

City of Harrington
AGENDA
City Council Meeting
City Hall, 106 Dorman Street
November 17, 2014
7:00 p.m.

Public Comments *(2 minute limit)*

The public comment segment of the Council Meeting is the time that the City extends the opportunity to the general public to share with us your questions, thoughts, comments, concerns, and complaints. Those wishing to step forward to take advantage of the public comment segment will be provided two (2) minutes. While City government is interested in taking appropriate action, no action can be taken while the City Council is not in session, and current law prohibits City Council from engaging in discussion of any comments made. Discussion of any item appearing on the agenda as a public hearing is prohibited during the public comments segment as an opportunity will be provided during consideration of that item.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

* **Consent Agenda**

Those items on the Council agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Minutes**

- a. **October 6, 2014 City Council Workshop**
- b. **October 6, 2014 City Council Special Meeting**
- c. **October 20, 2014 City Council Meeting**

* **2. Police Chief's Report**

* **3. City Manager's Report**

* **4. Financial Report** *(Council Review of Monthly Payables)*

* **5. Departmental Reports**

- a. **Public Works**
- b. **Library**

- c. Parks and Recreation
- d. Fire and Ambulance

* 6. **City Planner's Report**

* 7. **City Engineer's Report**

8. **Old Business**

- a. **Public Hearing on Ordinance 14-16 – Amending Chapter 314, Rental Properties, to add an exemption from the crime-free housing seminar for professional real estate managers**
- b. **Second Reading of Ordinance 14-16 – Amending Chapter 314, Rental Properties, to add an exemption from the crime-free housing seminar for professional real estate managers**

9. **New Business**

- a. **First Reading of Ordinance 14-15 – Adding Chapter 255, Manufactured Homes and Trailers**
- b. **2015 holiday schedule**
- c. **Resolution 14-R-06 – Thanking State and County Officials for supporting the City of Harrington**

10. Public Comments *(2 minute limit)*

The public comment segment of the Council Meeting is the time that the City extends the opportunity to the general public to share with us your questions, thoughts, comments, concerns, and complaints. Those wishing to step forward to take advantage of the public comment segment will be provided two (2) minutes. While City government is interested in taking appropriate action, current law prohibits City Council from engaging in discussion of any comments made or taking any action.

11. City Council Comments

12. Executive Session *(For preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters. Pursuant to 29 Del.C. 10004(b)(2), (4), & (9))*

Adjourn

Posted 11/10/2014
Kelly Blanchies
Clerk of Council

Note: 29 Del.C. §10004(e)(2). Agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the meeting. If there are questions or special accommodations are needed, please contact Kelly Blanchies at City Hall, 398-4476 (at least 72-hours in advance of the meeting for special accommodations).

**City of Harrington
MINUTES
City Council Workshop
October 6, 2014**

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on October 6, 2014 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Cheryl J. Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Amy L. Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; and Kelly Blanchies, Clerk of Council.

Also present: Christine Hayward, Library Director; Barbara Bullock; Charles Carr; Jennifer Antonik; State Senator F. Gary Simpson; and Kent County Levy Court Commissioner Glen Howell.

Public Comments

There were no public comments.

Mayor Moyer called the meeting to order at 6:31 p.m.

The Pledge of Allegiance was given.

**Delaware League of Local Governments' 2014 Police Chief of the Year
Norman Barlow**

Vice Mayor Lahman read a proclamation recognizing the Chief of Police as the Delaware League of Local Governments' 2014 Police Chief of the Year and proclaiming October 7, 2014 as Chief Norman Barlow Day in the City of Harrington.

Kent County Levy Court Commissioner Glen Howell presented a check to the Library Director for library reciprocal borrowing excess funds.

State Senator F. Gary Simpson presented the Chief of Police with a commendation from the State Senate.

Mayor Moyer stated that the City was presented a plaque from Special Olympics thanking the City for sponsoring the truck convoy.

[During the City Council Special Meeting later in the evening, State Representative William "Bobby" Outten presented the Chief of Police with a tribute from the State House of Representatives.]

Farmington sewer contract

The City Manager stated that the memorandum of understanding between the City of Harrington and the Town of Farmington was reviewed by the City Solicitor. It says that it is not a contract, even though the City Solicitor states that a memorandum of understanding is a contract. It also states that users in Farmington shall not be individually metered, the pump station will be metered, and the usage divided equally among users, which is how Farmington users are currently billed. There is also a sewer service agreement that was signed by the individual property owners that included the terms.

Council Member Bivans asked about the different dates on the memorandum of understanding and the sewer service agreement. The City Solicitor stated that he believes the process began in 1995 and was completed in 1999.

Vice Mayor Lahman stated that she asked that the Farmington contract be reviewed since the City is now being billed on usage and questioned the businesses raising the costs for the residents. The City Manager stated that there is one gas station in town and the fire company.

Mayor Moyer asked if anyone has been arrested for theft of service for connecting to the sewer line without permission. The City Manager replied not to her knowledge. The Chief of Police stated that it would be the State Police's jurisdiction.

The City Manager stated that the contract is actually with the user and not the Town. Council Member Bivans stated that it is hard to believe that the contract is binding based on the different dates and changes that have been made since the agreements were signed.

The City Manager stated that the City needed money to work on the sewer treatment plant and DNREC was requesting that the City provide sewer service to Farmington. The contracts are with the individual users; the Town of Farmington was not able to bill its residents. The USDA provided funding and the City is still paying debt service on the project to expand to Farmington.

Mayor Moyer asked if the contract stays with the property if it is sold or transferred. The City Solicitor stated yes, the sewer service information should be included in any transfer.

Council Member Porter asked that the City Solicitor clarify the language on the contract for the users. Vice Mayor Lahman stated that the City should be sure

that everyone that is connected to the sewer is paying their share. The City Manager stated that the City Solicitor is pursuing legal action for those that are not paying their bill.

Yard award

Mayor Moyer stated that a yard award has been discussed in order to encourage the beautification of the City.

Council Member Stubbs stated that there was a program before that a previous City Manager ran.

Council Member Minner suggested seeing what other towns have as yard award programs, such as Milford.

Council Member Bivans suggested looking at other options that are more engaging for all residents. Mayor Moyer stated that maintenance is more important than the amount of money spent on the yard.

Council Member Coleman stated that an award could be given for holiday decorations.

Mayor Moyer asked that the Council Members consider it and bring back ideas for discussion at the next workshop.

