Meeting
- Prepared and posted agendas for:
 - o April 4, 2016 City Council Workshop
 - o April 4, 2016 City Council Special Meeting
 - o April 13, 2016 Builder and Developer Committee Meeting
 - o April 14, 2016 Town Hall Meeting (posting)
 - o April 18, 2016 City Council Meeting
 - o April 19, 2016 Board of Adjustment
 - o April 20, 2016 City Council Workshop
 - o April 27, 2016 Library Site Selection Committee Meeting
 - o May 2, 2016 City Council Workshop
 - o May 2, 2016 City Council Special Meeting
- Prepared and posted packets for:
 - o April 4, 2016 City Council Workshop
 - o April 4, 2016 City Council Special Meeting
 - o April 18, 2016 City Council Meeting
 - o April 19, 2016 Board of Adjustment
 - o May 2, 2016 City Council Workshop
 - o May 2, 2016 City Council Special Meeting

- Updated messages on electronic sign
 - o Added messages: April 13, 20, & 27 meetings, May meetings. Memorial Day
 - o Deleted messages: officer of the year, March meetings & office closing, Easter, egg hunt, April meetings, kindergarten registration
- Updated website
 - o Added posts: senior tax discount, Builder and Developer Committee article, spring clean up, property maintenance, yard waste
 - o Added adopted minutes, ordinances, resolutions, proclamations
- Closed the cash register 3 days a week
- FOIA Request #2016-004 and 2016-005
- Provided website training for Police Department

City of Harrington

Department Of Public Works

DATE: April 30, 2016

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
April 1, through April 30, 2016***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***

David Alan Moore Sr.

Date: 5/3/2016

After Hours on Call Report

Date	Responsible Individual	Contacts
April 04 ,2015	Glenn Hayman	2
April 11 ,2015	Dennis Trader	1
April 18 ,2015	Dudley Clough	3
April 25 ,2015	Richard Clough	4

Water Department

Turn On (# of Times)	Turn Off (# of Times)
9	7

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	1	0
Brown Water Related Calls	0	4
Total Calls	1	4

Water Samples	
State Samples	Completed- April
Daily Chlorine Samples	Completed- April
Daily Fluoride Samples	Completed- April

Monthly & Daily Water Usage Totals	April 2016	April 2015
Monthly Totals	7,355,000	9,393,000
Daily Average	245,000	313,000

Water Leaks	Location	Work Order Date	Completion Date
2" Water Main	US 13 South bound lane	4/3/16	4/7/16
2" Water Main	121 E. Liberty St	4/19/16	4/20/16

Well Status			
Well	# Of Gallons April 2016	# Of Gallons April 2015	Difference 2016 vs 2015
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	557,000	793,000	-236,000
#3	1,493,000	3,963,000	-2,470,000
#4	5,305,000	4,637,000	+668,000
Total	7,355,000	9,393,000	-2,038,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
4/06/16	115 Mispillion St.	Contacted
4/12/16	322 Dorman St.	Contacted
4/22/16	24 Commerce St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
4/05/16	11 Short St.	Plunged
4/08/16	303 Calvin St.	Plunged
4/09/16	208 S. West St.	Plunged
4/12/16	501 Shaw Ave.	Plunged
4/18/16	7 W. Milby St.	Plunged
4/18/16	2 Ward St.	Plunged
4/19/16	3 Mill St.	Plunged
4/20/16	115 Mispillion St.	Plunged
4/21/16	28 Commerce St.	Plunged
4/30/16	213 Delaware Ave.	Plunged

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr.	Been keeping a check and filled because of the big trucks.
Meadawood Lane	Been keeping a check and filling hole in till it is black topped.
Mechanic St.	Repairs have been made.
Dixon St.	Repairs have been made.
Liberty St.	Repairs have been made.
Grant St.	Repairs have been made.
Second Ave.	Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	11
Library	5
Police	12
Community Center	3

Waste Water Treatment Plant	2
Parks & Recreation	3
Public Works	9

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 2 cleaned it out and reset it in the wet well at Messicks Station.
- Public Works had to pull the number the #1 pump and clean it out and reset it in the wet well at the Messicks Station.

