

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resources Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Carl Klotz - Patrolman
Joseph M. Perna – Sergeant	Lori Williams – Administrative Assistant
Sean A. Hudson – Corporal	Pastor Guy Simpson - Chaplain
Bradford E. Reed – Corporal	Pastor Ken Figgs - Chaplain

December 1st – 31st 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

December 2015 meetings and activities;

- 12/7 City Council Meeting
- 12/8 State Chiefs' meeting/luncheon
- 12/10 Meeting at all schools with the Mayor, Meeting with Connections
- 12/15 Met WMDT Channel 47 and did an interview about our new K-9
- 12/17 Christmas Luncheon
- 12/21 Attended meeting at Lake Forest High School
- 12/22 Met with Terry, Mayor, Chief Tucker (HFD) and newly appointed Fire Chief Rob Taylor

HPD updates and happenings.

- Our state accreditation process is ongoing.
- The new Tahoe is striped and at the school and will have all equipment installed in January.
- We have moved some offices around to help make the building more secure. The front door and phone system have been updated as well as the front window when you enter the foyer.
- Met with Rob Taylor and we will be setting up Emergency Preparedness Meetings in the near future.
- We have been approved for a grant to purchase new AED's.

Harrington Police Department

FY16

SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received	
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October	\$13,184.75	\$360.22	131	\$4,708.82	211	\$28,729.10	\$1,599.50	\$30,328.60	\$6,380.75
November	\$9,656.25	\$255.83	91	\$3,344.18	156	\$22,937.80	\$1,840.50	\$24,778.30	\$9,740.06
December	\$14,162.50	\$381.18	139	\$4,982.80	227	\$17,796.42	\$1,344.00	\$19,140.42	\$25,144.56
January									
February									
March									
April									
May									
June									
TOTALS	\$102,596.50	\$2,629.57	957	\$34,373.52	1574	\$173,526.60	\$10,027.75	\$183,554.35	\$105,765.78

Breakdown of Other Moneys Received
Dec-15

Reports \$75.00
 Mild Del \$750.00
 Pension \$24,319.56
 \$25,144.56

Harrington Police Department Patrol Stats

FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015	276	45	276	88	1	17
November, 2015	320	44	372	87	1	16
December, 2015	286	50	315	141	1	13
January, 2016						
February, 2016						
March, 2016						
April, 2016						
May, 2016						
June, 2016						
TOTALS	1639	309	2167	588	19	75

News Releases
December 2015

On 12-5-15 the Harrington Police Department arrested Sean M. Schwappe-Both 30, of the first block of Garden Crest Rd. in Dover after police found him in possession of marijuana. While on patrol at 2:00 am on South DuPont Hwy, police stopped a vehicle for a traffic violation. While conducting a computer check officers found that Mr. Schwappe-Both had a suspended driver's license. Police conducted a vehicle search and while searching the vehicle police found drug paraphernalia inside the vehicle. While searching Mr. Schwappe-Both police located a small amount of marijuana in his clothing. He was taken into custody without incident. While on the traffic stop police issued Mr. Schwappe-Both criminal summons for possession of marijuana, possession of drug paraphernalia, driving with a suspended or revoked license and failure to change address on license. He was later released pending a future court appearance.

On 12-4-15 the Harrington Police Department arrested Dominique K. Harris 23, of the 23000 Block of Meadow Wood Ct. in Seaford after police found marijuana during a traffic stop. While on patrol at 9:54 pm on South DuPont Hwy., police stopped a vehicle for speeding. Police then contacted the driver, identified as Mr. Harris and officers immediately smelled an odor of marijuana coming from the vehicle. Police conducted a vehicle search and while searching the inside of the vehicle police located a small amount of marijuana and drug paraphernalia inside the vehicle. Mr. Harris was taken into custody and transported to the Harrington Police Department for processing. Mr. Harris was issued criminal summons for possession of marijuana, possession of drug paraphernalia and speeding. He was released pending a future court date.

On 12-5-15 the Harrington Police Department arrested Alyssa D. Fitzgerald 18, of the 6400 Block of Deer Meadows Rd. in Greenwood after police find marijuana during a traffic stop. While on patrol at 11:25 pm on Milford-Harrington Hwy., police stopped a vehicle, being operated by Ms. Fitzgerald for a traffic violation. Police then contacted Ms. Fitzgerald and immediately smelled an odor of marijuana coming from the vehicle. While searching the vehicle police located a small amount of marijuana and drug paraphernalia inside the vehicle. She was taken into custody without incident and transported to the Harrington Police Department for processing. She was issued criminal summons for possession of marijuana, possession of drug paraphernalia and traffic offenses. She was later released pending a future court appearance.

