

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – Corporal/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Lori Williams – Administrative Assistant
Joseph M. Perna – Sergeant	Pastor Guy Simpson – Chaplain
Sean A. Hudson – Corporal	Pastor Ken Figgs – Chaplain
Bradford E. Reed – Corporal	

May 1st – 31st 2015

Respectfully Submitted:

Norman R. Barlow
Chief of Police

May 2015 meetings and activities;

5/5 Kent County Chief's Meeting

5/6 Legislative Hall

5/11 Budget Meeting

5/18 – 5/21 – Annual State Police Chiefs' Conference

5/18 City Council Meeting

5/26 Met with Mayor, Alan and Terry ref truck issues on Reese Ave.

5/27 Budget Meeting

5/28 Meeting with Deljjs

HPD updates and happenings.

We are currently working on our accreditation and hope to have it completed sometime this year.

Our next movie night will be Friday June 19th. It will be a 50's theme so come dressed in your best 50's outfit. We will be showing Grease at 8:30. Admission is free and refreshments will be available.

Our new Speed Trailer is out at various locations around Harrington.

Several of our officers participated in the Delaware Law Enforcement Torch Run on June 11th to support Special Olympics.

Harrington Police Department

FY15

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$26,512.50	\$696.02	257	\$9,098.36	423	\$29,285.95	\$2,239.20	\$31,525.15	\$2,275.00
August	\$28,401.00	\$815.48	299	\$10,659.91	457	\$36,329.93	\$1,498.00	\$37,827.93	\$4,450.00
September	\$19,037.25	\$545.15	201	\$7,126.20	313	\$30,249.49	\$550.75	\$30,800.24	\$26,079.14
October	\$19,495.50	\$538.52	198	\$7,039.44	321	\$27,359.79	\$1,652.50	\$29,012.29	\$57,341.00
November	\$19,157.75	\$597.66	218	\$7,812.61	326	\$22,468.72	\$818.80	\$23,287.52	\$10,523.43
December	\$16,736.25	\$508.73	186	\$6,650.12	272	\$16,196.11	\$1,229.20	\$17,425.31	\$15,640.00
January	\$25,722.25	\$772.27	284	\$10,095.04	464	\$20,272.75	\$1,103.00	\$21,375.75	\$20,890.25
February	\$20,879.00	\$617.61	223	\$8,073.28	390	\$19,213.80	\$1,432.20	\$20,646.00	\$0.00
March	\$15,883.50	\$448.76	165	\$5,866.20	276	\$18,664.13	\$1,842.50	\$20,506.63	\$20,463.04
April	\$20,103.75	\$555.45	203	\$7,260.80	316	\$23,667.85	\$2,725.70	\$26,393.55	\$14,190.78
May	\$27,559.25	\$752.13	277	\$9,831.80	425	\$21,750.00	\$1,864.00	\$23,614.00	\$13,189.00
June									
TOTALS	\$239,488.00	\$6,847.78	2511	\$89,513.76	3983	\$265,458.52	\$16,955.85	\$282,414.37	\$185,041.64

Breakdown of Other Moneys Received
Apr-15

- \$100.00 Reports
- \$1,899.00 National Night Out / Event Fundraisers
- \$11,200.00 Sale of LESO items
- \$13,189.00

Harrington Police Department Patrol Stats

FY15

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2014	261	95	538	112	6	26
August, 2014	294	119	318	102	3	20
September, 2014	233	77	339	93	4	46
October, 2014	232	37	240	99	4	7
November, 2014	272	40	258	68	5	12
December, 2014	269	32	246	97	6	10
January, 2015	317	72	352	104	6	31
February, 2015	276	36	387	142	6	15
March, 2015	261	46	287	109	3	9
April, 2015	261	44	315	119	1	21
May, 2015	300	52	398	130	4	9
June, 2015						
TOTALS	2976	650	3678	1175	48	206

News Releases
May 2015

Harrington-On May 2, 2015 the Harrington Police Department arrested Matthew J. Barczewski 31, of the 16000 Block of Retreat Cr. in Milford for Driving under the influence of alcohol and related charges. While on patrol at approximately 7:00 pm officers observed a vehicle on South DuPont Hwy. in the area of Corn Crib Rd. traveling at a high rate of speed and officers estimated the vehicle was traveling in excess of 80 MPH in a 45 MPH zone. Police activated their emergency lights and stopped the vehicle. Officers then contacted the driver identified as Mr. Barczewski and detected an odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests and took Mr. Barczewski into custody. He was transported to the Harrington Police Department for processing. He was issued traffic summons for Driving under the Influence of Alcohol, Unreasonable speed, failed to remain in a single lane, failure to signal turn and no insurance identification in possession. He was released pending a future court appearance in Justice of the Peace Court 7.

On May 1, 2015 the Harrington Police Department arrested Glenn M. Homewood 48, of the first block of East Milby St. in Harrington after police respond to a domestic dispute in progress. While on patrol police were dispatched to Mr. Homewood's residence on East Milby St. for a report of a domestic dispute in progress involving Mr. Homewood and his girlfriend. When police arrived Mr. Homewood had fled the scene and police searched the area but were unable to locate him. Police spoke to the victim who reported to police that the victim and Mr. Homewood were involved in a verbal altercation and during the altercation Mr. Homewood assaulted the victim and kicked the door on the victim's vehicle causing damage. Police were then contacted by an anonymous person that Mr. Homewood was possibly at a residence on South DuPont Hwy. in Felton. Felton Police were contacted and took Mr. Homewood into custody without incident and transported him to the Harrington Police Department for processing. After being turned over to the Harrington Police Department Mr. Homewood was charged with Offensive Touching and Criminal Mischief under \$1,500. He was arraigned via video phone at Justice of the Peace Court 2 and released on \$1,000 unsecured bond.

On May 4, 2015 the Harrington Police Department arrested Kurtis K. Conix 20, of the first block of Pembroke Dr. in Smyrna after a traffic stop. While on patrol on South DuPont Hwy. police stopped a vehicle for a traffic violation. Police then contacted the driver, identified as Mr. Conix and police immediately smelled and odor of Marijuana coming from the vehicle. Police conducted a vehicle search and located several pieces of drug paraphernalia inside the vehicle and took Mr. Conix into custody. A computer check also revealed that Mr. Conix's drivers license was currently suspended. While on the traffic stop Mr. Conix was issued summons for Possession of Drug Paraphernalia, driving with a suspended or revoked license and display of a suspended license. He was released pending a future court appearance.

On May 6, 2015 the Harrington Police Department arrested a Felton woman after police were contacted about an assault complaint. While on patrol officers were contacted by the victim at the Harrington Police Department and the victim reported he was assaulted at a residence on Thomas St. in Harrington. During the course of the investigation police determined that the victim and Shauna D. Beyer 43, of the first block of East Main St. in Felton were inside the residence on Thomas St. when an argument ensued. During the course of the argument Mrs. Beyer assaulted the adult victim by hitting the victim in the face causing minor injuries. The victim refused medical treatment. Mrs. Beyer is the sister of the victim. Mrs. Beyer then left the residence and the victim then went to the Harrington Police Department to report the incident. After completing the investigation police obtained a warrant for Mrs. Beyer charging her with one count of Offensive Touching. On May 7, 2015 Harrington Police with assistance from the Felton Police Department took Mrs. Beyer into custody at her residence and she was taken to the Harrington Police Department for processing. She was processed and charged with one count of Offensive Touching and was arraigned via video phone at Justice of the Peace Court 2. She was issued a \$100 unsecured bond and released pending a future court appearance.

On Sunday May 10, 2015 a Harrington resident was arrested after firefighters find marijuana in his residence. At approximately 8:00 pm the Harrington Fire Company, Houston Fire Company EMS and Kent County EMS were dispatched to a residence in the 300 Block of Weiner Ave. for an unknown odor in a residence and report of several subjects sick. As fire and EMS units arrived they checked the residence that was split into two apartments in an attempt to locate the odor. While checking one of the apartments firefighters located a small amount of marijuana and drug paraphernalia in plain view inside the apartment. Harrington Police were then dispatched to the scene. When police arrived they contacted Tracy Perkins 50, who is the resident of the apartment where the marijuana was found. Police later tested the marijuana and it tested positive for marijuana and police took Mr. Perkins into custody. While on scene police issued Mr. Perkins criminal summons for possession of marijuana and possession of drug paraphernalia. He was later released pending a future court appearance. Police and firefighters determined the odor was coming from the marijuana that was found in Mr. Perkin's apartment. No other hazards were found.

On 5-9-15 the Harrington Police Department arrested Antionne L. Madric 37, of the 26000 Block of Oak St. in Millsboro for DUI and related charges. While on patrol police stopped a vehicle on South DuPont Hwy. for a traffic violation. While contacting Mr. Madric police detected and odor of alcohol coming from the vehicle. Police administered standard field sobriety tests and after completing the tests Mr. Madric was taken into custody. He was transported to the Harrington Police Department for processing. He was issued summons for driving under the influence of alcohol, fictitious or cancelled registration, driving while suspended or revoked and display of a suspended license. He was released pending a future court appearance in Justice of the Peace Court 7.

On Sunday May 10, 2015 two Harrington residents were arrested after police respond to a report of a fight in progress. While on patrol at 6:55 pm police responded to Hanley St. for a report of a female and male in the middle of the street fighting. When police arrived they located Shannon S. Huey 33 and Steven R. Huey 35, both of the 100 Block of Dorman St. in Harrington in the middle of the street cursing and yelling. Mr. Huey then took off running on foot from the officers but after a brief pursuit was taken into custody without any further incident. Mrs. Huey also continued to be disorderly with officers and continued yelling and cursing after officers ordered her several times to stop and when she refused she was also taken into custody. Both were transported to the Harrington Police Department for processing. Mr. Huey was charged with Resisting arrest and disorderly conduct. Mrs. Huey was charged with disorderly conduct. Both were issued criminal summons and then released pending future court appearances.

On Sunday May 10, 2015 the Harrington Police Department arrested James W. Flamer 38, of the first block of South Cannon St. in Wilmington after police find marijuana during a traffic stop. While on patrol police stopped a vehicle on Clark St. in the area of East St. for a traffic violation. Police then contacted Mr. Flamer who was driving the vehicle. After running a computer check police determined that Mr. Flamer's driver's license was suspended. While speaking to Mr. Flamer he told police he had a small amount of marijuana in his possession. Police searched Mr. Flamer and located a small amount of Marijuana in his clothing along with drug paraphernalia. Mr. Flamer was taken into custody and transported to the Harrington Police Department for processing. Mr. Flamer was issued summons for possession of marijuana, possession of drug paraphernalia, driving with a suspended or revoked license, failure to answer summons and no insurance identification in possession. He was later released pending a future court appearance.

On Sunday May 11, 2015 the Harrington Police Department arrested Courtney Robinson 24, of the 100 Block of 5th St. in Delaware City after officers locate Heroin during a traffic stop. While on patrol police stopped a vehicle on South DuPont Hwy. for a traffic violation. Police stopped the vehicle and determined there were three adult occupants and one juvenile occupant. Police conducted computer checks on all the adult occupants and determined they all had suspended driver's license. Police conducted a vehicle search and located a purse inside the vehicle belonging to Ms. Robinson, who was a passenger in the vehicle. While searching the purse police located 5 bags of Heroin. Ms. Robinson admitted to police the heroin was hers and she was taken into custody. She was transported to the Harrington Police Department for processing. All the other occupants were released without facing any criminal charges. The driver of the vehicle was issued traffic summons and released as well. A computer check also revealed Ms. Robinson had an active capias out of Kent county Court of Common Pleas. Police charged Ms. Robinson with possession of a controlled substance and possession of drug paraphernalia. She was arraigned via video phone at Justice of the Peace Court 7 and was given a \$1,000 unsecured bond on the drug charge. She was issued a \$500 secured bond for the capias but was able to post bond. She was released pending a future court appearance.

On May 14, 2015 the Harrington Police Department arrested four people after police investigate a burglary that occurred at Stone's Bar located on Mechanic St. While on patrol police were contacted by an anonymous person reporting a burglary that recently occurred at Stone's Bar. Police responded to the bar and determined the building was still vacant and determined the suspects forced entry into the building through a rear door causing damage. The building was still vacant due to the building being damaged by a fire that occurred in February. The anonymous person that reported the burglary also provided police with possible suspects. During the course of the investigation police determined that Richard W. Seymore 21, of the 4400 Block of Sandtown Rd. Felton, Brian M. Pogats 19, of the 100 Block of Wolcott St. in Harrington, Brian M. Melvin 22, of the 200 Block of South West St. in Harrington and Christopher Schroeder 19, of the 26000 Block of Redwing Ct. in Millsboro were the suspects involved in the burglary. Police determined that all the suspects entered into building after forcing open the door and stole alcohol which the suspects later sold. Police first contacted Mr. Pogats at his residence and took him into custody. Police then responded to a residence on South DuPont Hwy. in Harrington and took the other three suspects into custody. Police also recovered the stolen property. All four subjects were transported to the Harrington Police Department for processing. All four subjects were charged with Burglary Second Degree, Possession of Burglar Tools, Conspiracy Second Degree, Theft under \$1,500 and Criminal Mischief under \$1,000. All four were arraigned via video phone at Justice of the Peace Court 7 and all four subjects were committed to the Sussex Correctional Institute in default of secured bond.

On May 13, 2015 the Harrington Police Department arrested Deshawn J. O'Garro 21, of the 300 Block of Pebble Dr. in Camden after police stop his vehicle for a traffic violation. While on patrol on Center St. in the area of Delaware Ave. officers stopped a vehicle for a traffic violation. Officers then contacted Mr. O'Garro, who was operating the vehicle and immediately smelled the odor of marijuana coming from the vehicle. Officers conducted a vehicle search and inside the vehicle police located a small amount of marijuana and drug paraphernalia. Police took Mr. O'Garro into custody and transported him to the Harrington Police Department for processing. He was issued summons for Possession of Marijuana, Possession of Drug Paraphernalia and fail to signal turn. He was released pending a future court appearance.

On May 18, 2015 the Harrington Police Department arrested Unique D. Baynard 21, of the 30000 Block of North Oak Rd. in Seaford after he attempted to flee on foot from officers. While on patrol officers were called to the Holiday Inn Express located on South DuPont Hwy. in Harrington for a report of a trespassing complaint. Officers arrived and contacted Mr. Baynard who was in the lobby of the building. While searching clothing belonging to Mr. Baynard police located a metal container. Before officers could open it to investigate what was inside, Mr. Baynard attempted to grab it and take off running. A struggle then ensued between Mr. Baynard and the officers and after a brief struggle Mr. Baynard was taken into custody. Inside the metal container police located several individually packages of marijuana. Police also determined that Mr. Baynard was prohibited from being on the property. He was transported to the Harrington Police Department for processing. Mr. Baynard is currently on probation from previous criminal charges. Probation and Parole was contacted and an administrative warrant was issued for Mr. Baynard for violation of probation. Police issued him criminal summons for possession of Marijuana, possession of drug paraphernalia, resisting arrest and trespassing third degree. He was committed to the Sussex Correctional Institute in default of cash bond for the administrative warrant.

