

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Carl Klotz - Patrolman
Joseph M. Perna – Sergeant	Lori Williams – Administrative Assistant
Sean A. Hudson – Corporal	Pastor Guy Simpson - Chaplain
Bradford E. Reed – Corporal	Pastor Ken Figs - Chaplain

October 1st – 31st 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

October 2015 meetings and activities;

10/5 City Council Meeting
10/6 Met with Logan ref articles for the newspaper
10/8 Harrington Night Out
10/12 Town Hall Meeting
10/16 Attended Major Hawkins retirement
10/16 Attended Law Enforcement Summit at Dover Downs
10/19 Council Meeting
10/20 Met with Superintendent of Lake Forest
10/22 Connection walk through
10/23 Lunch with local church to meet about safety
10/28 meeting with DEMA

HPD updates and happenings.

Patrolman Carl Klotz is our new Community Policing Officer.
Cpl. Ricky Baker has finished his training with K-9 Marshall.
Our officers are participating in a fundraiser for "No Shave November" where they
Will be donating to the "Concerns of Police Survivors" funds.

Harrington Police Department

FY16

Month	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,999.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October	\$13,184.75	\$360.22	131	\$4,708.82	211	\$28,729.10	\$1,599.50	\$30,328.60	\$6,380.75
November									
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$78,777.75	\$1,992.56	727	\$26,046.54	1191	\$132,792.38	\$6,843.25	\$139,635.63	\$70,881.16

Breakdown of Other Moneys Received
Oct-15

- \$275.00 Reports
- \$100.00 NNCD
- \$6,005.75 Sale of Equipment
- \$6,380.75

Harrington Police Department Patrol Stats FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015	276	45	276	88	1	17
November, 2015						
December, 2015						
January, 2016						
February, 2016						
March, 2016						
April, 2016						
May, 2016						
June, 2016						
TOTALS	1033	215	1480	360	17	46

News Releases
October 2015

The Harrington Police Department has arrested and charged a Frederica man in connection with the September 28th Robbery of the Dunkin Donuts. Justin R. Megaha, 31 was taken into custody without incident at his residence as Detectives from both the Harrington Police and Delaware State Police executed a search warrant for evidence of the Harrington robbery as well as one in State Police Jurisdiction.

Mr. Megaha was charged by the Harrington Police with Robbery 1st Degree (B Felony), Terroristic Threatening (G Felony), and Theft under \$1500 (A misdemeanor). He was committed to James T. Vaughn Correctional Center in lieu of \$33,000 cash bail. Information of charges from the State Police were not available.

The Harrington Police Department would like to extend our gratitude to the public for their assistance with this case. We were provided with dozens of tips on potential suspects and information about this incident, each of which Detectives followed up on until Mr. Megaha was positively identified as the suspect.

On 10-2-15 the Harrington Police Department arrested Jermere L. Reid 20, of the first block of Mill St. after police stopped his vehicle for a traffic violation. While on patrol on South DuPont Hwy. officers stopped a vehicle for a traffic violation. Officers then contacted Mr. Reid, who was identified as the driver. A computer check revealed that Mr. Reid had a suspended driver's license and also had an active capias out of Justice of the Peace Court 6 and Kent County Family Court. Mr. Reid was taken into custody without incident. During a search of the vehicle police located alcohol inside the vehicle belonging to Mr. Reid. He was transported to the Harrington Police Department for processing. Mr. Reid was issued a Criminal Summons for Underage Possession of Alcohol. He was then arraigned via video phone at Justice of the Peace Court 2 for his capias. After arraignment he was committed to the Sussex Correctional Institute in default of \$510 secured bond.

On 10-10-15 the Harrington Police Department arrested Aldon Kenton 43, of the first Block of Clark St. in Harrington after police were contacted by the victim, who reported she was assaulted. While on patrol officers were summoned back to the Harrington Police Department after the female victim went there to report an assault. Police contacted the victim and learned that the victim and Mr. Kenton were involved in an altercation at Mr. Kenton's residence on Clark St. During the argument Mr. Kenton bit the victim on the arm causing minor injuries. Police then responded to Mr. Kenton's residence and took him into custody without incident. He was transported to the Harrington Police Department for processing. He was charged with one count of Assault Third Degree. He was arraigned via video phone at Justice of the Peace Court 7 and released on \$750 unsecured bail.