There being no further business, the City Council Workshop adjourned at 7:06 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

City of Harrington
MINUTES
City Council Special Meeting
October 6, 2014

A special meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on October 6, 2014 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Cheryl J. Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Amy L. Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; and Kelly Blanchies, Clerk of Council.

Also present: Christine Hayward, Library Director; Barbara Bullock; Charles Carr; Jennifer Antonik; State Senator F. Gary Simpson; and State Representative William "Bobby" Outten.

Mayor Moyer called the meeting to order at 7:07 p.m.

Roll was called.

State Representative William R. "Bobby" Outten presented a tribute from the State House of Representatives to the Chief of Police.

The Chief of Police thanked everyone for the recognition and stated that he works with a great team.

Approval of part time Library Clerk

The City Manager stated that the Library Director conducted interviews and recommends hiring Kim Maher. She is a resident of Harrington, a user of the library, and active in groups around town.

A MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to approve the hiring of Kim Maher as the part time Library Clerk. The MOTION passed unanimously.

Public Comments

There were no public comments.

City Council Comments

Council Member Porter stated that it is nice to see the State officials at the meeting. They have done a lot for the City. Mayor Moyer thanked Senator

Simpson, Representative Outten, and Representative Wilson for securing the money to make improvements to the Harrington Parks and Recreation building. The City Manager stated that Chesapeake Utilities will not run the gas line for the new heater until March, so all the renovations should be done within a year. Mayor Moyer stated that it is a shame that Chesapeake Utilities will not run the line that small distance before March.

Council Member Bivans stated that the City should do something more for the Chief of Police in addition to a proclamation.

Executive Session

Pending litigation

A MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to recess the City Council Special Meeting for an Executive Session for pending litigation. The MOTION passed unanimously.

The City Council Meeting recessed at 7:18 p.m.

Mayor Moyer called the City Council Meeting back to order at 7:37 p.m. Those still present: Mayor Anthony R. Moyer; Vice Mayor Cheryl J. Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Amy L. Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; William Pepper, City Solicitor; Teresa Tieman, City Manager; and Kelly Blanchies, Clerk of Council.

There being no further business, a MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to adjourn the City Council Special Meeting. The MOTION passed unanimously, and the meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

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City of Harrington
MINUTES
City Council Meeting
October 20, 2014

Public Comments

Mike Clevens from Chesapeake Utilities stated that it will take four working days to install the gas line for Harrington Parks and Recreation and should be done within a week.

A meeting of the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on October 20, 2014 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Cheryl J. Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Amy L. Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Tom Wilkes, Remington, Vernick, and Beach, City Engineer; Barbara Bullock; Charles Carr; Shane Breakie, Chesapeake Utilities; Mike Clevens, Chesapeake Utilities; Jennifer Antonik; Leon Kukulka; and Mary Trice.

Mayor Moyer called the meeting to order at 7:02 p.m.

The Invocation was given by Council Member Bivans.

The Pledge of Allegiance was given.

Roll was called.

Consent Agenda

Council Member Bivans requested that the City Manager's Report, the Financial Report, and the Public Works Departmental Report be removed from the consent agenda. Council Member Minner requested that the City Planner's Report and the City Engineer's Report be removed from the consent agenda.

A MOTION was made by Vice Mayor Lahman, seconded by Council Member Porter, to approve the consent agenda with the correction of "Cluckey Drive" to "Clukey Drive" on the September 2, 2014 City Council Special Meeting Minutes. Roll was called: 6 Yes, 0 No (Lahman – Yes, Bivans – Yes, Coleman – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

The following agenda items were approved with the consent agenda:

September 2, 2014 City Council Special Meeting Minutes
September 16, 2014 City Council Meeting Minutes
Police Chief's Report
Library Departmental Report
Parks and Recreation Departmental Report
Fire and Ambulance Departmental Report

City Manager's Report

Council Member Bivans stated that there was not a report from the City Manager to approve and asked if the contractor that the City hires to cut grass must meet the same standards as residents. The City Manager stated that she had a family emergency and that neither contractors nor residents are allowed to leave grass clippings on the street.

A MOTION was made by Council Member Minner, seconded by Council Member Coleman, to approve the City Manager's Report as presented. The MOTION passed unanimously.

Financial Report

Council Member Bivans asked about the cost for the contractor to mow grass varying. The City Manager stated that the cost depends on the size of the yard. Council Member Bivans recommended having volunteers cut the grass. The City Manager stated that there is a liability to having volunteers do the work and the City recovers the cost of paying a contractor to do it.

A MOTION was made by Council Member Minner, seconded by Council Member Coleman, to file the Financial Report for audit. The MOTION passed unanimously.

Public Works Departmental Report

Council Member Bivans asked if the blacktopping by Jerry's Paving is completed. The City Manager replied that the 2013 project is finished. Council Member Bivans stated that there had been issues with the work. The City Engineer stated that one driveway had problems with drainage, and it has been corrected. There were problems with ponding before the street work was done.

Vice Mayor Lahman asked if a lot of people were calling about their utility bills. The City Manager replied that there have be a lot of calls to check the meters and check for leaks. Vice Mayor Lahman stated that checking for a leak is a courtesy that the City provides, and if the same people are complaining, then the

City will have to start charging. The City will continue to read meters monthly to detect leaks and is working on getting usage information on the City's website.

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to accept the Public Works Departmental Report as presented. The MOTION passed unanimously.

City Planner's Report

Council Member Minner asked about the Kent County Manufacturing Managers Meeting. The City Manager stated that it was an economic development opportunity.

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to accept the City Planner's Report as presented. The MOTION passed unanimously.

City Engineer's Report

There was no discussion of the City Engineer's Report.

A MOTION was made by Council Member Porter, seconded by Council Member Minner, to accept the City Engineer's Report as presented. The MOTION passed unanimously.

Old Business

There was no old business.

New Business

First Reading of Ordinance 14-15 – Adding Chapter 255, Mobile Homes and Trailers

The City Solicitor stated that there is a problem collecting taxes on mobile homes; this ordinance proposes an annual license and better monitoring of mobile homes entering and leaving a mobile home park. Mayor Moyer clarified that the license would be in lieu of taxes. The City Manager stated that it also puts some responsibility on the mobile home park.

A MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to dispense with the reading of Ordinance 14-15. The MOTION passed unanimously.

Council Member Minner stated that the term "mobile home" is no longer used and should be replaced by "manufactured home."

Council Member Bivans asked what the reason is for issuing an annual license. The City Solicitor stated that it is a tracking tool and in lieu of taxes.

Council Member Bivans asked about the cost for a placement permit and permanent placement. The City Solicitor stated that a mobile home on a foundation is permanently placed.

Mayor Moyer asked what happens if a person fails to get a license. The City Solicitor stated that the Code Enforcement Officer would take action.

Vice Mayor Lahman asked if the mobile home parks are all under one owner. The City Solicitor stated that they are owned by multiple entities that are under one umbrella.

A MOTION was made by Council Member Minner, seconded by Council Member Bivans, to table Ordinance 14-15 to workshop. Roll was called: 6 Yes, 0 No (Lahman – Yes, Bivans – Yes, Coleman – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed unanimously.

First Reading of Ordinance 14-16 – Amending Chapter 314, Rental Properties, to add an exemption from the crime-free housing seminar for professional real estate managers

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to dispense with the reading of Ordinance 14-16. The MOTION passed unanimously.

Council Member Bivans asked why property managers should be exempt from the crime-free housing training. The Chief of Police stated that professional property managers already take training. The City Manager stated that anyone exempt can be made to take the course if a problem occurs. The City Solicitor stated that there is a movement toward making the class voluntary except in the case of a violation. The second part of the ordinance was requested by the Delaware State Housing Authority to prevent conflicts with their rules.

Council Member Bivans stated that all landlords should take the class.

A MOTION was made by Vice Mayor Lahman, seconded by Council Member Porter, to accept the first reading of Ordinance 14-16. The MOTION passed by majority. Council Member Bivans voted against the motion.

Proclamation declaring November as Pancreatic Cancer Awareness Month

Vice Mayor Lahman read the proclamation.

Council Member Porter thanked Mayor Moyer for bringing awareness to this issue.

Farmington sewer contract

The City Solicitor suggested issuing an annual statement of the rates, rules, and terms of service to Farmington users rather than individual contracts.

Revision of scope for Zoning Code Rewrite

The City Manager stated that the Zoning Code Rewrite is being worked on, but it is being done thoroughly; fifteen more hours of meetings between the consultants are needed at a cost of six thousand seven hundred fifty dollars (\$6,750) in order to produce a better document.

Mayor Moyer asked what is to prevent another increase in two months.

Vice Mayor Lahman stated that costs could be reduced later in the project.

A MOTION was made by Council Member Porter, seconded by Council Member Stubbs, to authorize the moving of six thousand seven hundred fifty dollars (\$6,750) from within the budget to the Zoning Code Rewrite project.

Vice Mayor Lahman stated that she does not want to hold the process up but would rather vote on it when the money is needed at the end of the project.

Council Member Minner asked how close to the final figure the project is currently. The City Manager stated that the number of meetings with the consultants has exceeded what was allocated. The scope of work that was approved by the City Council included five consultant meetings. If more money is not approved then more meetings cannot be held.

Council Member Bivans stated that the project cost was not to exceed. The City Manager stated that the City Planner outlined the scope for the project and this is a request to change the scope and cost.

Roll was called on the motion to authorize the moving of six thousand seven hundred fifty dollars (\$6,750) from within the budget to the Zoning

Code Rewrite project: 5 Yes, 1 No (Lahman – Yes, Bivans – No, Coleman – Yes, Minner – Yes, Porter – Yes, Stubbs – Yes). The MOTION passed by majority.

Dorman Street sewer improvement proposal

The City Manager stated that this project is critical to Harrington. The City has been working with the USDA to reallocated remaining grant funds from the force main project to this project. One of the requirements is that a contract be in place between the City and the City Engineer for the project.

The City Engineer stated that this is one of three sewer projects submitted to the USDA; the other projects were correcting inflow and infiltration (I & I) and studying additional areas of the City for I & I. The existing sewer line on Dorman Street is undersized, and when Friendship Village is built out, it will be over capacity. The pump station regularly gets surcharged.

The City Manager stated that the remaining grant money from the force main must be used by the spring. The City Engineer stated that the estimated cost of the project is around three hundred sixty-five thousand dollars (\$365,000).

Council Member Porter stated that the project may interfere with activities at the school. Council Member Minner stated that a letters will have to go out to parents.

The City Engineer stated that three months will be needed for engineering and three months for construction.

Council Member Minner asked what would happen if service was interrupted to the school. The City Engineer stated that bypass pumping can be done if necessary.

A MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to approve the Remington, Vernick, and Beach contract for the Dorman Street Sanitary Improvements project.

Mayor Moyer asked about interrupting service to residents. The City Engineer stated that there will be some interruption to service as the service lines are changed from one pipe to another.

A vote was called for on the motion to approve the Remington, Vernick, and Beach contract for the Dorman Street Sanitary Improvements project. The MOTION passed unanimously.

Public Comments

There were no Public Comments

City Council Comments

Council Member Porter thanked the Chief of Police for installing the fence behind City Hall at no cost to taxpayers.

Council Member Coleman stated that the Administrative Assistant and the Accountant did an excellent job running the office alone when she stopped in the other day. Council Member Coleman asked if the reduction in the utility bill was given for the people that brought the issue to the City Council would be available for other residents. The City Manager stated that it would depend on the circumstances.

Executive Session

There was no Executive Session.

There being no further business, a MOTION was made by Council Member Porter, seconded by Vice Mayor Lahman, to adjourn the City Council Meeting. The MOTION passed unanimously, and the meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Kelly Blanchies
Clerk of Council

Note: Minutes typed from notes and partial recording.

Harrington Police Department

Monthly Report to
Mayor & City Council

“Making a Difference”

Norman R. Barlow - Chief of Police	Byron Stubbs – PFC/ SRO
Ruth K. Peterman – Police Resource Manager	Richard Baker – Corporal
Keith B. Shyers – Deputy Chief	Dustin Fraley – Patrolman
E. Kenneth Brode – Lieutenant	Shawn Jacobs – Patrolman
Adam S. Gillespie – Sergeant	Lori Williams – Administrative Assistant
Joseph M. Perna – Sergeant	Pastor Guy Simpson – Chaplain
Sean A. Hudson – Corporal	Pastor Ken Figs – Chaplain
Bradford E. Reed – Corporal	

October 1st – 31st 2014

Respectfully Submitted:

Norman R. Barlow
Chief of Police

October 2014 meetings and activities;

10/1 Met with Rep. Outten about Weiner Ave. We are trying to extend the 25mph zone.
10/2 National Night Out
10/6 Council Meeting
10/7 Kent County Chiefs' meeting
10/14 Went to Virginia to pick up LESO items
10/16 Meeting with Jim Cabbage ref NIMS
10/16 Meeting about state health care
10/20 City Council Meeting
10/22 – 10/28 – IACP Conference
10/29 Attended luncheon at Rudy's
10/30 Meeting with Terry about health care

HPD updates and happenings.

I attended the IACP conference in Orlando this year. This is the annual Chief's conference

Our park done the fence has been installed and we are in the process of installing a new sound system with speakers on the pavilion and throughout the landscaping.

Our last movie night for the year was a success and we are currently working on a couple of fundraisers and making plans for next year's events at the Freedom Park.

Harrington Police Department

FY15

	SEU Amount Written	FICA Amount Paid	SEU Hours Worked	SEU Amount Paid	Number of Tickets Written	VAC Funds Rec	Other Fines Received	Combined Totals	Other Moneys Received
July	\$26,512.50	\$696.02	257	\$9,098.36	423	\$29,285.95	\$2,239.20	\$31,525.15	\$2,275.00
August	\$28,401.00	\$815.48	299	\$10,659.91	457	\$36,329.93	\$1,498.00	\$37,827.93	\$4,450.00
September	\$19,037.25	\$545.15	201	\$7,126.20	313	\$30,249.49	\$550.75	\$30,800.24	\$26,079.14
October	\$19,495.50	\$538.52	198	\$7,039.44	321	\$27,359.79	\$1,652.50	\$29,012.29	\$57,341.00
November									
December									
January									
February									
March									
April									
May									
June									
TOTALS	\$93,446.25	\$2,695.17	955	\$33,923.91	1514	\$123,225.16	\$5,940.45	\$129,165.61	\$90,145.14

Breakdown of Other Moneys Received
Oct-14

- Reports \$175.00
- Highway Safety \$2,100.00
- LESO - Wilson's Auction \$10,555.00
- Lake Forest School - SRO Officer \$44,111.00
- \$57,341.00

Harrington Police Department Patrol Stats FY15

	Complaints Received	Criminal Arrest	On Duty Traffic Arrest	Traffic Warnings	DUI Arrest	Local Fugitives
July, 2014	261	95	538	112	6	26
August, 2014	294	119	318	102	3	20
September, 2014	233	77	339	93	4	46
October, 2014	232	37	240	99	4	7
November, 2014						
December, 2014						
January, 2015						
February, 2015						
March, 2015						
April, 2015						
May, 2015						
June, 2015						
TOTALS	1020	328	1435	406	17	99

News Releases
October 2014

On 10-3-14 the Harrington Police Department arrested Henry A. Nutter 45, of the 1000 Block of North Walnut St. in Milford for shoplifting and violating a no-contact order. While on patrol officers were called to the Royal Farms located on Milford-Harrington Hwy. for a report of a shoplifting and while responding officers were given a description of the suspect. After hearing the description of the suspect police determined the suspect was Henry Nutter due to police having arrested Nutter for several prior shoplifting complaints in Harrington. When officers arrived at the Royal Farms they were told by witnesses that Mr. Nutter had fled the store. Officers searched the area and found Mr. Nutter on Simpson St. in the area of Peck Ave. and took him into custody. Mr. Nutter was transported to the Harrington Police Department for processing. During the investigation police determined that while in the Royal Farms, Mr. Nutter shoplifted several items. Police also determined that Mr. Nutter had a no-contact order with the Royal Farms stemming from previous shoplifting complaints there. A computer check revealed that Mr. Nutter was also wanted by Justice of the Peace Court 6 for failure to appear for trials for Shoplifting and Drunk on a Highway. Mr. Nutter was charged with Shoplifting under \$1,500, Disorderly conduct, Breach of Release, Public Intoxication and Criminal Trespass Third Degree. He was arraigned at Justice of the Peace Court 3 and was committed to the Sussex Correctional Institute in default of \$2,002 secured bond.

On 10-3-14 the Harrington Police Department arrested Michael A. Long 28, of the 21000 Block of South DuPont Hwy. in Greenwood on drug charges. While on patrol at approximately 1:00 am, officers stopped a vehicle on South DuPont Hwy after officers ran the registration and the vehicle was not registered and had no insurance. Officers contacted all occupants, including Mr. Long who was a passenger in the vehicle. Officers conducted a vehicle search and while searching Mr. Long officers located 0.4 grams of Crack Cocaine and Drug Paraphernalia in Mr. Long's clothing. He was taken into custody. After the vehicle search was complete all the other occupants were released without being charged. The driver of the vehicle did receive traffic summons. Mr. Long was transported to the Harrington Police Department for processing. He was charged with Possess or Consume a Controlled or Counterfeit Substance and Possession of Drug Paraphernalia. He was arraigned via video phone at Justice of the Peace Court 3 and was released on \$2,000 unsecured bond.

On 10-2-14 the Harrington Police Department arrested Jose L. Sanchez-Acre 33, of the 1400 Block of James Lane in Kent, WA for Driving under the influence of Alcohol. While on patrol at 11:41 pm officers stopped a vehicle on South DuPont Hwy. in the area of Clukey Dr. for a traffic violation. While speaking to Mr. Sanchez-Acre officers smelled and odor of alcohol and administered standard field sobriety tests to him. After completing the tests he was taken into custody without incident and transported to the Harrington Police Department for processing. He was issued traffic summons for Driving Under the Influence of Alcohol, Driving with an Expired License and Failed to Remain within a Single Lane. He was released pending a future court appearance in Justice of the Peace Court 7.

On 10-7-14 the Harrington Police Department arrested Joseph D. Columbo 28, of the 1800 Block of Central Church Rd. in Dover for Driving under the influence and related charges. While on

patrol at approximately 12:24 am officers stopped a vehicle on Center St. in the area of Dorman St. for a traffic violation. Officers contacted Mr. Columbo and while speaking to him detected and odor of alcohol coming from the vehicle. Officers then administered standard field sobriety tests to Mr. Columbo. After completing the tests he was taken into custody and transported to the Harrington Police Department for processing. He was charged with Failure to Signal Turn, Failure to Stop at Stop Sign, Failure to have Insurance Identification in Possession and Driving under the influence of Alcohol. He was issued traffic summons and released pending a future court appearance in Justice of the Peace Court 7.

On 10-10-14 the Harrington Police Department arrested a 15 year old Harrington Juvenile for one count of Criminal Mischief. Police were contacted by maintenance workers at Clarks Corner Apartments who reported to police that an unknown suspect removed a man hole cover and damaged piping inside the hole. When the pipe was damaged it caused problems for the water system at the apartment complex police learned from workers. Police were able to review security cameras that are installed at the complex and police were able to identify the suspect as the 15 year old who resides in the complex. Officers went to his residence and took him into custody and transported to the Harrington Police Department for processing. The juvenile was charged with one count of Criminal Mischief under \$1,000 and was released to a family member pending a future court appearance in Kent County Family Court.

On 10-9-14 the Harrington Police Department arrested Jeremy Jensen 34, of the 200 Block of Delaware Ave. in Harrington after he assaulted two victims. While on patrol officers responded to the 200 Block of Delaware Ave. for a report of a domestic dispute in progress. When officers arrived they contacted Mr. Jensen, who was intoxicated and the two adult victims. During the course of the investigation police determined that Mr. Jensen and two victims were all inside the residence together when an argument ensued. During the course of the argument Mr. Jensen assaulted both adult female victims. He was taken into custody and transported to the Harrington Police Department for processing. He was charged with two counts of Offensive Touching and was arraigned at Justice of the Peace Court 3. He was committed to the Sussex Correctional Institute in default of \$1,000 cash bond.

On 10-14-14 the Harrington Police Department arrested Sean N. Cornwell 23, of the 200 Block of Commerce St. on several charges after police were notified about two different complaints involving Mr. Cornwell. While on patrol officers responded to the 100 Block of Delaware Ave. for a report of a terroristic threatening complaint. Police went to the residence and contacted the subjects who were in the residence. During the course of the investigation police determined that Mr. Cornwell was staying at the residence when he was asked to leave. Mr. Cornwell left and later called back and threatened all five victims that were inside the residence and threatened to kill them by burning down the house. While police were investigating the complaint on Delaware Ave. police were approached by a victim who reported that this past July the victim had an encounter with Mr. Cornwell. While speaking to that victim police determined that Mr. Cornwell was involved in an incident with the victim at the same residence on Delaware Ave. and during the incident an argument broke out between the victim and Mr. Cornwell. During the incident Mr. Cornwell choked the victim and prevented the victim from calling 911. There were also two juveniles in the residence that observed this incident. After interviewing both all victims in both cases police searched for Mr. Cornwell and located Mr. Cornwell at his residence in the 200 Block of Commerce St. and took him into custody without incident. He was

transported to the Harrington Police Department for processing. Mr. Cornwell was charged with multiple charges stemming from both incidents. He was charged with five counts of Terroristic Threatening, two counts of Endangering the Welfare of a Child, Strangulation and Malicious Interference with Emergency Communication. He was arraigned via video phone at Justice of the Peace Court 7 and was committed to the Sussex Correctional Institute in default of \$3,900 secured bail.

On October 30, 2014, Dwayne Facon, 19 of Magnolia was arrested on Burglary and related charges from an incident in July. Mr. Facon was initially detained on the charges in New Jersey and later extradited and turned over to the Harrington Police.

On July 27, 2014, Mr. Facon and previously charged co-defendants entered onto properties on Delaware Avenue and East Center Street and removed bicycles from sheds. Officers were able to identify the suspects through the investigation.

Mr. Facon was processed and charged with two counts of Burglary 3rd Degree, two counts of Theft under \$1500, Conspiracy 2nd Degree, and Criminal Mischief. He was released on \$6,000 unsecured bond pending future court appearances.

- On October 31, 2014, Jeremy Jenson, 35, of Harrington was arrested after officers responded to a domestic related incident. He was taken into custody without incident.

Officers learned through the investigation that had stolen the victims cell phone during the day and refused to return it to her. Officers also learned that there was an active no contact order between Mr. Jenson and the victim.

Mr. Jenson was charged with Theft under \$1500 and Breach of Release. He was processed and committed to Sussex Correctional Institute in Georgetown in lieu of \$1500 secured bond.



Monthly Report for September and October 2014

City Hall/Finance:

- Building Fee Review with the Code Enforcement Officer and Building Code Official.
- Began to research DelDOT Crossover and maintenance of storm sewers in state roads.
- Assembled information for the Thank You note to tax and rate payers.
- The first usage billing went out.
- Council Chambers has been set up with a large screen monitor for displays and presentations.

Planning/Code Enforcement:

- Notified State Planning Office of our intentions to participate in the Downtown Development District next year.
- Researched building permit fees.
- Began researching adoption of the 2012 ICC Building regulations.
- Reviewed Source Water Protection Ordinance and Floodplain as it relates to permit process and modified the permit process.

Public Works:

- Public works has responded to many leak complaints.

Water:

- The first billing for usage occurred in September. Staff is busy answering customer inquiries involving high billing complaints.

Wastewater:

- The first billing for usage occurred in September. Staff is busy answering customer inquiries involving high billing complaints.

Library:

- Site Selection Committee met in September and narrowed their selections to three. These sites will go through an engineering review and a report will be delivered to the committee in November 2014.
- The Library will be closed to the public on Wednesday December 3rd and Thursday December 4th for PC deployment. The IT team from the State Library will be installing 13 desktops, 6 laptops, 1 opac, 1 large network color printer, 2 receipt printers and 2 barcode scanners. All old equipment will be removed by DDL for disposal. Start time will be 9:00 a.m. Closing notification will go on the City's website, Library Facebook page, the newspaper and the E-newsletter. All the equipment and installation is paid for by the State Library.



Monthly Report for September and October 2014

Parks and Recreation:

- Work is completed on the roof repairs. The gas line was installed in mid-October. Flooring should be ready to install by March.

City Manager Update

- Worked on the 440 Rewrite.
- Worked on the USDA application.
- Interviewed for AmeriCorp volunteer position.
- Attended Greater Kent Committee Meeting.
- Attended City Managers' Association Meeting.
- Attended Night at the Races.
- Attended Library Site Selection Committee Meeting.
- Attended the ICMA national conference in Charlotte, NC.
- Promoted vacant manufacturing and industrial properties within Harrington at the Plant Managers Meeting at Kent County
- Attended DFIT meeting.
- Worked on DSF issues with attorney.
- Attended Drainage Program.

Ongoing Projects

1. Inflow and Infiltration
 - Meeting with USDA is scheduled August 22, 2013 to discuss financing options.
 - Meeting with USDA and RVB on December 16, 2013. Environmental Report and Preliminary Engineering Report requested.
 - Council has provided approval for RVB to prepare the Environmental Report and Preliminary Engineering Report at the February 3, 2014 Council meeting.
 - Reports to be submitted by mid-April 2014.
 - USDA has reported that their funding for next year will not be able to provide refinancing of USDA loans. Our loans will not be able to be refinanced through USDA.
 - Awaiting a loan and grant offer from USDA for approximately \$1.1 million.
 - *Loan and grant offer was received from USDA for \$520,000 loan and \$580,000 grant.*
2. Water/Wastewater Rate Study
 - Meter reading data has been gathered since December 2012.
 - City Manager and staff are working on revising the numbers in the rate model.
 - Financials are completed.
 - Completed rate calculations.
 - Completed power point presentation.



Monthly Report for September and October 2014

- Five meetings scheduled with rate payers. One meeting is scheduled weekly in April 2014.
 - Rates have been implemented and the first billings under the new rates will occur the end of September 2014.
 - *Project completed.*
3. Library Needs Assessment
- Request for proposal issued 2013.
 - Four RFPs were received.
 - Next step is to narrow the list and set up presentations.
 - Meeting is scheduled for June 12, 2013.
 - Presentations will be held on July 13, 2013.
 - Recommendation to Council will be made on July 15, 2013 to Council.
 - 1st meeting held with Becker Morgan Group.
 - Needs Assessment Committee is being formulated.
 - Scope of work received – Cost estimate is \$45,800.
 - Requests for information have been reviewed and are being compiled.
 - Library review was conducted on October 17, 2013.
 - Public input meetings are being scheduled for February 24 and 25, 2014.
 - Next steps will be discussed at the August 18, 2014 workshop.
 - *Three sites are being reviewed for selection by the City Planner, Becker Morgan Engineering and the Realtor. Findings will be presented at the November meeting.*
4. Delaware State Fair Contract/Case
- Max Walton approved to handle legal matters due to the conflict of interest with Schmittinger and Rodriguez.
 - Fair's attorney has requested mediation to resolve issues and the City agrees.
 - i. Jeffrey Young, an attorney, has been selected as the mediator.
 - ii. Mediation was December 11, 2013. Fair requested a continuance.
 - iii. Fair did not make follow-up call on January 11, 2014 as discussed. They have asked for more time.
 - iv. Fair's best counter offer requested by January 22, 2014. No offer was provided.
 - v. Max Walton will be addressing this issue in an executive session with Council.
 - vi. Counter offer received from DSF February 28, 2014. Have not reviewed with Max Walton at this time.
 - vii. Counter offer from DSF indicated their desire to become a sewer district and pay Harrington for wheeling charges. City has declined this offer though our attorney's office on April 14, 2014.



Monthly Report for September and October 2014

- viii. Second mediation held on June 3, 2014. The City is seeking a quote for a cost of service study. Some progress was made at the mediation.
- ix. Mediation June 3, 2014. Mediation is postponed while the City conducts a cost of service study for DSF.
- x. *Received the cost of service study form Burns and McDonnell and will work on adjusting rates accordingly.*
- xi. *The City has ended the mediation with Delaware State Fair and is seeking judicial means to resolve the issue as of October 28, 2014.*

Range: 1479 to 1487
Issue Date Range: First to 11/05/14
Application Date Range: First to 11/05/14
Building Code Range: First to Last
Work Type Range: First to Last
Customer Range: First to Last
waived Fee Status to Include: None: Y

Expiration Date Range: First to 06/30/15
Use Type Range: First to Last
Contractor Range: First to Last
User Code Range: First to Last
Inc Permits With Permit No: Yes
All: Y
User Selected: Y

Open: Y
Completed: Y
Denied: Y
Inc Permits with Certificate: Yes

App Id: 1479 Map/Parcel: 179.08-01-75.01-000 Prop Loc: FRANKLIN ST Permit No: 00001479
Const Type: Work Type: OTHER

Description: Install cell antenas on water tower.

App Id: 1480 Map/Parcel: 170.20-04-66.00-000 Prop Loc: 114 E Liberty St - HPR Permit No: 00001480
Const Type: Work Type: EXTERIOR RENOVA

Description: exterior and interior renovation

App Id: 1481 Map/Parcel: 171.17-01-36.03-000 Prop Loc: 17064 S DUPONT HWY - Rudy's Permit No: 00001481
Const Type: Work Type: ADDITION

Description: Installing an overhang on rear of building

App Id: 1482 Map/Parcel: 179.08-02-35.00-000 Prop Loc: 218 COMMERCE STREET Permit No: 00001482
Const Type: work Type: BUILDING

Description: Single Family Detached

App Id: 1483 Map/Parcel: 179.08-04-15.00-000 Prop Loc: 13-15 WARD ST. Permit No: 00001483
Const Type: Work Type: BUILDING

Description: Two Family Dwelling

New Construction

10/20/14 Fees added wrong New construction fee was entered as 1590.00 and should be 100.00, water meter fee was charged as 300.00 and should be 330.00. Mr. Ellis will be getting a refund of 1460.00

App Id: 1484 Map/Parcel: 179.08-04-43.00-000 Prop Loc: 6 THORPE ST Permit No: 00001484
Const Type: work Type: ROOF

Description: Replacing sheething on roof and re-shingeling same.

App Id: 1485 Map/Parcel: 179.07-01-37.00-000 Prop Loc: 140 W. MILBY ST. Permit No: 00001485
Const Type: work Type: BUILDING

Description: Single Family Dwelling

App Id: 1486 Map/Parcel: 171.17-01-92.00-000	Prop Loc: 16943 S DUPONT HWY	Permit No: 00001486
Const Type:	Work Type: SIGN	

Description: Refacing existing sign

App Id: 1487 Map/Parcel: 170.20-01-07.00-000	Prop Loc: 110 LIBERTY STREET	Permit No: 00001487
Const Type:	Work Type: DEMOLITION	

Description: Demolition of Garage

Re-shingle front porch

Range: First to Last
Violation Date Range: 10/01/14 to 11/05/14
Ordinance Id Range: First to Last
Customer Range: First to Last
Use Type Range: First to Last
User Code Range: First to Last
Inc violations with waived fines: Yes
Open: Y
Completed: Y
Denied: Y

Violation Id: V3-00634 Map/Parcel: 179.08-04-02.00-000 Prop Loc: 23-25 CLARK ST.
Owner: RENNIE, GORDON R. SR.

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/24/14
PROPMAIN	PROPERTY MAINTENANCE	10/26/14

Description: remove trash cans from curb.
Trash cans removed from curb.

Violation Id: V3-00635 Map/Parcel: 179.08-03-17.00-000 Prop Loc: 304 WEST STREET EXT
Owner: HASSETT, ROBERT W. JR.

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/15/14
PROPMAIN	PROPERTY MAINTENANCE	10/15/14
PROPMAIN	PROPERTY MAINTENANCE	

Description: Cut grass over 6 inches high.
10/17/14 Grass cut by city contractor.

Violation Id: V3-00636 Map/Parcel: 170.20-04-16.00-000 Prop Loc: 215 DELAWARE AVE.
Owner: MELVIN, JEFFREY W.

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/17/14

Description: remove, repair or re-register vehicle in rear yard
vehicle removed

Violation Id: V3-00637 Map/Parcel: 170.16-02-37.00-000 Prop Loc: 305 HARRINGTON AVENUE
Owner: SMITH, EUGENE D. JR.

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/24/14

Description: remove indoor furniture from front porch

Furnituer removed.

Violation Id: v3-00638 Map/Parcel: 179.08-02-12.00-000 Prop Loc: 223 COMMERCE STREET
Owner: YARBOROUGH, TIMOTHY

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/24/14

Description: remove indoor furniture from front yard

Furniture removed.

Violation Id: v3-00639 Map/Parcel: 179.08-02-18.00-000 Prop Loc: 211 COMMERCE ST.
Owner: WOOTTEN, CHRISTOPHER

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	11/12/14

Description: scrape and paint all exposed exterior wood on house

Violation Id: v3-00640 Map/Parcel: 171.13-01-13.01-000 Prop Loc: 16816 DUPONT HWY
Owner: AQUAFLOW PUMP & SUPPLY

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/30/14

Description: trim pine trees hanging on City Property.

Trees trimmed by owner.

Violation Id: v3-00641 Map/Parcel: 171.17-01-36.03-000 Prop Loc: 17064 S DUPONT HWY - Rudy's
Owner: DILEK, LLC

Ordinance Id	Description	Compliance Deadline
ZONING	Zoning Violation	10/17/14
PROPMAIN	PROPERTY MAINTENANCE	10/23/14

Description: fix your illuminated sign, no animations can be displayed on sign.

09/24/14 talked to Rudy in person about animations on EMS sign, advised he would change it.

10/02/14 talked to Rudy in person about animations on EMS sign, advised he would change it.

10/07/14 talked to Rudy in person about animations on EMS sign, advised he would change it.

10/13/14 issued fine for EMS sign.

Second fine deleted by authority of T.Teiman, total fine was \$125.00. Fine paid on 10/23/14.

Violation Id: V3-00642 Map/Parcel: 179.08-07-34.00-000 Prop Loc: 34 MEADOW WOOD LANE
Owner: POTTER, RHONDA FAYE

Ordinance Id	Description	Compliance Deadline
ABANDONV	ABANDONED VEHICLE	10/22/14

Description: the unregistered motor vehicle located at 34 Meadow wood Road.

10/22/14 The address for the vehicle is acually 31 Meadow wood Lane Mr. Gene Zellman who is currently in Pinnacal Nursing Home in Seaford.

Vehicle removed by Moore's Towing in Felton.

Violation Id: V3-00643 Map/Parcel: 179.08-04-35.00-000 Prop Loc: 2 NEW STREET - LOT
Owner: MORRIS, VALDA JO

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/30/14

Description: Clean property and remove vehicles from grass area.

10/20/14 received letter from Valda Morris advising that there is to be no one on the property for any reason.

Violation Id: V3-00644 Map/Parcel: 179.08-07-31.00-000 Prop Loc: 31 MEADOW WOOD LANE
Owner: VAUGHN, JILL M.

Ordinance Id	Description	Compliance Deadline
ABANDONV	ABANDONED VEHICLE	10/22/14

Description: Unregistered vehicle on private property.

10/24/14 vehicle removed by Moores garage.

Violation Id: V3-00645 Map/Parcel: 179.08-04-17.00-000 Prop Loc: 10 WARD STREET
Owner: DILL, MARY F.

Ordinance Id	Description	Compliance Deadline
PROPMAIN	PROPERTY MAINTENANCE	10/30/14

Description: Cut grass over 6 inches high.

Violation Id: v3-00646 Map/Parcel: 179.08-01-24.00-000 Prop Loc: 101 COMMERCE ST.
Owner: SMITH, GREGORY B.

<u>Ordinance Id</u>	<u>Description</u>	<u>Compliance Deadline</u>
PROPMAIN	PROPERTY MAINTENANCE	11/10/14

Description: remove indoor furniture from sidewalk and front porch.

Violation Id: v3-00647 Map/Parcel: 170.16-01-05.02-000 Prop Loc: 2 NORTH STREET
Owner: YMH LLC

<u>Ordinance Id</u>	<u>Description</u>	<u>Compliance Deadline</u>
PROPMAIN	PROPERTY MAINTENANCE	11/03/14

Description: remove trash cans from curb.

Violation Id: v3-00648 Map/Parcel: 179.08-01-76.00-000 Prop Loc: 100 FRANKLIN STREET
Owner: FULTON, ANDREW M.

<u>Ordinance Id</u>	<u>Description</u>	<u>Compliance Deadline</u>
PROPMAIN	PROPERTY MAINTENANCE	11/06/14

Description: House condemned for water shut off since August 2014.

Water bill paid by Landlord.

October 2014 Activities Report for Kelly Blanchies, Clerk of Council

Meetings Attended:

- October 6, 2014 City Council Workshop
- October 6, 2014 City Council Special Meeting
- October 20, 2014 City Council Meeting
- October 21, 2014 Departmental Meeting

Projects:

- Zoning Code Rewrite
 - o Attended meetings with consultants to discuss first draft
 - o Incorporated changes from first draft into zoning document
- New responsive website
 - o Worked on finding and fixing or reporting errors on the new website
 - o Updated and organized content

Ordinances & Resolutions:

- Prepared Ordinances 14-15 and 14-16
- Prepared proclamation for Norman Barlow for DLLG Chief of the Year
- Prepared proclamation declaring November as Pancreatic Cancer Awareness Month

Tasks:

