

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Carl Klotz - Patrolman
Joseph M. Perna – Sergeant	Lori Williams – Administrative Assistant
Sean A. Hudson – Corporal	Pastor Guy Simpson - Chaplain
Bradford E. Reed – Corporal	Pastor Ken Figgs - Chaplain

November 1st – 30th 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

November 2015 meetings and activities;

11/3 Kent County Police Chiefs' Meeting
11/3 Deljis Meeting
11/4 SLEAF Meeting
11/10 State Chiefs' Meeting
11/16 City Council Meeting
11/18 Sussex County Chiefs' Meeting

HPD updates and happenings.

- We would like to thank Representative Bobby Outten who has purchased speed signs that are located near the school.
- Our state accreditation process is ongoing.
- The new Tahoe is striped and at the school and will have all equipment installed in January.
- We would like to wish a Merry Christmas & Happy New Year to the Mayor and Council and thank you for all that you do.
- We have some construction going on at the police department. We have moved some offices around and are making the building more secure. The front door and phone system are being updated as well as the front window when you enter the foyer.
- Ptlm. Klotz has been out visiting our local businesses and selling ads for a 2016 calendar. This is a great fundraiser that will help with community events and activities.
- Marshall is now officially certified and on the road. He was purchased with funding from our Violent Crime Grant. Marshall is assigned to Cpl. Baker.

Harrington Police Department

FY16

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.60	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October	\$13,184.75	\$360.22	131	\$4,708.82	211	\$28,729.10	\$1,599.50	\$30,328.60	\$6,380.75
November	\$9,656.25	\$255.83	91	\$3,344.18	156	\$22,937.80	\$1,840.50	\$24,778.30	\$9,740.06
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$88,434.00	\$2,248.39	818	\$29,390.72	1347	\$155,730.18	\$8,663.75	\$164,413.93	\$80,621.22

Breakdown of Other Moneys Received
Nov-15

Reports \$100.00
 Highway Safety \$600.00
 EIDE \$4,029.55
 SALLE \$5,010.51
 \$9,740.06

Harrington Police Department Patrol Stats FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015	276	45	276	88	1	17
November, 2015	320	44	372	87	1	16
December, 2015						
January, 2016						
February, 2016						
March, 2016						
April, 2016						
May, 2016						
June, 2016						
TOTALS	1353	259	1852	447	18	62

News Releases
November 2015

On 11-8-15 the Harrington Police Department arrested Joseph C. Holden 35, of the 400 Block of Sika Dr. in Harrington after police respond to a report of a domestic dispute in progress. While on patrol at 1:24 am police were called to a residence in the 100 Block of Dorman St. for a report of a domestic dispute in progress. When police arrived they located Mr. Holden outside of the residence being disorderly and cursing. He was taken into custody without incident. During the course of the investigation police determined that Mr. Holden arrived at the residence of the victim and her current boyfriend. Mr. Holden then forced his way into the residence and attempted to assault the boyfriend and the victim. The victim's boyfriend fled the residence and went to the Harrington Police Department to report the incident. Mr. Holden then assaulted the victim causing non-life threatening facial injuries. Mr. Holden was then transported to the Harrington Police Department for processing. He was charged with Offensive Touching and Criminal Trespass First Degree. He was arraigned via video phone at Justice of the Peace Court 7 and released \$750 unsecured bond.

On November 13, 2015, officers from the Harrington Police Department were alerted of a Home Invasion Robbery on West Center Street in Harrington. It was reported to officers that a suspect knocked at the door of the residence and spoke to the victim about having a vehicle repaired. A second suspect appeared and brandished a handgun and they forced their way into the home demanding money from the victim. The victim was held at gun point by one suspect while the other bound his hands. The victim was able to escape the residence while it was being ransacked by the suspects. He suffered minor injuries and was transported to Milford Memorial Hospital by EMS.

Suspect 1 is described as a light skin black male 6'0"-6'3", 180-200lbs, beard, dressed in all black, wearing green sneakers.

Suspect 2 is described as a dark skin black male, 5'8"-5'10", stocky build, full beard, with black rim eye glasses, dressed in all black.

Both suspects were believed to have fled the residence on foot.

Due to the nature of the incident and the close proximity to W.T. Chipman Middle school and Lake Forest South Elementary, both schools were placed on a temporary lock down until investigators deemed the area secure.