On 10-11-15 the Harrington Police Department arrested Larry E. Wilkerson 33, of the 100 Block of Grant St. in Harrington after police respond to a report of an assault. While on patrol police

were sent to a residence in the 100 Block of East Liberty St. after the victim called to report that he was assaulted by Mr. Wilkerson. Police determined that Mr. Wilkerson arrived at the victim's residence to confront him about the victim driving at a high rate of speed on Grant St. earlier in the day. As the argument escalated, Mr. Wilkerson slapped the victim in the face. After speaking to the victim police contacted Mr. Wilkerson at his house and took him into custody without incident. He was processed at the Harrington Police Department and charged with Offensive Touching and Disorderly Conduct. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$200 unsecured bond.

On 10-15-15 the Harrington Police Department arrested Robert L. Kopp Sr. 70, of the first block of Clark St. in Harrington after he stole flowers from a resident on Delaware Ave. The victim who resides in the 100 Block of Delaware Ave. reported to police that an unknown person stole three mums out of her yard. The responding officer, who is familiar with Mr. Kopp from several previous incidents and knew Mr. Kopp was probably the suspect, responded to Mr. Kopp's residence and located the stolen mums already planted in Mr. Kopp's flower bed. The officer attempted to take Mr. Kopp into custody and Mr. Kopp refused several commands by the officer to put his hands behind his back. Mr. Kopp still refused the officers commands and the officer took him into custody. He was transported to the Harrington Police Department for processing. He was charged with Theft under \$1,500 where victim is 62 years of age or older, Resisting Arrest and Trespass Third Degree. He was arraigned via video phone at Justice of the Peace Court 2 and was released on \$3,100 unsecured bond.

On 10-15-15 the Harrington Police Department arrested Kimberly J. Killen 31, of the 500 Block of Amsterdam Rd. in Felton after police investigated a shoplifting complaint. While on patrol police were called to the Dollar General in the Midway Shopping Center for a report of female inside the store shoplifting items. Prior to the arrival of police the female fled. After leaving the store police were called back to the Harrington Police Department after Ms. Killen turned herself in for the shoplifting. She was issued a criminal summons for Shoplifting under \$1,500 and she was released pending a future court appearance.

On 10-18-15 the Harrington Police Department arrested Jazmine E. Foreman 29, of the 13000 Block of South Old State Rd. in Ellendale for assault and related charges. In September 2015 the Harrington Police Department responded to the first block of Rose Haven Dr. in Harrington for a report of an assault. When police arrived the suspects had already fled in a vehicle. Police contacted the reporting person who reported to police that unknown suspects had assaulted the reporting person's daughter and damaged jewelry belonging to the victim. Police were able to identify the suspect as Ms. Foreman and police obtained warrants for her. On 10-18-15 Ms. Foreman was taken into custody by the Ellendale Police Department and she was turned over to the Harrington Police Department for processing. Ms. Foreman was transported to the Harrington Police Department and processed. She was charged with Assault Third Degree, Criminal Mischief under \$1,000 and Disorderly Conduct. She was arraigned via video phone at Justice of the Peace Court 7 and was released on \$1,500 unsecured bond.

On 10-16-15 the Harrington Police Department arrested a homeless man after police responded to a report of a burglary. While on patrol police responded to the first block of Clark St. in Harrington after the caller reported an unknown person in an abandoned residence. Police arrived on scene and located Antonio U. Lewis 25, who is listed as homeless inside the residence. He was taken into custody without incident. Police checked the rest of the residence to confirm no one else was inside. While checking the residence police found damage throughout the entire residence. Police also determined that an unknown female was inside the residence with Mr. Lewis but fled prior to police arriving at the house. Mr. Lewis was transported to the Harrington Police Department for processing. He was charged with Burglary Second Degree, Conspiracy Second Degree and Criminal Mischief over \$1,000. Mr. Lewis also had an active capias out of Justice of the Peace Court 6 for failing to appear for a criminal trial for resisting arrest. Mr. Lewis was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$14,000 secured bail.

