

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Carl Klotz - Patrolman
Joseph M. Perna – Sergeant	Lori Williams – Administrative Assistant
Sean A. Hudson – Corporal	Pastor Guy Simpson - Chaplain
Bradford E. Reed – Corporal	Pastor Ken Figgs - Chaplain

September 1st – 30th 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

September 2015 meetings and activities;

- 9/8 State Police Chiefs' Meeting
- 9/8 Violent Crime Grant Meeting
- 9/8 City Council Meeting
- 9/14 Business Mixer @ Fairgrounds
- 9/17 Met with our Chaplains about leadership in the community
- 9/24 Attended League of Local Governments Meeting where Terry was named City Manager of the Year.
- 9/28 City Council Meeting

HPD updates and happenings.

Patrolman Carl Klotz is our new Community Policing Officer.
Cpl. Ricky Baker is finishing up his training with K-9 Marshall at the end of October. K-9 Marshall was purchased with our funding from our Violent Crime Grant.
We are excited about these two additions to our department, it will allow us to interact with our community more.

Harrington Police Department

FY16

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September	\$8,156.00	\$224.50	81	\$2,934.60	134	\$36,340.15	\$2,156.40	\$38,496.55	\$39,062.41
October									
November									
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$65,593.00	\$1,632.34	596	\$21,337.72	980	\$104,063.28	\$5,243.75	\$109,307.03	\$64,500.41

Breakdown of Other Moneys Received
Sep-15

Reports	\$50.00
Highway Safety	\$4,300.00
NINJ/Community Events	\$50.00
Slief Grants	\$13,600.00
Violent Crime Grant	\$21,062.41
	\$39,062.41

Harrington Police Department Patrol Stats FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015	250	23	279	57	2	5
October, 2015						
November, 2015						
December, 2015						
January, 2016						
February, 2016						
March, 2016						
April, 2016						
May, 2016						
June, 2016						
TOTALS	757	170	1204	272	16	29

News Releases
September 2015

On 9-6-15 the Harrington Police Department arrested a Harrington Man after police respond to an assault complaint. While on patrol police responded to Clarks Corner Apartments for a report of an assault. When police arrived they contacted two victims and began interviewing them. During the course of the investigation police determined that the two victims and Davonta Mitchell 19, of Clarks Corner Apartments in Harrington became involved in a verbal argument. During the argument Mr. Mitchell assaulted one of the victims and threatened the other victim. Police located Mr. Mitchell in the complex and took him into custody without incident. He was transported to the Harrington Police Department for processing. He was charged with Offensive Touching, Terroristic Threatening and Disorderly Conduct. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$150 unsecured bond.

On 9-4-15 the Harrington Police Department arrested James M. Saxton 32, of the 100 Block of Dorman St. in Harrington for after police stopped him for not wearing his seatbelt. While on patrol on South DuPont Hwy. in the area of Clukey Dr. officers stopped a vehicle being operated by Mr. Saxton after police saw him not wearing a seatbelt. When officers contacted Mr. Saxton they smelled an odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests. After performing the tests Mr. Saxton was taken into custody and transported to the Harrington Police Department for processing. He was charged with Driving under the influence of alcohol and not wearing a seatbelt. He was released pending a future court appearance in Justice of the Peace Court 7.

On September 7, 2015 the Harrington Police Department arrested a Milton man for 4th offense driving under the influence. While on patrol on South DuPont Hwy. at 11:50 pm officers on patrol stopped a vehicle for traveling 52 MPH in a 35 MPH zone. Police stopped the vehicle and contacted the driver identified as Eric R. Pitts 43, of the 100 Block of Atlantic St. in Milton. While speaking to Mr. Pitts police smelled an odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests. After completing the tests Mr. Pitts was taken into custody and transported to the Harrington Police Department for processing. A computer check revealed that Mr. Pitts that three previous DUI convictions dating back to 1991 and his driver's license was currently suspended. Police charged with 4th Offense driving under the influence, driving with a suspended or revoked license, speeding and failure to have registration card in possession. Mr. Pitts was processed and then transported to Justice of the Peace Court 3 for processing. He was issued a \$5,700 cash only bail and he was committed to the Sussex Correctional Institute after failing to post bond.

