

**City of Harrington
MINUTES
City Council Workshop
December 7, 2015**

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on December 7, 2015 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Duane E. Bivans; Council Member Eric Marquis; Council Member Amy Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Mike Easton, Horty & Horty; Paige Rubino, Horty & Horty; Doug Phillips, Horty & Horty; and Barbara Bullock.

Council Member Fonda Coleman was absent.

Mayor Moyer called the meeting to order at 6:30 p.m.

Audit review

Mike Easton gave an overview of the audit documents.

Mr. Easton stated that the decrease in net assets supports the decision to increase property taxes.

Discussion occurred regarding managing petty cash.

Discussion occurred regarding formalizing cash management for Parks and Recreation and the Library.

Transaction window for lobby of City Hall

The City Manager stated that in light of recent events, we believe it is necessary to take safety precautions regarding our employees. Van Vorst Construction will furnish and install a Level 3 Bullet Proof Transaction Window with speaker and tray and steel entry door. In addition, they will remove a glass window and replace with drywall. We would like permission to use six thousand five hundred dollars (\$6,500) from the CIP account to complete the project.

Council Member Marquis stated that hard walls will need to be installed, instead of drywall.

There being no further business, the City Council Workshop adjourned at 7:20 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council