On 10-21-15 the Harrington Police Department arrested Maurice M. Collins 64, of the 100 Block of Fleming St. in Harrington. While on patrol police responded to Midtown Liquors in the Liberty Plaza Shopping Center for a report of an offensive touching. When police arrived they contacted the victim, who reported to police that while inside the store Mr. Collins told the victim he was a police officer and pushed the victim. Mr. Collins then fled the store on foot. Police obtained a description of the suspect and Police searched the area and located Mr. Collins on Liberty St. and took him into custody without incident. He was transported to the Harrington Police Department for processing. He was charged with Criminal Impersonation of a Police Officer, Offensive Touching, Disorderly Conduct and Drunk on a Highway. Mr. Collins was arraigned at Justice of the Peace Court 3 and was committed to the Sussex Correctional Institute in default of \$5,250 secured bond.

On 10-28-15 the Harrington Police Department arrested a Dover man after police found he was wanted. While on patrol at 1:30 am police responded to the first block of Cozy Ct. in Harrington for a report of a domestic dispute in progress. When police arrived they contacted the reporting person, who reported to police that she was having a verbal argument with Jarvis Worthy 35, of Welch Dr. in Dover. During the course of the investigation police determined that this was only a verbal argument after Mr. Worthy refused to leave the reporting person's residence. Police conducted a computer check on all parties and determined that Mr. Worthy had active capias out of Kent County Family Court for failure to appear for a hearing for child support and out of Kent County Court of Common Pleas for failure to pay traffic fines. He was taken into custody and transported to the Harrington Police Department for processing. He was arraigned via video phone at Justice of the Peace Court 7 and was committed to the Sussex Correctional Institute in default of \$64,170 secured bond.

Range: First to Last
 Issue Date Range: 10/01/15 to 10/31/15 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 10/01/15 to 10/31/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits With Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 11/10/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open with No Date: Y

App Id: 1576 Prop Loc: 1 NEW ST
 Issue Date: 10/16/15 Alt Cost 1: 3,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		10/16/15			Approved
Comment: D. Naples						

App Id: 1577 Prop Loc: 101 REESE AVENUE
 Issue Date: 10/20/15 Alt Cost 1: 3,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		10/20/15			Approved

App Id: 1578 Prop Loc: 211 HANLEY STREET
 Issue Date: 10/23/15 Alt Cost 1: 1,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: BUILDING

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		10/23/15			Approved
Comment: D. Naples						
BUILDING	FINAL INS		10/27/15			Approved

App Id: 1579 Prop Loc: 204 COMMERCE STREET
 Issue Date: 10/23/15 Alt Cost 1: 1,352.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		10/23/15			Approved

App Id: 1580 Prop Loc: 17146 S DUPONT HWY
 Issue Date: 10/23/15 Alt Cost 1: 14,995.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		10/23/15			Approved
Comment: D. Pfeil, D. Naples						

App Id: 1581 Prop Loc: 4 MECHANIC STREET
Issue Date: 10/29/15 Alt Cost 1: 1,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		10/28/15			Approved
Comment: Interior Demo. PSU placed in rear of property in parking lot.						

Range: First to Last
 Violation Date Range: 10/01/15 to 10/31/15
 Ordinance Id Range: First to Last
 Customer Range: First to Last
 Activity Date Range: First to 11/10/15
 Activity Status to Include: Open: Y
 Use Type Range: First to Last
 User Code Range: First to Last
 Inc Violations with waived Fines: Yes
 Activity Type Range: First to Last
 'SENT LETTER': Y
 Open: Y
 Completed: Y
 Denied: Y
 Approved: Y
 Denied: Y
 Open with No Date: Y

Violation Id: V6-00033 Map/Parcel: 179.08-04-63.00-000 Prop Loc: 137 EAST STREET

Description: high weeds & grass

10/22/15: grass cut by city contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		10/19/15			Open
Comment: follow up, grass not cut, request sent to City contractor to cut.						
	SENT LETTER		10/12/15			
Comment: Grass Warning 2.pdf						
	SENT LETTER		10/12/15			
Comment: Grass Warning 2.pdf						
	SENT LETTER		10/02/15			
Comment: Grass Warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		10/02/15			

Violation Id: V6-00034 Map/Parcel: 179.08-04-63.02-000 Prop Loc: 139 EAST STREET

Description: high weeds & grass.

10/12/15 - grass has been cut.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		10/02/15			
Comment: Grass Warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		10/02/15			

Violation Id: V6-00035 Map/Parcel: 170.20-01-03.00-000 Prop Loc: 211 DORMAN ST.