On May 19, 2015 the Harrington Police Department arrested two people after officers stop a vehicle for a traffic violation. While on patrol on South DuPont Hwy. officers stopped a vehicle for a traffic violation. After stopping the vehicle officers contacted the driver Letiticia M. Marshall 29, of the 400 Block of Banning Rd. in Camden and the passenger Arthur R. Seeger Jr., 36, of the 9200 Block of Sharptown Rd. in Laurel. While speaking to Mr. Seeger he provided the officer with a false name. Ms. Marshall was also questioned and she also gave police false information about Mr. Seeger. A computer check confirmed Mr. Seeger's real identity and confirmed he was wanted out of Kent County Court of Common Pleas, Sussex County Court of Common Pleas and Justice of the Peace Court 6. After confirming Mr. Seeger's identity he and Ms. Marshall were both taken into custody without incident. While on scene Mr. Seeger was issued criminal summons for Criminal Impersonation and failure to answer summons. Ms. Marshall was issued criminal summons for driving with a suspended or revoked license and hindering prosecution. Ms. Marshall was released pending a future court appearance. Mr. Seeger was transported to the Kent County Courthouse and turned over to Capital Police to be arraigned on the capias's.

On 5-23-15 the Harrington Police Department arrested David W. Dale 56, of the first block of Brown St. in Harrington for his 6th Offense Driving under the influence. While on patrol at 5:32 am on South DuPont Hwy. officers stopped a vehicle for a traffic violation. While speaking to Mr. Dale officers detected an odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests and after completing the tests Mr. Dale was transported to the Harrington Police Department for processing. While conducting a search of Mr. Dale's vehicle police located drug paraphernalia. A computer check revealed Mr. Dale had 5 previous driving under the influence convictions dating back to 1987. Mr. Dale was charged with 6th Offense Driving under the influence, Possession of Drug Paraphernalia and Speeding. He was arraigned at Justice of the Peace Court 3 and committed to the Sussex Correctional Institute in default of \$7,001 secured bond.

On 5-23-15 the Harrington Police Department arrested Eric B. Residence 52, of Hampden Rd. in Upper Darby, PA for DUI. While on patrol at 2:45 am police stopped a vehicle on South DuPont Hwy. for a traffic violation. Police then contacted Mr. Residence and police detected an odor of alcohol coming from the vehicle. Police then administered standard field sobriety tests and after completing the tests Mr. Residence was taken into custody. He was transported to the Harrington Police Department for processing. He was issued summons for Driving under the Influence and Speeding. He was released to a family member pending a future court appearance.

On May 24, 2015 the Harrington Police Department arrested a Newark man for theft after he stole a wallet. While on patrol officers were called to the Holiday Inn Express located in the 17000 Block of South DuPont Hwy. for a report of a theft. When police arrived they contacted the victim who reported to police that his wallet fell out of his clothing and someone stole his wallet. Officers were able to review surveillance video from the hotel and observed the victim drop his wallet outside of the building. Police then observed the suspect, later identified at Mohsin Ali 37, of the 300 Block of Barley Dr. in Newark pick up the wallet and go to his room. Police were able to track the suspect to his room on the third floor. Police then went to Mr. Ali's room and took him into custody and recovered the stolen wallet. He was transported to the Harrington Police Department for processing. He was issued a criminal summons for Theft under \$1,500 and released pending a future court appearance.



Monthly Report for May 2015

City Hall/Finance:

- Disconnected 43 water/sewer accounts for non-payment
- Extended 55 credit agreements.
- City Manager attended the Borrower's Conference with DNREC
- City Manager attended the ICMA Regional Conference in Connecticut.
- Conducted Health Insurance meetings with Employees.
- Attended Edmunds Regional Training at Dover Downs.
- City Manager attended on behalf of the Mayor a meeting with the Governor.
- City Manager attended the City Manager's Association of Delaware quarterly meeting where Max Walton discussed Supreme Court Cases and their impact on local governments.
- City Manager met with Council person elect Eric Marquis for a tour of City facilities.
- Auditors have been working on finishing the FY 14 Audit.
- Held 2016 Budget Meeting on May 27, 2015.

Planning/Code Enforcement:

- Worked on the Comprehensive Rezone.
- City Manager and Planner met with property owners to discuss proposed re-zonings.
- City Manager and Planner held a pre-development meeting with owner of 404 Center Street.
- Continued working on the Connections permit.

Public Works:

- Continued to work with DNREC on nine Notice of Intent to DNREC for debt refinancing and capital projects.
- Held first progress meeting on May 26, 2015 for the Dorman Street Sewer Improvements Project. Project is progressing as planned. Sewer work should be finished by mid-June and final paving will be conducted after school closes.
- Pre-construction meeting for the I&I Improvements will be held on June 18, 2015.

Library:

- Council appointed Mayor Moyer, City Solicitor Pepper and City Manager Tieman to negotiate for a library site.



Monthly Report for May 2015

Parks and Recreation:

- The Harrington Community Garden project is growing!
- The Community Garden received a check for \$150 from the Harrington New Century Club.

Ongoing Projects

1. Inflow and Infiltration

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.
- Project went out to bid 1/31/15
- Bid awarded to Tri-State Grouting on March 2, 2015.
- Contract documents are being reviewed - April 2015.
- *Pre-construction meeting is scheduled for June 18, 2015.*

2. Library Needs Assessment

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1st meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.
- The Site Selection Committee narrowed the properties to two in February 2015. These properties were reviewed by the Planner and Becker Morgan Engineering. The results will be presented to Site Selection Committee in April 2015 for action.



Monthly Report for May 2015

- *The engineers and planner presented their rankings to the Library Site Selection Committee on April 13, 2015.*
- *Council appointed the Mayor, City Solicitor and City Manager on May 18, 2015, to negotiate procurement of a site.*

3. Delaware State Fair Contract/Case

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriquez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014. Letters included for your reference.
 - viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
 - ix. Mediation June 3, 2013. Mediation is postponed while the City conducts a cost of service study for DSF.
 - x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
 - xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
 - xii. Filed suit against the DSF October 2014
 - xiii. DSF served with lawsuit on December 1, 2014.
 - xiv. Received DSF's answer and counterclaim on December 16, 2014.
 - xv. Received DSF's opposition to Harrington's Motion for Judgment on January 21, 2015.
 - xvi. Judgment on Pleadings occurred on March 27, 2015 at 11am. The judge reserved his opinion on the case. We should be hearing from the judge in a few months regarding his decision.
 - xvii. No decision has been made at this time – April 2015.
 - xviii. *No decision has been made at this time – May 31, 2015*

4. Zoning Code Rewrite

- It is estimated that staff review will be completed by end of January, 2015.
- Staff will then begin to compile and format changes into revised draft code.
 - i. This is estimated to be complete by end of February 2015.
- The draft document will then be available for public input and red-lining.
- Introduction presentation is scheduled for March 16, 2015.
- The planner introduced the draft zoning document to Council on March 16, 2015.



Monthly Report for May 2015

- Comment deadline is May 6, 2015.
- *Comment period closed and all comments were addressed. This information will be presented to Council on June 8, 2015.*

5. USDA Projects – Dorman Street

- Owner/Engineer agreements have been signed.
- Project is out to bid.
- Bid awarded to Reybold Construction on March 2, 2015.
- Met with the Lake Forest School District on March 26, 2015.
- Held preconstruction meeting with USDA, DeIDOT, Kent Conservation, RVB on March 26, 2015.
- Project construction has begun. To date the contractor has installed four new manholes on Calvin Street, Center Street and Dorman Street. The contractors are now working north on Dorman Street with the new sewer main. Center Street will be paved shortly. – April 2015.
- *Held first progress meeting on May 26, 2015 for the Dorman Street Sewer Improvements Project. Project is progressing as planned. Sewer work should be finished by mid-June and final paving will be conducted after school closes.*

6. Lagoon Closing

- Worked to set up a meeting with the DNREC Environmental Control Site Investigation and Restoration Section. Meeting is scheduled for February 9, 2015.
- No information has been received as of February 28, 2015.
- No information has been received as of March 31, 2015.
- No information has been received from DNREC as of April 30, 2015.
- *No information has been received from DNREC as of May 31, 2015.*

Range: First to Last
 Issue Date Range: 05/01/15 to 05/31/15 Expiration Date Range: First to 06/30/15 Open: Y
 Application Date Range: 05/01/15 to 05/31/15 Use Type Range: First to Last Hold: Y
 Building Code Range: First to Last Contractor Range: First to Last Completed: Y
 Work Type Range: First to Last User Code Range: First to Last Denied: Y
 Customer Range: First to Last Inc Permits with Permit No: Yes Inc Permits with Certificate: Yes
 Waived Fee Status to Include: None: Y All: Y User Selected: Y
 Activity Date Range: First to 06/10/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

App Id: 1532 Map/Parcel: 170.19-01-26.00-000 Prop Loc: 216 MADISON AVENUE
 Issue Date: 05/04/15 Const Type: work Type: OTHER

Description: Install solar panels

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		05/04/15			Approved
Comment: D.Pfeil, D.Naples						

App Id: 1533 Map/Parcel: 170.16-02-02.01-000 Prop Loc: 403 HARRINGTON AVENUE
 Issue Date: 05/05/15 Const Type: work Type: DECK

Description: Install Handicap Ramp

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		05/05/15			Approved
Comment: Install Handicap Ramp						
BUILDING	FINAL INS		05/19/15			Approved
Comment: work completed						

App Id: 1534 Map/Parcel: 179.08-02-35.01-000 Prop Loc: 220 COMMERCE ST-LOT
 Issue Date: 05/06/15 Const Type: work Type: BUILDING

Description: New Construction

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RW		05/05/15			Approved
Comment: D.Pfeil, D.Naples						

App Id: 1535 Map/Parcel: 170.16-01-21.00-000 Prop Loc: 103 NORTH STREET
 Issue Date: 05/08/15 Const Type: work Type: SHED

Description: Install shed

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
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BUILDING	PLAN RVW	05/08/15	Approved
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Comment: Install Shed

App Id: 1536 Map/Parcel: 179.08-04-33.00-000 Prop Loc: 8 THORPE ST
Issue Date: 05/18/15 Const Type: work Type: SHED

Description: Install 12x14 Shed

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/18/15			Approved

Comment: Approved

App Id: 1537 Map/Parcel: 170.16-02-36.00-000 Prop Loc: 309 HARRINGTON AVENUE
Issue Date: 05/22/15 Const Type: work Type: EXTERIOR RENOVA

Description: Fix damage to garage, vehicle struck garage in accident and owner is repairing same. Fees for permit are waived by Terry Teiman do to circumstances.

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/22/15			Approved

Comment: D.Naples

App Id: 1538 Map/Parcel: 170.16-02-80.00-000 Prop Loc: 260 DELAWARE AVE.
Issue Date: 05/26/15 Const Type: work Type: DEMOLITION

Description: Demo a residence at 260 Delaware Ave.

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		05/26/15			Approved

Comment: Carl Klotz

Range: First to Last
 Violation Date Range: 05/01/15 to 05/31/15 Use Type Range: First to Last Open: Y
 Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
 Customer Range: First to Last Inc Violations With Waived Fines: Yes Denied: Y
 Activity Date Range: First to 06/10/15 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

Violation Id: v3-00831 Map/Parcel: 179.08-04-34.00-000 Prop Loc: NEW STREET-LOT

Description: please cut grass over 6 inches high.

05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/14/15			Approved
Comment: grass cut by owner						
	SENT LETTER		05/06/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/06/15			
Comment: cut grass over 6 inches high						

Violation Id: v3-00832 Map/Parcel: 170.16-01-46.00-000 Prop Loc: 315 WEINER AVENUE

Description: please cut grass over 6 inches high

05/15/15 Grass cut by City Contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/07/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/07/15			
Comment: cut grass over 6 inches						

Violation Id: v3-00833 Map/Parcel: 179.08-04-22.00-000 Prop Loc: 3 MILL STREET

Description: please cut grass over 6 inches high

05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/14/15			Approved
Comment: grass cut by owner						
	SENT LETTER		05/07/15			
Comment: Grass Warning 2.pdf						

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/07/15
Comment: cut grass over 6 inches high

Violation Id: V3-00834 Map/Parcel: 170.20-04-27.00-000 Prop Loc: 102 THIRD STREET - LOT

Description: please cut grass over 6 inches high
05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/14/15			Approved
Comment: Grass warning 2.pdf	SENT LETTER		05/07/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/07/15			

Violation Id: V3-00835 Map/Parcel: 170.20-03-44.00-000 Prop Loc: 211 WEINER AVE.

Description: please cut grass over 6 inches high
05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/14/15			Approved
Comment: Grass warning 2.pdf	SENT LETTER		05/07/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/07/15			

Violation Id: V3-00836 Map/Parcel: 179.07-01-78.01-000 Prop Loc: 315 ELIZABETH AVENUE

Description: please cut grass over 6 inches high
05/15/15 Grass cut by City Contractor.
06/01/15 Grass cut by City Contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	GRASS CUTTING					Open
Comment: Grass warning 2.pdf	SENT LETTER		05/07/15			

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/07/15
Comment: cut grass over 6 inches high

Violation Id: v3-00837 Map/Parcel: 170.16-02-34.00-000 Prop Loc: 306 HARRINGTON AVE.