On September 11, 2015, Dewayne Pickle, 43 of Harrington turned himself in to the Harrington Police Department on an outstanding warrant that had been issued for him. During the month of August, officers responded to the 16000 Block of S. Dupont Highway for a criminal mischief to a City water meter. Officers learned that Mr. Pickle had cut the meter which was locked by Harrington Public Works for non payment. Mr. Pickle was charged with Criminal Mischief under \$1000 and Theft of Services under \$1500. He was presented via video phone at Justice of the Peace Court 2 and released on \$1000 unsecured bond.

On September 13, 2015, the Harrington Police arrested Marcus Lake, 19 of Harrington in connection with numerous fraudulent debit card transactions. Police were notified on the incident on September 9th and found that Mr. Lake had illegally obtained the victims debit card and made 6 ATM withdrawals in excess of \$2000.

Mr. Lake was charged with Identity Theft (D Felony), 6 counts of Theft by False Pretense under \$1500 (A misdemeanor), and 6 counts of Unlawful Use of a Payment Card under \$1500 (A misdemeanor). He was released on \$10,500 unsecured bond.

On 9-17-15 the Harrington Police Department arrested Ashley Lefevre 28, of the 16000 block of Sweetbriar Rd. in Lewes after police respond to a shoplifting complaint. While on patrol police were called to the Rite Aid located in the 17000 Block of South DuPont Hwy for a report of shoplifting in progress. When police arrived they contacted the management and Ms. Lefevre, who was still in the store. During the course of the investigation police determined that while inside the store Ms. Lefevre concealed merchandise in her purse and then attempted to leave the store. She was then stopped by employees who then called police. While on scene Ms. Lefevre was issued a Criminal Summons for Shoplifting under \$1,500 and released pending a future court appearance.

On 9-14-15 the Harrington Police Department arrested two people after they attempted to flee from an officer who attempted to make a traffic stop. While on patrol a Harrington officer was traveling eastbound on Milford-Harrington Hwy. in the area of South DuPont Hwy. A vehicle was traveling westbound on Milford-Harrington Hwy. and attempted to turn onto South DuPont Hwy. and when turning almost hit the officer's fully marked police car. The officer then activated his emergency lights in an attempt to stop the vehicle. The vehicle failed to stop and led the officers in a pursuit. After perusing the vehicle for approximately 4-5 miles the officer discontinued the pursuit for safety reasons after the suspect vehicle began driving at a high rate of speed and driving erratically. The officer then turned off all his emergency lighting and followed the vehicle at a safe distance after obtaining a registration number off of the vehicle. The vehicle then continued to flee from the officer at a high rate of speed without the officer in pursuit. The suspect vehicle was then involved in a two vehicle accident at the intersection of South DuPont Hwy. and Jackson Ditch Rd. The officer who initially was pursuing came across the accident and observed two subjects running from the suspect vehicle. The officer, with the assistance of a civilian who stopped to help got into a foot pursuit with both suspects and after a short chase both suspects were taken into custody. The occupant of the other vehicle that was hit by the suspect vehicle received minor injuries. Police identified the driver of the vehicle as Raven Spender 22 of the 800 Block of Woodcrest Dr. in Dover and the passenger as Antonio U. Lewis 25, of the 200 Block of Theater Lane in Camden. Ms. Spencer was transported to Milford Memorial Hospital for minor injuries. She was issued criminal summons for Resisting Arrest, Possession of Drug Paraphernalia, Leaving the scene of an accident and several other traffic offenses. She was released pending a future court appearance. Mr. Lewis was issued criminal summons for Resisting Arrest. He was also released pending a future court appearance.

On 9-19-15 the Harrington Police Department arrested Michael P. Steininger 38, of the 300 Block of Main St. in Dover after police respond to a report of a domestic dispute. While on patrol police responded to a residence in the first block of Rose Haven Court for a report of a domestic dispute in progress. When police arrived they contacted the victim, who reported to police that Mr. Steninger had called the victim repeatedly, threatened to kill the victim and assaulted the victim. The victim did not sustain any injuries. Police took Mr. Steninger into custody and he was processed at the Harrington Police Department. He was charged with Harassment, Terroristic Threatening, Menacing, Offensive Touching and Disorderly conduct. He was arraigned at Justice of the Peace Court 7 and released on \$350 unsecured bail.