Description: remove fallen branches & remainder of tree still standing must be cut down.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		11/05/15			
Comment: Exterior warning.pdf						
	SENT LETTER		10/06/15			
Comment: Exterior warning.pdf						

PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	10/06/15
----------	----------------------	-------------	----------

Violation Id: v6-00036 Map/Parcel: 179.08-02-65.00-000 Prop Loc: 104 REESE AVENUE

Description: please remove garbage & rubbish from the rear of the property.
trash removed.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		10/06/15			

Comment: Exterior warning.pdf

PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	10/06/15
----------	----------------------	-------------	----------

Violation Id: v6-00037 Map/Parcel: 170.19-01-38.00-000 Prop Loc: WEST STREET LOT

Description: high weeds & grass.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		10/26/15			

Comment: Grass Warning 2.pdf

PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	10/26/15
----------	----------------------	-------------	----------

Violation Id: v6-00038 Map/Parcel: 180.05-01-05.00-000 Prop Loc: 10 DICKERSON STREET

Description: trim or remove trees as to not block the view of traffic at intersection.

Activities:

<u>Ordinance Id</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
	SENT LETTER		10/30/15			

Comment: Exterior warning.pdf

PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	10/30/15
----------	----------------------	-------------	----------

MEMORANDUM

EXECUTIVE VICE PRESIDENTS

Michael D. Vena, PE, PP, CME
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBiasio, PE, PP, CME
Leonard A. Faola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME

**Remington &
Vernick Engineers**

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

15-33 Halsted Street, Suite 20A
East Orange, NJ 07018
(973) 323-3065
(973) 323-3068 (fax)

**Remington, Vernick
& Vena Engineers**

9 Allen Street
Turner River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocasama Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**

845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08250
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**

922 Fayette Street
Coateshocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**

243 Route 130, Suite 200
Bordentown, NJ 08505
(609) 298-6017
(609) 298-8297 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: November 11, 2015

Re: City of Harrington
Project Update
Our File# DKHNT039

Enclosed please find the November 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
NOVEMBER 2015
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. *Nothing new to report this period.*

2. I&I Removal Program (DKHNT036)

Percent complete (construction phase): 85%

Status: A notice to proceed was issued to Tri-State Grouting with start date of July 6, 2015. Work began on Hanley Street July 13, 2015. They have cleaned, televised, and grouted joints on Hanley, Milby, Mispillion, Liberty, Grant, Mechanic, Peck, Dorman, Fleming, and Wolcott streets. Blockages were recorded on Hanley and Liberty that will require open trench repairs. Additional mains were added to the project as requested by City officials and favorable project budget.

3. Fire Department Parking Lot Paving (DKHNT039)

Percent complete (construction phase): 75%

Status: The project was awarded to George & Lynch for \$103,330.50. The Notice to Proceed was November 2, 2015. Work started on 11/5/2015.

4. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 100%

Status: New mains, supply well, storage tower, facilities building, etc. The DNREC Funding application has been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted on September 29, 2015. We are awaiting comments from both agencies.

5. 2015 Road Program (DKHNT041)

Percent complete (construction phase): 20%

Status: Status: The project was awarded to Jerry's, Inc. for \$149,518. The Notice to Proceed was November 2, 2015; Meadow Wood should be paved this year. The remaining road paving and concrete work may be delayed until next year due to winter weather.

6. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 100%

Status: New larger sewer mains on Liberty, Clark, Dixon, Gordon Streets. The CWSRF Funding application has been submitted. The Preliminary Engineering Report (PER) and Environmental Report (ER) were prepared and submitted on November 4, 2015. We are awaiting comments from both agencies.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

City of Harrington

Department Of Public Works

DATE: October 31, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
October 1, through October 31, 2015***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***



David Alan Moore Sr.

Date: 11/12/2015

After Hours on Call Report

Date	Responsible Individual	Contacts
October 5 ,2015	Leroy Lahman	2
October 12 ,2015	Glenn Hayman	1
October 19 ,2015	Dennis Trader	4
October 26 ,2015	Dudley Clough	3

Water Department

Turn On (# of Times)	Turn Off (# of Times)
6	4

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	0	0
Brown Water Related Calls	0	0
Total Calls	0	0

Water Samples	
State Samples	Completed- October
Daily Chlorine Samples	Completed- October
Daily Fluoride Samples	Completed- October

Monthly & Daily Water Usage Totals	October 2015	October 2014
Monthly Totals	7,844,000	10,059,000
Daily Average	253,000	324,000

Water Leaks	Location	Work Order Date	Completion Date
2" Water Service	11 East St.	10/12/15	10/12/15

