

# Harrington Police Department

Monthly Report to  
Mayor & City Council

## “Making a Difference”

|   |  |
|---|--|
| Norman R. Barlow - Chief of Police          | Byron Stubbs – Corporal/ SRO             |
| Ruth K. Peterman – Police Resources Manager | Richard Baker – Corporal                 |
| Keith B. Shyers – Deputy Chief              | Dustin Fraley – Patrolman                |
| E. Kenneth Brode – Lieutenant               | Shawn Jacobs – Patrolman                 |
| Adam S. Gillespie – Sergeant                | Carl Klotz - Patrolman                   |
| Joseph M. Perna – Sergeant                  | Lori Williams – Administrative Assistant |
| Sean A. Hudson – Corporal                   | Pastor Guy Simpson - Chaplain            |
| Bradford E. Reed – Corporal                 | Pastor Ken Figs - Chaplain               |

January 1<sup>st</sup> – 31<sup>st</sup>

Respectfully Submitted:

Norman R. Barlow  
Chief of Police

### January 2016 meetings and activities;

1/4 Council workshop

1/5 Kent County Chiefs' Meeting

1/12 State Chiefs' Meeting

1/13 Meeting at Lake Forest in reference to safety plan

1/19 City Council Meeting

1/29 Meeting with Senator Lawson and Connections

### HPD updates and happenings.

- Our state accreditation process is ongoing.
- We have moved some offices around to help make the building more secure. The front door and phone system have been updated as well as the front window when you enter the foyer.
- We have been approved for a grant to purchase new AED's.
- We have recently had 2 resignations and are in the hiring process for new officers.

# Harrington Police Department

FY16

| SEU Amount Written | FICA Amount Paid    | SEU Hours Worked  | SEU Amount Paid | Number of Tickets Written | VAC Funds Rec. | Other Fines Received | Combined Totals    | Other Moneys Received |                     |
|--------------------|---------------------|-------------------|-----------------|---------------------------|----------------|----------------------|--------------------|-----------------------|---------------------|
| July               | \$42,622.25         | \$1,020.04        | 374             | \$13,333.83               | 631            | \$31,724.93          | \$2,459.27         | \$34,184.20           | \$19,709.00         |
| August             | \$14,814.75         | \$387.80          | 141             | \$5,069.29                | 215            | \$35,998.20          | \$628.08           | \$36,626.28           | \$5,729.00          |
| September          | \$8,156.00          | \$224.50          | 81              | \$2,934.60                | 134            | \$36,340.15          | \$2,156.40         | \$38,496.55           | \$39,062.41         |
| October            | \$13,184.75         | \$360.22          | 131             | \$4,708.82                | 211            | \$28,729.10          | \$1,599.50         | \$30,328.60           | \$6,380.75          |
| November           | \$9,656.25          | \$255.83          | 91              | \$3,344.18                | 156            | \$22,937.80          | \$1,840.50         | \$24,778.30           | \$9,740.06          |
| December           | \$14,162.50         | \$381.18          | 139             | \$4,982.80                | 227            | \$17,796.42          | \$1,344.00         | \$19,140.42           | \$25,144.56         |
| January            | \$24,015.75         | \$642.70          | 239             | \$8,401.30                | 428            | \$23,733.68          | \$852.44           | \$24,586.12           | \$4,750.00          |
| February           |                     |                   |                 |                           |                |                      |                    |                       |                     |
| March              |                     |                   |                 |                           |                |                      |                    |                       |                     |
| April              |                     |                   |                 |                           |                |                      |                    |                       |                     |
| May                |                     |                   |                 |                           |                |                      |                    |                       |                     |
| June               |                     |                   |                 |                           |                |                      |                    |                       |                     |
| <b>TOTALS</b>      | <b>\$126,612.25</b> | <b>\$3,272.27</b> | <b>1196</b>     | <b>\$42,774.82</b>        | <b>2002</b>    | <b>\$197,260.28</b>  | <b>\$10,880.19</b> | <b>\$208,140.47</b>   | <b>\$110,515.78</b> |

Breakdown of Other Moneys Received  
Jan-16

- \$100.00 Reports
- \$4,650.00 Highway Safety
- \$4,750.00

# Harrington Police Department Patrol Stats      FY 16

|                 | Complaints Received | Criminal Arrest | On Duty Traffic Arrest | Traffic Warnings | DUI Arrest | Local Fugitives |
|-----------------|---------------------|-----------------|------------------------|------------------|------------|-----------------|
| July, 2015      | 287                 | 112             | 537                    | 129              | 8          | 9               |
| August, 2015    | 220                 | 35              | 388                    | 86               | 6          | 15              |
| September, 2015 | 250                 | 23              | 279                    | 57               | 2          | 5               |
| October, 2015   | 276                 | 45              | 276                    | 88               | 1          | 17              |
| November, 2015  | 320                 | 44              | 372                    | 87               | 1          | 16              |
| December, 2015  | 286                 | 50              | 315                    | 141              | 1          | 13              |
| January, 2016   | 355                 | 37              | 443                    | 157              | 4          | 30              |
| February, 2016  |                     |                 |                        |                  |            |                 |
| March, 2016     |                     |                 |                        |                  |            |                 |
| April, 2016     |                     |                 |                        |                  |            |                 |
| May, 2016       |                     |                 |                        |                  |            |                 |
| June, 2016      |                     |                 |                        |                  |            |                 |
| <b>TOTALS</b>   | <b>1994</b>         | <b>346</b>      | <b>2610</b>            | <b>745</b>       | <b>23</b>  | <b>105</b>      |

News Releases  
January 2016

On 1-2-16 the Harrington Police Department arrested Leisha A. Parady 24, of the 4700 Block of Cattail Branch Rd. in Harrington after police respond to a report of an disorderly subject. While on patrol police responded to Oak Crest Furniture on Milford-Harrington Hwy. for a report of a disorderly subject. When police arrived they contacted employees of the business. Employees reported that Ms. Parady came into the store to inquire about a storage units and Ms. Parady became agitated and began yelling and cursing. While leaving the store Ms. Parady damaged property and then left. Police were able to contact her by telephone and she later turned herself into the Harrington Police Department. She was charged with Criminal Mischief under \$1,000 and Disorderly Conduct. She was arraigned via video phone at Justice of the Peace Court 7 and she was released on \$500 unsecured bond.

The Harrington Police Department is currently investigating a robbery that occurred on January 10, 2016 at approximately 7:30 pm. While on patrol police were called to the parking lot of Friendship Village Apartments for a report of a robbery. Police arrived and contacted the adult victim who reported to police that 3 unknown suspects approached the victim and demanded money. The victim initially refused and the three suspects then grabbed the victim's purse and fled. The suspects entered into a maroon 4 door vehicle and fled in an unknown direction. The suspects were described at three black males and all were wearing gloves and masks covering the bottom portions of their faces. The suspects were possibly in their late teens or early 20's. Anyone with information is asked to contact the Harrington Police Department at (302) 398-4493 or Crime Stoppers 1-800-TIP-3333.

