

# Harrington Police Department

Monthly Report to  
Mayor & City Council

## “Making a Difference”

Norman R. Barlow - Chief of Police

Ruth K. Peterman - Police Resource Manager

Keith B. Shyers - Deputy Chief

E. Kenneth Brode - Lieutenant

Adam S. Gillespie - Sergeant

Joseph M. Perna - Sergeant

Sean A. Hudson - Corporal

Bradford E. Reed - Corporal

Byron Stubbs - PFC/ SRO

Richard Baker - Corporal

Dustin Fraley - Patrolman

Shawn Jacobs - Patrolman

Lori Williams - Administrative Assistant

Pastor Guy Simpson - Chaplain

Pastor Ken Figgs - Chaplain

December 1<sup>st</sup> - 31<sup>st</sup> 2014

Respectfully Submitted:

Norman R. Barlow  
Chief of Police

### December 2014 meetings and activities:

- 12/1 City Council Meeting
- 12/2 Kent County Police Chiefs' Meeting
- 12/3 Christmas Tree Lighting
- 12/5 Christmas Parade
- 12/9 State Chiefs' Meeting
- 12/15 City Council Meeting
- 12/15 Meeting with Mike Easton concerning LESO inventory
- 12/16 Met with Chief Horvath and Chief Collins concerning policy review
- 12/18 Went to Ft. Meade to pick up items

### HPD updates and happenings.

We are currently working on our accreditation and hope to have it completed in the next few months.

We are in the process of installing a sound system in the park. This should be completed by spring when we plan to host our next movie night.

We plan to hold an auction on March 7<sup>th</sup> to raise funds for community events at Freedom Park. Donations of items can be made at the PD or call us to arrange pickup. We hope that you can join us on March 7<sup>th</sup> at 6pm at the Fire Hall for our event.

# Harrington Police Department

FY15

Month	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec.	Other Fines Received	Combined Totals	Other Moneys Received
July	\$26,512.50	\$696.02	257	\$9,098.36	423	\$29,285.95	\$2,239.20	\$31,525.15	\$2,275.00
August	\$28,401.00	\$815.48	299	\$10,659.91	457	\$36,329.93	\$1,498.00	\$37,827.93	\$4,450.00
September	\$19,037.25	\$545.15	201	\$7,126.20	313	\$30,249.49	\$550.75	\$30,800.24	\$26,079.14
October	\$19,496.50	\$538.52	198	\$7,039.44	321	\$27,359.79	\$1,652.50	\$29,012.29	\$67,341.00
November	\$19,157.75	\$597.66	218	\$7,812.61	326	\$22,468.72	\$818.80	\$23,287.52	\$10,523.43
December	\$19,553.25	\$508.73	186	\$6,650.12	272	\$16,196.11	\$1,229.20	\$17,425.31	\$15,640.00
January									
February									
March									
April									
May									
June									
<b>TOTALS</b>	<b>\$132,157.25</b>	<b>\$3,701.56</b>	<b>1359</b>	<b>\$48,386.64</b>	<b>2112</b>	<b>\$161,889.99</b>	<b>\$7,988.45</b>	<b>\$169,878.44</b>	<b>\$116,308.57</b>

Breakdown of Other Moneys Received  
Nov-15

- \$615.00 NNO - Fundriser
- \$250.00 Reports
- \$14,775.00 LESO/sale
- \$15,640.00

## Harrington Police Department Patrol Stats      FY15

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2014	261	95	538	112	6	26
August, 2014	294	119	318	102	3	20
September, 2014	233	77	339	93	4	46
October, 2014	232	37	240	99	4	7
November, 2014	272	40	258	68	5	12
December, 2014	269	32	246	97	6	10
January, 2015						
February, 2015						
March, 2015						
April, 2015						
May, 2015						
June, 2015						
<b>TOTALS</b>	<b>1561</b>	<b>400</b>	<b>1939</b>	<b>571</b>	<b>28</b>	<b>121</b>

News Releases  
December 2014

On 12-7-14 the Harrington Police Department arrested Richard A. Seth Jr. 50, of the 22000 Block of Neal Rd. in Lincoln after police saw him urinating on the side of a building. While on patrol at 11:12 pm an officer on patrol pulled into the Royal Farms on Milford-Harrington Hwy. While entering the store the officer observed a man, later identified as Mr. Seth standing on the outside of the building urinating on the side of the building and when Mr. Seth saw the officer he attempted to stop but continued to urinate on himself. Police contacted Mr. Seth and determined he was intoxicated and took him into custody. He was transported to the Harrington Police Department for processing. Mr. Seth was issued a Criminal Summons for Public Intoxication and Disorderly Conduct. He was released to a sober friend pending a future court appearance.

On 12-6-14 the Harrington Police Department arrested China L. Obryan 40, of Diamond Court Apartments in Harrington for Trespassing. While on patrol at 5:17 pm officers were called to the Norfolk Southern Train yard off of East St. Officers were advised that employees of Norfolk Southern had heard an unknown voice on the radio and noticed the train horn was activated in one of the locomotives in the yard. Police responded to the area and observed a locomotive with the horn activated and noticed all the lights were on in the locomotive. Police entered the locomotive and found Ms. Obryan inside the locomotive. Police learned that when she entered into the locomotive she began talking on the radio, activated the lights and the train horn. She was taken into custody and transported to the Harrington Police Department for processing. Ms. Obryan was issued a Criminal Summons for Trespassing Third Degree. She was then transported to Milford Memorial Hospital and turned over to hospital staff for a mental evaluation.

The following was arrested by the Harrington Police Department for DUI and related charges:

12/05/14: 9:43 pm: Jessyca R. McMichael 22, of the 300 Block of SE 2<sup>nd</sup> St. in Milford.  
Charges: Driving under the Influence of Alcohol and several other traffic violations. She was processed at Harrington Police Department and released pending a future court appearance.

On 12-12-14 the Harrington Police Department arrested Maurice M. Collins 63, of the 100 Block of Fleming St. in Harrington after police respond to a report of a disorderly subject. While on patrol officers were called to Dorman St. in the area of Grant St. for a report of an intoxicated subject, walking down the middle of the street yelling at children walking home from school. Police contacted Mr. Collins and took him into custody. Police also determined that Mr. Collins was walking down the middle of the road prohibiting vehicles from driving down the street. Mr. Collins was transported to the Harrington Police Department for processing. Mr. Collins was charged with Disorderly Conduct, Pedestrian Yield Right away to All vehicles and Drunk on a Highway. He was arraigned at Justice of the Peace Court 3 and was committed to the Sussex Correctional Institute in default of \$502 cash bail.

The following were arrested by the Harrington Police Department for DUI and related charges. They were processed at the Harrington Police Department and released pending a future court appearance:

12/13/14: 9:41 pm: Adam King 25, of the 800 Block of Pleasant Pine Circle in Harrington. DUI Alcohol, Failure to have headlights on when required, failure to have insurance and registration identification in possession.

12/14/14: 4:43 am: Michael T. Petz 36, of the 32000 Block of Bayshore Dr. in Millsboro. DUI Alcohol and or Drug, Failure to obey Traffic Control device and Wrong way on a one way road.

On 12-12-14 the Harrington Police Department arrested John W. Moffett 55, of the 200 Block of Delaware Ave. for 4<sup>th</sup> Offense DUI and related charges. While on patrol at 7:24 am police were called to the Royal Farms located on Milford-Harrington Hwy. for a report of a vehicle driving aggressively that had just entered the parking lot. While responding police were given a description of the vehicle and police saw the vehicle leaving the parking lot. As the vehicle was leaving the parking lot the vehicle ran over a curb and continued onto Clark St. The officer activated his emergency equipment and stopped the vehicle on Clark St. Officers began speaking to the operator, identified at Mr. Moffett and police administered standard field sobriety tests to Mr. Moffett and police determined he was under the influence of an unknown drug. Mr. Moffett was taken into custody and transported to Milford Memorial Hospital for a blood draw. After the blood draw was complete Mr. Moffett was transported back to the Harrington Police Department for processing. A computer check revealed Mr. Moffett had three previous DUI convictions dating back to 1988. Mr. Moffett was charged with 4<sup>th</sup> Offense DUI, Driving with an Expired License and several other traffic violations. He was arraigned at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$5,154 secured bail.

On 12-16-14 the Harrington Police Department arrested Caleb G. Grant 19, of the 300 Block of Calvin St. after he crashed is vehicle and left the scene. While on patrol officers were called to a vehicle accident on Center St. in the area of Railroad Ave. While responding police were advised a vehicle had struck and damaged a railroad control box. When police arrived they determined the vehicle left the scene but located the vehicle in a driveway of a home in the 300 Block of Weiner Ave. Police observed Mr. Grant standing in the yard and when he saw police he attempted to run into a residence. Police located Mr. Grant and took him into custody. While speaking to Mr. Grant officers detected and odor of alcohol coming from him. Mr. Grant was transported back to the Harrington Police Department for processing. Mr. Grant was issued traffic summons for Driving under the Influence of Alcohol, Leaving the scene of a property damage accident, driving with a suspended or revoked license and several other traffic violations. He was issued a Criminal Summons for Trespass Third Degree. He was then released to a family member pending a future court appearance. Mr. Grant was not injured in the accident.

A Harrington Man is currently in jail after police arrest him for stabbing his 18 year old nephew. While on patrol on December 17, 2014 at 4:22 pm Harrington Police along with Delaware State Police responded to a residence in the first block of High St. for a report of a subject stabbed. When police arrived they located the 18 year old victim with a stab wound to his upper chest. Todd Fisher 22, of the first block of High St. of Harrington was still in the residence and was taken into custody by Harrington Police. After taking Mr. Fisher into custody police administered first aid to the victim until EMS and Paramedics arrived. The victim was transported to Milford Memorial Hospital and later to Kent General Hospital and was admitted for possible life-threatening injuries. Mr. Fisher was also transported to Milford Memorial Hospital for a minor facial injury and was later released. During the course of the investigation police determined that Mr. Fisher and the victim were inside the residence on High St. when an argument between the two ensued. During the course of the argument the victim punched Mr. Fisher in the face and then the victim was stabbed once in the upper chest by Mr. Fisher. After being released from the hospital Mr. Fisher was transported to the Harrington Police Department for processing. Mr. Fisher was charged with Assault First Degree and Possession of a Deadly Weapon during the Commission of a Felony. Mr. Fisher was arraigned via video phone at Justice of the Peace Court 2 and was committed to the Sussex Correctional Institute in default of \$20,000 secured bond.

On 12-27-14 the Harrington Police Department arrested two people after police respond to a report of an assault. While on patrol police responded to a residence on Chester's Lane, off of Park Brown Rd. and were advised to contact the adult victim who reported that she was assaulted while at a residence on Cozy Wood Circle in Harrington. Police contacted the adult victim who reported to police she responded to the residence on Cozy Wood Cr. to pick up her children from the children's father. Police determined that while at the residence the victim was assaulted by Tonya L. Graham 39, of the first Block of Cozy Wood Circle in Harrington. Police learned that Ms. Graham punched the victim in the face and threatened to do harm to the victim. While conducting computer checks on parties involved in the incident, police determined that Gregory D. Gonzales 32, of the first block of Cozy Wood Cr., who is the children's father, had an active no-contact order with Ms. Graham who was staying at the residence with Mr. Gonzales and due to the no-contact order Mr. Gonzales was prohibited from having contact with Ms. Graham. Police obtained warrants for both Mr. Gonzales and Ms. Graham and they both turned themselves into the Harrington Police Department. Both were processed and arraigned via video phone at Justice of the Peace Court 7. Mr. Gonzales was charged with one count of Breach of Release and he was released on \$500 unsecured bond. Ms. Graham was charged with one count of Terroristic Threatening and one count of Offensive Touching. She was released on \$1,500 unsecured bond.