Well Status			
Well	# Of Gallons October 2015	# Of Gallons October 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	585,000	794,000	-209,000
#3	2,133,000	3,532,000	-1,399,000
#4	5,126,000	5,733,000	-607,000
Total	7,844,000	10,059,000	-2,215,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
10/07/15	119 W. Mispillion St.	Contacted
10/15/15	15 Rose Haven Dr.	Contacted
10/20/15	10 Ward St.	Contacted
10/26/15	8 West St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
10/05/15	10 Thomas St.	Jetted the service

10/05/15	403 Second Ave.	plunged
10/06/15	8 East St.	Plunged
10/07/15	108 Mispillion St.	Plunged
10/09/15	8 Mill St.	Plunged
10/12/15	313 Weiner Ave.	Plunged
10/19/15	115 Dorman St.	Plunged
10/20/15	501 Shaw Ave.	Plunged
10/21/15	8 West St.	Plunged
10/28/15	8 West St.	Jetted the service
10/30/15	201 E. Milby St.	Jetted the service

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr.	Been keeping a check and filled because of the big trucks.
Meadawood Lane	Been keeping a check and filling hole in till it is black topped.
Hanley St.	Repairs have been made.
Ward St.	Repairs have been made.
Harrington Ave.	Repairs have been made.
Wolcott St.	Repairs have been made.
Second Ave.	Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	9
Library	8
Police	6
Community Center	2
Waste Water Treatment Plant	2
Parks & Recreation	2
Public Works	8

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 2 cleaned it out and reset it in the wet well at Smith St. Station.
- Public Works had to pull the number the #1 and #2 Pump and clean it out and reset it in the wet well at the Mispillion St. Station.
- Public Works had to pull pump # 2 at Messicks Station clean it and reset it in the wet well.
- Public Works had to pull the float tree and replace the low alarm float at Mispillion St. Station and reset it in the wet well.

The I & I Project

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Liberty St. Delaware Ave.

Mapping Sewer Lines

- Remington Vernick & Beach has dropped off the sewer maps to be corrected.
- Public Works are working on getting the sizes of the main pipes coming into the manholes. And we are also making sure the flow direction are right on the maps.

Date: November 9, 2015
To: Mayor and Council
 City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library – Month of October 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	3077	During the month
Items checked out	3288	All items checked-out during the month
Items returned	2657	All items returned during the month
Items overdue	146	Items listed as overdue at any time during the month
Fines & Fees	\$670.	Collected During the Month
Overdrive eMedia : eBooks eAudiobooks Streaming Video	293	Total checked-out during the month
Computer Use: 791	Total Public Access Use For the month - Individual logins: Wireless Users: - 186	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc.
Other Reference questions requiring staff assistance.	Computer help including Ebooks: Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc.	Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:
N/A	Total reference transactions tracked by Dewey number for the	

Harrington Public Library	PROGRAMS	OCTOBER 2015
----------------------------------	-----------------	---------------------

Name	Date	Attendance
Minecraft Club	Oct. 5, 7,12,14, 21,26,28	36 children 13 adults
Story Time	Oct. 7, 14, 21	9 Children 6 adults
Teen Advisory Council Halloween Planning Meetings	Oct. 1, 29	14 Teens 2 adults
Job Center (Free walk-in job search assistance)	Oct. 9, 22	11 Adults
Computer Class	Oct. 5,12,26	3 Adults
Book Discussion Group	Oct. 15	1 child 8 adults
Terrifying Tuesday Family Movies for Halloween	Oct. 6,13, 20, 27	18 children 11 adults
Family Fun Night at National Night Out	Est. 250 Participants	
Haunted Garage at the Library	Judging by the Candy given & at least 250	Number of goody bags and We estimate 300 children Adults.

Kelly Blanchies

From: Christine Hayward <Christine.Hayward@lib.de.us>
Sent: Tuesday, November 10, 2015 1:47 PM
To: Kelly Blanchies
Subject: FW: events

Kelly,
Here are the Library events for December.
~Chris

From: Marleena Scott
Sent: Tuesday, November 10, 2015 1:41 PM
To: Christine Hayward
Subject: events

Gingerbread-Storytime

Wednesday, December 2nd @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, December 2nd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Baby and Me Storytime

Saturday, December 5th @ 10:30 am—For ages 12 months to 24 months. Sponsored by the Harrington Public Library and the Lake Forest Readiness Team. Presented by former HPL Children's Librarian Marie Cunningham.