Description: please cut grass over 6 inches high
05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/14/15			Approved
Comment: grass cut by owner						

SENT LETTER 05/07/15
Comment: Grass warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/07/15
Comment: cut grass over 6 inches high

Violation Id: v3-00838 Map/Parcel: 170.16-02-33.01-000 Prop Loc: 308 HARRINGTON AVENUE

Description: please cut grass over 6 inches high
05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/14/15			Approved
Comment: grass cut by owner						

SENT LETTER 05/07/15
Comment: Grass warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/07/15
Comment: cut grass over 6 inches high

Violation Id: v3-00839 Map/Parcel: 179.08-04-18.00-000 Prop Loc: 8 WARD STREET

Description: please cut grass over 6 inches high
05/15/15 Grass cut by City Contractor.
06/01/15 Grass cut by City Contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	GRASS CUTTING					Open
	SENT LETTER		05/07/15			

Comment: Grass warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/07/15
Comment: cut grass over 6 inches high

Violation Id: v3-00840 Map/Parcel: 171.17-01-05.00-000 Prop Loc: 501 SHAW AVE HGTON MANOR

Description: please clean up property in rear and side yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/21/15			Approved
Comment: cleaned yard debris						

SENT LETTER 05/08/15
Comment: Exterior warning.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/08/15
Comment: clean property up

Violation Id: v3-00841 Map/Parcel: 180.05-01-23.00-000 Prop Loc: 17234 S. DUPONT HWY. A & B

Description: please cut grass and clean up property in front, side and rear of residence.
property cleaned tenant moved out.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/19/15			Approved
Comment: property cleaned up						

SENT LETTER 05/08/15
Comment: Exterior warning.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/08/15
Comment: clean up property and cut grass

Violation Id: v3-00842 Map/Parcel: 179.08-03-17.00-000 Prop Loc: 304 WEST STREET EXT

Description: please cut grass over 6 inches high.
05/15/15 Grass cut by City Contractor.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/08/15			
Comment: Grass warning 2.pdf						

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/08/15
Comment: cut grass over 6 inches high

Violation Id: V3-00843 Map/Parcel: 179.08-04-32.01-000 Prop Loc: WARD STREET LOT

Description: please cut grass over 6 inches high

05/14/15 grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/14/15			Approved
Comment: Grass Warning 2.pdf	SENT LETTER		05/08/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/08/15			

Violation Id: V3-00844 Map/Parcel: 170.20-03-50.00-000 Prop Loc: 221 WEINER AVE.-LOT

Description: please cut grass over 6 inches high

05/22/15 Grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/26/15			Approved
Comment: Grass warning 2.pdf	SENT LETTER		05/14/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/14/15			

Violation Id: V3-00845 Map/Parcel: 179.08-04-46.00-000 Prop Loc: 101 EAST STREET

Description: please cut grass over 6 inches high

05/22/15 Grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/26/15			Approved
Comment: Grass Warning 2.pdf	SENT LETTER		05/14/15			
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/14/15			

Comment: cut grass over 6 inches high

Violation Id: V3-00846 Map/Parcel: 179.08-04-25.00-000 Prop Loc: 25 EAST STREET

Description: please cut grass over 6 inches high

05/22/15 Grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/26/15			Approved
Comment: Grass warning 2.pdf	SENT LETTER		05/14/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/14/15			

Violation Id: V3-00847 Map/Parcel: 179.07-01-02.00-000 Prop Loc: 137 MISPELLION ST.

Description: please cut grass over 6 inches high

05/22/15 Grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: grass cut by owner	INSPECTION		05/26/15			Approved
Comment: Grass warning 2.pdf	SENT LETTER		05/14/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/14/15			

Violation Id: V3-00848 Map/Parcel: 179.07-01-18.00-000 Prop Loc: 105 S. WEST STREET

Description: please cut grass over 6 inches high

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: Grass cut by owner.	INSPECTION		06/01/15			Approved
Comment: Grass Warning 2.pdf	SENT LETTER		05/14/15			

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/14/15
Comment: cut grass over 6 inches high

Violation Id: V3-00849 Map/Parcel: 170.20-02-73.00-000 Prop Loc: 10 S WEST STREET

Description: please cut grass over 6 inches high
05/22/15 Grass cut by owner

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/26/15			Approved
Comment: grass cut by owner						

SENT LETTER 05/14/15
Comment: Grass Warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/14/15
Comment: cut grass over 6 inches high

Violation Id: V3-00850 Map/Parcel: 170.20-01-71.00-000 Prop Loc: 113 DORMAN STREET

Description: please cut grass over 6 inches high
05/22/15 grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		05/26/15			Approved
Comment: grass cut by owner						

SENT LETTER 05/14/15
Comment: Grass Warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/14/15
Comment: cut grass over 6 inches high

Violation Id: V3-00851 Map/Parcel: 170.20-02-10.00-000 Prop Loc: 10 DORMAN STREET

Description: please cut grass over 6 inches high.
06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Grass cut by owner.						

SENT LETTER 05/14/15
Comment: Grass warning 2.pdf

PROPMAIN PROPERTY MAINTENANCE SENT LETTER 05/14/15
Comment: cut grass over 6 inches high

Violation Id: v3-00852 Map/Parcel: 179.08-04-59.00-000 Prop Loc: 125 EAST STREET

Description: Cut grass over 6 inches high.

Grass was cut by mistake, I (C.Klotz) issued the wrong address on cut form to City Contractor. \$50.00 will not be charged to 125 East Street.

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: \$50.00 billed to City, SEE NOTES.	INSPECTION		06/01/15			Approved
Comment: Grass Warning 2.pdf	SENT LETTER		05/18/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut grass over 6 inches high	SENT LETTER		05/18/15			

Violation Id: v3-00853 Map/Parcel: 170.16-01-05.02-000 Prop Loc: 2 NORTH STREET

Description: Completed four (4) rental inspections.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE Comment: Completed four (4) rental inspections	RENTAL INS		05/20/15			Approved

Violation Id: v3-00854 Map/Parcel: 179.08-02-77.00-000 Prop Loc: 204 FRANKLIN ST

Description: please cut and pick up broken tree limb in side yard.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
Comment: Exterior warning.pdf	SENT LETTER		05/21/15			
PROPMAIN PROPERTY MAINTENANCE Comment: cut and pick up limb in yard.	SENT LETTER		05/21/15			

Violation Id: v3-00855 Map/Parcel: 170.20-05-41.00-000 Prop Loc: 44 CLARK STREET

Description: please cut grass over 6 inches high.

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Grass cut by owner.						
	SENT LETTER		05/22/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/22/15			
Comment: cut grass over 6 inches high						

Violation Id: v3-00856 Map/Parcel: 170.20-05-60.00-000 Prop Loc: 32 CLARK ST.

Description: please cut grass over 6 inches high.

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Grass cut by owner.						
	SENT LETTER		05/22/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/22/15			
Comment: cut grass over 6 inches high						

Violation Id: v3-00857 Map/Parcel: 170.20-04-57.00-000 Prop Loc: 212 DELAWARE AVE.

Description: please cut grass over 6 inches high.

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Grass cut by owner.						
	SENT LETTER		05/22/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/22/15			
Comment: cut grass over 6 inches high						

Violation Id: v3-00858 Map/Parcel: 170.20-01-74.00-000 Prop Loc: 101 DORMAN ST.

Description: please cut grass over 6 inches high.

06/01/15 Grass cut by owner.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Grass cut by owner.						
	SENT LETTER		05/22/15			
Comment: Grass warning 2.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/22/15			
Comment: cut grass over 6 inches high						

Violation Id: v3-00859

Map/Parcel: 170.20-01-51.00-000

Prop Loc: 110 WOLCOTT STREET

Description: please remove pallet made fence from rear yard.

06/01/15 Fence removed.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
PROPMAIN PROPERTY MAINTENANCE	INSPECTION		06/01/15			Approved
Comment: Fence Removed						
	SENT LETTER		05/27/15			
Comment: Exterior warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/27/15			
Comment: remove pallet fence.						

Violation Id: v3-00860

Map/Parcel: 179.08-04-07.00-000

Prop Loc: 1-11 EAST ST - SPARTAN STATION

Description: remove all constructed walls, fines are \$100.00 a day until completed.