On 9-29-15 the Harrington Police Department arrested Bruce T. Brothers Jr. 36, of the 200 Block of Messicks Rd. in Harrington after the victim reported the domestic incident to the police. The victim responded to the Harrington Police Department and reported to officers that the victim and Mr. Brothers were involved in altercation at a residence in the 200 Block of Messicks Rd. The victim told officers that during the argument Mr. Brothers began assaulting the victim and threatened to kill the victim if the victim called the police. Also during the incident there were three juveniles in the residence under the age of 18. After speaking with the victim at the police department officers responded to Mr. Brother's residence and took him into custody without incident. He was transported to the Harrington Police Department for processing. He was arraigned via video phone at Justice of the Peace Court 7 and was charged with Offensive Touching, Terroristic Threatening and three counts of Endangering the Welfare of a Child. He was released on \$4,100 unsecured bond.

On 9-29-15 the Harrington Police Department arrested Hodges L. Brown 47, of Clarks Corner Apartments after he stole a cell phone and then attempted to sell it back to the victim. Police were contacted at the Harrington Police Department by the victim who reported to police that while the victim was on a DART bus being dropped off at Clarks Corner, another person on the bus stole the victim's cell phone. The victim then began calling the stolen phone and an unknown person answered. The unknown suspect advised the victim he would sell the phone back to the victim. The victim agreed to meet the suspect at an unknown location so the victim could get the phone back. The victim and police arrived at the location and took Mr. Brown into custody and recovered the stolen phone. Also while searching Mr. Brown police located a small amount of Marijuana and drug paraphernalia. Mr. Brown was transported to the Harrington Police Department for processing. He was charged with Possession of Marijuana, Possession of Drug Paraphernalia and Theft under \$1,500. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$1,300 unsecured bond.



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City Hall/Finance:

- The Fire Hall Parking Lot bid opening was August 31, 2015.
- Attended DFIT meeting on September 17, 2015
- Met with Mr. Sapp involving property he owns.
- Reviewing and revising WTG (computer support) contract.
- Met with DeIDOT to discuss Phase II of the Downtown Redevelopment Project on September 23, 2015.
- Attended Annual International City Managers Association Conference from September 26 – September 30, 2015.
- Hired a scanning temporary for the remainder of the fiscal year.

Planning/Code Enforcement:

- Worked on Harrington Signage Site Assessment.

Public Works:

- Work has been started on City Hall, Annex and Food Pantry roofs. The work is approximately 90% complete. The siding on the Food Pantry and City Hall needs to be repaired.
- City received bids for its 2016 Street Paving Program. Jerry's Paving was the lowest bidder.
- Public works with the assistance of the Police Department sold the 10 year old street sweeper on GovDeals for \$65,000.

Library:

- Met with Becker Morgan regarding the proposed Library site. Becker Morgan will be assisting us with due diligence on the site by conducting further analysis on the property.

Parks and Recreation:

- No information for this month.



Monthly Report for September 2015

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burriss to reroute trucks on August 20 and 21st so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.



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- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.
- Due diligence work is being performed on the site by Becker Morgan.

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
 - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
 - xii. Filed suit against the DSF October 2014
 - xiii. DSF served with lawsuit on December 1, 2014.
 - xiv. Received DSF's answer and counterclaim on December 16, 2014.
 - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
 - xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
 - xvii. No decision has been made at this time – April 2015.
 - xviii. No decision has been made at this time – May 31, 2015
 - xix. The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.
 - xx. *The Court has set a trial date of October 31, 2016.*



Monthly Report for September 2015

4. *Lagoon Closing*

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions from the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.

Notes from the Manager

As a follow-up to the October 5, 2015 workshop. Mr. Towers, from Tower signs indicated he needed an engineers' seal on a plot plan for a sign he installed at Muncie Insurance. The requirement was for sealed construction documents. I conferred with Dave Naples, RVB Building Code Official about this requirement. This is a requirement of the State of Delaware. Dave actually followed the same procedure used in Kent County. Additionally, the sign was installed without a permit, and our staff and consultants worked with Mr. Towers to get the sign into compliance.