Computer Help Lab

Monday, December 7th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, December 7th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Tis the Season Tuesdays-Spooky Christmas Feature

Tuesday, December 8th @ 5:00 pm—Come to the library Tuesdays in December to see Fun Holiday Movies! We will be showing a holiday favorite with the infamous Charlie Brown, and another classic about a skeleton taking over Christmas. The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies.

Christmas Trees-Storytime

Wednesday, December 9th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, December 9th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Santa Visit/Family Fun Night/Reading to the Dogs

Thursday, December 10th @ 6:00 pm—Take your pictures with Santa for FREE! Santa and Mrs. Claus will be visiting the library, and you can come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Job Center

Friday, December 11th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Baby and Me Storytime

Saturday, December 12th @ 10:30 am—For ages 12 months to 24 months. Sponsored by the Harrington Public Library and the Lake Forest Readiness Team. Presented by former HPL Children's Librarian Marie Cunningham.

Computer Help Lab

Monday, December 14th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, December 14th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Tis the Season Tuesdays-Holiday Fun Features

Tuesday, December 15th @ 5:00 pm—Come to the library Tuesdays in December to see Fun Holiday Movies! We will be showing a holiday favorite with Heat and Cold Miser, and a movie about a boy who is left home by himself for the Holidays. The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies.

Reindeer-Storytime

Wednesday, December 16th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, December 16th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Book to Movies Reading Club

Thursday, December 17th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Baby and Me Storytime

Saturday, December 19th @ 10:30 am—For ages 12 months to 24 months. Sponsored by the Harrington Public Library and the Lake Forest Readiness Team. Presented by former HPL Children's Librarian Marie Cunningham.

Computer Help Lab

Monday, December 21st @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, December 21st @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Tis the Season Tuesdays-Movie and Craft

Tuesday, December 22nd @ 5:00 pm—Come to the library Tuesdays in December to see Fun Holiday Movies! We will be showing a holiday favorite based on the book "The Polar Express," and after the movie we will make chocolate trains! The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Space is limited for this one, please sign up in advance!

Christmas-Storytime

Wednesday, December 23rd @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, December 23rd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Computer Help Lab

Monday, December 28th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, December 28th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Tis the Season Tuesdays-A Dr. Seuss Christmas

Tuesday, December 15th @ 5:00 pm—Come to the library Tuesdays in December to see Fun Holiday Movies! We will be showing two holiday favorites based around Dr. Seuss' character The Grinch. The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies.

New Year's Eve-Storytime

Wednesday, December 30th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, December 30th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Date: 10/31/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation October Report 2015

Program	Participants	Teams or Units	Comments
Dance	44	10	Registrations are ongoing. Classes began in September.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Indoor Field Hockey	70	7	We allow the Lake Forest hockey players to practice at HPR. Six of these teams participate in a League in Dover. A couple other teams participate in tournaments. One group of 4 th graders is just beginning and will participate in a few tournament around the region. This program is considered a "feeder" program for the school district.
Basketball			Registrations are ongoing for boys' basketball.
Mat Ratz Wrestling			Registrations are ongoing for wrestling.
Tennis	5	N/A	Tennis ended on October 7, 2015.
Soccer	246	22	Soccer ended on October 31, 2015.
Community Garden			The Community Garden is finishing up for this year. We look forward to another great season next spring.
Youth Indoor Hockey			Registrations are ongoing for YOUTH Indoor Hockey. This program is an instructional program for grades k-5.
Pop Warner Cheerleading	50	40	Cheerleading continues as two squads are preparing for the Regional Competition in November. The winners will advance to the Nationals in Orlando, Florida.
Pop Warner Football	90	40	The regular ended in October. Our younger teams will be competing in a fun filled "Bowl Tournament".

Web Site = 1025 visits and 4,942 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	258 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	44
Mon-Thurs	1:30pm-3:45pm	Basketball	195+ visits per month
Mon-Wed	5:30pm-8:30pm	Cheerleading Practice	50+ each night

Bill Falasco

Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

November 6, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended October 2015.

Total Responses for the Month	122
Total Responses in City Limits	75
Total Responses out of City Limits	47
Men In Service	249
Hours In Service	156 hours 14 minutes
Manhours in Service	309 hours 33 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary