

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Carl Klotz - Patrolman
Joseph M. Perna – Sergeant	Lori Williams – Administrative Assistant
Sean A. Hudson – Corporal	Pastor Guy Simpson - Chaplain
Bradford E. Reed – Corporal	Pastor Ken Figgs - Chaplain

August 1st – 31st 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

August 2015 meetings and activities;

8/1 City Council Meeting

8/4 -8/5 Interviews at City Hall for Code Enforcement position

8/17 Met with Judge Arndt from the JP Courts

8/17 City Council Meeting

8/20 Met with new Superintendent for Lake Forest School District

8/24 Met with new principal at South

HPD updates and happenings.

We are currently working on our accreditation and hope to have it completed sometime this year.

Our new Speed Trailer is out at various locations around Harrington.

We have had several successful movie nights and a gospel night at Freedom Park.

Our Annual National Night Out will be October 8th at 5:30 pm.

Harrington Police Department

FY16

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$42,622.25	\$1,020.04	374	\$13,333.83	631	\$31,724.93	\$2,459.27	\$34,184.20	\$19,709.00
August	\$14,814.75	\$387.80	141	\$5,069.29	215	\$35,998.20	\$628.08	\$36,626.28	\$5,729.00
September									
October									
November									
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$57,437.00	\$1,407.84	515	\$18,403.12	846	\$67,723.13	\$3,087.35	\$70,810.48	\$25,438.00

Breakdown of Other Moneys Received
Aug-15

- \$400.00 Reports
- \$4,000.00 Highway Safety
- \$1,329.00 NNO/Community Events
- \$5,729.00

Harrington Police Department Patrol Stats

FY 16

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2015	287	112	537	129	8	9
August, 2015	220	35	388	86	6	15
September, 2015						
October, 2015						
November, 2015						
December, 2015						
January, 2016						
February, 2016						
March, 2016						
April, 2016						
May, 2016						
June, 2016						
TOTALS	507	147	925	215	14	24

News Releases
August 2015

On 8-2-15 the Harrington Police Department arrested Katelyn L. Buckle 26, of the 4500 Block of East New Market-Rhoades Dale Rd. in Rhodesdale, MD for Driving under the influence and related charges. While on patrol at midnight on Milford-Harrington Hwy. police stopped a vehicle for a traffic violation. Police stopped the vehicle, and contacted Ms. Buckle, who was operating the vehicle. Police immediately detected and odor of alcohol coming from the vehicle. Police administered standard field sobriety tests and after completing the tests, Ms. Buckle was taken into custody. She was transported to the Harrington Police Department for processing. She was charged with Driving under the influence of alcohol, failure to obey a traffic control device and out of state vehicle fail to have minimum insurance. She was released pending a future court appearance in Justice of the Peace Court 7.

On August 4, 2015 the Harrington Police Department arrested Mightys E. Gibbs 23, of the first block of Commerce St. in Harrington after police saw him waking and knew that he was wanted. While on patrol and officer observed Mr. Gibbs walking on Commerce St. and the officer familiar with Mr. Gibbs, knew that he had several active capias and was also wanted by the Delaware State Police. Police made contact with Mr. Gibbs and took him into custody. While searching Mr. Gibbs police located a hypodermic needle in his clothing. While on scene Mr. Gibbs was issued a criminal summons for possession of drug paraphernalia. Mr. Gibbs was then turned over to the Delaware State Police for arraignment on the capias and state police charges.

On August 5, 2015 the Harrington Police Department arrested Crystal L. Oliver 21 and Zakyrah D. Vincent 18, both of the 100 Block of Mechanic St. in Harrington for shoplifting and conspiracy. While on patrol police responded to the Food Lion in the Midway Shopping Center for a report of shoplifting. When police arrived the suspects had fled but employees were able to obtain a registration number for the vehicle the suspects left in. Police also determined that one of the suspects entered into the store and removed items and fled without paying and then the second suspect drove the vehicle and both fled the scene. After checking the registration on the vehicle police were able to locate both Ms. Oliver and Ms. Vincent at a residence on East St. in Harrington. Both were taken into custody and issued criminal summons for Shoplifting under \$1,500 and Conspiracy Third Degree and releases. The stolen items were recovered and returned.

On August 6, 2015 the Harrington Police Department arrested Robert L. Kopp Sr. 70, of the first block of Clark St. after he stole several newspapers from residences on Delaware Ave. While on patrol police were contacted by the reporting person who told police they saw Mr. Kopp take newspapers from residences on Delaware Ave. Police responded to Delaware Ave. and took Mr. Kopp into custody. He was transported back to the Harrington Police Department and was issued criminal summons for Trespassing and Theft under \$1,500. He was then released pending a future court appearance. The stolen newspapers were returned.

