

Inflow and infiltration remediation project update and Fire hydrants will be discussed at the meeting. No information included in packets.

ACTION FORM

PROCEEDING Council Meeting	
DEPARTMENT OF ORIGIN City Hall	DATE SUBMITTED: 11/19/15
PREPARED BY: Terry Tieman	
SUBJECT: Security Systems	
REFERENCE: City of Harrington CIP Funds Account Summary – March 2015;	
RELATED PROJECT:	
REVIEWED BY:	
EXHIBITS:	
EXPENDITURE REQUIRED: \$59,124	AMOUNT BUDGETED: \$59,124
FUNDING SOURCE (Dept./Page in CIP & Budget): CIP Account	
TIME TIMETABLE:	
<p>RECOMMENDED ACTION: Approve CIP expenditures for new vehicles, lawn mower and refurbishing of snow plow blades (\$53,482) from the sale of obsolete vehicles (\$76,931).</p> <p>Approve additional expenditures for Fire Alarm and Security System at Public Works Yard (\$5,048), Duress Buttons in City Hall and Council Chambers (\$594).</p>	

BACKGROUND AND ANALYSIS

The City of Harrington has sold an old Sewer Jet, Street Sweeper, Chevy Impala, and pending sale of 2003 Ford Truck for (\$76,931). After discussions with the Mayor, Police Chief and Public Works Supervisor, the following purchases are recommended; 2016 Silverado 2500 truck, 2016 Ford Fusion, John Deere Zero Turn Mower, Police Tahoe, and Snow Plow Blades Refurbishing (\$53,482).

In the FY16 CIP Budget, The City of Harrington budgeted \$24,825 for Cameras and Security Systems at City Hall, Public Works, Library and Parks & Recreation. While obtaining estimates it was brought to our attention that the Public Works building would need to have a fire alarm system included and an additional storage building was added to the estimate. Security concerns within City Hall and Council Chambers were noted and requests to add duress buttons at the cash window, 2nd story hallway and Council Chambers were included in the estimate.

The additional estimates have resulted in the original project to be over-budget by \$5,642.

Public Works Fire Alarms	\$3,160.00
Security in Public Works Storage	\$1,888.00
Duress Buttons at Cash Window and 2 nd Story	\$ 470.00
Council Chambers Portable Duress Button	\$ 124.00
 Total Additional CIP Request	 \$5,642.00

2016 CIP Reallocation of Funds

Department	Item	
Public Works	Sale of Sewer Jet	\$ 11,100
Public Works	Sale of street sweeper	\$ 57,831
City Hall	Sale of 2006 Chevy Impala	\$ 4,000
Parks and Rec	Sale of 2003 Ford Truck	\$ 4,000 est.
		\$ 76,931
Public Works	2016 Chevy Pick-up 2500 Series -\$28,729 -\$19,000	\$ 9,729
City Hall	2016 Ford Fusion replaces 2006 Chevy Impala	\$ 17,763
Public Works	John Deere Zero Turn Mower replaces John Deere	\$ 3,490
Public Works	Repairs for Snow Plow Blades	\$ 3,500
Public Works	Security System \$30,467-\$24,825	\$ 5,642
Police	Transfer to Police Tahoe	\$ 19,000
		\$ 59,124
	Remaining	\$ 17,807

Note:

CITY OF HARRINGTON 2016 Holiday Schedule

New Year's Day	January 1	Friday
Martin Luther King Jr. Day	January 18	Monday
Presidents' Day	February 15	Monday
Good Friday	March 25	Friday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Columbus Day	October 10	Monday
Election Day	November 8	Tuesday
Veterans' Day	November 11	Friday
Thanksgiving Day	November 24	Thursday
Day after Thanksgiving	November 25	Friday
Christmas Day	December 26	Monday

CITY OF HARRINGTON
2016 Holiday Schedule - Alternative

New Year's Day	January 1	Friday
Martin Luther King Jr. Day	January 18	Monday
Presidents' Day	February 15	Monday
Good Friday	March 25	Friday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Election Day	November 8	Tuesday
Veterans' Day	November 11	Friday
Thanksgiving Day	November 24	Thursday
Day after Thanksgiving	November 25	Friday
Day Before Christmas Eve*	December 23	Friday
Christmas Day	December 26	Monday

* City Council approved the switching of Columbus Day for December 23 for the 2016 Holiday Schedule. This change is authorized for this year only.