- Public Works had to pull pump # 1 at Mispillion St. Station clean it and reset it in the wet well.
- Public Works pulled both pumps and cleaned out the wet well and reset the pumps when it was cleaned out completely.
- Public Works had to pull pump # 2 at Friendship Village Station and clean it out and reset it in the wet well.

The I & I Project

- Tri State came in and lined taps that had been leaking in to the system.

Date: May 4, 2016
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of April 2016

Circulation Usage		
Item	Number	Comments
Visitors/Users	2640	During the month
Items checked out	2520	All items checked-out during the month
Items returned	2171	All items returned during the month
Items overdue	149	Items listed as overdue at any time during the month
Fines & Fees	\$780.99	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	N/A	Total checked-out during the month
Computer Use: N/A	Total Public Access Use For the month - Individual logins: Wireless Users: - Computer help including Ebooks: N/A	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc. Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library
Other Reference questions requiring staff assistance. N/A	Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the	Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:

Harrington Public Library	PROGRAMS	APRIL 2016
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Name	Date	Attendance
Minecraft Club	April 11,13,18,25,27	Children: 26 Adults: 7
Storytime	April 6, 13	Children: 10 Adults: 5
Job Center	April 5, 19	3 Adult
Book Discussion Group	April 21	Adults: 6
Baby & Me Storytime	April 2	2 children 2 adults
Life Size Pac Man Game	April 12	7 Teens
Mike Rose - Magician	April 14	Children 9 Adults 4
Library Tour for Lake Forest South Kindergarten classes	April 14	Children 103 Adults 8
Delaware Humanities Forum Program Delaware in the Civil War	April 21	Children 3 Adults 11

Kelly Blanchies

From: Marleena Scott <marleena.scott@lib.de.us>
Sent: Wednesday, May 04, 2016 5:38 PM
To: Christine Hayward
Subject: Summer Events

Summer Reading Club-Storytime

Wednesday, June 1st @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Kickoff Party with McElvenney Magic

Saturday, June 4th @ 11:00 am—Come celebrate the beginning of Library Summer Challenge with us at the library! We will be having McElvenney Magic who will put on a magic show completed with balloon animals for all participants. All participants will also be given an ice cream pop, and volunteers will be available to sign you up for the Library Summer Challenge.

Computer Help Lab

Monday, June 6th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

History of the Negro Baseball League

Tuesday, June 7th @ 6:00 pm—Ron Whittington from the Delaware Humanities Forum presents this program through a first-person interpretation of Baseball-Hall-of-Famer William "Judy" Johnson, learn the history of the Negro Baseball Leagues prior to Jackie Robinson's participation in the major leagues of American baseball.

Zoo-Storytime

Wednesday, June 8th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Family Fun Night and Reading to the Dogs

Thursday, June 9th @ 6:00 pm—Enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, June 13th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Salisbury Zoo to You

Tuesday, June 14th @ 2:00 pm—Come learn about wild animals from the people who work with them. This program will include LIVE animals!

Father's Day-Storytime

Wednesday, June 15th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Book Club

Thursday, June 16th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, June 20th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Abbott's Mill Nature Center Presents "Henry Hikes to Fitchburg

Wednesday, June 22nd @ 10:45 am— Hike and explore the great outdoors! Join us to learn about wild animals that are native to Delaware. Discover the habitats and characteristics of local reptiles, birds and mammals with live animals and taxidermy specimens.
LEGO Builder's Club

Tuesday, June 23rd @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. We will have big LEGOs for little kids and older children will have regular LEGOs. A parent guardian must remain with the child participating.

Computer Help Lab

Monday, June 27th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Library Olympics for Teens

Tuesday, June 28th @ 6:00 pm—Teens will participate in Olympic and library themed games to win the gold medal of prizes! This program is open for 6th—12th grade students.