The Harrington Police Department arrested two subjects and are still searching for a third after subjects attempted to flee from officers during a traffic stop. On January 17<sup>th</sup> at 10:47 pm officers on patrol stopped a vehicle after officers determined the registration was suspended for no insurance. The two Harrington Officers stopped the vehicle on Liberty St. in the area of Thomas St. and when the vehicle stopped the three occupants of the vehicle fled on foot. The two Harrington Officers and the Harrington Police Department K-9 pursued the suspects. The K-9 officer ordered one of the suspects to stop fleeing or the K-9 would be released and the suspect stopped running and laid on the ground at which time he was taken into custody. Police identified the suspects who were arrested as Evelio J. Alvarez 21, of the 13000 Block of Beaver Dam Rd. in Ellendale, who was identified at the driver and Jorden Luff 22, of the 12000 Block of Union St. in Milton, who was identified as the passenger. After being taken into custody both were transported to the Harrington Police Department for processing and questioning. While being questioned both Mr. Alvarez and Mr. Luff refused to give officers the identity of the third occupant of the vehicle that fled and was not caught so police issued Mr. Luff criminal summons for Hindering Prosecution and Resisting arrest. He was released pending a future court appearance. Mr. Alvarez was also issued summons for Hindering Prosecution, Resisting Arrest and several traffic summons. He also had 8 active capias out of several different courts. Mr. Alvarez was arraigned via video phone at Justice of the Peace Court 7 and was committed to the Sussex Correctional Institute in default of \$36,167 cash only bond. The third occupant of the vehicle still has not been identified so anyone with information is asked to contact the Harrington Police Department at (302) 398-4493 or Crime Stoppers at 1-800-TIP-3333.

On January 16, 2016 the Harrington Police Department arrested Vincent D. Carey 19, of New Orleans St. in Harrington and a 17 year old Harrington Juvenile after police conduct a traffic stop. While on patrol at 8:16 pm police stopped a vehicle on South DuPont Hwy. for a traffic violation. Officers approached the vehicle and immediately smelled an odor of marijuana coming from the vehicle. The Harrington Police Department K-9 unit also responded and alerted to the presence of drugs in the vehicle. A vehicle search was conducted and police located a small amount of marijuana and drug paraphernalia in the vehicle. Police also found alcohol inside the vehicle. Mr. Carey was issued a criminal summons for underage possession of alcohol and released. The juvenile, who police identified as the driver was charged with possession of marijuana, possession of drug paraphernalia, underage possession of alcohol and several traffic summons. The juvenile was then turned over to the custody of a family member pending a future court appearance in Kent County Family Court.

On January 20, 2016 the Harrington Police Department arrested a 14 year old Harrington Juvenile for felony assault. In October 2015 Harrington Police were called to Clarks Corner Apartments for a report of a fight in progress. When police arrived they contacted the juvenile victim and determined the victim was assaulted in the area of 57 Clarks Corner causing the victim to suffer non-life threatening facial injuries. During the course of the investigation police were able to identify the 14 year old male juvenile as a suspect and obtained warrants for him. On 1-20-16 the Harrington Police Department School Resource Officer observed the juvenile as a spectator at a basketball game at WT Chipman Middle School. The juvenile was then taken into custody and transported to the Harrington Police Department for processing. The juvenile was charged with Assault Second Degree, Conspiracy Second Degree and Disorderly Conduct. The juvenile was arraigned at Justice of the Peace Court 7 and was released on \$1,900 unsecured bond pending a future court appearance in Kent County Family Court.

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On 1-27-16 the Harrington Police Department arrested Trinity K. West 20, of the 400 Block of South Washington St. in Milford after she gave police a false name. Ms. West came to the Harrington Police Department to obtain a tow slip for a vehicle that was earlier towed by the Harrington Police Department. While completing paperwork the officer asked Ms. West for her name and she provided officers with a false name and fake date of birth. Ms. West was asked several times to confirm her personal information and each time she gave the officer different information. The officer then became suspicious and was able to locate Ms. West's Identification and confirm her real identity. A computer check also revealed she was wanted on

several outstanding capias out of Justice of the Peace Court 4, Sussex County Court of Common Pleas and Sussex County Superior Court. She was taken into custody and processed. She was issued a criminal summons for Criminal Impersonation. She was then transported to the Kent County Court Of Common Pleas and turned over to the Capital Police for arraignment on the Capias.

On 1-28-16 the Harrington Police Department arrested Earl A. Burrell Jr. 51, of Clarks Corner Apartments in Harrington for receiving stolen property and related charges. On January 26<sup>th</sup> the Harrington Police Department was contacted by the victim who reported to police that the victim had a ring stolen in 2013 from the residence on North West St. The victim located a pawn shop receipt for the ring showing Mr. Burrell pawned the ring at Peninsula Pawn in Seaford in September 2013. Police the obtained warrants for Mr. Burrell and he was later taken into custody at his residence. He was then transported back to the Harrington Police Department for processing. A computer check also revealed Mr. Burrell had an active capias out of Kent County Court of Common Pleas for failing to pay on a criminal charge. Mr. Burrell was charged with Receiving Stolen Property value over \$1,500 and Selling Stolen Property Value Over \$1,500. He was arraigned on all charges and capias via video phone at Justice of the Peace Court 2 and was released on \$3,000 unsecured bond or the criminal charges and posting bond for the capias.

On January 31<sup>st</sup> the Harrington Police Department arrested a Felton man after he attempted to flee from police in a vehicle. While on patrol at approximately 9:00 am a Harrington Officer on patrol observed a vehicle traveling on South DuPont Hwy. with tinted windows and through a registration check the officer determined the vehicle did not have a valid tint waiver. The officer then conducted a traffic stop in the parking lot of the Quality Suites on Corn Crib Rd. The officer approached the driver of the vehicle and asked for identification. The driver, could not provide any identification but gave the officer a name and date of birth. The officer then conducted a computer check and was unable to confirm the driver's identity. The officer then requested assistance and another Harrington Officer arrived to assist. Both officers then asked the driver to exit the vehicle. The driver then started up the vehicle and fled the traffic stop at a high rate of speed almost hitting both officers. While fleeing from police the vehicle struck a police vehicle causing it to become inoperable. The vehicle continued to travel at a high rate of speed through the parking lot and onto Corn Crib Rd. While entering onto Corn Crib Rd., the vehicle failed to negotiate a turn and left the roadway and overturned into a ditch. The driver still refused to exit the vehicle and was finally removed from the vehicle by officers and taken into custody. The driver was then identified as Brain S. Oneill 41, of the 10000 Block of South Dupont Hwy. in Felton. Mr. Oneill was then transported to Milford Memorial Hospital for non-life threatening injuries and later released. After being released from the Hospital, Mr. Oneill was transported to the Harrington Police Department for processing. A computer check also revealed that Mr. Oneill was wanted out of Delaware State Police Troop 3 for one count of harassment. Harrington Police charged Mr. Oneill with two counts of Reckless Endangering First Degree, Disregarding a Police Officer Signal, Criminal Mischief over \$5,000, Criminal Impersonation, Resisting Arrest and several traffic charges. Mr. Oneill was arraigned via video phone at Justice of the Peace 7 on all charges. Mr. Oneill was issued a \$12,754 secured bond and committed to the Sussex Correctional Institute in default of bond.