On 12-2-15 the Harrington Police Department arrested Giovanni W. Brickhouse 35, of the 25800 Block of Kings Lane in Millsboro after police investigate a theft complaint. While on patrol on November 29th, police responded to the Holiday Inn located on South DuPont Hwy. for a report of a theft from a vehicle. Police arrived and contacted the victim who reported to police that an unknown suspect entered into the rear of a the victim's pick up truck and removed several items and fled. Police were able to review surveillance footage from the hotel and identify the type of vehicle the suspect fled in and also they were able to obtain a registration number. Police then contacted the registered owner of the vehicle and after speaking to the owner police were able to identify Mr. Brickhouse as the suspect. Police also determined that Mr. Brickhouse was driving with a suspended driver's license at the time he committed the theft. Police obtained warrants

for him. On 12-2-15 the Harrington Police Department was contacted by the Sussex Correctional Institute who reported that Mr. Brickhouse was in custody at SCI. The warrant was executed and Mr. Brickhouse was charged with Theft under \$1,500, Driving with a suspended or revoked license. He was arraigned by officers at the Sussex Correctional Institute and no bond information is available.

The Harrington Police Department arrested one 16 year old juvenile and are still searching for another in connection with a shooting incident on Grant St. in Harrington on November 28, 2015. While on patrol at approximately 10:00 pm officers were summoned to the 100 Block of Grant St. for a report of shots fire. During the course of the investigation police determined that two suspects arrived at a residence in the 100 Block of Grant St. to attend a party. The two suspects were advised by the home owner that they were not invited to the party and were asked to leave. The two suspects then left the party and began walking away on foot towards West St. Witnesses then stated that the suspect fired 3-4 shots at they continued to flee. When the shots were fired there were residents on Grant St. standing in their yards. It is unknown if the suspects were firing at any person or property. Officers checked the area and did not locate any damaged property and it believed the suspects possibly fired the gun into the air. Also there were no injuries reported. As the investigation continued police were able to identify the suspects at Jordan E. Dixon 16, of the 14000 Block of Adams Rd. in Greenwood and John T. Long 15, of the 1100 Block of Deep Grass Lane in Greenwood. Police obtained warrants for both juveniles charging them with two counts of Reckless Endangering in the First Degree, Possession of a Firearm during the Commission of a Felony, Conspiracy Second Degree and Disorderly Conduct. On 12/8/15 Mr. Dixon was taken into custody at his residence by the Delaware State Police. Mr. Dixon was then transported to the Harrington Police Department for processing. After being processed Mr. Dixon was then transported to Justice of the Peace Court 7 for arraignment. Mr. Dixon was then committed to the Stevenson Juvenile Detention Center in default of \$13,500 secured bond. The Harrington Police Department has active warrants of file for Mr. Long. Anyone with information to his location is asked to contact the Harrington Police Department at (302) 398-4493 or Crime Stoppers at 1-800-TIP-3333.

On 12-11-15 the Harrington Police Department arrested William J. Adams 20, of the 200 Block of Brooklyn Dr. after police found drugs in a vehicle he was riding in. While on patrol at approximately 12:19 am police stopped a vehicle on South DuPont Hwy. for a traffic violation. When the officer approached the vehicle he immediately detected and odor of marijuana coming from the vehicle. Police then conducted a vehicle search and located a small amount of marijuana, drug paraphernalia and alcohol. Police interviewed the driver and Mr. Adams and Mr. Adams admitted to police all the items in the vehicle were his. Mr. Adams was issued criminal summons while on scene and he was charged with Possession of Marijuana, Possession of Drug Paraphernalia and underage possession or consumption of alcohol. He was released pending a future court appearance. The driver, who was not identified by police was issued a traffic summons and released.

On 12-10-15 the Harrington Police Department arrested John T. Long 15, of the 1100 Block of Deep Grass Lane in Greenwood on active warrants related to a shooting that occurred on November 28th on Grant St. in Harrington. On 11-28-15 Harrington Officers responded to a report of shots fired in the 100 Block of Grant St. at approximately 10:08 pm. During the course of the investigation police determined that Mr. Long and Jordan Dixon 16, of Greenwood left a

party on Grant St. and while walking away from the residence began firing rounds from a handgun. There were no injuries reported and no property damaged so investigating officer believed the shots were fired into the air. On 12-10-15 police received a tip that Mr. Long was at a residence on Milby Street. Police responded to that location and took Mr. Long into custody. He was then transported to the Harrington Police Department for processing. Mr. Long also had active warrants out of Delaware State Police Troop 3 for an unrelated incident. He was then transported to Justice of the Peace Court 7 for arraignment. He was charged with Conspiracy Second Degree, Disorderly Conduct, Possession of a Firearm during the commission of a felony and two counts of reckless endangering first degree stemming from the incident in Harrington and he also faced charges from the Delaware State Police. He was arraigned on both Harrington and State Police Charges and was committed to the Stevenson Juvenile Detention Center in default of \$83,100 cash only bail.