Eric Carle-Storytime

Wednesday, June 29th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Job Center

Tuesday, July 5th @ 1:00 pm-4:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

123 Andres

Tuesday, July 5th @ 6:00 pm— Program for children. The audience will accompany 123 Andrés on a movement-filled marathon around the Americas with stops to learn about music and dance. 123 Andrés encourages children and their families to share experiences, joy, and laughter through songs and movement. He performs bilingually in English and Spanish and provides his own accompaniment with guitar, clarinet, and saxophone.

Chickens-Storytime

Wednesday, July 6th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Puss in Boots presented by the Rehoboth Summer Children's Theatre

Thursday, July 7th @ 2:00 pm—Come watch this theatrical performance of a poor miller who gives his son the family cat and sends the boy out in the world to make his own way. To his great surprise, the son discovers the cat is enchanted. The clever, fashion-forward feline promises to help the young lad win the hand of the beautiful princess. Clothed in a fine outfit including stylish boots, the cat finds the princess' missing crown, rids the land of a wicked ogre and presents the ogre's castle to the happy couple as wedding gift. The cat shows us all how important it is to "dress for success!"

Computer Help Lab

Monday, July 11th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Teddy Bear Picnic-Storytime Special

Wednesday, July 13th @ 10:45 am—This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. This week we will also have a teddy bear picnic, so bring along your favorite stuffed friend for a day outdoors. If you have a group larger than 10, please sign up in advance.

Family Fun Night and Reading to the Dogs

Thursday, July 14th @ 6:00 pm—Enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, July 18th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Hip Hop Fundamentals

Tuesday, July 19th @ 6:00 pm—Come see Hip Hop Fundamentals who are a diverse team of B-Boys (breakdancers) who use their footwork, freezes, and powermoves to inspire, educate, and entertain young and old alike. But, don't be fooled. These guys can pop lock, head spin, and floor rock with the best B-Boys and B-Girls around.

A Healthy Portion of Science presented by the Delaware Aerospace Education Foundation

Wednesday, July 20th @ 10:45 am—Bring your child to the library to learn how science, math, and engineering can lead the way to good health. You and your child will be introduced to the food groups and to what we can learn from food packaging labels. Take a walk through the digestive system, learn how to find your pulse and count its rate, and see how the muscles and bones of the legs enable movement. Use food labels to practice math skills like classifying, counting, comparing numbers on a number line, and mental math. Do the work of an engineer as you model the organs that aid digestion and circulate your blood. On your mark, get science, and go healthy!

Book Club

Thursday, July 21st @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, July 25th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Fireworks-Storytime

Wednesday, July 27th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Computer Help Lab

Monday, August 1st @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Dinosaurs-Storytime

Wednesday, August 3rd @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Dinosaur Award Night with Jungle John

Thursday, August 4th @ 6:00 pm at the Price Community Center—Come out to see Jungle John's Jurassic Journey which is a fun and educational show all about dinosaurs. This program will include real dinosaur fossils an huge, lifelike dinosaur puppets. Please call us to sign up at 302-398-4647.

Computer Help Lab

Monday, August 8th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Teen Award Night

Tuesday, August 9th @ 6:00 pm—Award ceremony for teens who participated in the Library Summer Challenge. We will also be showing a sports themed movie and serving snacks.

Camping-Storytime

Wednesday, August 10th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Family Fun Night and Reading to the Dogs

Thursday, August 11th @ 6:00 pm—Enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, August 15th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Beach-Storytime

Wednesday, August 17th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Book Club

Thursday, August 18th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, August 22nd @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Back to School-Storytime

Wednesday, August 24th @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Computer Help Lab

Monday, August 29th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Little Red Riding Hood-Storytime

Wednesday, August 31st @ 10:45 am— Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Date: 4/30/2016
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation April Report 2016

Program	Participants	Teams or Units	Comments
Dance	45	11	The Recital will be on June 11, 2016.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Spring Soccer	264	23	Soccer began on Saturday, April 9, 2016 and runs through June 5, 2016.
Cheernastics	59	2	This program began on April 4, 2016 and runs through May 24, 2016.
Tumbling & Gymnastics	14		This program began on April 13, 2016 and runs through June 1, 2016.
Ladies Fit Class	9		This program is held on Monday evenings from 7:30-8:15PM and Saturday mornings from 9:45-10:30AM.
Teen/Adult Ballet	4		This class is for teens and adults that began in January. It is held on Thursday evenings from 6:30-7:15pm. This group will also participate in the Dance Recital on Saturday, June 11, 2016.
Golf Tournament			Registrations began on January 2, 2016 and end on May 13, 2016. The Gold Tournament is on Friday, May 20, 2016 at Johnathan's Landing.
Tennis	4		Registrations are ongoing. This Program will begin the end of May.

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	207 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	45
Tues-Wed	1:00-3:00pm	Team Basketball	32
Saturday	9:45-10:30am	Ladies Fit Class	9 each week



Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

May 10, 2016

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended April 2016.

Total Responses for the Month	126
Total Responses in City Limits	63
Total Responses out of City Limits	63
Men In Service	256
Hours In Service	137 hours 56 minutes
Manhours in Service	290 hours 43 minutes

Respectfully Submitted,

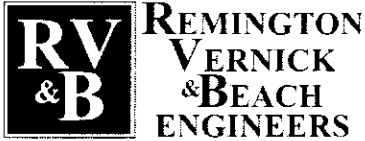
Chad Robinson
EMS Secretary

Kelly Blanchies

From: rtaylor50@verizon.net
Sent: Tuesday, May 10, 2016 7:43 PM
To: Kelly Blanchies
Subject: Fire Company Reports
Attachments: City of Harrington Report.doc

Attached is the EMS report for the fire company. Our Fire Recorder has been lucky enough to be on a cruise for the past 2 weeks so unfortunately I do not have a fire report. However upon his return I will email you a report for the city records.

Thanks
Rob Taylor
Fire Chief



CITY OF HARRINGTON ZONING REPORT

Date: 5/6/16

This report is intended to provide a brief overview of the Zoning projects either pending or in process with the City of Harrington:

1. Pliant property (Rob Rider) – a conference call was held with the prospective tenant for the production of organic fertilizer; estimated cost of construction is \$10M with a 1 year construction time frame; estimated 15 jobs will be created. Permit applications are expected this spring. The production process was approved by Bill Pepper from a zoning standpoint.
 - a. **No updates as of 5/6/16**
2. ~~Agro Lab (Clukey Drive) – meeting held with owner Bill Rohr regarding possible interior renovations to his existing facility and the use of another building on the property for a Verizon contractor tenant; Bill advised that a lease has been executed with the tenant. No zoning issues. 2/9/16 – **Certificate of occupancy has been issued for tenant.**~~
3. Color Box building (American Finance) – meeting held in early November with prospective tenant (automotive storage occupancy); no movement on construction yet; expected early this year. No zoning issues.
 - a. 3/9/16 – *An onsite meeting was held on 3/4/16 with the new owner, Frank Moore, to discuss immediate occupancy of the office area. A walk through had been done previously (November 2015) to identify issues that would need to be resolved. Mr. Moore was advised on 3/4/16 that illuminated Exit signs and fire extinguishers would have to be installed before a Certificate of Occupancy could be issued. No renovations are planned for the initial occupancy, but Mr. Moore advised that he would soon be seeking a permit for interior renovations to make the space more usable for his business. Confirmation of the 2 items was received on 3/8/16 and a Certificate of Occupancy issued that same day.*
 - b. 4/6/16 – *Mr. Moore sought a letter from the City stating that vehicle sales would be permitted on the property. This letter was needed to secure the proper authorization from Delaware DMV. The letter of no objection was issued to Mr. Moore on 3/17/16.*
 - c. 5/6/16 – **plans have been submitted for the proposed office fitout; corrections are required; a meeting with the design architect is scheduled for 5/13/16.**
4. 260 Delaware Ave – application received (2nd submission) for the construction of a single family dwelling on the lot. Several zoning issues raised and discussed with Bill Pepper. Could ultimately involve an application for lot width variance from the Board of Adjustment. Applicant has not yet submitted the proper paperwork for a Category B

review. No construction plan review has taken place at this time. Proposed structure is 2-story dwelling with an attached 3 car garage; appx. 3000 ft².