Anyone with any information pertaining to the identity of the suspects or the investigation are urged to contact DET/SGT Adam Gillespie at 302-398-4493 extension 14. Tips may also be submitted to Delaware Crime Stoppers at 800-847-3333.

On 11-12-15 the Harrington Police Department arrested Ryan M. Hacker 22, of the first block of Lowber St. in Frederica after he tried to flee from police on a motorcycle. While on patrol on Clark St. the officer observed a green motorcycle traveling west bound on Clark St. The officer conducted a registration check and confirmed the registered owner of the motorcycle did not

have a motorcycle endorsement and the registered owner had an active capias out of Justice of the Peace Court 7. The officer activated his emergency lights and attempted to stop the motorcycle. The motorcycle failed to stop and continued westbound on Clark St. at a high rate of speed and passing vehicles in a no passing zone. The motorcycle continued onto Fleming St. at a high rate of speed through the parking lot of the WSFS Bank. As the motorcycle was leaving the parking lot and turning onto Dorman St. the operator lost control and laid the bike down. After lying the motorcycle down the operator got up and attempted to pick the motorcycle up and during this time he was taken into custody by police. Mr. Hacker was not injured and he was transported to the Harrington Police Department for processing. He was charged with Disregarding a Police Officer Signal, Fail to drive a speed appropriate for conditions, two counts of unsafe passing on the left and No Motorcycle License. He was arraigned via video phone at Justice of the Peace Court 7 for the charges and the Capias. He was released on \$600 unsecured bond.

On 11-17-15 the Harrington Police Department again arrested Robert L. Kopp Sr., 70 of the first block of Clark St. for theft. While on patrol police were contacted by members of the Harrington Fire Company about Mr. Kopp being on fire company property on Clark St. stealing items. Police arrived on scene and found Mr. Kopp had stolen several pieces of metal pipe off of fire company property and loaded the items on his hand cart and was in the process of taking it back to his residence when police stopped him. He was taken into custody and the stolen items were returned to the fire company. A computer check also revealed that Mr. Kopp had an active court order stemming from his last theft arrest. The order stated Mr. Kopp was prohibited from being out after curfew or any other reason other than doctor visits. He was transported to the Harrington Police Department for processing. He was charged with Theft under \$1,500 and Breach of Release. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$1,000 unsecured bond.

On 11-17-15 the Harrington Police Department again arrested Edward G. Thomas 43, of the 100 Block of Commerce St. after police respond to a report of a domestic dispute in progress. While on patrol police responded to a residence in the 100 Block of Commerce St. for a report of a domestic dispute in progress. When police arrived they contacted the female victim who reported to police that she was assaulted by Mr. Thomas. Police were advised that Mr. Thomas fled the residence but after searching the backyard of the residence, he was found hiding in a shed and was taken into custody. Mr. Thomas began yelling and cursing at police. Police determined that Mr. Thomas and the victim had an argument and during the argument Mr. Thomas assaulted the victim. A computer check also revealed that Mr. Thomas was wanted by the Delaware State Police for Offensive Touching from a separate incident that occurred in State Police Jurisdiction. He was transported to the Harrington Police Department for processing. The Harrington Police Department charged him Offensive Touching and Disorderly Conduct. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$3,000 unsecured bond.

On 11-19-15 the Harrington Police Department arrested Larry E. Hunt 57, of Skinner Lane in Felton after he attempted to obtain prescription medications that belonged to a deceased person. While on patrol police were summoned to the Rite Aid located on South DuPont Hwy. for a report of a person attempting to pass a prescription for someone who was deceased. When police arrived they contacted Mr. Hunt and took him into custody. Police determined that Mr.

Hunt had a prescription for medications belonging to someone who died in October 2015. Employees determined that this was a fraudulent transaction after Mr. Hunt could not provide any of the information required to obtain the medications. Mr. Hunt was transported to the Harrington Police Department for processing. A computer check revealed Mr. Hunt had an active capias out of New Castle County Court of Common Pleas for failure to pay a fine on a traffic charge. Mr. Hunt was charged with Attempt to Obtain a Controlled substance by Fraud or Forgery and Conspiracy Second Degree. Mr. Hunt was arraigned via video phone at Justice of the Peace Court 2 and was issued a \$311 unsecured bond on the capias but was committed to the Sussex Correctional Institute in default of \$2,500 secured bond for the criminal charges. As the investigation progressed police also identified Roosevelt Thomas 62, of the first Block of Skinner Lane in Felton as a suspect who was with Mr. Hunt when he attempted to pass the forged prescription. Police have also obtained a warrant for Mr. Thomas charging him with same charges as Mr. Hunt.