The Harrington Police Department is currently investigating an armed robbery that occurred at the Super 8 Motel on South DuPont Hwy. in Harrington. Harrington Police were called to a report of an armed robbery at 12:10 am on Thursday August 6, 2015. During the course of the investigation police determined that black male wearing dark pants, a black hooded sweatshirt,

gloves a partial mask entered into the lobby of the hotel through the front door. While inside the suspect displayed a black handgun and demanded money from an employee. The suspect then fled with an undisclosed amount of money. The suspect is described as a black male, 5'8" to 6'0" and approx. 150-160 pounds. Anyone with information is asked to contact the Harrington Police Department ATTN: Det. Gillespie at (302) 398-4493 Ext. 14 or Crime Stoppers at 1-800-TIP-3333.

On 8-11-15 the Harrington Police Department arrested Robert C. Bruce 51, of the 10000 Block of Cherry St. in Laurel after a traffic stop. While on patrol on 8-11-15 at 3:16 pm police stopped a vehicle, being operated by Mr. Bruce after officers observed Mr. Bruce talking on his cell phone. Police stopped Mr. Bruce's vehicle and smelled and odor of alcohol. Officers then administered standard field sobriety tests to Mr. Bruce but after completing the tests officers determined that he was not under the influence. While conducting a search of Mr. Bruce's clothing police located a pill bottle containing a small amount of Marijuana. While on scene Mr. Bruce was issued summons for possession of marijuana, possession of drug paraphernalia, driving while talking on a cell phone and driving with a suspended or revoked license. He was released pending a future court date.

On 8-10-15 the Harrington Police Department arrested Ruth A. Thomas 49, of the 26000 Block of Bethesda Rd. in Millsboro after police investigate a theft complaint. When police arrived they contacted the adult victim who report to police that During the month of July and Early August he was involved in two separate altercations with Ms. Thomas. The victim reported during the first incident the victim and Mr. Thomas were involved in an altercation and during the altercation Ms. Thomas pulled out a handgun and pointed it at the victim and threatened to shoot the victim. In early august the victim reported a second incident involving Ms. Thomas where Ms. Thomas arrived at the victim's residence and stole a cellular phone and fled. Police obtained a warrant for Ms. Thomas and she later turned herself into the Harrington Police Department. She was arraigned via video phone at Justice of the Peace Court 2 and released on \$6,100 unsecured bond.

On August 9, 2015 the Harrington Police Department arrested Charles T. Brewington 25, of the 32000 Block of Gordy Rd. in Laurel after police find him passed out behind the wheel of his vehicle. While on patrol police were called to the Royal Farms on Milford-Harrington Hwy. for a report of a subject passed out behind the wheel at the gas pumps. When police arrived they located Mr. Brewington, seated in his vehicle passed out behind the wheel with the vehicle still running. Police attempted for several minutes to wake up Mr. Brewington by knocking on the window. After several minutes Mr. Brewington finally woke up and while speaking to him police detected and odor of alcohol. Police administered standard field sobriety tests and after completing the tests Mr. Brewington was taken into custody. He was transported to the Harrington Police Department for processing. He refused to submit to an intoxilyzer test so police obtained a search warrant for a blood draw. He was transported to Milford Memorial Hospital for a blood draw. After the blood draw was completed he was transported back to the Harrington Police Department. Police obtained a warrant charging Mr. Brewington with Driving under the influence of alcohol and he was transported to Justice of the Peace Court 3 for arraignment. He was then committed to the Sussex Correctional Institute in default of \$1,000 secured bond.

On 8-19-15 the Harrington Police Department arrested Anthony D. Rufus 26, of the 400 Block of Sussex Ave. in Dover after he gave officers a bad name during a traffic stop. While on patrol on South DuPont Hwy. police stopped a vehicle after police found the registration of the vehicle was suspended for no insurance. Police contacted Mr. Rufus, who was driving the vehicle and asked him for his identification. Mr. Rufus could not provide any identification to police and give officers a fake name. After conducting a computer check police were able to confirm Mr. Rufus's identity and confirmed he had several active capias out of several different courts. He was taken into custody without incident. The passenger in the vehicle was questioned by police but was later released without being charged. Mr. Rufus was issued criminal summons for criminal impersonation, driving with a suspended or revoked license and several other traffic offenses. He was then transported to Justice of the Peace Court 3 for arraignment on all the capias. He was issued a \$25,212 secured bond and was committed to the Sussex Correctional Institute in default of bond.

On 8-26-15 the Harrington Police Department arrested Michelle L. Turner 25, of the 900 Block Blacksmith Shop Rd. in Greenwood after police conduct a traffic stop. While on patrol at 3:08 am police stopped a vehicle on Thorpe St. in the area of New St. for a traffic violation. Police then contacted the driver, identified at Ms. Turner and police immediately smelled and odor of alcohol. Officers then administered standard field sobriety tests and after performing the tests Ms. Turner was taken into custody. She was transported to the Harrington Police Department for processing. She was charged with Driving under the influence of alcohol, driving without a valid license and other offenses. She was issued traffic summons and released pending a future court appearance.

On August 27th the Harrington Police Department arrested two 17 year old juveniles, both of Frederica after police respond to a report of a fight in progress. While on patrol at 1:25 am police were dispatched to Diamond Court Apartments for a report of two subjects fighting in the parking lot. When officers arrived they contacted both juveniles and determined they were intoxicated. Both were taken into custody without incident. During the course of the investigation police determined that both juveniles were in the parking lot being disorderly and cursing causing the neighbors to call police. Both were transported to the Harrington Police Department for processing. Both were issued criminal summons for Underage Possession or Consumption of Alcohol and Disorderly Conduct. Both were then released to family members pending a future court appearance in Kent County Family Court.

On 8-29-15 at 1:12 am the Harrington Police Department arrested Sutonio D. Viddy 21 and Anthony N. Walker Jr. both of Staten Island, NY after police conducted a traffic stop. While on patrol on South DuPont Hwy. officers stopped a vehicle for traveling 54 MPH in a 35 MPH zone. When police stopped the vehicle they contacted the driver who was identified as Mr. Viddy and officers immediately smelled an odor of marijuana coming from the vehicle. While searching Mr. Viddy police located marijuana in his clothing and he was taken into custody. While searching the vehicle police located more marijuana and drug paraphernalia in the vehicle. Mr. Walker, who was a passenger in the vehicle told the police that the marijuana in the vehicle was his and he was then taken into custody. There were other passengers in the vehicle that were detained but later released. Both Mr. Viddy and Mr. Walker were transported to the Harrington

Police Department for processing. Both were issued criminal summons for Possession of Marijuana with an aggravating factor and Possession of Drug paraphernalia. In addition to those charges Mr. Viddy was charged with speeding. Both were released pending a future court appearance.

On 8-29-15 the Harrington Police Department arrested Christopher J. Palmateer 20, of the 13000 Block of Judy Rd. after he was taken into custody in New Castle County. While on patrol New Castle County Police contacted the Harrington Police Department and advised them that Mr. Palmateer was taken into custody by New Castle County PD due to an active warrant out of the Harrington Police Department. Mr. Palmateer was wanted out of Harrington PD after an incident on July 23, 2015. On that date police in Harrington responded to Clarks Corner Apartments off of Park Brown Rd. for a trespassing complaint. Police determined that Mr. Palmateer was banned from the property and was seen on the property causing a disturbance, but when police arrived he fled and officers obtained a warrant for him. He was turned over to the Harrington Police Department for processing. He was charged with one count of Trespassing Third Degree and arraigned via video phone at Justice of the Peace Court 7 and was released on his own recognizance.

On 8-29-15 the Harrington Police Department arrested Jenifer A. Romero 30, of the 600 Block of South Camden Ave. in Salisbury, MD after she gave officers a false name. While on patrol on South DuPont Hwy. at 6:34 am police stopped a vehicle, being operated by Ms. Romero for a traffic violation. Police then contacted Ms. Romero and she could not provide any identification to Police and gave officers a false name and false date of birth. After conducting a computer check police were able to obtain her real identity and she was taken into custody. She was taken into custody and transported to the Harrington Police Department. She was processed and issued summons for Criminal Impersonation, Driving without a Valid License, Failed to remain within a single lane and Carless Driving. She was released pending a future court appearance.



Monthly Report for July 2015

City Hall/Finance:

- Interviewed candidates for vacant Code Enforcement position
- Attended monthly update meeting on I & I project.
- Attended Fire Hall Parking Lot Project Pre-bid meeting.
- Attended DFIT claims conference.
- Met with business owner about his site location.
- Conferenced with Terry Deputy regarding Additional Subsidization Program.
- Held staff meeting on August 18, 2015.
- Attended the Governor's press conference for Connection on August 12, 2015.

Planning/Code Enforcement:

- Pre-development meeting with DeIDOT and perspective buyer of Georgia Pacific.
- Attended planning commission meeting on August 20, 2015.
- Attended pre-development meeting for Roop property.
- Attended pre-development meeting for Robinson property.
- Worked on Harrington Signage Site Assessment.

Public Works:

- Awarded bid to Bayside Roofing for roof replacement.
- Street sweeper is purchased and on-site. Public Works is being trained on operating it.

Library:

- Coordinated meeting for proposed Library site.

Parks and Recreation:

- Met with New Life Church regarding future of church at Price Center.



Monthly Report for July 2015

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- Pre-construction meeting is scheduled for June 18, 2015.
- Work began on July 13, 2015.
- Work continues. One serious line collapse was found in Hanley Street. This will need to be repaired by digging up the street.
- We have reached an agreement with Burriss to reroute trucks on August 20 and 21st so that the Reese Avenue area can be videoed and repaired.
- Three sites have been found that require excavation work in order to repair. Two sites are on Hanley Street and one site is on West Liberty.

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.



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- The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.
- Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.
- Procurement committee met for the first time on August 19, 2015.

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
 - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
 - xii. Filed suit against the DSF October 2014
 - xiii. DSF served with lawsuit on December 1, 2014.
 - xiv. Received DSF's answer and counterclaim on December 16, 2014.
 - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
 - xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
 - xvii. No decision has been made at this time – April 2015.
 - xviii. No decision has been made at this time – May 31, 2015
 - xix. *The judge ruled that we must go through the discovery process on June 22, 2015. Max Walton will brief Council regarding this decision and how to proceed on August 3, 2015.*

4. USDA Projects – Dorman Street



Monthly Report for July 2015

- Owner/Engineer agreements have been signed.
- Project is out to bid.
- Bid awarded to Reybold Construction on March 2, 2015.
- Met with the Lake Forest School District on March 26, 2015.
- Held preconstruction meeting with USDA, DeIDOT, Kent Conservation, RVB on March 26, 2015.
- Project construction has begun. To date the contractor has installed four new manholes on Calvin Street, Center Street and Dorman Street. The contractors are now working north on Dorman Street with the new sewer main. Center Street will be paved shortly. – April 2015.
- Held first progress meeting on May 26, 2015 for the Dorman Street Sewer Improvements Project. Project is progressing as planned. Sewer work should be finished by mid-June and final paving will be conducted after school closes.
- *Project work is complete effective June 30, 2015.*

5. Lagoon Closing

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- No information has been received from DNREC as of May 31, 2015.
- Received a list of questions from the Voluntary Cleanup Program on June 15, 2015. We are working to address those questions for the Program staff.

Range: First to Last
 Issue Date Range: 08/01/15 to 08/31/15 Expiration Date Range: First to 06/30/16 Open: Y
 Application Date Range: 08/01/15 to 08/31/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 09/14/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1560 Prop Loc: 16 SHORT STREET
 Issue Date: 08/14/15 Alt Cost 1: 4,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/14/15			Approved
Comment: D.Naples						

App Id: 1561 Prop Loc: 17629 S DUPONT HWY- DAY CARE
 Issue Date: 08/21/15 Alt Cost 1: 0.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: CKlotz						

App Id: 1562 Prop Loc: 59 CLARK STREET
 Issue Date: 08/21/15 Alt Cost 1: 500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: SHED

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: D.Naples						

App Id: 1563 Prop Loc: 506 CENTER ST
 Issue Date: 08/21/15 Alt Cost 1: 1,700.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
 Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: D.Naples						

App Id: 1564 Prop Loc: 17244 S. DUPONT HWY.
 Issue Date: 08/21/15 Alt Cost 1: 6,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00

Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: D.Naples						
BUILDING	FINAL INS		08/28/15			Approved
Comment: D.Naples						

App Id: 1565 Prop Loc: 101 REESE AVENUE
Issue Date: 08/21/15 Alt Cost 1: 6,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: D.Naples						
BUILDING	FINAL INS		08/28/15			Approved
Comment: D.Naples						

App Id: 1566 Prop Loc: 10 REESE AVE.
Issue Date: 08/21/15 Alt Cost 1: 2,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/21/15			Approved
Comment: D.Naples						

App Id: 1567 Prop Loc: 15 WARD ST
Issue Date: 08/28/15 Alt Cost 1: 275.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: FENCE

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/28/15			Approved
Comment: D.Naples						

App Id: 1568 Prop Loc: 53 CLARK ST.
Issue Date: 08/28/15 Alt Cost 1: 2,500.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: work Type: DECK

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		08/28/15			Approved
Comment: D.Naples						

App Id: 1569 Prop Loc: 11 HIGH STREET
Issue Date: 08/28/15 Alt Cost 1: 2,000.00 Alt Cost 2: 0.00 Alt Cost 3: 0.00
Alt Cost 4: 0.00 Alt Cost 5: 0.00 Const Type: Work Type: INTERIOR RENOVA

Activities:

<u>Building Code</u>	<u>Type</u>	<u>Inspector</u>	<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Status</u>
BUILDING	PLAN RW		08/28/15			Approved

Comment: D.Naples

Range: First to Last
 Violation Date Range: 08/01/15 to 08/31/15 Use Type Range: First to Last Open: Y
 Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
 Customer Range: First to Last Inc violations with waived Fines: Yes Denied: Y
 Activity Date Range: First to 09/14/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open with No Date: Y

Violation Id: V6-00004 Map/Parcel: 170.20-01-03.00-000 Prop Loc: 211 DORMAN ST.

Description: please trim tree hanging in neighbors(209 Dorman St) yard.

Owner trimmed tree hanging in neighbors yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		08/28/15			Approved
Comment: Tree trimmed by owner.						
	SENT LETTER		08/04/15			
Comment: Exterior warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		08/04/15			
Comment: trim tree hanging in neighbors yard.						

Violation Id: V6-00005 Map/Parcel: 170.20-03-62.00-000 Prop Loc: 5 W LIBERTY STREET

Description: please trim tree hanging over neighbors(3 W Liberty St) garage.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/28/15			
Comment: Exterior Warning.pdf						
	SENT LETTER		08/04/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		08/04/15			
Comment: Trim tree hanging over neighbors garage						

Violation Id: V6-00006 Map/Parcel: 179.08-04-04.00-000 Prop Loc: 29 CLARK STREET

Description: please clean up property driveway and rear yard area.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/07/15			
Comment: Exterior Warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		08/07/15			
Comment: clean up property						

Violation Id: V6-00007 Map/Parcel: 171.17-01-71.00-000 Prop Loc: 81 CLARK STREET

Description: please cut and trim tres and vines hanging over property line.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/14/15			
Comment: Exterior Warning.pdf						
PROPMAIN	PROPERTY MAINTENANCE		08/14/15			
Comment: trim trees and vines over property line						

Violation Id: V6-00008 Map/Parcel: 170.20-04-42.00-000 Prop Loc: 209 E CENTER STREET

Description: please reomove dead pine tree and trim weeds around house.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/14/15			
Comment: Exterior Warning.pdf						
PROPMAIN	PROPERTY MAINTENANCE		08/14/15			
Comment: removed dead tree and trim around house						

Violation Id: V6-00009 Map/Parcel: 180.00-01-10.00-000 Prop Loc: 7071 MILFORD HARRINGTON HWY.

Description: please cut and trim gras and weeds along property line.
remove unregistered vehicle in rear yard between sheds.
Fix or repair fence in front and rear yard.
clean up debris behind garage.
clean up both half roofs in rear yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/21/15			
Comment: clean up property in front and rear.						

Violation Id: V6-00010 Map/Parcel: 170.16-01-21.00-000 Prop Loc: 103 NORTH STREET

Description: please remove vehicles in rear yard, all vehicles must remain of driveway surface which do not have current registration.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		08/21/15			

Comment: Exterior warning.pdf

PROPMAIN PROPERTY MAINTENANCE
Comment: remove vehicles in yard

SENT LETTER

08/21/15

August 2015 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- August 3, 2015 City Council Special Meeting
- August 3, 2015 City Council Workshop
- August 17, 2015 City Council Meeting
- August 18, 2015 Departmental Meeting
- August 20, 2015 Planning Commission Meeting

Projects:

- Fire Company paving bid
 - o Attended pre-bid meeting and bid opening
 - o Coordinated correspondence and addendum for bid
 - o Bid opened August 31; George & Lynch were lowest bidder
- Referendum to refinance debt
 - o Published/posted notice for public hearing
 - o Prepared 2nd resolution
 - o Scheduled, posted, advertised town hall meeting

Ordinances & Resolutions:

- Prepared Resolutions 15-R-09
- Prepared Ordinances 15-11

Tasks:

- Prepared minutes for:
 - o July 6, 2015 City Council Workshop
 - o July 20, 2015 City Council Meeting
- Prepared and posted agendas for:
 - o August 17, 2015 City Council Meeting
 - o August 20, 2015 Planning Commission Meeting
 - o Notice for August 24, 2015 Town Hall Meeting
 - o September 8, 2015 City Council Workshop
- Prepared and posted packets for:
 - o August 3, 2015 City Council Workshop
 - o August 3, 2015 City Council Special Meeting
 - o August 17, 2015 City Council Meeting
 - o August 20, 2015 Planning & Zoning Commission Meeting
- Updated messages on electronic sign
 - o Added messages: September meetings
 - o Deleted messages: CTF Thank you, August meetings, Hayward 35 years
- Updated website
 - o Added posts: town hall meeting, public notice, DNREC clean up, special election, Heritage Day
 - o Added adopted minutes, ordinances, resolutions
 - o Deleted posts: Delaware Ave. street work, public hearing, town hall meeting
- Closed the cash register 3 days a week

City of Harrington

Department Of Public Works

DATE: August 31, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
August 1, through August 31, 2015***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***

David Alan Moore Sr.

Date: 9/14/2015

After Hours on Call Report

Date	Responsible Individual	Contacts
August 3 ,2015	Glenn Hayman	1
August 10 ,2015	Dennis Trader	1
August 17 ,2015	Dudley Clough	3
August 24 ,2015	Richard Clough	2
August 31 ,2015	Glenn Hayman	3

Water Department

Turn On (# of Times)	Turn Off (# of Times)
47	43

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	1	2
Brown Water Related Calls	0	1
Total Calls	1	3

Water Samples	
State Samples	Completed- August
Daily Chlorine Samples	Completed- August
Daily Fluoride Samples	Completed- August

Monthly & Daily Water Usage Totals	August 2015	August 2014
Monthly Totals	9,257,000	10,722,000
Daily Average	298,000	345,000

Water Leaks	Location	Work Order Date	Completion Date
2" Water Service	11 East St.	8/3/15	8/4/15
1" Water Service	10 Thomas St.	8/4/15	8/5/15

Well Status			
Well	# Of Gallons July 2015	# Of Gallons July 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	589,000	1,065,000	-476,000
#3	2,902,000	3,050,000	-148,000
#4	5,769,000	6,607,000	-838,000
Total	9,257,000	10,722,000	-1,462,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
8/05/15	110 Mispillion St.	Contacted
8/10/15	489 Smith St.	Contacted
8/11/15	9 W. Milby St.	Contacted
8/12/15	6 Thorpe St.	Contacted
8/14/15	Dickerson St.	Contacted
8/17/15	104 Grant St.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
8/03/15	112 W. Mispillion St.	Plunged
8/06/15	201 Franklin St.	Plunged
8/13/15	200 S. West St.	Plunged
8/19/15	115 W. Mispillion.	Plunged
8/21/15	301 Weiner Ave.	Plunged
8/25/15	12 Reese Ave.	Plunged
8/28/15	2 Ward St.	Plunged

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr. Meadawood Lane Thomas St. Liberty St. Railroad Ave. North St. Peck Ave.	Been keeping a check and filled because of the big trucks. Been keeping a check and filling hole in till it is black topped. Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	19
Library	4
Police	9
Community Center	4
Waste Water Treatment Plant	4
Parks & Recreation	1
Public Works	6

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 2 cleaned it out and reset it in the wet well at Farmington Station.
- Public Works had to pull the number the #1 and #2 Pump and clean it out and reset it in the wet well at the Messicks Station.
- Public Works had to unlock the station for the contractor to pump the wet well down at Clarks Corner Station
- Public Works had to pull the number # 2 pump at Smith St. Station and clean it out and rest it in the wet well.
- Public Works Cleaned out and vacuumed out the wet well at Mispillion and North St. Station

Heritage Day.

- Set out all the cones and barricades.
- Set out all the tables and chairs and trash cans.
- Closed off the roads for the parade and helped direct traffic.
- Cleaned up everything after it was all over.
- Pulled all the Heritage day signs down.

The I & I Project

- Tri State has been clean lines and videoing the line ones they are clean.
- They have been grouting any joints that need it as they go through the system.
- They have found a collapsed line on Hanley St.
- They have been working on Milby St. Mispillion St. grant St. Wolcott St. and Mechanic St.

Mapping Sewer Lines

- Remington Vernick & Beach has dropped off the sewer maps to be corrected.
- Public Works are working on getting the sizes of the main pipes coming into the manholes. And we are also making sure the flow direction are right on the maps.

Date: September 15, 2015
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library - Month of August 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	3179	During the month
Items checked out	3104	All items checked-out during the month
Items returned	2958	All items returned during the month
Items overdue	206	Items listed as overdue at any time during the month
Fines & Fees	\$1,020.00	Collected During the Month
E-Book and E-Audiobook	288	Total checked-out during the month
Computer Use:	Total Public Access Use For the month - Individual logins: 640	< Total is for Public Access Computer Use.
	Wireless Users: - 132	< Total is for patrons using WIFI with their own devices – laptops, Ipads etc.
	Computer help including Ebooks: 560	Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library
Other Reference questions requiring staff assistance.	Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc.	Totals include patrons who attend the Job Center or the weekly Basic Computer Class.
	Total reference transactions tracked by Dewey number for the month: 790	Total reference including, directional , account related, Library Policy or other assistance – NOT tracked by Dewey number: 386
		Total virtual reference (by Email, phone, IM, Text): 119
		Total combined reference in person or virtual: 1,295

Harrington Public Library Programs for the month of August 2015		
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Name	Date	Attendance
Story Time	Aug. 5,12,19,26	62 Children adults 28
Lego Build It Club	Aug. 4,18	5 Children 2 adults
Job Center (Free walk-in job search assistance)	Aug. 14,21,28	5 Adults
Computer Class	Aug. 3,10,17,24	14 Adults 1 child
Book Discussion	Aug. 20	8 adults
DASEF program and Storytime	Aug. 5	19 Children 7 Adults
Storytime	Aug. 12,19,26	43 children 21 Adults
Rehoboth Summer Children's Theatre	Aug. 6	15 Children 8 adults
Minecraft club	Aug. 3,5,10,12,17,24	24 children 8 adults
3D Printer Showcase	Aug. 11	100 Children + Adults
Family Fun Night	Aug. 13	7 children 6 Adults
Summer Library Reading Program Party for Teens	Aug. 11	12 Teens + 3 Adults

Kelly Blanchies

From: Marleena Scott <marleena.scott@lib.de.us>
Sent: Tuesday, September 15, 2015 1:31 PM
To: Christine Hayward

Teen Meeting

Thursday, October 1st @ 6:00 pm—The Teen Advisory Council and any other teenage participants will be meeting to discuss the yearly Halloween Program. This opportunity is for teenagers in 6th–12th grade.

Computer Help Lab

Monday, October 5th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, October 5th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Terrifying Tuesdays Movies—Monster Double Feature

Tuesday, October 6th @ 5:00pm—Come to the library Tuesdays in October to see Terrifying movies starring Boris Karloff! The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Come if you dare!

Being Afraid-Storytime

Wednesday, October 7th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, October 7th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Family Fun Night and Reading to the Dogs

Thursday, October 8th @ 6:00 pm—Come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Job Center

Friday, October 9th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Computer Help Lab

Monday, October 12th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, October 12th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Terrifying Tuesdays Movies—Crawly Feature

Tuesday, October 13th @ 6:00pm—Come to the library Tuesdays in October to see Terrifying movies starring Vincent Price! The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Come if you dare!

Bats-Storytime

Wednesday, October 14th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, October 14th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Book to Movies Reading Club

Thursday, October 15th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Computer Help Lab

Monday, October 19th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, October 19th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Terrifying Tuesdays Movies—Creature Double Feature

Tuesday, October 20th @ 5:00pm—Come to the library Tuesdays in October to see Terrifying movies from the Black Lagoon! The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Come if you dare!

Pumpkins-Storytime

Wednesday, October 21st @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, October 21st @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Spooky Teddy Bear Sleepover and Halloween Safety Program

Thursday, October 22nd @ 6:00 pm—Come to the library with your favorite stuffed friend, and learn some tips for staying safe this Halloween. Leave your bears overnight to sleep over at the library. We'll have pictures of what your teddy bear was up to during the night. You can pick up your teddy bear the next day!

Job Center

Friday, October 23rd @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Computer Help Lab

Monday, October 26th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Minecraft Club

Monday, October 26th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Terrifying Tuesdays Movies—Ghostly Tale

Tuesday, October 27th @ 6:00pm—Come to the library Tuesdays in October to see Terrifying movies with ghosts! The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies. Come if you dare!

Halloween-Storytime

Wednesday, October 28th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Minecraft Club

Wednesday, October 28th @ 3:30 pm—Come to the library to play minecraft with friends! We will set up laptops in the back room for game play. Children must be over 10 years of age and you must sign up to participate.

Teen Meeting

Thursday, October 29th @ 6:00 pm—The Teen Advisory Council and any other teenage participants will be meeting to discuss the yearly Halloween Program. This opportunity is for teenagers in 6th—12th grade.

Haunted Library in the garage behind the library

Friday, October 31st @ 6:00 pm-8:00 pm—Come to the Haunted Library to enjoy all the tricks and treats that Halloween has to offer! We will be doing our annual Halloween program in the library's garage, and anyone who goes through the Haunted Library is sure to get candy and other prizes! Make sure you attend this FREE program and start your Halloween right here at the library. This program is geared towards children 12 and under, come if you dare!

Date: 8/31/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation August Report 2015

Program	Participants	Teams or Units	Comments
Dance			Registrations are ongoing. Classes begin in September.
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Pop Warner Football	90	4	Registrations closed the end of July 2015. We will take a few after this date to fill teams. This reflects the number of registrations through August.
Pop Warner Cheer	50	4	Registrations closed the end of July 2015. This reflects the number of registrations through August.
Soccer	246	22	Uniforms are ordered and games will begin on Saturday, September 12, 2015.
Tennis	5	N/A	Registrations are ongoing. This program will begin on September 14, 2015.
Ladies Fit Class	8-15	N/A	THIS CLASS IS SUSPENDED UNTIL THE DANCE PROGRAM GETS UP AND RUNNING IN SEPTEMBER.
Heritage Day	N/A	N/A	Heritage Day was on August 29, 2015. The weather was beautiful and the day was a big success!
Community Garden			The Community Garden looks great. Through August we have harvested yellow squash, zucchini, tomatoes, string beans, lima beans, onions and cucumbers. The garden will continue through the fall.

Web Site = 1,341 visits and 5,316 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	254 visits during the month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	N/A
Mon-Thurs	1:30pm-3:45pm	Basketball	125+ visits per month
Mon-Wed	5:30pm-8:30pm	Cheerleading Practice	50+ each night



Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

September 10, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended July 2015.

Total Responses for the Month	174
Total Responses in City Limits	127
Total Responses out of City Limits	47
Men In Service	348
Hours In Service	527 hours 53 minutes
Manhours in Service	1045 hours 48 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

September 10, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended August 2015.

Total Responses for the Month	158
Total Responses in City Limits	109
Total Responses out of City Limits	49
Men In Service	405
Hours In Service	807 hours 47 minutes
Manhours in Service	1609 hours 50 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

URS

CITY PLANNING CONSULTANT

TO: Mayor and City Council of Harrington
FROM: Debbie Pfeil, Senior Planner
DATE: September 21, 2015
RE: Monthly Planning Update Report

I respectfully submit the monthly Planning Update Report as your City Planning Consultant. Thank you for allowing me to continue to serve as your City Planner, since 2006. **If you should have any questions, please do not hesitate to contact me at 302-547-6068.**

1. Planning Project Updates

- | | |
|--|---|
| Harrington Garden Apartments-
(AKA Cypress Creek Apts.) | 12/18/2008 preliminary site plan approval. Waiting on the applicant to submit final plan. Facilitated a predevelopment meeting with new owner on 8/25/2015. |
| Midway Park Center Apartments- | 4/12/2012 conceptual plan approval. Waiting on applicant to submit preliminary plan |
| Harrington Retail Center- | 6/16/2011 final site plan approval. The City notified the applicant of the approval time lapse. This site currently does not have any approvals from the City. |
| Cabot Creek subdivision- | 5/21/2009 preliminary subdivision approval. Waiting on applicant to submit final subdivision plan |
| The Legacy Subdivision- | 1/5/2015 preliminary subdivision approval |
| Harmill Village Subdivision- | 7/7/2008 preliminary subdivision approval
Scheduled for 12/18/14 Planning Commission Meeting |
| Harrington Meadows- | Board of Adjustment variance granted on 2/25/2013. Conceptual subdivision plans approved on 7/11/13. Applicant submitted preliminary subdivision plans on 6/15/2015. On 7/6/2015 comments were sent to the applicant for was missing required information. Awaiting resubmittal from the applicant. |
| Advance Auto Parts-(NEW) | 8/3/2015 application submitted to the City to be located on an outparcel in Midway Plaza between Dunkin Donuts & the old gas station on the corner. Conceptual plan review on 8/20/2015 by the Planning Commission. Waiting on application to submit preliminary plan. |