Range: First to Last
 Issue Date Range: 09/01/15 to 10/13/15 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 09/01/15 to 09/30/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits With Permit No: Yes Inc Permits With Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 10/13/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1570 Prop Loc: 115 GRANT STREET
 Issue Date: 09/04/15 Alt Cost 1: 100.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: DEMOLITION

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		09/04/15			Approved
Comment: Demo Shed						

App Id: 1571 Prop Loc: 110 W MILBY STREET
 Issue Date: 09/15/15 Alt Cost 1: 4,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: INTERIOR RENOVA

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		09/15/15			Approved
Comment: D. Naples						

App Id: 1572 Prop Loc: 200 DELAWARE AVENUE
 Issue Date: 09/17/15 Alt Cost 1: 4,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		09/17/15			Approved
Comment: AP						

App Id: 1573 Prop Loc: 12 W MISPELLION ST.
 Issue Date: 09/22/15 Alt Cost 1: 7,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: ROOF

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		09/22/15			Approved
Comment: Approved by Adam Poplos						

App Id: 1574 Prop Loc: 327 WEINER AVENUE
 Issue Date: 09/22/15 Alt Cost 1: 16,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00

Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: BUILDING

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RVW		09/22/15			Approved

Comment: D. Naples

App Id: 1575 Prop Loc: 16819 S DUPONT HWY

Issue Date: 09/29/15 Alt Cost 1: 23,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: INTERIOR RENOVA

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RVW		09/29/15			Approved

Comment: D. Naples

Range: First to Last
 Violation Date Range: 09/01/15 to 09/30/15
 Ordinance Id Range: First to Last
 Customer Range: First to Last
 Activity Date Range: First to 10/13/15
 Activity Status to Include: Open: Y
 Approved: Y
 Denied: Y
 'SENT LETTER': Y
 Open With No Date: Y
 Use Type Range: First to Last
 User Code Range: First to Last
 Inc Violations with Waived Fines: Yes
 Activity Type Range: First to Last
 Open: Y
 Completed: Y
 Denied: Y

Violation Id: V6-00011 Map/Parcel: 170.20-02-32.00-000 Prop Loc: 17 DORMAN STREET
 Status: Completed Status Date: 09/22/15

Description: please remove dresser on front porch.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		09/22/15			Approved
Comment: dresser has been removed from front porch.						
	SENT LETTER		09/08/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/08/15			
Comment: remove dresser						

Violation Id: V6-00012 Map/Parcel: 179.08-04-42.00-000 Prop Loc: 1 NEW ST
 Status: Open

Description: House infested & insanitary. Found to be structurally unsound. Placarded unfit for human occupancy & condemned.

NOV Letter hand delivered and posted on property. NOV for demolition mailed certified.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
UNFIT Unfit for Human Occupancy	INSPECTION					Open
Comment: House posted unfit for human occupancy & structurally unsound.						

Violation Id: V6-00013 Map/Parcel: 170.16-02-53.00-000 Prop Loc: 210 E CENTER STREET
 Status: Open

Description: please remove tree debris in side yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/11/15			
Comment: Exterior Warning.pdf						
	SENT LETTER		09/11/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/11/15			
Comment: Drove by in response to complaint.						

Violation Id: V6-00014 Map/Parcel: 179.08-04-10.00-000 Prop Loc: 4 MILL STREET
Status: Completed Status Date: 09/25/15

Description: 9/15/15: Received complaint for abandoned vehicle on property. vehicle is unlicensed & inoperable.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ABANDONV ABANDONED VEHICLE	INSPECTION		09/25/15			Approved
Comment: Vehicle has been removed.						
ABANDONV ABANDONED VEHICLE	SENT LETTER		09/15/15			
Comment: Aband Vehicle on Property Warning.pdf						

Violation Id: V6-00015 Map/Parcel: 179.08-01-68.00-000 Prop Loc: 100 HANLEY STREET
Status: Open

Description: please remove pile of white material from rear yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		10/08/15			
Comment: Exterior Warning.pdf						
	SENT LETTER		09/16/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/16/15			
Comment: Noticed pile of white foam material in rear yard.						

Violation Id: V6-00016 Map/Parcel: 171.17-01-34.03-000 Prop Loc: 204 E.LIBERTY ST.
Status: Open

Description: remove car from yard, car must be on blacktop.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/17/15			

Violation Id: V6-00017 Map/Parcel: 170.20-03-03.00-000 Prop Loc: 11 CENTER STREET
Status: Open

Description: high weeds & grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/29/15			
Comment: Grass Warning 2.pdf						

		SENT LETTER	09/17/15
Comment: Grass Warning 2.pdf			
PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	09/17/15

Violation Id: V6-00018 Map/Parcel: 170.20-03-49.01-000 Prop Loc: 5 W CENTER STREET
Status: Completed Status Date: 10/06/15

Description: high weeds & grass

9/30: owner called, said grass will be cut this weekend or early next week.

10/6: grass cut.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/17/15			
Comment: Grass Warning 2.pdf						
PROPMAIN	PROPERTY MAINTENANCE		09/17/15			

Violation Id: V6-00019 Map/Parcel: 179.08-01-22.00-000 Prop Loc: 105 COMMERCE STREET
Status: Completed Status Date: 09/24/15

Description: high weeds & grass.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE		09/24/15			Approved
Comment: grass has been cut.						
	SENT LETTER		09/17/15			
Comment: Grass Warning 2.pdf						
PROPMAIN	PROPERTY MAINTENANCE		09/17/15			

Violation Id: V6-00020 Map/Parcel: 171.17-01-34.01-000 Prop Loc: 102 DIXON STREET
Status: Completed Status Date: 09/23/15

Description: please remove chickens from property, they are not permitted.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE		09/23/15			Open
Comment: chicken have been removed.						
	SENT LETTER		09/17/15			
Comment: Exterior Warning.pdf						
PROPMAIN	PROPERTY MAINTENANCE		09/17/15			

Violation Id: V6-00021 Map/Parcel: 179.08-01-17.00-000 Prop Loc: 115 COMMERCE STREET

Status: Completed Status Date: 09/28/15

Description: high weeds & grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		09/28/15			Approved
Comment: grass has been cut						
	SENT LETTER		09/21/15			
Comment: Grass Warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/21/15			

Violation Id: V6-00022 Map/Parcel: 170.20-05-02.00-000 Prop Loc: 100 DELAWARE AVENUE
Status: Completed Status Date: 09/21/15

Description: high weeds & grass

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/21/15			
Comment: Grass Warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/21/15			

Violation Id: V6-00023 Map/Parcel: 170.20-05-06.00-000 Prop Loc: 110 DELAWARE AVENUE
Status: Completed Status Date: 09/28/15

Description: high weeds & grass.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		09/28/15			Approved
Comment: grass has been cut						
	SENT LETTER		09/21/15			
Comment: Grass Warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		09/21/15			

Violation Id: V6-00024 Map/Parcel: 171.17-01-28.00-000 Prop Loc: 510 GORDON STREET
Status: Open

Description: cut high weeds & grass. Tash cans must not be visible from the street

9/28/15: grass has not been cut, cans not removed.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/21/15			
Comment: Exterior Warning.pdf						

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 09/21/15

Violation Id: V6-00026 Map/Parcel: 171.17-01-30.00-000 Prop Loc: 506 GORDON STREET
Status: Completed Status Date: 09/28/15

Description: trash cans not being stored properly.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE		09/28/15			Approved
Comment: cans have been removed.						

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 09/21/15

Violation Id: V6-00027 Map/Parcel: 171.17-01-34.06-000 Prop Loc: 501 GORDON STREET
Status: Completed Status Date: 09/28/15

Description: trash cans not being properly stored.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE		09/28/15			Approved
Comment: cans have been removed						

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 09/21/15

Violation Id: V6-00028 Map/Parcel: 171.17-01-05.00-000 Prop Loc: 501 SHAW AVE HGTON MANOR
Status: Completed Status Date: 09/28/15

Description: high weeds & grass.

9/28/15: grass has been cut.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN	PROPERTY MAINTENANCE		09/28/15			Approved
Comment: grass has been cut						

SENT LETTER 09/21/15
Comment: Grass warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 09/21/15

Violation Id: V6-00029 Map/Parcel: 171.17-01-22.00-000 Prop Loc: 407 CENTER STREET
Status: Completed Status Date: 09/28/15

Description: high weeds & grass

9/28/15: grass cut.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
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PROPMAIN	PROPERTY MAINTENANCE	INSPECTION	09/28/15	Approved
Comment: grass has been cut.				
		SENT LETTER	09/21/15	
Comment: Grass Warning 2.pdf				
PROPMAIN	PROPERTY MAINTENANCE	SENT LETTER	09/21/15	

Violation Id: V6-00030 Map/Parcel: 171.13-01-37.00-000 Prop Loc: 508 SHAW AVENUE
Status: Open

Description: unlicensed vehicle parked on property.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/24/15			
Comment: Aband Vehicle on Property Warning.pdf						
ABANDONV	ABANDONED VEHICLE	SENT LETTER	09/24/15			

Violation Id: V6-00031 Map/Parcel: 170.20-04-31.00-000 Prop Loc: 218 HARRINGTON AVE
Status: Completed Status Date: 10/06/15

Description: abandoned vehicles.

10/05/15: vehicles have been repaired and tagged.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/25/15			
Comment: Aband Vehicle on Property Warning.pdf						
ABANDONV	ABANDONED VEHICLE	SENT LETTER	09/25/15			

Violation Id: V6-00032 Map/Parcel: 170.20-04-26.00-000 Prop Loc: 104 THIRD STREET
Status: Completed Status Date: 10/08/15

Description: high weeds & grass

10/2/15: Owner called, asked for extension due to storm.

10/8/15: grass has been cut.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		09/28/15			
Comment: Grass Warning 2.pdf						
PROPMAIN	PROPERTY MAINTENANCE	INSPECTION				Open

September 2015 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- September 8, 2015 City Council Workshop
- September 22, 2015 Delaware Municipal Clerks Association Meeting
- September 28, 2015 City Council Meeting

Projects:

- Fire Company paving bid
 - o Coordinated contract signing with contractor
- Referendum to refinance debt
 - o Managed absentee ballots, voter list, etc.
 - o Coordinated special election day notices, signs, set-up, and clean-up
 - o Assisted election workers
 - o 60 day statute of limitation notice advertised

Ordinances & Resolutions:

- Prepared Resolutions 15-R-10 & 15-R-11
- Prepared Ordinances 15-12

Tasks:

- Prepared minutes for:
 - o August 3, 2015 City Council Workshop
 - o August 3, 2015 City Council Special Meeting
 - o August 17, 2015 City Council Meeting
- Prepared and posted agendas for:
 - o September 22, 2015 City Council Meeting (postponed)
 - o September 28, 2015 City Council Meeting
- Prepared and posted packets for:
 - o September 8, 2015 City Council Workshop
 - o September 28, 2015 City Council Meeting
- Updated messages on electronic sign
 - o Added messages: September 28 meeting, October meetings, town hall meeting, police night out, city manager of the year,
 - o Deleted messages: September meetings, Labor Day, special election, Heritage Day, community garden
- Updated website
 - o Added posts: Labor Day trivia, notice of town hall meeting, special election results
 - o Added adopted minutes, ordinances, resolutions
 - o Deleted posts: Heritage Day, Fire Co. bid, Labor Day trivia, special election, referendum information
- Closed the cash register 3 days a week
- October newsletter
- Notice of possible quorum for September events

City of Harrington

Department Of Public Works

DATE: September 30, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
September 1, through September 30, 2015***

Public Works Employees

Alan Moore

Leroy Lahman

Glenn Hayman

Dennis Trader

Dudley Clough

Richard Clough

David Alan Moore Sr.

Date: 10/6/2015

After Hours on Call Report

Date	Responsible Individual	Contacts
September 3 ,2015	Glenn Hayman	1
September 10 ,2015	Dennis Trader	1
September 17 ,2015	Dudley Clough	3
September 24 ,2015	Richard Clough	2

Water Department

Turn On (# of Times)	Turn Off (# of Times)
8	6

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	0	1
Brown Water Related Calls	0	0
Total Calls	0	1

Water Samples	
State Samples	Completed- September
Daily Chlorine Samples	Completed- September
Daily Fluoride Samples	Completed- September

Monthly & Daily Water Usage Totals	September 2015	September 2014
Monthly Totals	8,677,000	9,987,000
Daily Average	289,000	332,000

Water Leaks	Location	Work Order Date	Completion Date
2" Water Service	13 Hanley St.	9/3/15	9/4/15
1" Water Service	210 Center St.	9/12/15	9/14/15
1" Service Line	241 Delaware Ave	9/14/15	9/15/15

Well Status			
Well	# Of Gallons September 2015	# Of Gallons September 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	633,000	989,000	-356,000
#3	2,879,000	3,228,000	-349,000
#4	5,165,000	5,770,000	-605,000
Total	8,677,000	9,987,000	-1,310,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
9/03/15	2 Ward St.	Contacted
9/11/15	4 E. Milby St.	Contacted
9/14/15	101 Clark St.	Contacted
9/18/15	10 Thorpe St.	Contacted
9/23/15	4 Simpson St.	Contacted
9/26/15	2 Ward St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
9/08/15	2 Ward St.	Plunged
9/08/15	311 Elizabeth Ave.	Jetted the main
9/10/15	223 Hanley St.	Plunged
9/17/15	122 Delaware Ave.	Plunged
9/21/15	Bylers on Liberty St.	Jetted the main
9/23/15	8 East St..	Plunged
9/28/15	2 Ward St.	Plunged
9/30/15	129 Mechanic St.	

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr.	Been keeping a check and filled because of the big trucks.
Meadawood Lane	Been keeping a check and filling hole in till it is black topped.
Hanley St.	Repairs have been made.
Liberty St.	Repairs have been made.
Weiner Ave.	Repairs have been made.
Grant St.	Repairs have been made.
Peck Ave.	Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	19
Library	7
Police	9
Community Center	4
Waste Water Treatment Plant	3
Parks & Recreation	1
Public Works	9

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 1 cleaned it out and reset it in the wet well at Messick Station.
- Public Works had to pull the number the #1 and #2 Pump and clean it out and reset it in the wet well at the Messicks Station.
- Public Works had to pull pump # 2 at Clarks Corner clean it and reset it in the wet well.
- Public Works had to pull the float tree and replace the low alarm float at Smith St. Station and reset it in the wet well.
- Public Works Cleaned out and vacuumed out the wet well at Smith St.
- Public Works had to pull pump # 1 at the Farmington Station clean the pump out and reset it in the wet well.

The I & I Project

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Liberty St, Delaware Ave, Peck Ave and pulling a lot of sand out of the line. Center St.

Mapping Sewer Lines

- Remington Vernick & Beach has dropped off the sewer maps to be corrected.
- Public Works are working on getting the sizes of the main pipes coming into the manholes. And we are also making sure the flow direction are right on the maps.

Date: October 9, 2015
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library - Month of September 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	3018	During the month
Items checked out	3210	All items checked-out during the month
Items returned	2577	All items returned during the month
Items overdue	238	Items listed as overdue at any time during the month
Fines & Fees	\$1,020.00	Collected During the Month
E-Book and E-Audiobook	248	Total-checked-out during the month
Computer Use:	Total Public Access Use For the month - Individual logins: 642 Wireless Users: - 135	< Total is for Public Access Computer Use. < Total is for patrons using WIFI with their own devices – laptops, Ipads etc.
Other Reference questions requiring staff assistance.	Computer help including Ebooks: Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc. Total reference transactions tracked by Dewey number for the month: N/A	Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library Totals include patrons who attend the Job Center or the weekly Basic Computer Class. Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: Total virtual reference (by Email, phone, IM, Text): Total combined reference in person or virtual:

Harrington Public Library Programs for the month of September 2015		
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Name	Date	Attendance
Story Time	Sept. 16,17,23	Children 6 adults 5
Lego Build It Club	Sept. 1, 15	Children 7 adults 2
Job Center (Free walk-in job search assistance)	Sept. 11, 25	Adults 5
Computer Class	Sept. 14, 21, 28	Adults 10
Book Discussion	Sept. 17	Adults 6
Minecraft club	Sept. 14, 17, 21, 23, 28, 30	11 Children 10 Adults
Movie Night: Cinderella	Sept. 22	7 children 4 adults
Girl Scouts Information & Sign-ups	Sept. 12	
Teen Advisory Group Meeting	Sept. 3	5 Teens 2 Adults

Events: November 2015
Harrington Public Library

Computer Help Lab

Monday, November 2nd @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, November 2nd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

LEGO Builder's Club

Tuesday, November 3rd @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. We will have big LEGOs for little kids and older children will have regular LEGOs. A parent guardian must remain with the child participating.

Fruits and Vegetables-Storytime

Wednesday, November 4th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, November 4th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Computer Help Lab

Monday, November 9th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, November 9th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Family Fun Night and Reading to the Dogs

Thursday, November 12th @ 6:00 pm—Come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Job Center

Friday, October 13th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Computer Help Lab

Monday, November 16th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, November 16th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

LEGO Builder's Club

Tuesday, November 17th @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. We will have big LEGOs for little kids and older children will have regular LEGOs. A parent guardian must remain with the child participating.