## Monthly Report for January 2016

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### City Hall/Finance:

- Delinquent tax properties were processed and sent to Mr. Pepper to begin the monitions process.
- Began Charter Review process.
- Continue working with CGI to plan the Harrington promotional video. The taping is scheduled for April 27 and 28, 2016.
- Attended MS4 (Municipal Separate Storm Sewer System) training on January 28, 2016. At this time, we are not required to have an MS4 permit. However, this may be coming with the next Census data.
- City Hall staff coordinated communication with residents and businesses during the Blizzard of 2016. Staff used robo calls and web postings to alert concerned parties.
- We were contacted by Chesapeake Utilities that our franchise agreement will expire in February. Mr. Pepper and I will be meeting with Chesapeake Utilities on February 22, 2016 to begin renegotiating a new franchise agreement.
- Attending a meeting in Newark about accommodations tax.
- Reviewed the I & I project with Tara Berkheiser and Tom Wilkes.

### Planning/Code Enforcement:

- Adam is took his Deljis training in January 2016.
- Conducted the 2<sup>nd</sup> Downtown Development Task Force Meeting on January 12, 2016.
- **We are currently conducting a survey regarding our Downtown. The survey closes on February 19, 2016. Be sure you take it.**
- Transitioned from AECOM to KCI for handling the Building Blocks/Downtown Development Grant.
- Lauren Good, KCI planner, conducted outreach with local businesses for participation in the Love Your Downtown promotion.
- Notified owner of 17-19 Commerce Street of City's intensions to demolish the building.
- Conducted a pre-development meeting.

### Public Works:

- Public Works were our **Most Valuable Players during the Blizzard of 2016**. They worked tirelessly through from Friday, January 22, 2016 through Monday, January 24, 2016 to insure roads were clear in Harrington and that all city buildings were accessible by opening of business on Tuesday.
- We are continuing the application process for the CWSRF loan application. We are also working on USDA applications for the same projects.



## Monthly Report for January 2016

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### Library:

- Continuing due diligence work on proposed library site. We met with DelDot and Kent Conservation District on February 2, 2016.

### Ongoing Projects

#### 1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burriss to reroute trucks on August 20 and 21<sup>st</sup> so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

#### 2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1<sup>st</sup> meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.



## Monthly Report for January 2016

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- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.
- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.
- Due diligence work is being performed on the site by Becker Morgan.
- Met with DelDOT and Kent Conservation District on February 2, 2016.

### 3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
  - i. Jeffrey Young, an attorney, has been selected as the mediator.
  - ii. Mediation was December 11, 2013. Fair requested a continuance.
  - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
  - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
  - v. Max Walton will be addressing this issue in an executive session with Council.
  - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
  - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014. Letters included for your reference.
  - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
  - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
  - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
  - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
  - xii. Filed suit against the DSF October 2014
  - xiii. DSF served with lawsuit on December 1, 2014.
  - xiv. Received DSF's answer and counterclaim on December 16, 2014.
  - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.



## Monthly Report for January 2016

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- xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
- xvii. No decision has been made at this time – April 2015.
- xviii. No decision has been made at this time – May 31, 2015
- xix. The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.
- xx. The Court has set a trial date of October 31, 2016.
- xxi. *We have received an offer to settle the law suit from DSF and our reviewing it. October 2015*
- xxii. *Reviewed the current status of the case with Max Walton on January 14, 2016.*

#### **4. Lagoon Closing**

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions form the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.
- We are trying to get a meeting with the SIRS to verify the sampling requirements as of December 14, 2015.

## **Notes from the Manager**

I want to make you all aware of the issues outlined by the Legislative Advocacy Committee of the DLLG. As you may remember, I am a member. **These items have not been presented to the League board and no official stand has been taken. I am sending the information so that it may be discussed by Harrington. Please contact me directly to discuss these issues.**

The Committee has identified one key position:

- The committee is strongly opposed to the creation of any additional unfunded mandates at the same time municipal revenues are being reduced.

Legislative Priorities:

1. Realty Transfer Tax
  - Preservation of existing split between State and Municipals
2. Tax Intercept
  - Delinquent Municipal property taxes



## Monthly Report for January 2016

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3. HB 200 – Accessible Parking (attached)
  - Recommend continued compliance with Federal ADA guidelines
  - Municipalities already following and complying with law(see attached Newark comments)
4. Accommodations Tax
  - Modify Title 22 to allow taxation
  - Willing to have a cap on percent
  - Meeting with hotel lobbyist to learn of concerns/opposition on January 14, 2016
5. Municipal Street Aid and Community Transportation Funding
  - Maintain levels with no reductions
  - change)
6. Others:
  - Gas Tax
    - Job creation
    - Infrastructure improvement
    - Stable MSA and CTF funding

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Range: First to Last  
Violation Date Range: 01/01/16 to 01/31/16      Use Type Range: First to Last      Open: Y  
Ordinance Id Range: First to Last      User Code Range: First to Last      Completed: Y  
Customer Range: First to Last      Inc Violations With Waived Fines: Yes      Denied: Y  
Activity Date Range: First to 02/05/16      Activity Type Range: First to Last  
Activity Status to Include: Open: Y      Approved: Y      Denied: Y      'SENT LETTER': Y      Open With No Date: Y

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Violation Id: V6-00055      Map/Parcel: 179.08-06-16.00-000      Prop Loc: 47 CLARK STREET

Description: please remove dead tree in yard due to falling limbs.

Activities:

| Ordinance Id | Type        | Inspector | Date     | Start Time | End Time | Status |
|--------------|-------------|-----------|----------|------------|----------|--------|
|              | SENT LETTER |           | 01/07/16 |            |          |        |

Comment: Exterior Warning.pdf

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Violation Id: V6-00056      Map/Parcel: 179.08-04-42.00-000      Prop Loc: 1 NEW ST

Description: loose trash accumulation around property.

Spoke with owners who said they will clean it up.

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Violation Id: V6-00057      Map/Parcel: 180.05-01-56.00-000      Prop Loc: 17629 S DUPONT HWY- DAY CARE

Description: Electronic sign violation: continuous movement/flashing.

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Violation Id: V6-00058      Map/Parcel: 179.08-02-12.00-000      Prop Loc: 223 COMMERCE STREET

Description: please remove garbage/rubbish from rear yard.

Activities:

| Ordinance Id | Type        | Inspector | Date     | Start Time | End Time | Status |
|--------------|-------------|-----------|----------|------------|----------|--------|
|              | SENT LETTER |           | 01/13/16 |            |          |        |

Comment: Exterior Warning.pdf

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Violation Id: V6-00059      Map/Parcel: 180.00-02-19.01-000      Prop Loc: 1259 CORN CRIB RD-BAYMONT INN

Description: Sign re-face without obtaining permit.