2. Planning Projects

Dual Highway Connector Street Sections-The City Manager sent a letter to DeIDOT and we are awaiting the response. On June 22, 2015 the City Manager sent a letter to the new DeIDOT Secretary. The City is leading the efforts and I will be available regarding the planning issues, if needed.

3. Planning Services

URS was requested to assist in the following projects:

- Organize & attend a Predevelopment Meeting with DeIDOT-17507 DuPont Highway (change of use-old Color Box to Atlantic Aluminum)
- Attend Planning Commission Meeting-Advance Auto Parts conceptual plan review
- Predevelopment Meeting-Harrington Garden/Cypress Creek Apartments new owner
- Predevelopment Meeting-97 Clark Street (Mr. Robinson-Change of use)
- Sign reevaluation meeting & site assessment (C-3 & C-2)
- Misc. email / phone call inquiries

4. Library Committee

- Attended the Library Site Committee meeting on April 13, 2015
- Attend consultant, City Manager, City Attorney & Mayor meeting for property acquisition on September 15, 2015

5. Chapter 440 Zoning Project Status —(Closed out & to be removed the next report)

- Presented Final to City Council & Ordinance First Read on June 15, 2015
- 2nd Read was on July 20, 2015
- Adopted on July 20, 2015

6. Comprehensive Rezone Project Status –

- Multiple meetings held with owners inquiring about zoning changes.
- Correspondence received requesting zone to remain
- Presented findings to City Council June 8
- Rezone map changes completed on June 15
- New letter received to contest rezoning from Frank Williams (5 parcels-Thorpe Street)
- New letter not opposing rezone from Franklin Hendricks/Betty Taylor (Delaware Avenue)
- New letter received to contest rezoning from Hughes (2 parcels-
- Ordinance for adoption is updated to reflect the written correspondence received
- Adopted rezoning on July 20, 2015
- Finalizing Official Zoning Map
- Finalizing Future Land Use Map

MEMORANDUM

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Fainia, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME

**Remington &
Vernick Engineers**
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1887 (fax)

15-33 Halsted Street, Suite 204
East Orange, NJ 07018
(973) 323-3065
(973) 323-3068 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08768
(732) 286-9220
(732) 505-8416 (fax)

3 Jocassee Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 966-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
243 Route 130, Suite 200
Bordentown, NJ 08505
(609) 298-6017
(609) 298-8257 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: September 9, 2015

Re: City of Harrington
Project Update
Our File# DKHNT039

Enclosed please find the September 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
SEPTEMBER 2015
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: DNREC sent an email on June 15, 2015 requesting clarification on a few items in the Lagoon Closure Report. Answers were provided. They also requested an additional 10 sludge samples be collected from the lagoons and sent to a lab for further analysis before they can conclude the nature of the material in the lagoons. We requested a meeting with DNREC officials to discuss specific sampling requirements and analytical protocols.

2. I&I Removal Program (DKHNT036)

Percent complete (construction phase): 75%

Status: A notice to proceed was issued to Tri-State Grouting with start date of July 6, 2015. Work began on Hanley Street July 13, 2015. They have cleaned, televised, and grouted joints on Hanley, Milby, Mispillion, Liberty, Grant, Mechanic, and Wolcott streets. Blockages were recorded on Hanley and Liberty that will require open trench repairs

3. Dorman Street Sewer Improvements (DKHNT038)

Percent complete (construction phase): 99%

Status: All work is complete. Contract closeout paperwork is being prepared.

4. Fire Department Parking Lot Paving (DKHNT039)

Percent complete (engineering phase): 100%

Status: Bids were opened on August 31, 2015. George & Lynch was the low bidder. We recommend George & Lynch be awarded the project for \$103,330.50.

5. New Water Projects Funding Applications - USDA and DNREC (DKHNT040)

Percent complete (engineering phase): 70%

Status: The DNREC Funding applications have been submitted. USDA requires a Preliminary Engineering Report (PER) and an Environmental Report (ER). These are being prepared.

6. 2015 Road Program (DKHNT041)

Percent complete (engineering phase): 100%

Status: Bid documents have been advertised. Bids will be opened on September 18, 2015. Roads to be paved are: Meadowood Lane (@Peck), Mechanic Street (Dorman to Railroad Ave), and Clukey Drive (@SR13).

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.