On 11-21-15 the Harrington Police Department arrested Dmitrik Bialach Jr. of the first block of Devlin Terrace in Wilmington after he provided officers with a fake name on a traffic stop. While on patrol on South DuPont Hwy. police stopped a vehicle after police observed the driver using a cell phone while driving. Police stopped the vehicle and contacted the driver, who was later identified as Mr. Bialach. Police asked for information and Mr. Bialach could not provide any information but gave the officer a fake name and date of birth. While conducting a computer check police determined that Mr. Bialach gave his brother's information to police. Later, while searching Mr. Bialach police found his ID card and confirmed his identity. He was then taken into custody and police determined that Mr. Bialach's license was currently suspended. It was also confirmed that Mr. Bialach had an active warrant out of the Dover Police Department for shoplifting. Harrington Police issued him a criminal summons for Criminal Impersonation and traffic summons for several traffic offenses. He was then turned over to the Dover Police Department.

On 11-19-15 the Harrington Police Arrested Unique D. Baynard 22, of the 100 Block of Wolcott St. in Harrington after he tried to steal a vehicle. On 11-19-15 while on patrol police responded to the Valero located on South DuPont Hwy. for a report of a vehicle theft. When police arrived they were contacted by the victim who reported to police that the vehicle was left running while the victim went inside the store. While inside the store the victim observed a black male enter into the vehicle and attempt to drive off. The victim then confronted the suspect who fled. Police reviewed surveillance video and obtained a description of the suspect. Police searched the area but could not locate the suspect. The few minutes later police were called to the Post Office on Commerce St. for a report of a black male breaking into a mail truck. The suspect fled with items he stole out of the vehicle. Once again the suspect was confronted by employees and he fled. This time while searching the area police located the suspect, who was later identified at Mr. Baynard on Delaware Ave. and Liberty St. and his clothing matched the description given to police and what police observed on the surveillance video. He was taken into custody and transported to the Harrington Police Department for processing. He was charged with Theft of a Motor Vehicle and Theft under \$1,500. He was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$2,000 secured bail.

On 11-17-15 the Harrington Police Department arrested Melissa M. Pfab 26, of the first block of Jeffrey Ct. in Newark for Criminal Impersonation and other charges. In February 2015 the Harrington Police Department conducted a traffic stop. During this traffic stop the vehicle was being operated by Ms. Pfab. During the traffic stop Ms. Pfab gave false information to police by providing police with her sister's name. The victim, Ms. Pfab's sister later contacted the Harrington Police Department and told police that her sister, who police identified as Ms. Phab had used her information of a traffic stop. After reviewing the in car camera police confirmed Ms. Pfab's identity and obtained a warrant for her. On 11-17-15 Ms. Pfab turned herself into the Harrington Police Department. She was charged with Criminal Impersonation, Driving while suspended or revoked and fail to surrender on demand for registration that was suspended or cancelled. After being processed she was arraigned via video phone at Justice of the Court Peace 2 and released \$1,001 unsecured bond.

On 11-24-15 the Harrington Police Department arrested Christopher J. Santiago 30, of the 100 Block of North West St. in Harrington after police investigate and assault complaint. While on patrol police responded to a residence in the 300 Block of Calvin St. for a report of an assault in progress. When police arrived they contacted the male victim who reported to police that he asked Mr. Santiago to leave his residence several times and Mr. Santiago refused. The victim reported that Mr. Santiago then began assaulting him and fled the scene. The victim suffered minor facial injuries. Police responded to Mr. Santiago's residence and took him into custody. He was then transported to the Harrington Police Department for processing. He was charged with Assault Third Degree, Disorderly Conduct and Criminal Trespass Second Degree. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$1,000 unsecured bond.

On 11-23-15 the Harrington Police Department arrested Benny R. Warncke Sr. 57, of Central Church Rd. in Dover after he was found intoxicated on a Dart Bus. While on patrol police responded to Clarks Corner Apartments for a report of an intoxicated subject on a bus. When police arrived they contacted Mr. Warncke who was extremely intoxicated. Police also determined that Mr. Warncke urinated on the inside of the bus. Police took him into custody without incident and he was transported to the Harrington Police Department for processing. Police charged him with Criminal Mischief under \$1,000 and Disorderly Conduct. He was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$500 secured bond.

On 11-25-15 the Harrington Police Department arrested Jeremy T. Trexler 20, of the 1800 Block of Tolstory Rd. in Virginia Beach, VA after he was stopped for using his cell phone. While on patrol on South DuPont Hwy. police stopped a vehicle after the officer saw Mr. Trexler driving a vehicle while using his cell phone. Police then contacted Mr. Trexler, who was driving the vehicle, and police immediately smelled an odor of Marijuana coming from the vehicle. A vehicle search was then conducted and while searching the vehicle police located a small amount of marijuana and drug paraphernalia. Mr. Trexler was taken into custody and transported to the Harrington Police Department for processing. Mr. Trexler was issued summons for Possession of Marijuana, Possession of Drug Paraphernalia and Using a Cellular Phone while driving. He was released pending a future court appearance.

On 11-24-15 the Harrington Police Department arrested Caleb G. Grant 20, of the 300 Block of Calvin St. after police respond to a disorderly subject. While on patrol police responded to a

residence in the 400 Block of Second Ave. for a report of a person inside the residence being disorderly and refusing to leave. When police arrived they contacted Mr. Grant who police said was intoxicated. Police determined that Mr. Grant arrived at this residence requesting assistance after he was reportedly assaulted at another location. While inside the residence on Second Ave. he was disorderly with the homeowner and caused damage to their property. He was taken into custody without incident and he was transported to Harrington Police Department for processing. Mr. Grant was charged with Criminal Mischief under \$1,000, Underage Possession or consumption of alcohol and Disorderly conduct. He was arraigned via video phone at Justice of the Peace Court 2 and was released on \$150 unsecured bond.



Monthly Report for November 2015

City Hall/Finance:

- Met with Messicks mobile home to discuss billing on 12/2/15.
- Attended Legislative Advocacy Committee meeting on November 12, 2015.
- Attended City Manager's Association of Delaware meeting on November 12, 2015.
- Visited a perspective business's plant operations with the Mayor and Patricia Cannon of DEDO.
- Participated in judging the American Council of Engineering Companies of Delaware Award submission on November 6, 2015.
- Met with Code Purple to discuss possible Harrington location.
- Attended FOIA training through IPA University of Delaware program.
- Met with Mike Easton of Horthy and Horthy to review the FY 14 audit.
- Participated in an iCompass demonstration regarding legislative productivity software.
- Participated in an ESRI Demonstration regarding GIS software for Harrington.

Planning/Code Enforcement:

- First and second readings and a public hearing were held on the Future Land Use Map. Council approved the map on December 7, 2015.
 - AECOM will submit the PLUS application in mid-December for the January PLUS meeting
- Identified stakeholders and sent out invitations regarding the Building Blocks Grant Task Force for Downtown Master Planning. First meeting was scheduled for December 2, 2015.
- Met with Audrey Scott and Bill Pfaff from Delaware State Small Business Development Office regarding business development of a Harrington site.
- Met with Bicycle Council staff regarding an Infrastructure Cycling Grant field visit.

Public Works:

- Meadow Wood Lane is being surveyed by RVB to establish the actual boundaries of the street. This was needed in order to complete the paving and for future development.
- Met with DNREC and their consultant to review fixed assets of our drinking water system.

Library:

- Completing due diligence work on proposed library site.



Monthly Report for November 2015

Parks and Recreation:

- The fence in front of Parks and Recreation should be replaced with new black decorative wrought iron fencing by the end of November.

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burris to reroute trucks on August 20 and 21st so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.



Monthly Report for November 2015

- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.
- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.
- Due diligence work is being performed on the site by Becker Morgan.

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
 - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
 - xii. Filed suit against the DSF October 2014
 - xiii. DSF served with lawsuit on December 1, 2014.
 - xiv. Received DSF's answer and counterclaim on December 16, 2014.
 - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
 - xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
 - xvii. No decision has been made at this time – April 2015.
 - xviii. No decision has been made at this time – May 31, 2015



Monthly Report for November 2015

- xix. The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.
- xx. The Court has set a trial date of October 31, 2016.
- xxi. *We have received an offer to settle the law suit from DSF and our reviewing it. October 2015*

4. Lagoon Closing

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions form the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.

Notes from the Manager

I want to make you all aware of the issues outlined by the Legislative Advocacy Committee of the DLLG. As you may remember, I am a member. **These items have not been presented to the League board and no official stand has been take. I am sending the information so that it may be discussed by Harrington. Please contact me directly to discuss these issues.**

The Committee has identified one key position:

- The committee is strongly opposed to the creation of any additional unfunded mandates at the same time municipal revenues are being reduced.

Legislative Priorities:

1. Realty Transfer Tax
 - Preservation of existing split between State and Municipals
2. Tax Intercept
 - Delinquent Municipal property taxes
3. HB 200 – Accessible Parking (attached)
 - Recommend continued compliance with Federal ADA guidelines
 - Municipalities already following and complying with law(see attached Newark comments)
4. Accommodations Tax
 - Modify Title 22 to allow taxation
 - Willing to have a cap on percent
 - Possible meeting with hotel lobbyist to learn of concerns/opposition
5. Municipal Street Aid and Community Transportation Funding
 - Maintain levels with no reductions
 - change)



Monthly Report for November 2015

6. Others:

- Gas Tax
 - Job creation
 - Infrastructure improvement
 - Stable MSA and CTF funding

Range: First to Last
 Issue Date Range: 11/01/15 to 11/30/15 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 11/01/15 to 11/30/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 12/07/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1582 Prop Loc: 327 WEINER AVENUE
 Status: Completed Status Date: 11/06/15 Expire Date: Permit Type: BUILDING
 Alt Cost 1: 1,800.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00
 Alt Cost 5: 0.00 Const Type: work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		11/03/15			Approved
Comment: Approved by D. Naples						
BUILDING	FINAL INS		11/06/15			Approved
Comment: Approved by D. Naples						

App Id: 1583 Prop Loc: 106 DORMAN STREET
 Status: Completed Status Date: 11/18/15 Expire Date: Permit Type: BUILDING
 Alt Cost 1: 5,100.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00
 Alt Cost 5: 0.00 Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		11/03/15			Approved
BUILDING	FINAL INS		11/17/15			Approved

App Id: 1584 Prop Loc: 158 CENTRAL PARK DRIVE
 Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 4,400.00
 Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
 Const Type: work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		11/03/15			Approved

App Id: 1585 Prop Loc: 17384 S DUPONT HWY.
 Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 101,000.00
 Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
 Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		11/06/15			Approved
Comment: Approved by D. Naples.						

App Id: 1586 Prop Loc: 204 FRIENDSHIP WAY
Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 95,800.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		11/06/15			Approved

App Id: 1587 Prop Loc: 1-11 EAST ST - SPARTAN STATION
Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 1,550.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		11/06/15			Approved

App Id: 1588 Prop Loc: 206 FRIENDSHIP WAY
Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 95,000.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: work Type: RES NEW CONST

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		11/06/15			Approved
Comment: Approved by D. Naples						

App Id: 1589 Prop Loc: 240 DELAWARE AVENUE
Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 0.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		11/10/15			Approved
BUILDING	INSPECTION		11/10/15			Approved

App Id: 1590 Prop Loc: 10 CLARK ST
Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 4,200.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RWV		11/12/15			Approved

App Id: 1591 Prop Loc: 219 HANLEY STREET

Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 3,500.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: Work Type: SHED

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RW		11/18/15			Approved

App Id: 1592 Prop Loc: 211 COMMERCE ST.

Status: Open Expire Date: Permit Type: BUILDING Alt Cost 1: 80,000.00
Alt Cost 2: 0.00 Alt Cost 3: 0.00 Alt Cost 4: 0.00 Alt Cost 5: 0.00
Const Type: Work Type: BUILDING

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RW		11/24/15			Approved

Comment: Approved by D. Naples.

Range: First to Last
 Violation Date Range: 11/01/15 to 11/30/15
 Ordinance Id Range: First to Last
 Customer Range: First to Last
 Activity Date Range: First to 12/07/15
 Activity Status to Include: Open: Y
 Approved: Y
 Denied: Y
 Use Type Range: First to Last
 User Code Range: First to Last
 Inc Violations With Waived Fines: Yes
 Activity Type Range: First to Last
 'SENT LETTER': Y
 Open With No Date: Y
 Open: Y
 Completed: Y
 Denied: Y

Violation Id: V6-00039 Map/Parcel: 179.08-07-33.00-000 Prop Loc: 33 MEADOW WOOD LANE

Description: please repair broken window.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior Warning.pdf	SENT LETTER		11/12/15			
Comment: Exterior Warning.pdf	SENT LETTER		11/02/15			
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/02/15			

Violation Id: V6-00040 Map/Parcel: 179.08-04-46.00-000 Prop Loc: 101 EAST STREET

Description: please place garbage in containers so lids can fully close.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior Warning.pdf	SENT LETTER		11/02/15			
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/02/15			

Violation Id: V6-00041 Map/Parcel: 179.08-02-16.00-000 Prop Loc: 215 COMMERCE ST.

Description: please remove garbage/rubbish/debris from rear of property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior Warning.pdf	SENT LETTER		11/09/15			

Violation Id: V6-00042 Map/Parcel: 170.20-01-74.00-000 Prop Loc: 101 DORMAN ST.

Description: please repair boarded up window & peeling/chipping paint.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior Warning.pdf	SENT LETTER		11/10/15			

Violation Id: V6-00043 Map/Parcel: 179.08-02-12.00-000 Prop Loc: 223 COMMERCE STREET

Description: please remove couch & debris from rear of property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		11/20/15			
Comment: Exterior Warning.pdf						
	SENT LETTER		11/10/15			
Comment: Exterior Warning.pdf						

Violation Id: V6-00044 Map/Parcel: 170.16-02-80.00-000 Prop Loc: 260 DELAWARE AVE.

Description: Vacant Lot: Foundation walls are collapsing, surrounding soil is beginning to fall into foundation. Garbage & rubbish has accumulated around the property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/18/15			

Violation Id: V6-00045 Map/Parcel: 170.16-01-68.00-000 Prop Loc: 302 WEINER A & B

Description: multiple property maintenance violations. Missing smoke detectors, electrical issues (loose fixtures & wiring), broken windows, & loose mortar at chimney vent connection.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/20/15			

Violation Id: V6-00046 Map/Parcel: 180.05-01-05.00-000 Prop Loc: 10 DICKERSON STREET

Description: please remove items from exterior property areas.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		11/23/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/23/15			

Violation Id: V6-00047 Map/Parcel: 170.20-01-75.00-000 Prop Loc: 110 MECHANIC STREET A & B

Description: please trim bushes hanging over sidewalk to create a clear walking path.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		11/23/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/23/15			

Violation Id: V6-00048 Map/Parcel: 170.20-01-09.00-000 Prop Loc: 120-140 LIBERTY STREET

Description: please remove leaves from sidewalk (west street side of property)

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior Warning.pdf	SENT LETTER		11/23/15			
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		11/23/15			

Violation Id: V6-00049 Map/Parcel: 171.13-01-13.00-000 Prop Loc: 515 SMITH AVENUE

Description: sign in violation of electronic message requirements.

November 2015 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- November 2, 2015 City Council Workshop
- November 16, 2015 City Council Meeting
- November 19, 2015 Departmental Meeting

Ordinances & Resolutions:

- Prepared Resolutions 15-R-12, 15-R-13
- Prepared Ordinances 15-15, 15-16

Tasks:

- Prepared minutes for:
 - o October 5, 2015 City Council Workshop
- Prepared and posted agendas for:
 - o November 16, 2015 City Council Meeting
 - o December 7, 2015 City Council Workshop
 - o December 7, 2015 City Council Special Meeting
- Prepared and posted packets for:
 - o November 16, 2015 City Council Meeting
- Updated messages on electronic sign
 - o Added messages: CodeRed, December meetings, Happy Holidays, Christmas tree lighting, Christmas parade, offices closed December 24 & 25
 - o Deleted messages: Halloween, trick or treat, November meetings, Veterans' Day, offices closed November 11
- Updated website
 - o Added posts: Tree lighting and caroling
 - o Added adopted minutes, ordinances, resolutions, proclamations
 - o Deleted posts: trick or treat, red ribbon week, Halloween safety tips
- Closed the cash register 3 days a week
- Attended FOIA training
- Attended information session for iCompass
- Attended information session for ESRI

City of Harrington

Department Of Public Works

DATE: November 30, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
November 1, through November 30, 2015***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***



David Alan Moore Sr.

Date: 12/4/2015

After Hours on Call Report

Date	Responsible Individual	Contacts
November 2 ,2015	Richard Clough	2
November 9 ,2015	Leroy Lahman	3
November 16 ,2015	Glenn Hayman	2
November 23 ,2015	Dennis Trader	1
November 30 ,2015	Dudley Clough	8

Water Department

Turn On (# of Times)	Turn Off (# of Times)
9	7

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	0	0
Brown Water Related Calls	0	0
Total Calls	0	0

Water Samples	
State Samples	Completed- November
Daily Chlorine Samples	Completed- November
Daily Fluoride Samples	Completed- November

Monthly & Daily Water Usage Totals	November 2015	November 2014
Monthly Totals	7,354,000	8,457,000
Daily Average	2245,000	281,000

Water Leaks	Location	Work Order Date	Completion Date
1" Service Line	108 W Mispillion St	11/18/15	11/18/15

Well Status			
Well	# Of Gallons November 2015	# Of Gallons November 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	675,000	580,000	+95,000
#3	1,199,000	3,426,000	-2,227,000
#4	5,480,000	4,451,000	+1,029,000
Total	7,354,000	8,457,000	-1,103,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
11/04/15	2 Ward St.	Contacted
11/10/15	315 Weiner Ave.	Contacted
11/19/15	8 East St.	Contacted
11/23/15	119 Dorman St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
11/02/15	501 Shaw Ave.	Plunged
11/10/15	2 Ward St.	Plunged
11/13/15	306 Dorman St.	Plunged
11/17/15	81 Clark St.	Plunged
11/23/15	178 Main St.	Jetted the service
11/24/15	8 East St.	Plunged
11/30/15	25 East St.	Plunged

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr.	Been keeping a check and filled because of the big trucks.
Meadawood Lane	Been keeping a check and filling hole in till it is black topped.
Harrington Ave.	Repairs have been made.
Thomas St.	Repairs have been made.
Weiner Ave.	Repairs have been made.
Mechanic St.	Repairs have been made.
Peck Ave.	Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	7
Library	9
Police	11
Community Center	2
Waste Water Treatment Plant	2
Parks & Recreation	3
Public Works	9

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 1 cleaned it out and reset it in the wet well at Misspillion St. Station.
- Public Works had to pull the number the #2 pump and clean it out and reset it in the wet well at the Missicks Station.
- Public Works had to pull pump # 2 at Friendship Village Station clean it and reset it in the wet well.
- Public Works had to pull the float tree and replace the low alarm float at Enterprise Station and reset it in the wet well.

- Public Works had to pull pump # 2 at Friendship Village and send it off to be checked out.
- Public Works had to pull pump # 1 at Messicks and clean it out and reset it in the wet well.

The I & I Project

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Delaware Ave. and Center St. and Clark St.

Recurring Sewer Problems

- Public Works run the camera in the service line at 404 Center St. Ext. The service line was not replaced when the main line was put in by Larimore Construction. The old line was busted and full of root. We pulled out 9 feet of the old line and replaced it with new PVC pipe.
- Public Works was called about a recurring sewer problem at 8 S. West St. When 6 S. West St was built it was built right over the sewer line for 8 S. West St. We ran a new service line a crossed the back yard of 6 S. West St. and serviced 8 S. West St.

Date: December 9, 2015
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of November 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	2490	During the month
Items checked out	2736	All items checked-out during the month
Items returned	2353	All items returned during the month
Items overdue	149	Items listed as overdue at any time during the month
Fines & Fees	\$565.	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	NA	Total checked-out during the month
Computer Use: 791	Total Public Access Use For the month - Individual logins: 609 Wireless Users: - 118 Computer help including Ebooks: Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc. Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:
Other Reference questions requiring staff assistance. N/A		

Harrington Public Library	PROGRAMS	November 2015
---------------------------	----------	---------------

Name	Date	Attendance
Minecraft Club	Nov. 4,9,16,18,23,30	40 children 10 adults
Story Time	Nov. 4,18,25	10 Children 4 adults
Job Center (Free walk-in job search assistance)	Nov. 13	4 Adults
Computer Class	Nov. 2,9,16,23,30	11 Adults
Book Discussion Group	Nov. 19	7 Adults
Family Fun Night & Reading to the dogs	Nov. 12	10 children 3 adults

Date: 11/30/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation November Report 2015

Program	Participants	Teams or Units	Comments
Dance	44	10	Registrations are ongoing. Classes began in September.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Indoor Field Hockey	70	7	We allow the Lake Forest hockey players to practice at HPR. Six of these teams participate in a League in Dover. A couple other teams participate in tournaments. One group of 4 th graders is just beginning and will participate in a few tournaments around the region. This program is considered a "feeder" program for the school district.
Basketball	97	11	Registrations are finishing up for boys' basketball. The program will begin on Saturday, December 5, 2015.
Mat Ratz Wrestling	29		Registrations are finishing up for wrestling. The program began on November 18, 2015.
Youth Indoor Hockey			Registrations are ongoing for YOUTH Indoor Hockey. This program is an instructional program for grades k-5.
Pop Warner Cheerleading	50	40	Cheerleading continues as two squads competed for the Regional Competition in November. The winners will advance to the Nationals in Orlando, Florida. One team has advanced and will travel to Florida in December.
Indoor Field Hockey Tournament	100+	13	HPR held a fundraiser tournament over the Thanksgiving weekend at WT Chipman Middle School.

Web Site = 840 visits and 3,067 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	190 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	44
Mon-Thurs	1:30pm-3:45pm	Basketball	122+ visits per month
Thurs-Sat	5:30pm-8:30pm	Cheerleading Practice	50+ each night
Mon-Tues	6:00pm-9:00pm	Field Hockey Practice	70 each week
Wednesday	6:15pm-7:30pm	Mat Ratz Practice	29 each week
Mon-Fri	4:00pm-6:00pm	WT Chipman Middle School Wrestling Practice	35+ each day

Bill Falasco

Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

December 1, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended November 2015.

Total Responses for the Month	105
Total Responses in City Limits	61
Total Responses out of City Limits	44
Men In Service	212
Hours In Service	93 hours 40 minutes
Manhours in Service	188 hours 09 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

MEMORANDUM

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cardwell, PE, PE, CME
Alan Dittenhofer, PE, PE, CME
Frank J. Seney, Jr., PE, PE, CME
Terence Vogt, PE, PE, CME
Dennis K. Yoder, PE, PE, CME
Charles E. Adamsan, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBiasio, PE, PE, CME
Leonard A. Fajola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PE, CME

**Remington &
Vernick Engineers**

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

15-35 Halsted Street, Suite 204
East Orange, NJ 07038
(973) 323-3065
(973) 323-3068 (fax)

**Remington, Vernick
& Vena Engineers**

9 Allen Street
Toms River, NJ 08753
(732) 286-9920
(732) 505-8416 (fax)

3 Jocasam Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2835 (fax)

**Remington, Vernick
& Walberg Engineers**

845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Willwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 796-0282 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**

243 Route 130, Suite 200
Bordentown, NJ 08506
(609) 298-5017
(609) 298-8297 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: December 10, 2015

Re: City of Harrington
Project Update
Our File# DKHNT039

Enclosed please find the December 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
DECEMBER 2015
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. *Nothing new to report this period.*

2. I&I Removal Program (DKHNT036)

Percent complete (construction phase): 85%

Status: A notice to proceed was issued to Tri-State Grouting with start date of July 6, 2015. Work began on Hanley Street July 13, 2015. They have cleaned, televised, and grouted joints on Hanley, Milby, Mispillion, Liberty, Grant, Mechanic, Peck, Dorman, Fleming, and Wolcott streets. Blockages were recorded on Hanley and Liberty that will require open trench repairs. Additional mains (Twice the original scope) were added to the project as requested by City officials and favorable project budget. Spot repairs/lining and manhole parging will start on 12/14/2015.

3. Fire Department Parking Lot Paving (DKHNT039)

Percent complete (construction phase): 98%

Status: The project was awarded to George & Lynch for \$103,330.50. The Notice to Proceed was November 2, 2015. Work is substantially complete. Minor landscaping is needed, and bumper blocks need to be reset.

4. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 90%

Status: New mains, supply well, storage tower, facilities building, etc. The DNREC Funding application has been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted on September 29, 2015. We meet with both agencies on 12/8/2015 to discuss funding options. We also received comments from the agencies and are revising the Reports accordingly.

5. 2015 Road Program (DKHNT041)

Percent complete (construction phase): 25%

Status: Status: The project was awarded to Jerry's, Inc. for \$149,518. The Notice to Proceed was November 2, 2015; Meadow Wood was surveyed and staked out and could be paved this year. The remaining road paving and concrete work may be delayed until next year due to winter weather.

6. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 100%

Status: New larger sewer mains on Liberty, Clark, Dixon, Gordon Streets. The CWSRF Funding application has been submitted. The Preliminary Engineering Report (PER) and Environmental Report (ER) were prepared and submitted on November 4, 2015. We are awaiting comments from both agencies.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.