On 12-23-14 the Harrington Police Department arrested Zachary Thacker 22, of the 200 Block of Lower Oak St. in Wilmington due to Mr. Thacker being wanted out of Wilmington PD for assault. While conducting a traffic stop police saw Mr. Thacker on South DuPont Hwy. The officer who saw Mr. Thacker was familiar with him and ran a computer check and determined that Mr. Thacker had an active warrant out of the Wilmington Police Department for Assault along with several capiases out of several courts. Police contacted Mr. Thacker and took him into custody. While searching Mr. Thacker police found marijuana and drug paraphernalia in Mr. Thacker's clothing. Mr. Thacker was transported to the Harrington Police Department for

processing. Mr. Thacker was issued Criminal Summons for Possession of Marijuana and Possession of Drug Paraphernalia. Mr. Thacker was then transported to the Smyrna area and turned over to the Wilmington Police Department who took custody of Mr. Thacker

On 12-27-14 the Harrington Police Department arrested a Seaford man after police respond to a domestic dispute in progress. While on patrol officers responded to Clarks Corner Apartments for a report of a domestic dispute. When police arrived they contacted the adult victim who reported to police she was assaulted by Aaron D. Mann 25, of the 25000 Block of Hill Crest Rd. in Seaford. During the investigation police determined that while at the residence Mr. Mann and the victim were involved in an altercation and during the altercation Mr. Mann assaulted the victim and threatened to kill the victim and also damaged some of the victim's property that was in the residence. Also during the altercation there were three small children in the residence ranging in age from 1 to 4 who witnessed the altercation. Mr. Mann left the residence but was located a short distance away and taken into custody. He was transported to the Harrington Police Department for processing. Mr. Mann was charged with Terroristic Threatening, Offensive Touching, Criminal Mischief under \$1,000 and three counts of Endangering the Welfare of a child. He was arraigned via video phone at Justice of the Peace Court 7 and was released on \$3,000 unsecured bond.

On 12-21-14 the Harrington Police Department arrested Charles E. Robinson 3<sup>rd</sup> 32, of the 12000 Block of School St. in Ridgely, MD for DUI and Speeding. While on patrol officers stopped a vehicle for traveling 75 MPH in a 50 MPH zone and the officer contacted Mr. Robinson who was operating the vehicle. While speaking to Mr. Robinson, police smelled and odor of alcohol coming from the vehicle and police administered standard field sobriety tests. After completing the tests Mr. Robinson was transported to the Harrington Police Department for processing. Mr. Robinson was charged with Driving under the Influence of Alcohol and Speeding. He was released to a family member pending a future court appearance.

On 12-19-14 the Harrington Police Department arrested Steven R. Huey 35, of the 100 Block of Dorman St. in Harrington for two counts of Theft. On 12-19-14 the Harrington Police Department was contacted by an employee of the Food Lion, located in the Midway Shopping Center for a report of a theft. Officers arrived and contacted the store manager who reported to police that Mr. Huey, who is an employee possibly store lottery tickets from the store on two different occasions. Police and store manager were able to review surveillance videos from the store and confirm that Mr. Huey did take the tickets. Police contacted Mr. Huey and he turned himself into the Harrington Police. He was processed and charged with two counts of Theft under \$1,500. He was arraigned via video phone at Justice of the Peace Court 2 and was released on \$2,000 unsecured bond.

On December 30, 2014, Gregory J. Bunkley, 52 of Dover, surrendered to the Harrington Police Department after an arrest warrant had been issued. Mr. Bunkley, a case worker with the Delaware Division of Family Services came under a police investigation in August 2014 after a victim came forward to report claims that she was intimidated and coerced into performing sexual acts on Mr. Bunkley. The victim was in fear that if she did not, that Mr. Bunkley would use the authority from his position with the Division of Family Services to take her children away from her.

Mr. Bunkley has been charged with Sexual Extortion, (E Felony) and Official Misconduct (A Misdemeanor). Mr. Bunkley was arraigned via video phone at Justice of the Peace Court 2 in Lewes and subsequently committed to Sussex Correctional Institute in lieu of \$7000 secured bond.

While Mr. Bunkley has been charged, the investigation is ongoing. Anyone with information is urged to contact DET/SGT Adam Gillespie of the Harrington Police Department at 302-398-4493



## Monthly Report for December 2014

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### **City Hall/Finance:**

- The City will transfer health insurance coverage to the State of Delaware effective February 2015.
- Reviewed Owner Engineers Agreement for USDA projects.
- Issued utility bills on December. Total billing equals \$457,753.
  - Trash Billing - \$59,546
  - Water billing - \$119,309
  - Sewer billing \$278,898
- Met with WSFS to discuss banking services.

### **Planning/Code Enforcement:**

- Drafted new open burning ordinance.
- Met with Lessard Builders to discuss Harrington Retail's site plan.
- Processed Harrington Retail's site plan expiration.
- Planning Commission voted to approve the Legacy's preliminary subdivision plan.
- Continued work on 440 rewrite.
- Investigated non-conforming use for available manufacturing land.

### **Public Works:**

- Public Works was busy this month assisting with Christmas activities.

### **Library:**

- Site selection committee met in December to review the ranking procedure and decided to tour the three properties selected as a group. The tour is set up for January.

### **Parks and Recreation:**

- Parks and Recreation bathrooms are being remodeled.
- Harrington Tree Lighting ceremony and Parade were very successful.

### **City Manager Update**

- Attended the Greater Kent Committee and provided an update on Harrington's projects.
- Attended the Delaware Leagues' Legislative Advocacy Committee on December 17, 2014.
- Attended Police Chief's Luncheon.
- Served lunch at the Senior Center.
- Met with Milford Chamber of Commerce.



## Monthly Report for December 2014

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### Ongoing Projects

#### **1. Inflow and Infiltration**

- Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
- Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
- Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
- Reports to be submitted by mid-April 2014.
- USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
- Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
- Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.

#### **2. Library Needs Assessment**

- Request for proposal issued 2013.
- Four RFPs were received.
- Next step is to narrow the list and set up presentations.
- Meeting is scheduled for June 12, 2013.
- Presentations will be held on July 13, 2013.
- Recommendation to Council will be made on July 15, 2013 to Council.
- 1<sup>st</sup> meeting held with Becker Morgan Group.
- Needs Assessment Committee is being formulated.
- Scope of work received – Cost estimate is \$45,800.
- Requests for information have been reviewed and are being compiled.
- Library review was conducted on October 17, 2013.
- Public input meetings are being scheduled for February 24 and 25, 2014.
- Next steps will be discussed at the August 18, 2014 workshop.
- Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.

#### **3. Delaware State Fair Contract/Case**

- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriguez.
- Fair's attorney has requested mediation to resolve issues and the City agrees.
  - i. Jeffrey Young, an attorney, has been selected as the mediator.
  - ii. Mediation was December 11, 2013. Fair requested a continuance.
  - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
  - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
  - v. Max Walton will be addressing this issue in an executive session with Council.
  - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
  - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014.



## Monthly Report for December 2014

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- viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
- ix. Mediation June 3, 2014. Mediation is postponed while the City conducts a cost of service study for DSF.
- x. Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.
- xi. The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.
- xii. Filed suit against the DSF October 2014.
- xiii. *DSF served with lawsuit on December 1, 2014.*
- xiv. *Received DSF's answer and counterclaim on December 16, 2014.*

#### **4. Zoning Code Rewrite**

- *It is estimated that staff review will be completed by end of January, 2015.*
- *Staff will then begin to compile and format changes into revised draft code.*
  - i. *This is estimated to be complete by end of February 2015.*
- *The draft document will then be available for public input and red-lining.*

#### **5. USDA Projects – I & I remediation and Dorman Street**

- *Owner/Engineer agreements have been signed.*

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Range: First to Last  
Issue Date Range: 12/01/14 to 12/31/14      Expiration Date Range: First to 06/30/15  
Application Date Range: 12/01/14 to 12/31/14      Use Type Range: First to Last      Open: Y  
Building Code Range: First to Last      Contractor Range: First to Last      Completed: Y  
Work Type Range: First to Last      User Code Range: First to Last      Denied: Y  
Customer Range: First to Last      Inc Permits with Permit No: Yes      Inc Permits with Certificate: Yes  
Waived Fee Status to Include: None: Y      All: Y      User Selected: Y  
Activity Date Range: First to 01/12/15      Activity Type Range: First to Last  
Activity Status to Include: Open: Y      Approved: Y      Denied: Y      'SENT LETTER': Y      Open with No Date: Y

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App Id: 1495 Map/Parcel: 170.20-05-51.00-000      Prop Loc: 12 CLARK ST      Permit No: 00001495  
Issue Date: 12/22/14      Alt Cost 1: 5,000.00      Alt Cost 2: 0.00      Alt Cost 3: 0.00  
Alt Cost 4: 0.00      Alt Cost 5: 0.00      Const Type:      Work Type: SIGN

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/19/14			Approved

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App Id: 1496 Map/Parcel: 180.05-01-59.01-000      Prop Loc: 101 CLUKEY DR-      Permit No: 00001496  
Issue Date: 12/31/14      Alt Cost 1: 145,000.00      Alt Cost 2: 0.00      Alt Cost 3: 0.00  
Alt Cost 4: 0.00      Alt Cost 5: 0.00      Const Type:      Work Type: OTHER

Activities:

Building Code	Type	Inspector	Date	Start Time	End Time	Status
BUILDING	PLAN RVW		12/31/14			Approved

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Range: First to Last  
Violation Date Range: 12/01/14 to 12/31/14      Use Type Range: First to Last      Open: Y  
Ordinance Id Range: First to Last      User Code Range: First to Last      Completed: Y  
Customer Range: First to Last      Inc Violations With waived Fines: Yes      Denied: Y

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Violation Id: v3-00658      Map/Parcel: 170.20-01-62.00-000      Prop Loc: 117 WOLCOTT STREET  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: please remove mattresses form curb side.

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Violation Id: v3-00659      Map/Parcel: 170.16-02-28.00-000      Prop Loc: 306 SECOND AVENUE  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: please remove indoor furniture from front porch.

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Violation Id: v3-00660      Map/Parcel: 170.16-02-51.00-000      Prop Loc: 209 SIMMONS STREET  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: please tree evergreens from corner of Simmons Street & Delaware Avenue.

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Violation Id: v3-00661      Map/Parcel: 170.16-02-40.00-000      Prop Loc: 305 SECOND AVE  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Code enforcement along with public works boarded up the residence, due to vandals breaking in.

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Violation Id: v3-00662      Map/Parcel: 170.20-05-11.00-000      Prop Loc: 120 DELAWARE AVE  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: please remove refrigerator from front porch.

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Violation Id: V3-00663      Map/Parcel: 179.08-06-03.00-000      Prop Loc: 17-23 REED ST  
Zoning Code: C-2

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed.

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Violation Id: V3-00664      Map/Parcel: 170.20-04-07.01-000      Prop Loc: 203 HARRINGTON AVE.  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed

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Violation Id: V3-00665      Map/Parcel: 179.08-01-13.00-000      Prop Loc: 6 W. MILBY ST.  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed

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Violation Id: V3-00666      Map/Parcel: 179.08-01-59.00-000      Prop Loc: 19 HANLEY STREET  
Zoning Code: C-3

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed

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Violation Id: V3-00667      Map/Parcel: 170.20-03-32.00-000      Prop Loc: 125 FLEMING STREET- APTS. A-D  
Zoning Code: R-2

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed

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Violation Id: V3-00668      Map/Parcel: 170.20-04-16.00-000      Prop Loc: 215 DELAWARE AVE.  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

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Description: Rental Inspection Completed

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Violation Id: V3-00669      Map/Parcel: 170.20-01-39.00-000      Prop Loc: 109 GRANT STREET  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

Description: Rental Inspection Completed

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Violation Id: V3-00670      Map/Parcel: 170.20-01-21.00-000      Prop Loc: 106 GRANT STREET  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

Description: Rental Inspection Completed

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Violation Id: V3-00671      Map/Parcel: 179.08-04-06.00-000      Prop Loc: 35 CLARK ST A & B (DUPLEX)  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

Description: Rental Inspection Completed for 35A-35B

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Violation Id: V3-00672      Map/Parcel: 170.20-02-45.00-000      Prop Loc: 8 HIGH STREET  
Zoning Code: R-1

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Ordinance Id	Description
PROPMAIN	PROPERTY MAINTENANCE

Description: please keep dog on leash or in fenced yard.

chasing children at bus stop.

Dog complaint. Dog

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## **December 2014 Activities Report for Kelly Blanchies, Clerk of Council**

### **Meetings Attended:**

- December 12, 2014 Delaware Municipal Clerks Association Meeting
- December 15, 2014 City Council Meeting
- December 18, 2014 Planning and Zoning Commission Meeting
- December 22, 2014 Board of Adjustment Meeting

### **Projects:**

- Zoning Code Rewrite
  - o Attended meetings with consultants to discuss first draft
  - o Incorporated changes from first draft into zoning document

### **Ordinances & Resolutions:**

- Prepared Resolutions 14-R-07 and 14-R-08
- Prepared Ordinances 14-17 and 14-18

### **Tasks:**

- Prepared minutes for:
  - o November 3, 2014 City Council Workshop
  - o November 17, 2014 City Council Meeting
- Prepared and posted agendas for:
  - o December 8, 2014 Library Site Selection Committee Meeting
  - o December 15, 2014 City Council Meeting (amended)
  - o December 22, 2014 Board of Adjustment Meeting
  - o January 5, 2015 City Council Special Meeting
  - o January 5, 2015 City Council Workshop
  - o January 8, 2015 Library Site Selection Committee Meeting
- Prepared and posted packets for:
  - o December 15, 2014 City Council Meeting
  - o December 18, 2014 Planning and Zoning Commission Meeting
  - o December 22, 2014 Board of Adjustment Meeting
- Updated messages on electronic sign
  - o Added messages: December 8 meetings, visit Santa, January meetings, offices closed January 1, 2, & 19, Martin Luther King Jr. Day & quote
  - o Deleted messages: closed November 27 and 28, Thanksgiving, flag football game, tree lighting, Christmas parade, December 8 & 15 meetings
- Updated website
  - o Added posts: thank you brochure, winter reminders, Christmas parade,
  - o Added adopted minutes, resolutions
  - o Deleted posts: pancreatic awareness, senior discount error, swearing in ceremony, zoning rewrite for local businesses, tree trimming, 2014 road program, election results, farmers' market vendor application, 2013 economic development, street program funding, employee service awards, cat award, utility bill format, Christmas parade
- Closed the cash register 3 days a week
- Prepared postings and newspaper ad for December 22, 2014 Board of Adjustment Meeting
- Fence building permits brochure
- Created January newsletter

# ***City of Harrington*** ***Department Of Public Works***

***DATE: December 31, 2014***

***FR: Alan Moore, Public Works Supervisor***

***TO: Mayor and Council  
City of Harrington***

***RE: Public Works Department  
Monthly Report  
December 1, through December 31, 2014***

***Public Works Employees***

***Alan Moore  
Leroy Lahman  
Glenn Hayman  
Dennis Trader  
Dudley Clough  
Richard Clough***

***David Alan Moore Sr.***

***Date: 1/9/2014***

## After Hours on Call Report

Date	Responsible Individual	Contacts
December 1, 2014	Glenn Hayman	3
December 8, 2014	Dennis Trader	1
December 15, 2014	Dudley Clough	2
December 22, 2014	Richard Clough	3
December 29, 2014	Leroy Lahman	3

### *Water Department*

Turn On (# of Times)	Turn Off (# of Times)
11	13

Miscellaneous Calls	This Month	Last Month
Number of Water Related Calls	3	7
Brown Water Related Calls	0	0
Total Calls	3	7

Water Samples	
State Samples	Completed- December
Daily Chlorine Samples	Completed- December
Daily Fluoride Samples	Completed- December

Monthly & Daily Water Usage Totals	December 2013/14	November 2013/14
Last Year Monthly	10,268,000	9,647,000
This Year Monthly	8,603,000	8,457,000
Last Year Daily	331,000	321,000
This Year Daily	277,000	281,000

Well Status			
Well	# Of Gallons December 2014	# Of Gallons December 2013	Difference 2014 vs 2013
#1	Operational - Emergency Use Only	Operational - Emergency Use Only	Operational - Emergency Use Only
#2	522,000	575,000	-53,000
#3	3,083,000	2,569,000	+514,000
#4	4,998,000	7,124,000	-2,126,000
<b>Total</b>	<b>8,603,000</b>	<b>10,268,000</b>	<b>-1,665,000</b>

## Sanitary Sewer Department

<b>Sewer Issues on Property Owners</b>		
<b>Date</b>	<b>Address Of The Property With The Sewer Issue</b>	<b>Property Contacted Or Door Tagged</b>
12/3/14	501 Shaw Ave.	Contacted
12/9/14	2 &4 E. Milby St.	Contacted
12/17/14	123 Dorman St.	Contacted
12/23/14	19 Hanley St.	Contacted

**Please Note:** Public Works attempts to contact all property owners affected by a sewer back-up. When contact cannot be made in person, a door tag is left to inform the owner of the situation. The door tag contains contact information so the owner may contact public works for additional information regarding the incident.