- a. *3/9/16 – no updates.*
 - b. *4/6/16 – The foundation has been removed and the lot restored to a level condition by the City. Asbestos contamination was found in the soils and properly abated by a City hired contractor. It is my understanding that liens are to be placed on the property for the costs associated with the demolition. The costs can be recovered before a building permit will be issued to the property owner for construction of a new Single Family Dwelling.*
 - c. *5/6/16 – no updates*
5. 224/226 Weiner Ave – fire event on 11/29/15; families have been displaced; property was a 2-family dwelling (rental); the fire appears to have destroyed most of the 2nd and 3rd stories. The 2 family dwelling is not a permitted use in the current zoning, however it is recognized a non-conforming use and the owner has a reconstruction right; project is pending.
- a. *2/9/16 – a building permit has been issued.*
 - b. *3/9/16 – no new updates*
 - c. *4/6/16 – Construction is underway*
 - d. *5/6/16 – **Insulation inspection approved on 4/29/16***
6. Stone's Pub – new owner has obtained demolition permit for interior work; a building permit application has been received and rejected for lack of proper construction documents; 1st floor is proposed as a continued use as a Bar and package store; Floors 2 and 3 will not be renovated at this time. The owner has expressed a potential use of floors 2 and 3 as residential (rental) at some time in the future; applicant has been made fully aware of all code requirements.
- a. *2/9/16 – a 2nd submission of the construction documents were received on 2/9/16.*
 - b. *3/9/16 – a building permit has been issued for the renovation of the 1st floor only. Electronic construction plans were provided by the new owner for floors 2 and 3 but have yet to be processed as a building permit application has not been received. The plans indicate reconstruction of the existing uses; 3 apartments on 2nd floor, 8 rooming units on 3rd floor. It has been proposed to install a fire suppression system (sprinklers) in the building and all life/safety issues will be brought into compliance with the 2012 IBC.*
 - c. *4/6/16 – A progress inspection was conducted on 3/29/16 to assess the stage of construction; several non-compliant issues were observed and brought to the attention of the applicant (work performed outside scope of permit, installation of windows that are not compliant with the State of Delaware Energy Code, structural beams not installed per the approved plans). A meeting was held with the applicant on 4/5/16 to review the revised plans she obtained and to discuss precisely how to proceed with the project to avoid any future issues. The time spent in this meeting will be billed to the applicant.*
 - d. *5/6/16 – **All permits have been issued; floors 2 and 3 included. Construction is ongoing. A sprinkler system is proposed for the new building.***
7. Harrington Meadows – A Board of Adjustment application was received for this project on 2/26/16. The application sought relief on lot size and setbacks in consideration of possibly changing the type of dwellings proposed from Townhouses to Single Family Dwellings. (added 3/9/16)