Turkey-Storytime

Wednesday, November 18th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, November 18th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Book to Movies Reading Club

Thursday, October 19th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, November 23rd @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, November 23rd @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Thanksgiving-Storytime

Wednesday, November 25th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, November 25th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Computer Help Lab

Monday, November 30th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, November 30th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Date: 9/30/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation September Report 2015

Program	Participants	Teams or Units	Comments
Dance	44	10	Registrations are ongoing. Classes began in September.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Pop Warner Football	90	4	Pop Warner games are ongoing through October 25, 2015.
Pop Warner Cheer	50	4	Pop Warner games are ongoing through October 25, 2015. The Cheer competitions will go longer.
Soccer	246	22	Soccer began on September 12, 2015 and runs through October 31, 2015.
Tennis	5	N/A	Tennis began on September 14, 2015 and runs through October 7, 2015.
Ladies Fit Class	8-15	N/A	THIS CLASS IS SUSPENDED UNTIL THE DANCE PROGRAM GETS UP AND RUNNING IN SEPTEMBER.
Community Garden			The Community Garden looks great. Through September we have harvested yellow squash, zucchini, tomatoes, string beans, lima beans, onions and cucumbers. The garden will continue through the fall.

Web Site = 963 visits and 4,267 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	140 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	44
Mon-Thurs	1:30pm-3:45pm	Basketball	50+ visits per month
Mon-Wed	5:30pm-8:30pm	Cheerleading Practice	50+ each night

Bill Falasco

Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

October 10, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended September 2015.

Total Responses for the Month	121
Total Responses in City Limits	75
Total Responses out of City Limits	46
Men In Service	250
Hours In Service	166 hours 59 minutes
Manhours in Service	338 hours 23 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

MEMORANDUM

EXECUTIVE VICE PRESIDENTS
Michael O. Vena, PE, PP, CME
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Diltener, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBasio, PE, PP, CME
Leonard A. Fasola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME

**Remington &
Vernick Engineers**
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

15-33 Hobsted Street, Suite 204
East Orange, NJ 07018
(973) 323-3065
(973) 323-3068 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08783
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 965-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Widowood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1090
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
243 Route 130, Suite 200
Bordentown, NJ 08809
(609) 298-6017
(609) 298-8257 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: October 14, 2015

Re: City of Harrington
Project Update
Our File# DKHNT039

Enclosed please find the October 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
OCTOBER 2015
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocol. Nothing new to report this period.

2. I&I Removal Program (DKHNT036)

Percent complete (construction phase): 85%

Status: A notice to proceed was issued to Tri-State Grouting with start date of July 6, 2015. Work began on Hanley Street July 13, 2015. They have cleaned, televised, and grouted joints on Hanley, Milby, Mispillion, Liberty, Grant, Mechanic, Peck, Dorman, Fleming, and Wolcott streets. Blockages were recorded on Hanley and Liberty that will require open trench repairs. Additional mains were added to the project as requested by City officials and favorable project budget.

3. Dorman Street Sewer Improvements (DKHNT038)

Percent complete (construction phase): 100%

Status: All work is complete. Contract closeout paperwork is being prepared.

4. Fire Department Parking Lot Paving (DKHNT039)

Percent complete (engineering phase): 100%

Status: Bids were opened on August 31, 2015. We recommended the project be awarded to George & Lynch for \$103,330.50. The Notice to Proceed is November 2, 2015. All parties will need to coordinate schedules to accommodate the paving and event planning at the Fire house.

5. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 100%

Status: New mains, supply well, storage tower, facilities building, etc. The DNREC Funding application has been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER); these Reports were prepared and submitted on September 29, 2015. We are awaiting comments from both agencies.

6. 2015 Road Program (DKHNT041)

Percent complete (engineering phase): 100%

Status: Status: Bids were opened on September 18, 2015. We recommended the project be awarded to Jerry's, Inc. for \$149,518. Contracts have been signed; The Notice to Proceed is

November 2, 2015; Meadowood may be paved this year. The remaining road paving and concrete work may be delayed until next year due to winter weather.

7. Sanitary Sewer Capacity Improvements - USDA and DNREC Funding Applications (DKHNT042)

Percent complete (engineering phase): 50%

Status: New larger sewer mains on Liberty, Clark, Dixon, Gordon Streets. The CWSRF Funding application has been submitted. The Preliminary Engineering Report (PER) and Environmental Report (ER) are being prepared.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.