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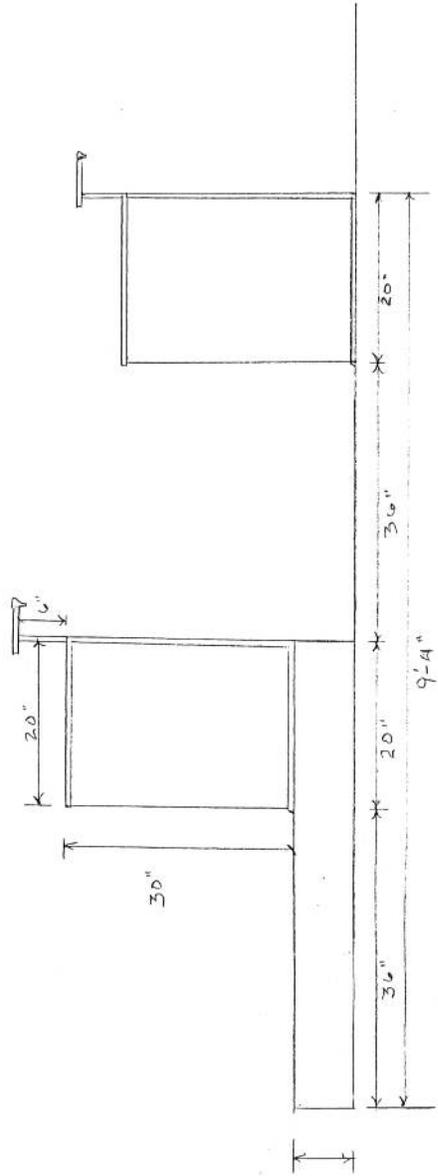
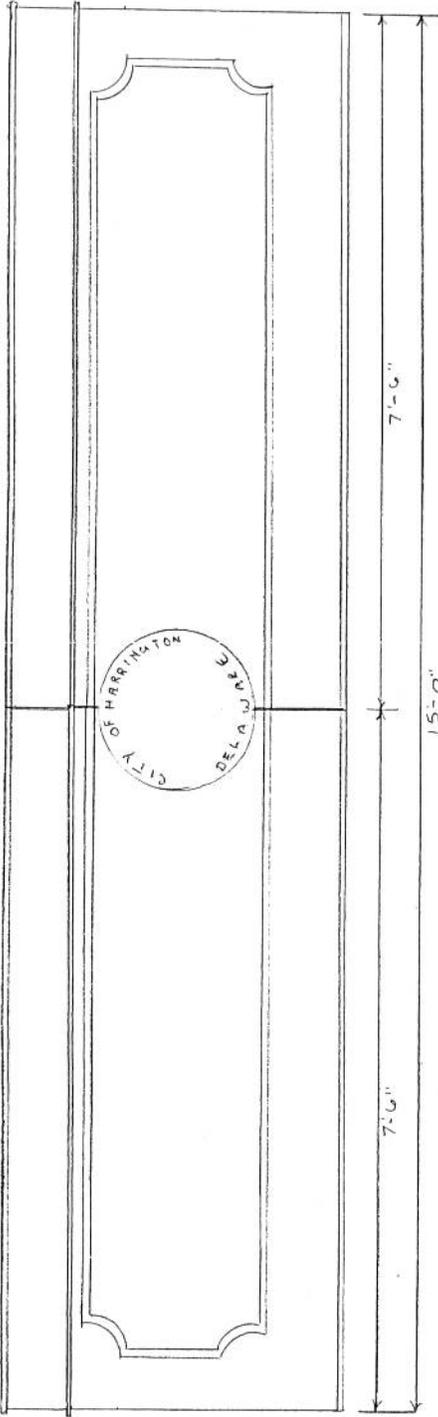
In accordance with Title 1, Chapter 5, §501, Delaware Code, as amended, the following are legal holidays in the State of Delaware for **Calendar Year 2016**.

Holiday	Date
New Years Day	January 1
Martin Luther King Jr. Day	January 18
Good Friday	March 25
Memorial Day	May 30
Independence Day	July 4
Labor Day	September 5
Election Day	November 8
Returns Day (after 12:00 noon Sussex County)	November 10
Veterans Day	November 11
Thanksgiving Day	November 24
Day After Thanksgiving	November 25
Christmas Day	December 26*

* The observed date may be different for employees in 24/7 operations/facilities.

The State of Delaware grants two floating holidays to eligible employees per calendar year. Please refer to Floating Holiday Policy.





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