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Violation Id: V6-00060      Map/Parcel: 179.08-04-58.00-000      Prop Loc: 123 EAST STREET

Description: Received complaint from trash company that human waste was being placed in trash cans for collection.

Property file indicates that the property has not had water service since 05/2015.

Code Dept. posted condemned placard on front door due to violation of 2012 IPMC sec. 505.1 requiring properties to have proper water supply.

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Resident (Novella Jones) of property came to the office to ask why her property was condemned and it was explained to her that she cannot occupy a property with no water supply. She said her water was off because she was having work done on her pipes but the property has not has water since May of 2015.

Police Dept. has been notified that the property was condemned and no one should be inside the property.

Notice of Violation sent.

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|                        |                                 |                            |
|------------------------|---------------------------------|----------------------------|
| Violation Id: V6-00061 | Map/Parcel: 170.20-02-31.00-000 | Prop Loc: 19 DORMAN STREET |
|------------------------|---------------------------------|----------------------------|

Description: Snow

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|                        |                                 |                           |
|------------------------|---------------------------------|---------------------------|
| Violation Id: V6-00062 | Map/Parcel: 179.08-04-03.00-000 | Prop Loc: 27 CLARK STREET |
|------------------------|---------------------------------|---------------------------|

Description:

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|                        |                                 |  |
|------------------------|---------------------------------|--|
| Violation Id: V6-00063 | Map/Parcel: 179.08-04-07.00-000 | Prop Loc: 1-11 EAST ST - SPARTAN STATION |
|------------------------|---------------------------------|--|

Description: snow

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|                        |                                 |                           |
|------------------------|---------------------------------|---------------------------|
| Violation Id: V6-00064 | Map/Parcel: 171.17-01-52.00-000 | Prop Loc: 74 CLARK STREET |
|------------------------|---------------------------------|---------------------------|

Description: snow

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|                        |                                 |                        |
|------------------------|---------------------------------|------------------------|
| Violation Id: V6-00065 | Map/Parcel: 171.17-01-49.00-000 | Prop Loc: 68 CLARK ST. |
|------------------------|---------------------------------|------------------------|

Description: snow

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|                        |                                 |                           |
|------------------------|---------------------------------|---------------------------|
| Violation Id: V6-00066 | Map/Parcel: 170.20-03-76.00-000 | Prop Loc: 104 FLEMING ST. |
|------------------------|---------------------------------|---------------------------|

Description: snow

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|                        |                                 |                           |
|------------------------|---------------------------------|---------------------------|
| Violation Id: V6-00067 | Map/Parcel: 170.20-03-23.00-000 | Prop Loc: 107 FLEMING ST. |
|------------------------|---------------------------------|---------------------------|

Description: snow

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|                        |                                 |                              |
|------------------------|---------------------------------|------------------------------|
| Violation Id: V6-00068 | Map/Parcel: 170.20-03-67.00-000 | Prop Loc: 122 FLEMING STREET |
|------------------------|---------------------------------|------------------------------|

Description: snow

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|                        |                                 |                           |
|------------------------|---------------------------------|---------------------------|
| Violation Id: V6-00069 | Map/Parcel: 170.20-03-44.00-000 | Prop Loc: 211 WEINER AVE. |
|------------------------|---------------------------------|---------------------------|

Description: snow

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Violation Id: V6-00070      Map/Parcel: 170.20-03-55.00-000      Prop Loc: 216 WEINER AVENUE  
Description: snow

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Violation Id: V6-00071      Map/Parcel: 170.16-01-39.00-000      Prop Loc: 301 WEINER AVENUE  
Description: snow

---

Violation Id: V6-00072      Map/Parcel: 170.16-01-40.00-000      Prop Loc: 303 WEINER AVENUE  
Description: snow

---

Violation Id: V6-00073      Map/Parcel: 170.16-01-68.00-000      Prop Loc: 302 WEINER A & B  
Description: snow

---

Violation Id: V6-00074      Map/Parcel: 170.16-01-05.00-000      Prop Loc: 337 WEINER AVENUE  
Description: snow

---

Violation Id: V6-00075      Map/Parcel: 170.16-01-46.00-000      Prop Loc: 315 WEINER AVENUE  
Description: snow

---

Violation Id: V6-00076      Map/Parcel: 170.20-02-53.00-000      Prop Loc: 8 WEST ST.  
Description: snow

---

Violation Id: V6-00077      Map/Parcel: 170.20-02-73.00-000      Prop Loc: 10 S WEST STREET  
Description: snow

---

Violation Id: V6-00078      Map/Parcel: 179.07-01-68.00-000      Prop Loc: 301 WEST STREET  
Description: snow

---

Violation Id: V6-00079      Map/Parcel: 179.07-01-51.00-000      Prop Loc: 209 S WEST STREET  
Description: snow

---

Violation Id: V6-00080      Map/Parcel: 179.07-01-21.01-000      Prop Loc: 111 S WEST STREET  
Description: snow

---

Violation Id: V6-00081      Map/Parcel: 179.08-02-43.00-000      Prop Loc: 223 HANLEY STREET

---

Description: snow

---

Violation Id: V6-00082      Map/Parcel: 179.08-03-05.00-000      Prop Loc: 9 REESE AVE

Description: snow

---

Violation Id: V6-00083      Map/Parcel: 179.08-03-04.00-000      Prop Loc: 7 REESE AVENUE

Description: snow

---

Violation Id: V6-00084      Map/Parcel: 179.08-01-14.00-000      Prop Loc: 2 W. MILBY ST.

Description: snow

---

Violation Id: V6-00085      Map/Parcel: 179.08-02-03.00-000      Prop Loc: 3 W MILBY STREET

Description: snow

---

Violation Id: V6-00086      Map/Parcel: 179.07-01-46.00-000      Prop Loc: 105 W MILBY ST

Description: SNOW

---

Violation Id: V6-00087      Map/Parcel: 179.07-01-25.00-000      Prop Loc: 112 W.MILBY ST.

Description: SNOW

---

Violation Id: V6-00088      Map/Parcel: 179.07-01-29.00-000      Prop Loc: 122 W. MILBY STREET

Description: snow

---

Violation Id: V6-00089      Map/Parcel: 179.07-01-31.00-000      Prop Loc: 124 W. MILBY ST.

Description: SNOW

---

Violation Id: V6-00090      Map/Parcel: 179.07-01-32.00-000      Prop Loc: 126 W MILBY STREET

Description: SNOW

---

Violation Id: V6-00091      Map/Parcel: 179.07-01-34.00-000      Prop Loc: 138 W. MILBY ST.

Description: SNOW

---

Violation Id: V6-00092      Map/Parcel: 179.07-01-37.00-000      Prop Loc: 140 W. MILBY ST.

---

Description: SNOW

---

Violation Id: V6-00093

Map/Parcel: 179.07-01-82.00-000

Prop Loc: 144 W MILBY STREET

Description: SNOW

---

Violation Id: V6-00094

Map/Parcel: 170.19-01-18.00-000

Prop Loc: 114 W. MISPELLION ST.

Description: SNOW

---

Violation Id: V6-00095

Map/Parcel: 179.07-01-06.01-000

Prop Loc: 123 MISPELLION ST

Description: SNOW

---

Violation Id: V6-00096

Map/Parcel: 179.07-01-07.00-000

Prop Loc: 121 MISPELLION STREET

Description: SNOW

---

Violation Id: V6-00097

Map/Parcel: 179.07-01-08.00-000

Prop Loc: 119 MISPELLION ST.

Description: SNOW

---

Violation Id: V6-00098

Map/Parcel: 179.07-01-13.00-000

Prop Loc: 105 MISPELLION ST.-PARSONAGE

Description: SNOW

---

Violation Id: V6-00099

Map/Parcel: 179.07-01-16.00-000

Prop Loc: 101 S. WEST STREET

Description: SNOW

---

Violation Id: V6-00100

Map/Parcel: 179.07-01-60.00-000

Prop Loc: 325 WALT MESSICK ROAD

Description: SNOW

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Range: First to Last  
 Issue Date Range: 01/01/16 to 01/31/16  
 Application Date Range: 01/01/16 to 01/31/16  
 Building Code Range: First to Last  
 Work Type Range: First to Last  
 Customer Range: First to Last  
 Waived Fee Status to Include: None: Y  
 Activity Date Range: First to 02/05/16  
 Activity Status to Include: Open: Y  
 Expiration Date Range: First to 06/30/16  
 Use Type Range: First to Last  
 Contractor Range: First to Last  
 User Code Range: First to Last  
 Inc Permits With Permit No: Yes  
 User Selected: Y  
 Activity Type Range: First to Last  
 Denied: Y 'SENT LETTER': Y  
 Open: Y  
 Hold: Y  
 Completed: Y  
 Denied: Y  
 Inc Permits With Certificate: Yes  
 Open with No Date: Y

App Id: 1598 Prop Loc: 1000 MIDWAY DRIVE  
 Issue Date: 01/08/16 Alt Cost 1: 3,950.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00  
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

| Building Code | Type     | Inspector | Date     | Start Time | End Time | Status   |
|---------------|----------|-----------|----------|------------|----------|----------|
| BUILDING      | PLAN RVW |           | 01/08/16 |            |          | Approved |

App Id: 1600 Prop Loc: 1000 MIDWAY DRIVE  
 Issue Date: 01/11/16 Alt Cost 1: 9,400.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00  
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: INTERIOR RENOVA

Activities:

| Building Code | Type        | Inspector | Date     | Start Time | End Time | Status   |
|---------------|-------------|-----------|----------|------------|----------|----------|
| BUILDING      | PLAN RVW    |           | 01/11/16 |            |          | Approved |
| BUILDING      | FRAMING INS |           | 01/11/16 |            |          | Approved |

App Id: 1601 Prop Loc: 6479 MILFORD HARRINGTON HWY  
 Issue Date: 01/19/16 Alt Cost 1: 7,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00  
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: EXTERIOR RENOVA

Activities:

| Building Code | Type     | Inspector | Date     | Start Time | End Time | Status   |
|---------------|----------|-----------|----------|------------|----------|----------|
| BUILDING      | PLAN RVW |           | 01/19/16 |            |          | Approved |

App Id: 1602 Prop Loc: 909 AMBLER COURT  
 Issue Date: 01/26/16 Alt Cost 1: 100,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00  
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type:

Activities:

| Building Code | Type     | Inspector | Date     | Start Time | End Time | Status   |
|---------------|----------|-----------|----------|------------|----------|----------|
| BUILDING      | PLAN RVW |           | 01/26/16 |            |          | Approved |

Comment: Approved by D. Naples

## **January 2016 Activities Report for Kelly Blanchies, Clerk of Council**

### **Meetings Attended:**

- January 4, 2016 City Council Workshop

### **Ordinances & Resolutions:**

- Prepared Resolutions 16-R-01, 16-R-03
- Prepared Proclamations for Go Red, African American History, and FFA Week

### **Tasks:**

- Prepared minutes for:
  - o November 16, 2015 City Council Meeting
  - o December 7, 2015 City Council Workshop
  - o December 7, 2015 City Council Special Meeting
- Prepared and posted agendas for:
  - o January 19, 2016 City Council Meeting
  - o February 1, 2016 City Council Workshop
- Prepared and posted packets for:
  - o January 19, 2016 City Council Meeting
  - o February 1, 2016 City Council Workshop
- Updated messages on electronic sign
  - o Added messages: Parks & rec breakfast, February meetings, Presidents' day, office closed February 15, Valentine's day, snow storm
  - o Deleted messages: happy holidays, offices closed December 24, 25, and January 1, happy new year, January meetings, Martin Luther King Jr. message and quote
- Updated website
  - o Added posts: snow storm, downtown development district survey and open house, storm thanks, snow removal help, sidewalk fine waiver, trash collection delay
  - o Added adopted minutes, ordinances, resolutions, proclamations
  - o Deleted posts: season's greetings
- Closed the cash register 3 days a week
- FOIA requests #2016-001, 2016-002, and 2016-003
- Typed Board of Adjustment application form

# ***City of Harrington***

## ***Department Of Public Works***

***DATE: January 31, 2016***

***FR: Alan Moore, Public Works Supervisor***

***TO: Mayor and Council  
City of Harrington***

***RE: Public Works Department  
Monthly Report  
January 1, through January 31, 2016***

***Public Works Employees  
Alan Moore  
Leroy Lahman  
Glenn Hayman  
Dennis Trader  
Dudley Clough  
Richard Clough***

***David Alan Moore Sr.***

***Date: 2/5/2016***

## After Hours on Call Report

| Date             | Responsible Individual | Contacts |
|------------------|------------------------|----------|
| January 04 ,2015 | Dudley Clough          | 5        |
| January 11 ,2015 | Richard Clough         | 0        |
| January 18 ,2015 | Leroy Lahman           | 2        |
| January 25 ,2015 | Glenn Hayman           | 6        |

### *Water Department*

| Turn On (# of Times) | Turn Off (# of Times) |
|----------------------|-----------------------|
| 11                   | 9                     |

| Miscellaneous Calls           | This Month | Last Month |
|-------------------------------|------------|------------|
| Number of Water Related Calls | 0          | 0          |
| Brown Water Related Calls     | 0          | 0          |
| Total Calls                   | 0          | 0          |

| Water Samples          |                    |
|------------------------|--------------------|
| State Samples          | Completed- January |
| Daily Chlorine Samples | Completed- January |
| Daily Fluoride Samples | Completed- January |

| Monthly & Daily Water Usage Totals | January 2016 | January 2015 |
|------------------------------------|--------------|--------------|
| Monthly Totals                     | 7,122,000    | 8,838,000    |
| Daily Average                      | 229,000      | 285,000      |

| Water Leaks | Location | Work Order Date | Completion Date |
|-------------|----------|-----------------|-----------------|
|-------------|----------|-----------------|-----------------|

| Well Status  |                                     |                                     |  |
|--------------|-------------------------------------|-------------------------------------|--|
| Well         | # Of Gallons<br>January<br>2016     | # Of Gallons<br>January<br>2015     | Difference<br>2016 vs 2015             |
| #1           | Operational - Emergency<br>Use Only | Operational - Emergency<br>Use Only | Operational -<br>Emergency Use<br>Only |
| #2           | 425,000                             | 557,000                             | -132,000                               |
| #3           | 1,507,000                           | 3,793,000                           | -2,286,000                             |
| #4           | 5,190,000                           | 4,488,000                           | +702,000                               |
| <b>Total</b> | <b>7,122,000</b>                    | <b>8,838,000</b>                    | <b>-1,716,000</b>                      |

## Sanitary Sewer Department

| Sewer Issues on Property Owners |   |                                      |
|---------------------------------|---|--------------------------------------|
| Date                            | Address Of The Property With The Sewer<br>Issue | Property Contacted Or<br>Door Tagged |
| 1/01/16                         | 216 Weiner Ave.                                 | Contacted                            |
| 1/07/16                         | 306 Second Ave.                                 | Contacted                            |
| 1/18/16                         | 123 Dorman St.                                  | Contacted                            |
| 1/22/16                         | 53 Clark St.                                    | Contacted                            |
| 1/28/16                         | 104 Grant St.                                   | Contacted                            |

**Please Note:** Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

| <b>Issues on City of Harrington</b> |                               |                       |
|-------------------------------------|-------------------------------|-----------------------|
| <b>Date</b>                         | <b>Address Of Sewer Issue</b> | <b>Plunged/Jetted</b> |
| 1/05/16                             | 502 Smith Ave.                | Plunged               |
| 1/14/16                             | 300 Weiner Ave.               | Plunged               |
| 1/18/16                             | 27 Reed St.                   | Plunged               |
| 1/21/15                             | 108 Mispillion St.            | Plunged               |
| 1/25/15                             | 103 Grant St.                 | Jetted the service    |
| 1/27/15                             | 122 Grant St.                 | Plunged               |
| 1/29/15                             | 81 Clark St.                  | Plunged               |

### **Street Maintenance**

| <b>Pot hole Locations</b>  | <b>Repairs Made</b>  |
|--|--|
| Clukey Dr.<br><br>Meadawood Lane<br><br>High St.<br>Mispillion St.<br>Calvin St.<br>Grant St.<br>Shaw Ave. | Been keeping a check and filled because of the big trucks.<br><br>Been keeping a check and filling hole in till it is black topped.<br><br>Repairs have been made.<br>Repairs have been made.<br>Repairs have been made.<br>Repairs have been made.<br>Repairs have been made. |

**Please Note:** Street maintenance has not begun due to the large volume of water line repair work.

### **Building Maintenance/ Work Orders**

| <b>Location</b>             | <b># of Calls</b> |
|-----------------------------|-------------------|
| City Hall                   | <b>9</b>          |
| Library                     | <b>6</b>          |
| Police                      | <b>10</b>         |
| Community Center            | <b>2</b>          |
| Waste Water Treatment Plant | <b>0</b>          |
| Parks & Recreation          | <b>4</b>          |
| Public Works                | <b>8</b>          |

## **Project Updates**

### **Water Meter Installation**

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

### **Water Meter Checks**

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

### **Storm Drains Cleaning**

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

### **Pump Stations**

- Public Works pull pump # 2 cleaned it out and reset it in the wet well at Clarks Corner Station.
- Public Works had to pull the number the #2 pump and clean it out and reset it in the wet well at the Messicks Station.
- Public Works had to pull pump # 1 at Friendship Village Station clean it and reset it in the wet well.

- Public Works had to pull pump # 2 at Mispillion Station and send it off to be checked out.
- Public Works had to pull pump # 2 at Messicks and clean it out and reset it in the wet well.

### **The I & I Project**

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Delaware Ave. and Center St. and Clark St.
- They located a manhole that was covered on Mispillion St. Public Work dug the manhole up to get them access.
- They located a manhole that was covered on Simpson St. Public Works dug up the manhole to gain them access.
- They located a manhole that was covered on High St. Public Works dug it up to give them access.

### **Recurring Sewer Problems**

- Public Works run the camera in the service line at 8 East St The service line was in good shape but had roots in the line. We jetted the line and started putting root and grease control in the service line.

### **Snow Removal**

- Public Works worked on keeping the streets open durian the storm.
- We plowed the alleys when we had the streets passable.
- We also kept the Fire House parking lot plowed and the Church parking lot plowed.
- Then we cleaned off all porches ramps sidewalks on the City owned lots.

**Date:** February 8, 2016  
**To:** Mayor and Council  
City of Harrington  
**From:** Christine Hayward – Library Director  
**RE:** Work Report – Harrington Public Library – Month of January 2016

| Circulation Usage   |   |  |
|---|---|--|
| Item  | Number  | Comments   |
| Visitors/Users  | 2399  | During the month   |
| Items checked out   | 2604  | All items checked-out during the month   |
| Items returned  | 2093  | All items returned during the month  |
| Items overdue   | 115   | Items listed as overdue at any time during the month   |
| Fines & Fees  | \$428.00  | Collected During the Month   |
| Overdrive eMedia :<br>eBooks<br>eAudiobooks<br>Streaming Video            | N/A   | Total checked-out during the month   |
| Computer Use: 791   | Total Public Access Use<br>For the month -<br>Individual logins: 544<br><br>Wireless Users: - 104   | < Total is for Public Access Computer Use.<br><br>< Total is for patrons using WIFI with their own devices – laptops, Ipads etc.   |
| Other<br>Reference questions<br>requiring staff<br>assistance.<br><br>N/A | Computer help<br>including Ebooks:<br><br>Assistance with:<br>general instruction on<br>how to use the Library<br>Catalog and Databases<br>for Reference questions<br>including<br>Readers Advisory, job<br>search, resumes,<br>Delaware Code, current<br>events, health, travel,<br>etc.<br><br>Total reference<br>transactions tracked by<br>Dewey number for the | Totals are for all staff assisted reference<br>transactions including those requiring computer<br>help. Totals are tracked by Dewey Number and<br>reported monthly to the State Library<br><br>Totals include patrons who attend the Job Center<br>or the weekly Basic Computer Class.<br><br>Total reference including, directional , account<br>related, Library Policy or other assistance – NOT<br>tracked by Dewey number:<br><br>Total virtual reference (by Email, phone, IM,<br>Text):<br><br>Total combined reference in person or virtual: |

|                           |          |              |
|---------------------------|----------|--------------|
| Harrington Public Library | PROGRAMS | January 2016 |
|---------------------------|----------|--------------|

| Name                               | Date                 | Attendance           |
|------------------------------------|----------------------|----------------------|
| <b>Minecraft Club</b>              | Jan. 4,6,11,13,20,27 | children 38 adults 8 |
| <b>Story Time</b>                  | Jan. 6,13,20         | Children 7 adults 5  |
| <b>Family Fun Night</b>            | Jan. 14              | Children 5 Adults 5  |
| <b>Teen Advisory Group Meeting</b> | Jan. 28              | Teens 3 Adults 2     |
| <b>Computer Class</b>              | Jan. 4,11            | Adults 3             |
| <b>Book Discussion Group</b>       | Jan. 21              | Adults 6             |

## Kelly Blanchies

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**From:** Christine Hayward <Christine.Hayward@lib.de.us>  
**Sent:** Tuesday, February 09, 2016 4:56 PM  
**To:** Kelly Blanchies  
**Subject:** FW: Library March Events

Kelly,  
Please add this to the Library Council Report.  
Thanks!  
Chris

---

**From:** Marleena Scott  
**Sent:** Tuesday, February 09, 2016 4:06 PM  
**To:** Christine Hayward  
**Subject:** Library March Events

Library March Events

Job Center

Tuesday, March 1<sup>st</sup> @ 1:00 pm-4:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Dr. Seuss-Storytime

Wednesday, March 2<sup>nd</sup> @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, March 2<sup>nd</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Computer Help Lab

Monday, March 7<sup>th</sup> @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, March 7<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Bubbles-Storytime

Wednesday, March 9<sup>th</sup> @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, March 9<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Easter Bunny Visit, Family Fun Night, and Reading to the Dogs

Thursday, March 10<sup>th</sup> @ 6:00 pm—Come meet the Easter Bunny and enjoy a free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Computer Help Lab

Monday, March 14<sup>th</sup> @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

#### Minecraft Club

Monday, March 14<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

#### Job Center

Tuesday, March 15<sup>th</sup> @ 1:00 pm-4:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

#### St. Patrick's Day-Storytime

Wednesday, March 16<sup>th</sup> @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

#### Minecraft Club

Wednesday, March 16<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

#### Book Club

Thursday, March 17<sup>th</sup> @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

#### Computer Help Lab

Monday, March 21<sup>st</sup> @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

#### Minecraft Club

Monday, March 21<sup>st</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

#### Easter-Storytime

Wednesday, March 23<sup>rd</sup> @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

#### Minecraft Club

Wednesday, March 23<sup>rd</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

#### Teen Meeting

Tuesday, March 24<sup>th</sup> @ 6:00 pm—All teens are welcome to attend this meeting and weigh in on library issue. Free food will be served! This is a great opportunity to get some volunteer experience.

#### Computer Help Lab

Monday, March 28<sup>th</sup> @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

#### Minecraft Club

Monday, March 28<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

#### Music-Storytime

Wednesday, March 30<sup>th</sup> @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

#### Minecraft Club

Wednesday, March 30<sup>th</sup> @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Date: 1/31/2016  
 To: Mayor and Council  
 City of Harrington  
 RE: Parks & Recreation January Report 2016

| <b>Program</b>                   | <b>Participants</b> | <b>Teams or Units</b> | <b>Comments</b>  |
|----------------------------------|---------------------|-----------------------|--|
| <b>Dance</b>                     | <b>45</b>           | <b>11</b>             | Registrations are ongoing. The Recital will be on June 11, 2016.   |
| <b>SPCA</b>                      |                     |                       | Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.        |
| <b>Adult Fitness</b>             | <b>115</b>          | <b>N/A</b>            | Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.        |
| <b>Indoor Field Hockey</b>       | <b>70</b>           | <b>8</b>              | We allow the Lake Forest hockey players to practice at HPR.  |
| <b>Basketball</b>                | <b>97</b>           | <b>11</b>             | Little Spartans Basketball is ongoing through February 2016..  |
| <b>Mat Ratz Wrestling</b>        | <b>29</b>           |                       | Mat Ratz Wrestling is ongoing through February 11, 2016.   |
| <b>Youth Indoor Hockey</b>       |                     |                       | Registrations are ongoing for YOUTH Indoor Hockey. This program is an instructional program for grades k-5. It will run during the month of March. |
| <b>Spring Soccer</b>             |                     |                       | Registrations began on January 2, 2016 and ends on February 20, 2016.  |
| <b>Cheernastics</b>              |                     |                       | Registrations began on January 2, 2016 and ends on March 31, 2016 or when the classes are filled.  |
| <b>Tumbling &amp; Gymnastics</b> |                     |                       | Registrations began on January 2, 2016 and ends on March 31, 2016 or when the class is filled.   |
| <b>Ladies Fit Class</b>          | <b>9</b>            |                       | This is a new program held on Saturday mornings from 9:45-10:30AM.   |
| <b>Teen/Adult Ballet</b>         | <b>4</b>            |                       | This is a new class for adults that began in January. It is held on Thursday evenings from 6:30-7:15pm.  |
| <b>Golf Tournament</b>           |                     |                       | Registrations began on January 2, 2016 and end on May 13, 2016. The Gold Tournament is on Friday, May 20, 2016 at Johnathan's Landing.             |
|                                  |                     |                       |  |
|                                  |                     |                       |  |
|                                  |                     |                       |  |
|                                  |                     |                       |  |

Web Site = 742 visits and 3,107 page views

| <b>Recreation Center</b>  |                             |  |  |
|---------------------------|-----------------------------|--|--|
| <b>Days</b>               | <b>Hours</b>                | <b>Usage for the Month</b>                             | <b>Number of Participants</b>              |
| <b>Mon –Thurs<br/>Fri</b> | <b>8am-4pm<br/>8am-12pm</b> | <b>Adult Fitness</b>                                   | <b>184 visits<br/>during the<br/>month</b> |
| <b>Mon-Thurs</b>          | <b>5:30pm-7:45pm</b>        | <b>Dances Classes</b>                                  | <b>45</b>                                  |
| <b>Mon-Thurs</b>          | <b>1:30-4:00pm</b>          | <b>Basketball for preregistered groups</b>             | <b>8</b>                                   |
| <b>Mon-Fri</b>            | <b>4:00pm-6:00pm</b>        | <b>WT Chipman Middle School<br/>Wrestling Practice</b> | <b>35+ each day</b>                        |
| <b>Mon-Wed</b>            | <b>6:00pm-9:00pm</b>        | <b>Field Hockey Practice</b>                           | <b>70 each week</b>                        |
| <b>Thursday</b>           | <b>6:15pm-7:30pm</b>        | <b>Mat Ratz Practice</b>                               | <b>29 each week</b>                        |
| <b>Saturday</b>           | <b>9:45-10:30am</b>         | <b>Ladies Fit Class</b>                                | <b>9 each week</b>                         |
| <b>Saturday</b>           | <b>11:00am-12:pm</b>        | <b>Little Spartans Basketball ages 5-7</b>             | <b>40 each week</b>                        |

*Bill Falasco*

\_\_\_\_\_  
**Bill Falasco, Recreation Director**

# Harrington Fire Company, Inc

EMERGENCY 911

20 CLARK STREET  
HARRINGTON, DE 19952-0236  
BUSINESS: (302) 398-8931  
FAX: (302) 398-4350

February 9, 2015

Harrington City Council:

Below is the Fire / Service and Training activity of the Harrington Fire Company for the month ended January 2016.

|   |                |
|---|----------------|
| Total Fire Responses for the Month        | 39             |
| In Town Responses                         | 12             |
| Out of Town Responses                     | 27             |
| Personnel In Service                      | 528            |
| Personnel Hours In Service                | 24 hrs 34 min  |
| Personnel Manhours in Service             | 480 hrs 47 min |
| Miles Travelled                           | 724            |
| <br>                                      |                |
| Total Service and Trainings for the Month | 3              |
| Personnel In Service                      | 52             |
| Personnel Hours In Service                | 11 hrs 00 min  |
| Personnel Manhours In Service             | 202 hrs 00 min |

Respectfully Submitted,

Rob Taylor  
Fire Chief

**Harrington Fire Company, Inc.**  
**EMERGENCY MEDICAL SERVICE**

20 Clark Street  
Harrington, DE 19952

(302) 398-8931  
Fax (302) 398-4350

February 9, 2016

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended January 2016.

|                                    |                      |
|------------------------------------|----------------------|
| Total Responses for the Month      | 110                  |
| Total Responses in City Limits     | 60                   |
| Total Responses out of City Limits | 50                   |
| Men In Service                     | 231                  |
| Hours In Service                   | 97 hours 58 minutes  |
| Manhours in Service                | 196 hours 42 minutes |

Respectfully Submitted,

Chad Robinson  
EMS Secretary

**MEMORANDUM**

**DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY**  
Bradley A. Blubaugh, BA, MPA

**SENIOR ASSOCIATES**  
John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME

**Remington &  
Vernick Engineers**  
232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

15-33 Halsted Street, Suite 204  
East Orange, NJ 07018  
(973) 323-3065  
(973) 323-3068 (fax)

**Remington, Vernick  
& Vena Engineers**  
9 Allen Street  
Toms River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

**Remington, Vernick  
& Walberg Engineers**  
845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

**Remington, Vernick  
& Beach Engineers**  
922 Fayette Street  
Conshohocken, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203  
Mechanicsburg, PA 17050  
(717) 766-1775  
(717) 766-0232 (fax)

U.S. Steel Tower  
600 Grant Street, Suite 1251  
Pittsburgh, PA 15219  
(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

**Remington, Vernick  
& Arango Engineers**  
243 Route 130, Suite 200  
Bordentown, NJ 08505  
(609) 298-6017  
(609) 298-8257 (fax)

**To:** City of Harrington Mayor and City Council  
Teresa Tieman, City Manager

**From:** Thomas G. Wilkes, P.E.

**Date:** February 10, 2016

**Re:** City of Harrington  
Project Update  
Our File# DKHNT044

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Enclosed please find the February 2016 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE  
FEBRUARY 2016  
CITY OF HARRINGTON  
CAPITAL PROJECT UPDATE**

**1. Lagoon Closure Project**

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. *Nothing new to report this period.*

**2. I&I Removal Program (DKHNT036)**

Percent complete (construction phase): 85%

Status: All cctv, cleaning and joint grouting work is complete. Spot repairs/lining and manhole parging is also complete. Full length pipe re-lining is all that needs to be completed. This work will begin week of 2/15 to repair lines on Hanley, Liberty, Mispillion, Mechanic, Peck, West, and Clark Street. No open trench pipe replacement work will be needed which is good; very expensive.

**3. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)**

Percent complete (engineering phase): 95%

Status: New mains, supply well, storage tower, facilities building, etc. The DNREC Funding application has been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted on September 29, 2015. We meet with both agencies on 12/8/2015 to discuss funding options. We also received comments from the agencies and are revising the Reports accordingly.

**4. 2015 Road Program (DKHNT041)**

Percent complete (construction phase): 25%

Status: Status: The project was awarded to Jerry's, Inc. for \$149,518. The Notice to Proceed was November 2, 2015; Meadow Wood was surveyed and staked out. This work will now be suspended due to the winter weather and begin in the spring. *Nothing new to report this period.*

**5. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)**

Percent complete (engineering phase): 95%

Status: New larger sewer mains on Liberty, Clark, Dixon, Gordon Streets. The CWSRF Funding application has been submitted. The Preliminary Engineering Report (PER) and Environmental Report (ER) were prepared and submitted on November 4, 2015. We received comments from the agencies and are revising the Reports accordingly.

**CITY OF HARRINGTON  
MAINTENANCE BOND AND WARRANTY EXPIRATION  
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

**1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)**

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

**2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)**

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.



## CITY OF HARRINGTON ZONING REPORT

Date: 2/9/16

This report is intended to provide a brief overview of the Zoning projects either pending or in process with the City of Harrington:

1. Pliant property (Rob Rider) – a conference call was held with the prospective tenant for the production of organic fertilizer; estimated cost of construction is \$10M with a 1 year construction time frame; estimated 15 jobs will be created. Permit applications are expected this spring. The production process was approved by Bill Pepper from a zoning standpoint. ***No updates as of 2/9/16***
2. Agro Lab (Clukey Drive) – meeting held with owner Bill Rohr regarding possible interior renovations to his existing facility and the use of another building on the property for a Verizon contractor tenant; Bill advised that a lease has been executed with the tenant. No zoning issues. ***2/9/16 - Certificate of occupancy has been issued for tenant.***
3. Color Box building – meeting held in early November with prospective tenant (automotive storage occupancy); no movement on construction yet; expected early this year. No zoning issues. ***2/9/16 – No updates***
4. 260 Delaware Ave – application received (2<sup>nd</sup> submission) for the construction of a single family dwelling on the lot. Several zoning issues raised and discussed with Bill Pepper. Could ultimately involve an application for lot width variance from the Board of Adjustment. Applicant has not yet submitted the proper paperwork for a Category B review. No construction plan review has taken place at this time. Proposed structure is 2-story dwelling with an attached 3 car garage; appx. 3000 ft<sup>2</sup>. ***2/9/16 – no updates.***
5. 224/226 Weiner Ave – fire event on 11/29/15; families have been displaced; property was a 2-family dwelling (rental); the fire appears to have destroyed most of the 2<sup>nd</sup> and 3<sup>rd</sup> stories. The 2 family dwelling is not a permitted use in the current zoning, however it is recognized a non-conforming use and the owner has a reconstruction right; project is pending. ***2/9/16 – a building permit has been issued.***
6. Stone's Pub – new owner has obtained demolition permit for interior work; a building permit application has been received and rejected for lack of proper construction documents; 1<sup>st</sup> floor is proposed as a continued use as a Bar and package store; Floors 2 and 3 will not be renovated at this time. The owner has expressed a potential use of floors 2 and 3 as residential (rental) at some time in the future; applicant has been made fully aware of all code requirements. ***2/9/16 – a 2<sup>nd</sup> submission of the construction documents were received on 2/9/16.***

Respectfully Submitted,

David A. Naples, MCP  
Remington, Vernick & Beach Engineers  
University Office Plaza  
Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(410) 920-5009 cell  
[David.Naples@rve.org](mailto:David.Naples@rve.org)