On 12-12-15 the Harrington Police Department arrested John Failing 49, of Fort Lauderdale, Florida after police respond to a report of a fight in progress. While on patrol at approximately 11:42 pm police were summoned to Clarks Corner Apartments for a report of a fight in progress. When police arrived they located Mr. Failing, who was intoxicated, yelling and cursing outside in plain view of several residents. He was taken into custody. He was transported to the Harrington Police Department and processed. He was charged with one count of disorderly conduct and arraigned at Justice of the Peace Court 3. He was then committed to the Sussex Correctional Institute in default of \$500 secured bond.

On 12-28-15 the Harrington Police Department arrested Kenneth L. Kellam 58, of the first block of Arkansas Dr. in Harrington. While on patrol police were called to Mr. Kellam's residence for a report of a subject threatening people with a gun. When police arrived they contacted the two victims who were employees of Rent-A-Center. During the course of the investigation police determined that the two victims came to Mr. Kellam's residence to inquire about payment of property that belonged to Rent-A-Center. While the victims were inside the residence retrieving the property and while the victims were inside Mr. Kellam displayed a handgun to the victims. During this incident there were two children, ages 6 and 9 inside the residence. The victims then left the residence and called police. Police took Mr. Kellam into custody without incident and transported him to the Harrington Police Department for processing. He was charged with two counts of Menacing and two counts of Endangering the Welfare of a Child. He was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$3,000 secured bond.

On 12-31-15 the Harrington Police Department arrested Christopher D. Brown 29, of the 100 Block of Delaware Ave. for unauthorized use of a motor vehicle. While on patrol police responded to the 100 Block of Delaware Ave. for an unauthorized use of a motor vehicle. When police arrived they contacted the victim who reported that Mr. Brown took his vehicle and left the residence even after the victim told him he couldn't take the vehicle. Police then obtained a warrant for Mr. Brown. Later that evening Mr. Brown returned to the residence on Delaware Ave. and police responded back and took him into custody. He was then transported to the Harrington Police Department for processing. He was processed and charged with one count of Unlawful Use of a Motor Vehicle. He was arraigned at Justice of the Peace Court # 3 and was committed to the Sussex Correctional institute in default of \$250 secured bond.

On December 21, 2015, the Harrington Police arrested Coffy Mumford, 41 of Harrington in connection a harassment complaint Dollar General that was reported on December 12. It is alleged that Ms. Mumford, after being told that she was banned from the store, came in and became disorderly with an employee and threatened them with bodily harm.

Ms. Mumford was charged with Terroristic Threatening (A Misdemeanor), Harassment (A Misdemeanor), Disorderly Conduct, and Criminal Trespass 3rd Degree. She was released on \$2,125 Unsecured bond pending a future court appearance.

On December 22, 2015, the Harrington Police arrested Archie T. Seth, 19 of Woodside for trespassing. Police responded to the 100 block of Dorman Street for a report of a disorderly subject. During the investigation, they learned that Mr. Seth, who had been previously banned from the property, came to the residence and was subsequently asked to leave. He then became disorderly with the tenant and fled prior to police arrival. He was taken into custody a short period later with out incident.

Mr. Seth was charged with Disorderly Conduct and Criminal Trespass 3rd Degree. He was released on \$150 unsecured bond pending future court appearance.

On December 22, 2015, the Harrington Police arrested Douglas E. Hall, 43 of Georgetown after a report of a terroristic threatening complaint. Officers responded to the Super 8 motel on South DuPont Highway to investigate the incident. Mr. Hall is alleged to have threatened to throw an employee over the second floor railing of the hotel. After being taken into custody, Mr. Hall was belligerent with officers and failed to comply with being processed.

Mr. Hall was charged with Terroristic Threatening, Disorderly Conduct, and Failure to Comply with taking Photos and Fingerprints. He was committed to Sussex Correctional Institute in lieu of \$2000 secured bond.

On December 30, 2015, the Harrington Police arrested Tammy Irizarry, 46 of Harrington for Criminal Mischief. Officers responded to the first block of Mill Street for a report of a subject who had just broken three windows to the residence. Through the investigation, Ms. Irizarry was identified as the suspect.

Ms. Irizarry was charged with Criminal Mischief Under \$1500. She was released on \$100 unsecured bond pending future court appearance.