<b>Issues on City of Harrington</b>		
<b>Date</b>	<b>Address Of Sewer Issue</b>	<b>Plunged/Jetted</b>
12/2/14	2 Ward St.	Plunged
12/3/14	303 Calvin St.	Plunged
12/9/14	501 Shaw Ave.	Plunged
12/12/14	2 Ward St.	Plunged
12/16/14	108 W. Milby St.	Plunged
12/22/14	115 Railroad Ave.	Plunged
12/29/14	14 Clark St.	Plunged
12/30/14	1 A E Milby St.	Plunged

## Street Maintenance

<b>Pot hole Locations</b>	<b>Repairs Made</b>
Clukey Dr. Center St. Liberty St. Railroad Ave. Ward St.	Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made. Repairs have been made.

## **Building Maintenance/ Work Orders**

<b>Location</b>	<b># of Calls</b>
City Hall	7
Library	12
Police	9
Community Center	1
Waste Water Treatment Plant	2
Parks & Recreation	4
Public Works	9

## **Project Updates**

### **Water Meter Installation**

- Public Work is still reading all meters every month to pick up any leaks that are on the home owners. Also to make sure everyone is trained on the process of the meter reading.

### **Water Meter Checks**

- We have been checking anywhere between ten and fifteen meters a week at the request of the customer setting it up at City Hall.
- Taking the handheld out and pulling data off the meters at the request of City Hall.

### **Storm Drains Cleaning**

- We have been cleaning storm drains on a regular bases.
- We also clean the grates if rain is expected. And as well we keep them clean during the rain fall.
- If it's a light rain we clean them with the sweeper.
- If it's a heavy rain we go out and keep them clean by hand.

### **Pump Stations**

- Public Works used the pump truck to pump out the station at Messicks Trailer park.
- Public Works had a high leave warning called in by the Kent County. We had to reset the high level float in the wet well at Friendship Village.
- Public Works had to pull the number #1 pump at Messicks Station. We had a lot of rags caught up in the pump.

**Date:** January 13, 2015  
**To:** Mayor and Council  
City of Harrington  
**From:** Christine Hayward – Library Director  
**RE:** Work Report – Harrington Public Library - Month of December 2014

<b>Circulation Usage</b>		
<b>Item</b>	<b>Number</b>	<b>Comments</b>
Visitors/Users	2216	During the month
Items checked out	2618	All items checked-out during the month
Items returned	2540	All items returned during the month
Items overdue	177	Items listed as overdue at any time during the month
Fees Collected	\$171.00	During the Month
E-Book and E-Audiobook	216	Total Check-out during the month
<b>Computer Use:</b>	<b>Total Public Access Use For the month - Individual logins: 496</b>	<b>Total is for Public Access Computer Use.</b>
	<b>Wireless Users: - 104</b>	<b>Total is for patrons using WIFI with their own devices – laptops, Ipads etc.</b>
	<b>Computer help including Ebooks: 151</b>	<b>Totals are for all staff assisted reference transactions including those requiring computer help. Totals are tracked by Dewey Number and reported monthly to the State Library</b>
<b>Other Reference questions requiring staff assistance.</b>	<b>Assistance with: general instruction on how to use the Library Catalog and Databases for Reference questions including Readers Advisory, job search, resumes, Delaware Code, current events, health, travel, etc.</b>	<b>Totals include patrons who attend the Job Center or the weekly Basic Computer Class.</b>
	<b>Total reference transactions tracked by Dewey number for the month:183</b>	<b>Total reference including, directional , account related, Library Policy or other assistance – not tracked by Dewey number: 155</b>
		<b>Total virtual reference (by Email, phone, IM, Text)</b>
		<b>Total combined reference in person or virtual: 338</b>

<b>Harrington Public Library</b>  <b>Programs for the month of December 2014</b>		
--	--	--

<b>Name</b>	<b>Date</b>	<b>Attendance</b>
<b>Movie for Teens</b>	Dec. 2	4
<b>Story Time</b>	Dec.,10,17,24,31	children 11 adults 12
<b>Family Fun Night &amp; reading to the dogs &amp; a visit with Santa Claus</b>	Dec. 11	Children 16 adults 7
<b>Job Center</b>	Dec. 12 & 19	Adults 6
<b>Computer Class</b>	Dec. 8 & 15	Adults 6
<b>Book Discussion</b>	Dec. 18	8 adults

## Kelly Blanchies

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**From:** Marleena Young <Marleena.Young@lib.de.us>  
**Sent:** Tuesday, January 13, 2015 3:43 PM  
**To:** Christine Hayward

### Computer Class

Monday, February 2<sup>nd</sup> @ 12:15 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

### LEGO Night

Tuesday, February 3<sup>rd</sup> @ 6:00 pm—Come to the library and play with LEGOs! Each session we will start with a theme, and you can create anything from there. This program is geared towards children in 1<sup>st</sup> through 5<sup>th</sup> grade, and a parent guardian must remain with the child participating. Space is limited, sign up today!

### Computer Class

Monday, February 9<sup>th</sup> @ 12:15 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

### Family Fun Night and Reading to the Dogs

Thursday, February 12<sup>th</sup> @ 6:00 pm—Come to the free craft night provided by the POLYTECH Parents as Teachers Group! We will also have a free reading program to help improve your child's reading skills! You also get to meet our volunteer dogs. They love to be read to!

### Job Center

Friday, February 13<sup>th</sup> @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

### Mardi Gras LEGO Party

Tuesday, February 17<sup>th</sup> @ 6:00 pm—Come to the library for a Mardi Gras Party of Children. At this event each child will stuff a bear and get to deck that bear out for the celebration. Snacks will be served, please sign up in advance. We will also be using the library's new LEGOs! This program is geared towards children in 1<sup>st</sup> through 5<sup>th</sup> grade, and a parent guardian must remain with the child participating. Space is limited, sign up today!

### Book Group

Thursday, February 19<sup>th</sup> @ 6:00 pm—Join us for a book talk! This program will also be a Recent Reads, so bring along whatever you are currently reading to share with the group! This program is a great way to meet new people.

### Job Center

Friday, February 20<sup>th</sup> @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

### Computer Class

Monday, February 23<sup>rd</sup> @ 12:15 pm— Basic Computer Class. Space is limited; please sign up at the front desk.

### Terrible Day Movie

Tuesday, February 24<sup>th</sup> @ 6:00 pm—Join us in viewing a movie about a little boy and his family who are having the worst day ever. If you can't guess the movie, give us a call at 302-398-4647 for more details. The movies will be shown in the library's back room, so it's like a Drive in, minus the bugs and uncomfortable car seats. Free refreshments will be served during the movies!

### Job Center

Friday, February 27<sup>th</sup> @ 1:00 pm—Come visit our Job Center Professional anytime from 1:00 pm to 4:00 pm to learn how to put together a resume, cover letter, or if you have any other job related questions. No sign up necessary.

Storytime every Wednesday @ 10:45 am!

Check the library's Facebook page and website for programs!

Date: 12/31/2014  
 To: Mayor and Council  
 City of Harrington  
 RE: Parks & Recreation December Report 2014

<b>Program</b>	<b>Participants</b>	<b>Teams or Units</b>	<b>Comments</b>
<b>Dance</b>	<b>42</b>	<b>10</b>	Dance Classes are ongoing.
<b>SPCA</b>			Harrington Parks & Recreation Center is a location where you can donate wanted items to the Kent County SPCA.
<b>Adult Fitness</b>	<b>115</b>	<b>N/A</b>	Current number of adults registered to use the facility during the day. The annual membership will be \$50/person or \$75/family or couple.
<b>Mat Ratz Wrestling</b>	<b>11</b>	<b>N/A</b>	Registrations ended at the end of December. This program starts on January 6th and runs through February 26, 2015.
<b>Little Spartans Basketball</b>	<b>100</b>	<b>11</b>	This program began on Saturday, December 6 <sup>th</sup> and runs through February 2015.
<b>Indoor Field Hockey</b>	<b>70</b>	<b>8</b>	These teams began playing in an ongoing league at Schutte Park in Dover beginning December 7, 2014.
<b>Christmas Parade</b>	<b>N/A</b>	<b>N/A</b>	The parade was on Friday, December 5 <sup>th</sup> @ 7pm. The rain held off and the event was a great success.
<b>Tree Lighting</b>	<b>N/A</b>	<b>N/A</b>	The Tree Lighting was held on Wednesday, December 3 <sup>rd</sup> at 6pm. Entertainment was provided by the LF Central Chorus and the LF High School Chorus under the direction of Mr. Mark Teesdale. Cookies and hot chocolate was available for all to enjoy!

Web Site = 1326 visits and 3,422 page views

<b>Recreation Center</b>			
<b>Days</b>	<b>Hours</b>	<b>Usage for the Month</b>	<b>Number of Participants</b>
<b>Mon –Thurs Fri</b>	<b>8am-4pm 8am-12pm</b>	<b>Adult Fitness</b>	<b>341 visits</b>
<b>Mon-Thurs</b>	<b>5:30pm-7:45pm</b>	<b>Dances Classes</b>	<b>43</b>
<b>Mon-Tues</b>	<b>5:30pm-9:00pm</b>	<b>Indoor Field Hockey</b>	<b>70</b>

*Bill Falasco*

Bill Falasco, Recreation Director

***Harrington Fire Company, Inc.***  
**EMERGENCY MEDICAL SERVICES**

20 Clark Street  
Harrington, DE 19952

(302) 398-8931  
Fax (302) 398-4350

January 7, 2015

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the year ended 2014.

Total Responses for the Year	1410
Total Responses in City Limits	819
Total Responses out of City Limits	591
Men In Service	3439
Hours In Service	2115 hours 00 minutes
Manhours in Service	5318 hours 37 minutes

Respectfully Submitted,

Rob Taylor  
EMS Secretary

**Serving Our Community For Over 50 Years**

***Harrington Fire Company, Inc.***  
**EMERGENCY MEDICAL SERVICE**

20 Clark Street  
Harrington, DE 19952

(302) 398-8931  
Fax (302) 398-4350

January 7, 2014, 2014

Harrington City Council:

Below is the activity of the Harrington Fire Company Ambulance for the month ended December 2014.

Total Responses for the Month	121
Total Responses in City Limits	53
Total Responses out of City Limits	68
Men In Service	245
Hours In Service	126 hours 23 minutes
Manhours in Service	253 hours 01 minutes

Respectfully Submitted,

Rob Taylor  
EMS Secretary

# URS

CITY PLANNING CONSULTANT

TO: Mayor and City Council of Harrington  
FROM: Debbie Pfeil, Senior Planner  
DATE: January 12, 2015  
RE: Monthly Planning Update Report

I respectfully submit the monthly Planning Update Report as your City Planning Consultant. Thank you for allowing me to continue to serve as your City Planner, since 2006. **If you should have any questions, please do not hesitate to contact me at 302-547-6068.**

## 1. Planning Project Updates

- |                                       |  |
|---------------------------------------|--|
| <b>Harrington Garden Apartments-</b>  | December 18, 2008 preliminary site plan approval<br>Waiting on applicant to submit final plan  |
| <b>Midway Park Center Apartments-</b> | April 12, 2012 conceptual plan approval<br>Waiting on applicant to submit preliminary plan   |
| <b>Harrington Retail Center-</b>      | June 16, 2011 final site plan approval<br>Waiting on applicant to submit building permit   |
| <b>Cabot Creek subdivision-</b>       | May 21, 2009 preliminary subdivision approval<br>Waiting on applicant to submit final subdivision plan   |
| <b>The Legacy Subdivision-</b>        | January 5, 2015 preliminary subdivision approval   |
| <b>Harmill Village Subdivision-</b>   | July 7, 2008 preliminary subdivision approval<br>Scheduled for 12/18/14 Planning Commission Meeting  |
| <b>Harrington Meadows-</b>            | Board of Adjustment variance granted on February 25, 2013. The conceptual subdivision plans were approved at the 7/11/13 Planning Commission Meeting. Applicant has submitted the preliminary subdivision plan for City to review & application was sent back to meet Chapter 370 preliminary subdivision plan requirements. |

## 2. Planning Projects

**Dual Highway Connector Street Sections-**City Manager, City Attorney, Public Works Director and City Planner on December 22, 2014 to discuss the maintenance and roadway issues. The City received a list of improvements made on City maintained roads as well as reviewed the Municipal Road List. A letter was reviewed by the consultants and sent from the City Manager on January 7, 2015 with the findings.

### **3. Planning Services**

URS was requested to assist in the following projects:

- The Legacy preliminary subdivision review (PC 12/18/14 & CC 1/5/15)
- Board of Adjustment review for Agro Lab solar panels (BOA 1/22/14)
- ZCC Review-12 Clark Street Cook's Tire Center signage (resubmittal)
- Misc. email inquiries

### **4. Library Committee**

- No planning work completed on this project since November 11, 2014

### **5. Chapter 440 Zoning Project Status** –Multiple consultant/City Manager weekly meetings have taken place to thoroughly review the document Chapter by Chapter. Additional meetings have been set up thru January 30. Additional updates on this project can be obtained anytime by contacting the City Manager as the project involves the City Attorney, City Engineer and staff.

**MEMORANDUM**

**DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY**  
Bradley A. Blubaugh, BA, MPA

**SENIOR ASSOCIATES**  
John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME

**Remington &  
Vernick Engineers**  
232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

15-33 Halsted Street, Suite 204  
East Orange, NJ 07018  
(973) 323-3065  
(973) 323-3068 (fax)

**Remington, Vernick  
& Vena Engineers**  
9 Allen Street  
Toms River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

**Remington, Vernick  
& Walberg Engineers**  
845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

**Remington, Vernick  
& Beach Engineers**  
922 Fayette Street  
Conshohocken, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

5010 East Tindle Road, Suite 203  
Mechanicsburg, PA 17050  
(717) 766-1775  
(717) 766-0232 (fax)

U.S. Steel Tower  
600 Grant Street, Suite 1251  
Pittsburgh, PA 15219  
(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

**Remington, Vernick  
& Arango Engineers**  
243 Route 130, Suite 200  
Bordentown, NJ 08505  
(609) 298-6017  
(609) 298-8257 (fax)

**To:** City of Harrington Mayor and City Council  
Teresa Tieman, City Manager

**From:** Thomas G. Wilkes, P.E.

**Date:** January 12, 2015

**Re:** City of Harrington  
Project Update  
Our File# DKHNT039

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Enclosed please find the January 2015 update for the various capital projects we are administering for the City of Harrington.

Please do not hesitate to contact me directly with questions at (302) 266-0212, extension 3003.

**MONTHLY UPDATE  
JANUARY 2015  
CITY OF HARRINGTON  
CAPITAL PROJECT UPDATE**

**1. Lagoon Closure Plan and Schedule (DKHNT005)**

Percent complete (engineering phase): 100%

Status: DNREC issued a response letter dated December 1, 2014. We are arranging to meet with DNREC Site Investigation and Restoration Branch as directed.

**2. I&I Corrective Action Bid Documents (DKHNT036)**

Percent complete (engineering phase): 95%

Status: USDA-specific contract documents and agreements are required since this project is being funded with USDA grant/loans funds. These contract documents and agreements must be reviewed and approved by the USDA before we can go out to bid. A City-Engineer Agreement has been executed and was provided to USDA. Additional contract documents have since been submitted to USDA for their review/approval. We are currently waiting on comments/approval from USDA.

**3. Dorman Street Sewer Improvements (DKHNT038)**

Percent complete (engineering phase): 90%

Status: We have completed the Site survey and are designing the sewer main replacement project including preparation of contract document and technical specifications. USDA-specific contract documents and agreements are required for this project.

**4. 2015 Road Program**

Percent complete (engineering phase): 10%

Status: We are reviewing the road priority list for the next phase of road paving. Recommendations are forthcoming.

**CITY OF HARRINGTON  
MAINTENANCE BOND AND WARRANTY EXPIRATION  
TRACKING FOR COMPLETED CONSTRUCTION PROJECTS**

**1. 2013 Road Program – Dickerson Street, Simmons Street, Calvin Street, and Harrington Avenue (DKHNT031)**

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.

**2. 2014 Road Program - Dixon Street, Mechanic Street, and Wolcott Street (DKHNT034)**

Maintenance Bond/Warranty Expiration Date: August 14, 2016

Comments: An inspection will be conducted in July of 2016 for a recommendation of release of the maintenance bond.