- a. 4/6/16 – no updates
 - b. 5/6/16 – **BOA met on April 19, 2016 and denied the request.**
8. **Appx. 17156 South DuPont Hwy** (vacant lots adjacent to Verizon store) – A call was received from an agent for a developer out of Chicago, Mr. Tom Cleary. He asked if the street behind the lots (Howard Dill Ave) could possibly be relocated to facilitate the combining of 3 lots to meet his client’s needs. This was discussed with the City Manager. It was relayed to Mr. Cleary that the City would consider such relocation but would obviously need more information and a proper plan submission before any final decisions could be made. Mr. Cleary did not divulge who his client was but did indicate that the proposed facility would have a drive-through component. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
9. **101 3rd Street** – A building permit has been issued and construction has begun for a new 2-story Single Family Dwelling on this property. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
10. ~~**Midway Shopping Center** – Two new tenant spaces received Certificates of Occupancy: Dynamic Physical Therapy and a Chiropractor’s office. (added 3/9/16)~~
11. **Harrington Retail Center** – A pre-development meeting was held on 2/12/16 with the Architect of Record for the property to discuss the possibility of constructing a mini storage facility. Debbie Pfeil oversaw this meeting. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
12. **112 East St** – A meeting was held on 2/5/16 with Mr. Gary Johnson of Telemon Corporation to discuss the Zoning Classification and potential use for the lots owned by Telemon on East St. (14 lots). Telemon was interested in constructing an office building. Mr. Johnson was advised that the lots are classified as R-2 and of the uses that would currently be permissible. (added 3/9/16)
- a. 4/6/16 – no updates
 - b. 5/6/16 – no updates
13. **Friendship Village** – There are currently 3 new Single Family Dwellings under construction. (added 3/9/16)
- a. 4/6/16 – *construction is proceeding. Our office was advised on 4/5/16 that 3 more permits for new homes will be submitted soon*
 - b. 5/6/16 – no updates
14. **1259 Corn Crib Rd (Hotel)** – A building permit application was received on 3/8/16 to convert a conference room into an apartment at this location. No zoning applications were received. A preliminary review indicates that such a change in use may not be permitted. Further updates will be provided as they become available.
- a. 4/6/16 – *On 3/9/16, a discussion was held with an attorney representing the property owner. The process for a Board of Adjustment application was explained. The attorney with whom I spoke advised that he is not licensed to*

practice in DE and would relay the information to the property owner. No further submissions have been received.

b. *5/6/16 – no updates*

15. W.T. Chipman School (renovations)

- a. *A building permit application has been received for interior renovations, the construction of a corridor connecting the main school building to the gymnasium and the installation of a drainage system for the sports field. A Category B review is required due to the creation of additional square footage. The required site plans have been submitted and the associated fee received on 5/4/16. The permit will be processed so construction can begin.*

Respectfully Submitted,

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MEMORANDUM

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To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: May 12, 2016

Re: City of Harrington
Project Update
Our File# DKHNT044

Enclosed please find the May 2016 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
MAY 2016
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. DNREC is reviewing the file and will respond back to us week of 4/25 at the earliest.

2. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 99%

Scope of project: Construct new water mains, supply well, storage tower, and facilities building.

Status: The DNREC Funding application has been submitted and accepted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted to both agencies. The ER has been accepted by both agencies; PER approval pending.

We are currently preparing a proposal for engineering and design services.

3. 2015 Road Program (DKHNT041)

Percent complete (construction phase): 75%

Scope of project: Roads are Mechanic, Clukey, and Meadow Wood.

Status: The project was awarded to Jerry's, Inc. for \$149,518. All concrete curb and ADA ramp work is complete. Week of 4/9 - Crew is milling Mechanic and Clukey and Re-constructing Meadow Wood Lane.

4. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 99%

Scope of project: Construct new larger diameter sewer mains on Liberty, Clark, Dixon, Gordon Streets.

Status: The DNREC CWSRF Funding application has been submitted and accepted. The PER and ER were prepared and submitted on November 4, 2015. The ER was re-submitted 3/25/2016; PER week of 4/18/2016. This project received funding approval from DNREC 2/17/2016; USDA funding pending.

We are currently preparing a proposal for engineering and design services.

5. Municipal Parking Lot

Percent complete (engineering phase): 0%

Status: A proposal was submitted to the City in early May for engineering services to create drainage improvements and new paving of the Dorman street parking lot. We are waiting on notice to proceed.

6. GIS Sanitary Sewer Infrastructure Survey and Mapping

Percent complete (engineering phase): 0%

Status: We are presenting an overview of these services to Council on May 16, 2016. Work will kick off after that upon City approval.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.