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City Hall/Finance:

- Met with Messicks mobile home to discuss billing on 12/2/15.
- Mr. Pepper worked with Kent County to have Farmington designated as a sewer district. This will assist us in collecting past due amounts from properties we have liens on.
- CGI will be producing a promotional film on Harrington. The filming is set for April 27 and 28 and will include all the many assets Harrington has to offer prospective residents and business. There is no cost to Harrington for the film. It is funded through advertising. For examples, please see Georgetown or Bridgeville's websites.
- We have had our first meeting of the Harrington Downtown Development District Committee. Task force members have been sent a sample of a survey to review.
- I have been asked by University of Delaware to serve on panel for Municipal Clerks Training in 2016.
- The Christmas luncheon was held December 17, 2015. The following Service Awards were given:
 - 5 Years of Service
 - Sean Hudson
 - Bradford Reed
 - Beverley Ireland
 - Joseph Perna
 - 10 Years of Service
 - Keith Shyers
 - 15 Years of Service
 - Dennis Trader
 - 35 Years of Service
 - Christine Hayward
- Met with USDA and DNREC SRL Clean drinking water to discuss progress of financing package on December 8, 2015.
- Attended Police Chief's Christmas Luncheon on December 8, 2015.
- Met with Connections, Police and Fire Department to discuss operations.

Planning/Code Enforcement:

- Adam is scheduled to take his Deljis training in January 2016.
- Adam became certified as a zoning inspector.



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Public Works:

- Meadow Wood Lane has been staked out. Paving can now begin. After discussions with Jerry's Paving, paving will most likely occur in Spring 2016.

Library:

- Continuing due diligence work on proposed library site.

Parks and Recreation:

- Parks and Recreation is commended for the excellent holiday parade they organized for Harrington!!!

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burriss to reroute trucks on August 20 and 21st so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.



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- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.
- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.
- Due diligence work is being performed on the site by Becker Morgan.

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer through our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.



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- xii. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
- xiii. Filed suit against the DSF October 2014
- xiv. DSF served with lawsuit on December 1, 2014.
- xv. Received DSF's answer and counterclaim on December 16, 2014.
- xvi. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
- xvii. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
- xviii. No decision has been made at this time – April 2015.
- xix. No decision has been made at this time – May 31, 2015
- xx. The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.
- xxi. The Court has set a trial date of October 31, 2016.
- xxii. *We have received an offer to settle the law suit from DSF and our reviewing it. October 2015*
- xxiii. *We will be meeting with Max Walton in January to review the current status of the case and respond to the settlement offer.*

4. Lagoon Closing

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions from the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.
- We are trying to get a meeting with the SIRS to verify the sampling requirements as of December 14, 2015.



Monthly Report for December 2015

Notes from the Manager

I want to make you all aware of the issues outlined by the Legislative Advocacy Committee of the DLLG. As you may remember, I am a member. **These items have not been presented to the League board and no official stand has been take. I am sending the information so that it may be discussed by Harrington. Please contact me directly to discuss these issues.**

The Committee has identified one key position:

- The committee is strongly opposed to the creation of any additional unfunded mandates at the same time municipal revenues are being reduced.

Legislative Priorities:

1. Realty Transfer Tax
 - Preservation of existing split between State and Municipals
2. Tax Intercept
 - Delinquent Municipal property taxes
3. HB 200 – Accessible Parking (attached)
 - Recommend continued compliance with Federal ADA guidelines
 - Municipalities already following and complying with law(see attached Newark comments)
4. Accommodations Tax
 - Modify Title 22 to allow taxation
 - Willing to have a cap on percent
 - Meeting with hotel lobbyist to learn of concerns/opposition on January 14, 2016
5. Municipal Street Aid and Community Transportation Funding
 - Maintain levels with no reductions
 - change)
6. Others:
 - Gas Tax
 - Job creation
 - Infrastructure improvement
 - Stable MSA and CTF funding

Range: First to Last
 Issue Date Range: 12/01/15 to 12/31/15 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 12/01/15 to 12/31/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 01/11/16 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1593 Prop Loc: 224-226 WEINER AVE.
 Issue Date: 12/01/15 Alt Cost 1: 0.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/01/15			Approved

App Id: 1594 Prop Loc: 112 FLEMING STREET
 Issue Date: 12/21/15 Alt Cost 1: 1,840.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/21/15			Approved

App Id: 1595 Prop Loc: 109 DIXON STREET
 Issue Date: 12/22/15 Alt Cost 1: 5,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: ROOF

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/22/15			Approved

App Id: 1596 Prop Loc: 1000 MIDWAY DRIVE
 Issue Date: 12/22/15 Alt Cost 1: 26,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: INTERIOR RENOVA

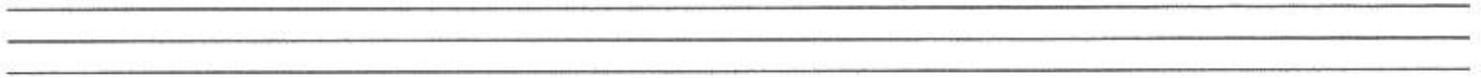
Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/22/15			Approved
Comment: Approved by D. Naples						

App Id: 1597 Prop Loc: 17507 S DUPONT HWY.
 Issue Date: 12/22/15 Alt Cost 1: 19,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/22/15			Approved



Range: First to Last
 Violation Date Range: 12/01/15 to 12/31/15 Use Type Range: First to Last Open: Y
 Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
 Customer Range: First to Last Inc Violations With Waived Fines: Yes Denied: Y
 Activity Date Range: First to 01/11/16 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open with No Date: Y

Violation Id: V6-00050 Map/Parcel: 171.17-01-36.03-000 Prop Loc: 17064 S DUPONT HWY - Rudy's

Description: electronic message sign is too bright.

Spoke with Shannon (manager). She said she would dim the sign.

12/21/15: Noticed continuous movement of sign message. Spoke with Shannon again and explained that this is not permitted and it must be changed.

12/28/15: sign message still has continuous movement. Fines start today, \$25.00/day

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ZONING	Zoning Violation		12/02/15			

Violation Id: V6-00051 Map/Parcel: 171.17-01-37.00-000 Prop Loc: 17146 S DUPONT HWY

Description: electronic message sign is too bright.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ZONING	Zoning Violation		12/02/15			

Violation Id: V6-00052 Map/Parcel: 179.08-04-09.00-000 Prop Loc: 6 MILL STREET

Description: please remove vehicle from front yard-it must be parked on street/driveway.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
			12/21/15			
	SENT LETTER					
Comment: Exterior Warning.pdf			12/09/15			
	SENT LETTER					
Comment: Exterior Warning.pdf			12/09/15			
	SENT LETTER					
Comment: Exterior Warning.pdf			12/09/15			
	SENT LETTER					
PARKING	vehicles parked in front yard		12/09/15			

Violation Id: V6-00053 Map/Parcel: 179.08-02-65.00-000 Prop Loc: 104 REESE AVENUE

Description: Trash placed out in plastic bags early. Bags are ripped and trash is spilling out.

Spoke with owner. He will tell tenants about trash rules & requirements.

Followed up on 12/16/15, trash bags have been removed.

Activities:

<u>Ordinance Id</u>		<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
PROPMAIN	PROPERTY MAINTENANCE	INSPECTION					Open

Violation Id: v6-00054

Map/Parcel: 179.08-01-04.00-000

Prop Loc: 17 W. MISPELLION ST.

Description: Roof in disrepair, high weeds & grass, reports of rodent harborage from neighbors.

Activities:

<u>Ordinance Id</u>		<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER		12/29/15			

December 2015 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- December 7, 2015 City Council Workshop
- December 7, 2015 City Council Special Meeting
- December 8, 2015 Delaware Municipal Clerks Association

Tasks:

- Prepared minutes for:
 - o October 19, 2015 City Council Meeting
 - o November 2, 2015 City Council Workshop
- Prepared and posted agendas for:
 - o January 4, 2015 City Council Workshop
- Prepared and posted packets for:
 - o December 7, 2015 City Council Workshop
 - o December 7, 2015 City Council Special Meeting
 - o January 4, 2015 City Council Workshop
- Updated messages on electronic sign
 - o Added messages: offices closed January 1, new year, January meetings, Martin Luther King picture & quote,
 - o Deleted messages: Thanksgiving, offices closed November 26 & 27, tree lighting, Christmas parade, December meetings,
- Updated website
 - o Added posts: donations for fire victims, tree lighting postponed, tree lighting cancelled, thank you from Fire Company, season's greetings, letter to the editor
 - o Added adopted minutes, ordinances, resolutions, proclamations
 - o Deleted posts: donations for fire victims, tree lighting postponed, tree lighting cancelled, tree lighting and parade, no shave November
- Closed the cash register 3 days a week

City of Harrington

Department Of Public Works

DATE: December 31, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
December 1, through December 31, 2015***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***



David Alan Moore Sr.

Date: 1/7/2016

After Hours on Call Report

Date	Responsible Individual	Contacts
December 7, 2015	Richard Clough	0
November 14, 2015	Leroy Lahman	0
November 21, 2015	Glenn Hayman	3
November 28, 2015	Dennis Trader	0

Water Department

Turn On (# of Times)	Turn Off (# of Times)
10	9

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	0	0
Brown Water Related Calls	0	0
Total Calls	0	0

Water Samples	
State Samples	Completed- December
Daily Chlorine Samples	Completed- December
Daily Fluoride Samples	Completed- December

Monthly & Daily Water Usage Totals	December 2015	December 2014
Monthly Totals	6,935,000	8,603,000
Daily Average	223,000	277,000

Water Leaks	Location	Work Order Date	Completion Date
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Well Status			
Well	# Of Gallons December 2015	# Of Gallons December 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	351,000	522,000	-171,000
#3	942,000	3,083,000	-2,141,000
#4	5,642,000	4,998,000	+644,000
Total	6,935,000	8,603,000	-1,668,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
12/02/15	322 Dorman St.	Contacted
12/05/15	308 Second Ave.	Contacted
12/24/15	2 Ward St.	Contacted
12/26/15	15 Mispillion St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
12/05/15	140 Delaware Ave.	Plunged
12/09/15	108 E. Center St.	Plunged
12/14/15	2 Ward St.	Plunged
12/18/15	6 W. Center St.	Plunged
12/21/15	108 Delaware Ave.	Plunged
12/23/15	117 Wolcott St.	Plunged
12/28/15	104 Grant St.	Plunged

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr. Meadawood Lane Grant St. Wolcott St. Third Ave. Mispillion St. Peck Ave.	Been keeping a check and filled because of the big trucks. Been keeping a check and filling hole in till it is black topped. Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	8
Library	7
Police	10
Community Center	1
Waste Water Treatment Plant	3
Parks & Recreation	2
Public Works	10

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 2 cleaned it out and reset it in the wet well at Messick St. Station.
- Public Works had to pull the number the #1 pump and clean it out and reset it in the wet well at the Missicks Station.
- Public Works had to pull pump # 2 at Smith St. Station clean it and reset it in the wet well.
- Public Works had to pull pump # 1 at Friendship Village and send it off to be checked out.

- Public Works had to pull pump # 1 at Enterprise and clean it out and reset it in the wet well.

The I & I Project

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Delaware Ave. and Center St. and Clark St. Mispillion St.

Repairs to the Generator at the wells

- Roy's repaired our well generator and has all back on line.

Date: January 8, 2016
To: Mayor and Council
 City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of December 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	2496	During the month
Items checked out	2429	All items checked-out during the month
Items returned	2062	All items returned during the month
Items overdue	134	Items listed as overdue at any time during the month
Fines & Fees	\$591.00	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	N/A	Total checked-out during the month
Computer Use: 791	Total Public Access Use For the month - Individual logins: N/A Wireless Users: - N/A	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc.
Other Reference questions requiring staff assistance. N/A	Computer help including Ebooks: Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the	Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:

Harrington Public Library	PROGRAMS	December 2015
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Name	Date	Attendance
Minecraft Club	Dec. 2,7,9,14,16,21,28	children 46 adults 11
Story Time	Dec. 2,9,23	Children 8 adults 5
Holiday Movie Night	Dec. 8, 29	Children 10 Adults 3
Job Center (Free walk-in job search assistance)	Dec. 11	Adults 2
Computer Class	Dec. 14, 21	Adults 5
Book Discussion Group	Dec. 17	Adults 5
Family Fun Night & Reading to the dogs and a visit from Santa	Dec. 10	children 17 adults 7
Lake Forest Readiness Team Meeting	Dec. 10	8 Adults

Kelly Blanchies

From: Marleena Scott <marleena.scott@lib.de.us>
Sent: Friday, January 08, 2016 11:02 AM
To: Christine Hayward
Subject: Library Events

Library Events in February:

Computer Help Lab

Monday, February 1st @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, February 1st @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Job Center

Tuesday, February 2nd @ 1:00 pm-4:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

LEGO Builder's Club

Tuesday, February 2nd @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. We will have big LEGOs for little kids and older children will have regular LEGOs. A parent guardian must remain with the child participating.

Groundhog's Day-Storytime

Wednesday, February 3rd @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, February 3rd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Goosebumps Movies

Thursday, February 4th @ 6:00 pm— Come to the library to see the new "Goosebumps" movie starring Jack Black. The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Space is limited for this one, please sign up in advance!

Computer Help Lab

Monday, February 8th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, February 8th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Valentine's Day-Storytime

Wednesday, February 10th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, February 10th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Family Fun Night and Reading to the Dogs

Thursday, February 11th @ 6:00 pm—Come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Job Center

Tuesday, February 16th @ 1:00 pm-4:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

LEGO Builder's Club

Tuesday, February 16th @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. We will have big LEGOs for little kids and older children will have regular LEGOs. A parent guardian must remain with the child participating.

Hibernation-Storytime

Wednesday, February 17th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, February 17th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Book to Movies Reading Club

Thursday, February 18th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, February 22nd @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, February 22nd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Pets-Storytime

Wednesday, February 24th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, February 24th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Computer Help Lab

Monday, February 29th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, February 29th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Date: 12/31/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation December Report 2015

Program	Participants	Teams or Units	Comments
Dance	45	11	Registrations are ongoing. The Recital will be on June 11, 2016.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Indoor Field Hockey	70	8	We allow the Lake Forest hockey players to practice at HPR.
Basketball	97	11	Registrations are finishing up for boys' basketball. The program will begin on Saturday, December 5, 2015.
Mat Ratz Wrestling	29		Registrations are finishing up for wrestling. The program began on November 18, 2015.
Youth Indoor Hockey			Registrations are ongoing for YOUTH Indoor Hockey. This program is an instructional program for grades k-5.
Pop Warner Cheerleading			One Cheer team advanced to the Nationals in Orlando, Florida. They finished 2 nd in the Nation in Competition at Walt Disney World.
Dance Recital	45	11	December 19, 2015 Ebonee held a mid-season Christmas Recital at WT Chipman Middle School. This will become an annual event. Approximately 150-160 parents and relatives attended.
Christmas Parade			The Christmas Parade was held on Friday, December 4, 2015. We had over 70 units and the "Christmas Festival of Lights" displays were amazing.

Web Site = 1,149 visits and 3,428 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	168 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	45
Mon-Thurs	1:30-4:00pm	Basketball for preregistered groups	NEW
Mon-Fri	4:00pm-6:00pm	WT Chipman Middle School Wrestling Practice	35+ each day
Mon-Tues	6:00pm-9:00pm	Field Hockey Practice	70 each week
Wednesday	6:15pm-7:30pm	Mat Ratz Practice	29 each week

Bill Falasco

Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

January 8, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended December 2015.

Total Responses for the Month	118
Total Responses in City Limits	70
Total Responses out of City Limits	48
Men In Service	242
Hours In Service	104 hours 42 minutes
Manhours in Service	212 hours 58 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICES

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

January 8, 2016

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the year ended 2015.

Total Responses for the Year	1531
Total Responses in City Limits	914
Total Responses out of City Limits	617
Men In Service	3268
Hours In Service	2747 hours 18 minutes
Manhours in Service	5479 hours 08 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

Serving Our Community For Over 50 Years

Kelly Blanchies

From: rtaylor50@verizon.net
Sent: Friday, January 08, 2016 11:51 AM
To: Kelly Blanchies
Subject: Re: RE: Monthly Report Reminders
Attachments: City of Harrington Report.doc; City of Harrington Report Year.doc

Attached are the reports for the Harrington Fire Company EMS. I have been elected Fire Chief for 2016, so you will be receiving the EMS reports from Chad Robinson starting next month. I will be making sure that the council will be receiving Fire and EMS reports starting next month as well the fire company will have representation at the 3rd Monday meetings starting this month.

Thanks
Rob Taylor
Fire Chief

On 01/08/16, Kelly Blanchies<kblanchies@cityofharrington.com> wrote:

Reminder: Please have monthly reports to me by 9 am on Monday. Thank you!

Kelly Blanchies

Clerk of Council

City of Harrington

106 Dorman St.

Harrington, DE 19952

(302) 398-4476

kblanchies@cityofharrington.com

From: Kelly Blanchies
Sent: Monday, January 04, 2016 9:09 AM
To: Adam Poplos <apoplos@cityofharrington.com>; Alan Moore <amoore@cityofharrington.com>; Bill Falasco <bfalasco@cityofharrington.com>; 'Chris Fazio' <christopher.fazio@rve.com>; 'Christine Hayward (Christine.Hayward@lib.de.us)' <Christine.Hayward@lib.de.us>; Dean Gary <dgary@cityofharrington.com>; 'Debbie Pfeil' <debbie.pfeil@urs.com>; Faye Smith <fsmith@cityofharrington.com>; 'Norman Barlow' <norman.barlow@cj.state.de.us>; 'Rob Taylor (Fire Co. Report)' <rtaylor50@verizon.net>; 'Ruth Peterman' <ruth.peterman@cj.state.de.us>; Teresa Tieman <ttieman@cityofharrington.com>; 'Tom Wilkes' <thomas.wilkes@rve.com>
Subject: Monthly Report Reminders

I am leaving for vacation on Wednesday, January 13, so I am asking for reports to be turned in a couple days early this month so that I can finish packets before I leave. Please have reports to me by 9 am on Monday, January 11. Thank you.

Kelly Blanchies

Clerk of Council

City of Harrington

106 Dorman St.

Harrington, DE 19952

(302) 398-4476

kblanchies@cityofharrington.com



CITY OF HARRINGTON ZONING REPORT

Date: 1/8/16

This report is intended to provide a brief overview of the Zoning projects either pending or in process with the City of Harrington:

1. Pliant property (Rob Rider) – a conference call was held with the prospective tenant for the production of organic fertilizer; estimated cost of construction is \$10M with a 1 year construction time frame; estimated 15 jobs will be created. Permit applications are expected this spring. The production process was approved by Bill Pepper from a zoning standpoint.
2. Agro Lab (Clukey Drive) – meeting held with owner Bill Rohr regarding possible interior renovations to his existing facility and the use of another building on the property for a Verizon contractor tenant; Bill advised that a lease has been executed with the tenant. No zoning issues.
3. Color Box building – meeting held in early November with prospective tenant (automotive storage occupancy); no movement on construction yet; expected early this year. No zoning issues.
4. 260 Delaware Ave – application received (2nd submission) for the construction of a single family dwelling on the lot. Several zoning issues raised and discussed with Bill Pepper. Could ultimately involve an application for lot width variance from the Board of Adjustment. Applicant has not yet submitted the proper paperwork for a Category B review. No construction plan review has taken place at this time. Proposed structure is 2-story dwelling with an attached 3 car garage; appx. 3000 ft².
5. 224/226 Weiner Ave – fire event on 11/29/15; families have been displaced; property was a 2-family dwelling (rental); the fire appears to have destroyed most of the 2nd and 3rd stories. The 2 family dwelling is not a permitted use in the current zoning, however it is recognized a non-conforming use and the owner has a reconstruction right; project is pending.
6. Stone's Pub – new owner has obtained demolition permit for interior work; a building permit application has been received and rejected for lack of proper construction documents; 1st floor is proposed as a continued use as a Bar and package store; Floors 2 and 3 will not be renovated at this time. The owner has expressed a potential use of floors 2 and 3 as residential (rental) at some time in the future; applicant has been made fully aware of all code requirements.

Respectfully Submitted,

David A. Naples, MCP
Remington, Vernick & Beach Engineers
University Office Plaza
Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(410) 920-5009 cell
David.Naples@rve.org

EXECUTIVE VICE PRESIDENTS

Michael D. Vena, PE, PP, CME
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

MEMORANDUM

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Resler, PE, CME
Gregory J. Sullivan, PE, PP, CME

**Remington &
Vernick Engineers**

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

15-33 Halsbed Street, Suite 204
East Orange, NJ 07018
(973) 323-3065
(973) 323-3068 (fax)

**Remington, Vernick
& Vena Engineers**

3 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 805-8416 (fax)

3 Jocama Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**

845 North Main Street
Pleasantville, NJ 08232
(609) 646-7110
(609) 646-7076 (fax)

4907 New Jersey Avenue
Widwood City, NJ 08260
(609) 522-3150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**

822 Fayette Street
Cereskisthocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chazman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**

243 Route 130, Suite 200
Bordertown, NJ 08505
(609) 298-6017
(609) 298-8257 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: January 11, 2016

Re: City of Harrington
Project Update
Our File# DKHNT044

Enclosed please find the January 2016 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
JANUARY 2016
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. *Nothing new to report this period.*

2. I&I Removal Program (DKHNT036)

Percent complete (construction phase): 85%

Status: Tri-State Grouting began work on July 13, 2015. Additional mains (double the original scope) were added to the project as requested by City officials and favorable project budget. To date, mains were cleaned, televised, and joints grouted on Hanley, Harrington, Wiener, West, Dickerson, Mispillion, Liberty, Dixon, Center, Thomas, Delaware Avenue, Peck, Second, Reed, Simpson, New, Thorpe, East, Milby, Grant, Mechanic, Dorman, Fleming, Wolcott, and Mill Streets. This work will be complete the week of 1/11/2016. Spot repairs/lining and manhole parging began on 12/14/2015, and will be complete the week of 1/11/2016 as well.

Blockages were recorded on Hanley and Liberty that will require open trench repairs or full length re-lining. We are categorizing the extent of this work now.

3. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 95%

Status: New mains, supply well, storage tower, facilities building, etc. The DNREC Funding application has been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted on September 29, 2015. We meet with both agencies on 12/8/2015 to discuss funding options. We also received comments from the agencies and are revising the Reports accordingly.

4. 2015 Road Program (DKHNT041)

Percent complete (construction phase): 25%

Status: Status: The project was awarded to Jerry's, Inc. for \$149,518. The Notice to Proceed was November 2, 2015; Meadow Wood was surveyed and staked out. This work will now be suspended due to the winter weather and begin in the spring.

5. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 95%

Status: New larger sewer mains on Liberty, Clark, Dixon, Gordon Streets. The CWSRF Funding application has been submitted. The Preliminary Engineering Report (PER) and Environmental Report (ER) were prepared and submitted on November 4, 2015. We received comments from the agencies and are revising the Reports accordingly.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.