As of 06/05/15 fines are \$1400.00.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
	SENT LETTER		05/29/15			
Comment: Exterior warning.pdf						
	SENT LETTER		05/29/15			
Comment: Exterior warning.pdf						
	SENT LETTER		05/29/15			
Comment: Exterior warning.pdf						
PROPMAIN PROPERTY MAINTENANCE	SENT LETTER		05/29/15			
Comment: Fined for starting construction without permit.						

May 2015 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- May 11, 2015 City Council Workshop
- May 18, 2015 City Council Meeting
- May 27, 2015 City Council Workshop

Projects:

- Zoning Code Rewrite
 - o Compiled comments and distributed to consultants
 - o Attended meeting with consultants to discuss comments
 - o Researched Board of Adjustment notification requirements for other municipalities
 - o Incorporated changes from comments into zoning document
 - o Corrected formatting after comment changes
- Comprehensive Rezoning
 - o Matched return receipts/returned mail with letters
 - o Mailed second letter if first returned undeliverable and second address available
 - o Took calls/walk-in questions – answered questions, emailed questions to City Planner, followed up with property owners
 - o Scheduled meetings between property owners and City Manager and City Planner
- 2015 Municipal Election
 - o Coordinated polling place set-up and break-down
 - o Assisted poll workers throughout day
 - o Posted election results

Ordinances & Resolutions:

- Prepared Resolutions 15-R-05
- Prepared Ordinances 15-05

Tasks:

- Prepared minutes for:
 - o April 14, 2015 City Council Workshop
 - o April 14, 2015 City Council Special Meeting
 - o April 20, 2015 City Council Meeting
 - o April 28, 2015 City Council Workshop
- Prepared and posted agendas for:
 - o May 11, 2015 City Council Workshop
 - o May 13, 2015 City Council Workshop (and cancelation)
 - o May 18, 2015 City Council Meeting (amended twice)
 - o May 20, 2015 City Council Workshop (and cancelation)
 - o May 27, 2015 City Council Workshop
 - o May 28, 2015 City Council Workshop (and cancelation)
 - o June 1, 2015 Swearing In Ceremony and City Council Organizational Meeting
- Prepared and posted packets for:
 - o May 18, 2015 City Council Meeting
 - o June 1, 2015 Swearing In Ceremony and City Council Organizational Meeting
- Updated messages on electronic sign

- Added messages: May 27 & 28 meetings, June 1, 8, & 15 meetings, report to electors, swearing in, Fathers' Day, movie night
- Deleted messages: April 28 meeting, Kindergarten registration, Mothers' Day, May 11, 13 meetings, election, spring clean up
- Updated website
 - Added posts: election results, CTF thanks, community garden, phone scam, museum flagpoles, Lahman service
 - Added adopted minutes, ordinances, resolutions, proclamations
 - Edited Mayor's Corner, Historical Society
 - Deleted posts: Kindergarten registration, Library and HPR happenings, business survey, thank you community, go red, thank you resolution, check presentation, night out sponsors, new website, Historical Society check presentation, 2013 & 2014 annual report, election, spring clean-up week
- Closed the cash register 3 days a week
- Posted/published notice for Annual Report to Electors
- Posted/published notice for Public Hearing on funding for I & I repairs

City of Harrington

Department Of Public Works

DATE: May 31, 2015

FR: Alan Moore, Public Works Supervisor

***TO: Mayor and Council
City of Harrington***

***RE: Public Works Department
Monthly Report
May 1, through May 31, 2015***

***Public Works Employees
Alan Moore
Leroy Lahman
Glenn Hayman
Dennis Trader
Dudley Clough
Richard Clough***



David Alan Moore Sr.

Date: 6/8/2015

After Hours on Call Report

Date	Responsible Individual	Contacts
May 4 ,2015	Dennis Trader	2
May 11 ,2015	Dudley Clough	0
May 18 ,2015	Richard Clough	4
May 25 ,2015	Leroy Lahman	3

Water Department

Turn On (# of Times)	Turn Off (# of Times)
46	48

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	1	7
Brown Water Related Calls	0	4
Total Calls	1	11

Water Samples	
State Samples	Completed- May
Daily Chlorine Samples	Completed- May
Daily Fluoride Samples	Completed- May

Monthly & Daily Water Usage Totals	May 2015	May 2014
Monthly Totals	9,795,000	10,654,000
Daily Average	315,000	343,000

Water Leaks	Location	Work Order Date	Completion Date
4" Water Main	114 W. Milby St.	5/11/15	5/14/15
6" Water Main	119 S. West St.	5/18/15	5/19/15
1" Service Line	210 E. Center St.	5/18/15	5/20/15

Well Status			
Well	# Of Gallons May 2015	# Of Gallons May 2014	Difference 2015 vs 2014
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	956,000	782,000	+174,000
#3	3,351,000	2,612,000	+739,000
#4	5,488,000	7,260,000	-953,000
Total	9,795,000	10,654,000	-859,000

Sanitary Sewer Department

Sewer Issues on Property Owners		
Date	Address Of The Property With The Sewer Issue	Property Contacted Or Door Tagged
5/5/15	1 Ward Ave.	Contacted
5/7/15	1 New St.	Contacted
5/8/15	411 Harrington Ave.	Contacted
5/15/15	56 Clark St.	Contacted
5/29/15	303 Weiner Ave.	Contacted

Please Note: Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

Issues on City of Harrington		
Date	Address Of Sewer Issue	Plunged/Jetted
5/1/15	2 Ward St.	Plunged
5/5/15	307 Harrington Ave.	Plunged
5/11/15	101 S. West St.	Plunged
5/14/15	2 Ward St.	Plunged
5/15/15	U.S 13 Color Box.	Jetted the main
5/18/15	68 Clark St.	Plunged
5/22/15	129 Dorman St.	Plunged
5/26/15	122 Grant St.	Plunged
5/28/15	108 Delaware Ave.	Plunged

Street Maintenance

Pot hole Locations	Repairs Made
Clukey Dr. Reed St. Hanley St. Meadawood Lane Weiner Ave. Alley between Delaware and Second Alley between Benjamin and Dixon St.	Been keeping a check and filled because of the big trucks. Repairs have been made. Repairs have been made.

Please Note: Street maintenance has not begun due to the large volume of water line repair work.

Building Maintenance/ Work Orders

Location	# of Calls
City Hall	9
Library	7
Police	10
Community Center	2
Waste Water Treatment Plant	4
Parks & Recreation	3
Public Works	14

Project Updates

Water Meter Installation

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

Water Meter Checks

- We have been checking anywhere between two and five meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

Storm Drains Cleaning

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

Pump Stations

- Public Works pull pump # 1 and #2 cleaned it out and reset it in the wet well at Messicks Station.
- Public Works had to pull the number #1 Pump twice to clean it out and reset them in the wet well at the Farmington Station.
- Public Works had a high leave warning called in by the Kent County. We had to reset the low level float in the wet well at Clarks Corner Station.
- Public Works had to pull the number #1 pumps at North St. Station and clean it out and reset the pumps in the wet wall.
- Public Works had to pull the number# 2 pump at Clarks Corner Station and clean it out and rest it in the wet well.

Street Black Topping

- Public Works getting Bids on Meadawood Lane.
- Public Works getting Bids on the Public Works Shop.
- Public Works getting bids on some State Patches.
- Jerry's Paving has bid the paving work.
- Zacks Excavation has bid the paving work.
- Delmarva Paving has bid the paving work.

Dorman Street Sewer Project

- The contractor has the two new man holes set at Calvin St and Center St.
- They have the new man hole set at Dorman St. and Center St. and the new main between the two man holes.
- Now they have started north on Dorman St. with the new main.
- They are talking about getting Center St. black topped from Calvin St. to Dorman St.
- They have all the pipe work done and have started on the concrete work.
- They are going to black top after the 11th when school gets out for the summer

Mapping Sewer Lines

- Remington Vernick & Beach has dropped off the sewer maps to be corrected.
- Public Works are working on getting the sizes of the main pipes coming into the manholes. And we are also making sure the flow direction are right on the maps.

Date: June 9, 2015
To: Mayor and Council
City of Harrington
From: Christine Hayward – Library Director
RE: Work Report – Harrington Public Library - Month of May 2015

Circulation Usage		
Item	Number	Comments
Visitors/Users	3357	During the month
Items checked out	2604	All items checked-out during the month
Items returned	2321	All items returned during the month
Items overdue	146	Items listed as overdue at any time during the month
Fines & Fees		Collected During the Month
E-Book and E-Audiobook	N/A	Total checked-out during the month
Computer Use:		
	Total Public Access Use For the month - Individual logins: 578	< Total is for Public Access Computer Use.
	Wireless Users: - 133	< Total is for patrons using WIFI with their own devices – laptops, Ipads etc.
	Computer help including Ebooks: N/A	Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library
Other Reference questions requiring staff assistance.	Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc.	Totals include patrons who attend the Job Center or the weekly Basic Computer Class.
	Total reference transactions tracked by Dewey number for the month: N/A	Total reference including, directional , account related, Library Policy or other assistance – not tracked by Dewey number: includes Total virtual reference (by Email, phone, IM, Text)
		Total combined reference in person or virtual:

Harrington Public Library Programs for the month of May 2015		
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Name	Date	Attendance
Story Time	May 6,13,20,27	Children 25 adults 19
Lego Build It Club	May 5,19	Children 5 adults 5
Job Center (Free walk-in job search assistance)	May 8,22,29	
Computer Class	May 4,11,18	Adults 8
Book Discussion	May 21	adults 9
Reading to the Dogs	May 14	children 7 + 3 adults
Meeting Teen Advisory Group	May 12	3 Teens
Program: Abbotts Mill Nature Center	May 20	Children 3 + 3 Adults

Kelly Blanchies

From: Marleena Young <Marleena.Young@lib.de.us>
Sent: Wednesday, June 03, 2015 2:34 PM
To: Christine Hayward
Subject: July Events

Fireworks-Storytime

Wednesday, July 2nd @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Viking Heroes & Norse Sagas Program

Thursday, July 2nd—Viking Heroes & Norse Sagas program for elementary students @ 2:00 pm. Presented by the American Swedish Historical Museum. Please sign up in advance!

Computer Class

Monday, July 6th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Super Hero Club

Tuesday, July 7th—Super Hero Club Starts today @ 2:00 pm. For children, this weekly program will let children make a different Super Hero Craft for each week in preparation for the Hero Obstacle Course! Sign Up Required!

LEGO Builder's Club

Tuesday, July 7th @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. This program is geared towards children in 1st through 5th grade, and a parent guardian must remain with the child participating. Space is limited, sign up today!

Teddy Bear Picnic-Storytime

Wednesday, July 8th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Family Fun Night and Reading to the Dogs

Thursday, July 9th @ 6:00 pm—Come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

Job Center

Friday, July 10th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Heroes all Around presented by the Delaware Aerospace Education Foundation

Saturday, July 11th—DASEF presents "Heroes All Around" @ 11:00 pm. Bring your child to the library for some exciting facts and fun designed to inspire the next generation of heroes! Have your camera ready for a photo op, as they step onto our model lunar surface. Future heroes will find a spark at the library this summer!

Computer Class

Monday, July 13th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Super Hero Club

Tuesday, July 14th— Super Hero Club @ 2:00 pm. For children, this weekly program will let children make a different Super Hero Craft for each week in preparation for the Hero Obstacle Course! Sign Up Required!

Cows-Storytime

Wednesday, July 15th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Hero & Villain Party for Teenagers

Tuesday, July 14th @ 6:00 pm—Hero & Villain Party for Teens @ 6:00 pm. Come dressed up as your favorite Hero or Villain, and make crafts while watching a Super Hero themed movie! This program is only open to 6th—12th graders.

Book Talk

Thursday, July 16th @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

Job Center

Friday, July 17th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Computer Class

Monday, July 20th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Super Hero Club

Tuesday, July 21st— Super Hero Club @ 2:00 pm. For children, this weekly program will let children make a different Super Hero Craft for each week in preparation for the Hero Obstacle Course! Sign Up Required!

LEGO Builder's Club

Tuesday, July 21st @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. This program is geared towards children in 1st through 5th grade, and a parent guardian must remain with the child participating. Space is limited, sign up today!

Fair-Storytime

Wednesday, July 22nd @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

Job Center

Friday, July 24th @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Computer Class

Monday, July 27th @ 12:00 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

Hero Obstacle Course

Tuesday, July 28th—Hero Obstacle Course @ 2:00 pm. You've been preparing for weeks, and now is the time to put all of your crafts to the test. Participants in the Super Hero Club will participate in this brief obstacle course before having a celebration for the end of Super Hero Club! You must sign up in advance!

Hero Obstacle Course for Teens

Tuesday, July 28th @ 6:00 pm—Hero Obstacle Course for Teens @ 6:00 pm. Following obstacle course, a super hero film will be shown with free refreshments. You must sign up in advance!

Ice Cream-Storytime

Wednesday, July 8th @ 10:45 am—Storytime every Wednesday. This program is geared towards pre-school age children and below. Each week we will read new stories and make fun crafts. If you have a group larger than 10, please sign up in advance.

ACTIVATED STORY THEATRE

Thursday, July 30th—ACTIVATED STORY THEATRE @ 6:00 pm. This program is for children of any age! Fun and Interactive Story Telling!

Job Center

Friday, July 31st @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Date: 5/31/2015
 To: Mayor and Council
 City of Harrington
 RE: Parks & Recreation May Report 2015

Program	Participants	Teams or Units	Comments
Dance	40	10	Dance Classes are ongoing. The Recital is June 13 th .
SPCA			Harrington Parks & Recreation Center is a location where you can donate wanted items to the first State Animal Center and Kent County SPCA.
Adult Fitness	115	N/A	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
Tennis	8	N/A	Registrations are currently ongoing through May.
Pop Warner Football	66	3	Registrations are ongoing through the middle of July 2015. This reflects the number of registrations in April.
Pop Warner Cheer	53	3	Registrations are ongoing through the middle of July 2015. This reflects the number of registrations in April.
Cheernastics	59	2	This program will end on June 8, 2015
Basic Tumbling & Gymnastics	12	N/A	This program ended on May 27, 2015.
Ladies Fit Class	12-15	N/A	Classes are on Thursday and Saturdays. This class is proving very successful with requests for additional days. The instructor may add another class after the dance recital in June.
Golf Tournament	N/A	N/A	The Annual Golf Tournament was held on May 15, 2015. The turnout was outstanding.
Heritage Day	N/A	N/A	Heritage Day is scheduled for August 29, 2015. Registrations began on January 6, 2015.
Community Garden			Work began in April for the garden. Planting was on May 13, 2015. We have planted 9 different vegetables so far. The garden looks great.

Web Site = 814 visits and 2,484 page views

Recreation Center			
Days	Hours	Usage for the Month	Number of Participants
Mon –Thurs Fri	8am-4pm 8am-12pm	Adult Fitness	449 visits per month
Mon-Thurs	5:30pm-7:45pm	Dances Classes	40 per week
Mon-Thurs	1:30pm-3:45pm	Basketball	100+ visits per month
Mon-Tues	5:30pm-8:00pm	Cheernastics	59 per week
Wed	5:30pm-6:30pm	Tumbling & Gymnastics	12 per week
Sundays	11:00am-1:00pm	Tot Soccer	24 per week
Thurs/Sat	7:00-7:15pm 10:00-10:45am	Ladies Fit	12-15 per class

Bill Falasco

Bill Falasco, Recreation Director

Harrington Fire Company, Inc.
EMERGENCY MEDICAL SERVICE

20 Clark Street
Harrington, DE 19952

(302) 398-8931
Fax (302) 398-4350

June 8, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended May 2015.

Total Responses for the Month	144
Total Responses in City Limits	87
Total Responses out of City Limits	57
Men In Service	291
Hours In Service	196 hours 34 minutes
Manhours in Service	394 hours 28 minutes

Respectfully Submitted,

Rob Taylor
EMS Secretary

Serving Our Community For Over 50 Years

URS

CITY PLANNING CONSULTANT

TO: Mayor and City Council of Harrington
FROM: Debbie Pfeil, Senior Planner
DATE: June 10, 2015
RE: Monthly Planning Update Report *(since April 15, 2015-2 months)*

I respectfully submit the monthly Planning Update Report as your City Planning Consultant. Thank you for allowing me to continue to serve as your City Planner, since 2006. **If you should have any questions, please do not hesitate to contact me at 302-547-6068.**

1. Planning Project Updates

Harrington Garden Apartments-	December 18, 2008 preliminary site plan approval Waiting on applicant to submit final plan
Midway Park Center Apartments-	April 12, 2012 conceptual plan approval Waiting on applicant to submit preliminary plan
Harrington Retail Center-	June 16, 2011 final site plan approval Waiting on applicant to submit building permit
Cabot Creek subdivision-	May 21, 2009 preliminary subdivision approval Waiting on applicant to submit final subdivision plan
The Legacy Subdivision-	January 5, 2015 preliminary subdivision approval
Harmill Village Subdivision-	July 7, 2008 preliminary subdivision approval Scheduled for 12/18/14 Planning Commission Meeting
Harrington Meadows-	Board of Adjustment variance granted on February 25, 2013. The conceptual subdivision plans were approved at the 7/11/13 Planning Commission Meeting. Applicant has submitted the preliminary subdivision plan for City to review & application was sent back to meet Chapter 370 preliminary subdivision plan requirements.

2. Planning Projects

Dual Highway Connector Street Sections-The City Manager sent a letter to DeIDOT and we are awaiting the response.

3. Planning Services

URS was requested to assist in the following projects:

- Predevelopment Meeting-299 Cluckey Drive (wood processing)
- Predevelopment Meeting-Ward Street Lot (Schatzschneider-Duplex/Single Family)
- Predevelopment Meeting-Midway Plaza (Advance Auto Parts)
- Predevelopment Meeting-404 Center Street (Bill Brode-SWPO/lot line removal)
- Predevelopment Meeting-12 Clark Street (Cook's Tire Service Addition)
- Predevelopment Meeting-West Milby Street (Antique retail in Home)
- Predevelopment Meeting-1 Dorman Street (Change of Use to daycare)
- ZCC Review-16994 South DuPont Highway (Arby's Signage Master Plan)
- ZCC Review-515 B Shaw Avenue (LP Sports-relocation improvements)
- ZCC Review-17067 South DuPont Highway (Nationwide Sign Plan)
- Category B Review-101 Wolcott Avenue (Simpson-New Single Family Home)
- Category B Review-220 Commerce Street (Messick-New Single Family Home)
- Category A Review Received-Midway Plaza (Advance Auto Parts-New Commercial)
- Awarded \$40,000 Neighborhood Building Blocks Grant AECOM prepared
- 101 Cluckey Drive-inquiry regarding antique retail (research & respond to inquiry)
- City owned property DeIDOT deed restriction research/coordination (across from Fair)
- Draft checklists designed for 440 roll out as planning tools
- Misc. email / phone call inquiries

4. Library Committee

- Attended the Library Site Committee meeting on April 13, no action take since that meeting.

5. Chapter 440 Zoning Project Status –

- Public Comments were received and closed
- Consultant team met to review and make changes based on comments
- Comment/changes presented to PC & CC on June 8
- Discussion held with City Manager on new items for research/recommendation

6. Comprehensive Rezone Project Status –

- Multiple meetings held with owners inquiring about zoning changes.
- Correspondence received requesting zone to remain
- Presented findings to City Council June 8
- Rezone map changes completed/ready for Council June 15

MEMORANDUM

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cartwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Sney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yocor, PE, PP, CME
Charles E. Adamson, PLS, AET
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Pittsburgh, PA 15219
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Univ. Office Plaza, Bellevue Building
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Newark, DE 19702
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(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
243 Route 130, Suite 200
Bordentown, NJ 08505
(609) 298-6017
(609) 298-8257 (fax)

To: City of Harrington Mayor and City Council
Teresa Tieman, City Manager

From: Thomas G. Wilkes, P.E.

Date: June 1, 2015

Re: City of Harrington
Project Update
Our File# DKHNT039

Enclosed please find the June 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE
JUNE 2015
CITY OF HARRINGTON
CAPITAL PROJECT UPDATE**

1. Lagoon Closure Project

Status: *Nothing new to report this month.* We met with officials of the DNREC Site Investigation and Restoration Section (SIRS) on February 9, 2015 to pursue a closure program through the Voluntary Clean-up Program (VCP). Under this program, the City would need to comply with environmental site investigation requirements. This would basically consist of developing a sampling program to evaluate if the lagoons have caused any impact to the environment. If the impacts are negligible or manageable, we intend to pursue closing the lagoons in-place as previously discussed. SIRS was receptive to the idea and will notify us if this can occur after they review WWTP case file and their guidelines.

2. I&I Corrective Action Bid Documents (DKHNT036)

Percent complete (construction phase): 15%

Status: Bids were opened on February 27, 2015. Tri-State Grouting was awarded the project. Contracts have been executed, and bonding is in place. A pre-construction meeting is scheduled for June 18, 2015. Work will commence after this meeting.

3. Dorman Street Sewer Improvements (DKHNT038)

Percent complete (construction phase): 90%

Status: All sewer work is complete. Temporary roadway restoration is in place. Permanent pavement restoration will be completed after school lets out per DelDOT.

4. 2015 Road Program

Percent complete (engineering phase): 80%

Status: Cost estimates were prepared for road paving in 2015: Meadowood Lane (@Peck); Hanley Street (Reese to Mispillion); Center Street (ext.)(Benjamin to SR13); Mechanic Street (Dorman to Railroad Ave); and, Clukey Drive (@SR13). The extent of the actual limits of paving will depend on the available pool of funding. Once the road list is finalized, we will prepare bid documents for contractor procurement.

**CITY OF HARRINGTON
MAINTENANCE BOND AND WARRANTY EXPIRATION
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.