- Prepared minutes for:
 - o September 2, 2014 City Council Workshop
 - o September 16, 2014 City Council Meeting
- Prepared and posted agendas for:
 - o October 20, 2014 City Council Meeting (amended)
 - o November 3, 2014 City Council Workshop
- Prepared and posted packets for:
 - o October 6, 2014 City Council Workshop
 - o October 20, 2014 City Council Meeting
- Updated messages on electronic sign
 - o Added messages: flag football, November meetings and closings, Election Day, Veterans' Day, Thanksgiving
 - o Deleted messages: October 6, 13, & 20 meetings, Night Out & sponsors, Chief of the Year,
- Updated website
 - o Added posts: taxes due reminder, library check from County, pancreatic cancer awareness, got questions
 - o Added adopted minutes, ordinances, and proclamations
 - o Edited electric supplier solicitation post
 - o Deleted posts: fall clean up
- Closed the cash register 3 days a week
- Attended Municipal Clerks Training
- Researched number of emergency medical calls July 2013 – June 2014
- Contractor mailings for energy code changes

**City of Harrington
Cash Summary**

Oct 2014

Certificates of Deposit:

DB - Library Bld Fund MM- 4991	\$	198,354
DB - Contingency Fnd CD - 0300	\$	274,692
Total Certificates of Deposit	\$	473,046

BANK ACCOUNTS:

WSFS - Water Impact - 6239	\$	209,147
WSFS - Sewer Impact - 6221	\$	130,850
WSFS - Water Escrow - 6155	\$	79,943
WSFS - Sewer Escrow - 3882	\$	128,220
WSFS - MSA - 6213	\$	260,417
WSFS - CIP - 4765	\$	250,384
DB - Money Market - 6024	\$	704,082
WSFS - DEA Funds - 5945	\$	1,454
WSFS - Combat Violent Crime - 8345	\$	18,513
WSFS - SALLE ACCT - 6189	\$	10,515
WSFS - EIDE - 6205	\$	8,847
WSFS - Payables Checking Acct - 5959	\$	1,240,793
WSFS - Special Business MMA - 5967	\$	515,414
Total BANK ACCOUNTS	\$	3,558,578

Total Checking/Savings	\$	4,031,624
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City of Harrington
CIP Funds Account Summary - October 31, 2014

Unallocated Transfer Tax 09/30/14	\$	128,861
New Deposits -Transfer Tax - October	\$	7,626
New Allocations - Deluxe Check Charges	\$	15
Available Transfer Tax 10/31/14	\$	136,473
Unavailable Transfer Tax 10/31/14 (attached)	\$	58,472
Total Transfer Tax included in balance:	\$	<u>194,945</u>

Capital Project funds included in balance:

Library Repairs	\$	2,660	Amt due GF	\$	46,037
Street Proj #12-30-03 (10% DelDot)	\$	6,420	Cap Project advances	\$	9,080
Total Cap Project funds	\$	9,080	Unavailable TT	\$	<u>58,472</u>
Amount Due GF Payables	\$	46,037	Total Restricted Funds	\$	113,589
Interest Earned included in balance:	\$	323	Cash Balance	\$	250,384
TOTAL CIP BANK BALANCE	\$	<u>250,384</u>	Unrestricted Funds	\$	<u>136,795</u>

*Includes Interest

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City of Harrington
Transfer Tax Allocations

Transfer Tax Allocations: FY13

Name:

Motion Date	Amount Allocated	CIP Account	Amount Expended GF Payables Account	Total Expended	Balance of Allocation	Budget Effect	Due To GF Payables
6/18/2012	\$ 12,600	\$ 7,243	\$ 3,485	\$ 10,728	\$ 1,872	\$	\$ 3,485
6/18/2012	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$	\$ -
6/18/2012	\$ 12,800	\$ 7,450	\$ 5,350	\$ 12,800	\$ -	\$	\$ 5,350
6/18/2012	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$	\$ -
2/19/2013	\$ 9,500	\$ -	\$ -	\$ -	\$ 9,500	\$	\$ -
	\$ 65,900	\$ 14,693	\$ 8,835	\$ 23,528	\$ 42,372	\$ -	\$ 8,835

FY13 Allocation Balances

Transfer Tax Allocations: FY14

Name:

Motion Date	Amount Allocated	CIP Account	Amount Expended GF Payables Account	Total Expended	Balance of Allocation	Budget Effect	Due To GF Payables
6/17/2013	\$ 4,250	\$ -	\$ 4,250	\$ 4,250	\$ -	\$	\$ 4,250
6/17/2013	\$ 4,680	\$ -	\$ 4,680	\$ 4,680	\$ -	\$	\$ 4,680
6/17/2013	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$	\$ 5,000
6/17/2013	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500	\$	\$ -
8/19/2013	\$ 11,600	\$ -	\$ -	\$ -	\$ 11,600	\$	\$ -
3/19/2014	\$ 23,272	\$ -	\$ 23,272	\$ 23,272	\$ -	\$	\$ 23,272
	\$ 53,302	\$ -	\$ 13,930	\$ 13,930	\$ 16,100	\$ -	\$ 37,202

FY14

Total

\$ 119,202	\$ 14,693	\$ 22,765	\$ 37,458	\$ 58,472	\$ -	\$ -	\$ 46,037
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City of Harrington
Cash Summary - September, 2014

Fund	Total Cash	Restricted	Reserves	Unrestricted Fund Balance
General	\$1,767,323	\$226,600	\$520,355	\$1,020,368
Proprietary	\$1,767,656	\$552,208	\$609,464	\$605,984
Special Revenue	\$496,646	\$447,718	\$0	\$48,928
Total Cash	\$4,031,625	\$1,226,526	\$1,129,819	\$1,675,280

General Fund Cash
09/30/14

Cash Account	Bank	Type	Interest	Balance	Restricted	Committed	Assigned	Unrestricted
GF Payables Checking #4501	First Nat Bnk of Wyoming	Checking	Y	\$ 1,240,793.00		\$ -	\$ 247,347.00	\$ 993,446.00
							GF Reserve	Fund Balance
CIP Checking #2157	First Nat Bnk of Wyoming	Checking	Y	\$ 250,384.00	\$ 27,868.00	\$ 81,237.00	\$ 115,855.00	\$ 25,424.00
					Pre payments by funding sources for upcoming Capital Projects/GF	Transfer Tax allocations initiated by Council Resolutions; Amt Due GF Payables for previous TT Funded expenses	Unallocated Transfer Tax - to be allocated based on future Council Resolution to specific capital expenditures	Fund Balance
DEA Funds #4306	First Nat Bnk of Wyoming	Checking	Y	\$ 1,454.00	\$ -		\$ 1,454.00	\$ -
							Police Discretionary Expenditures	
Contingency Fund #0300	Discover Bank	MM	Y	\$ 274,692.00	\$ -		\$ 273,194.00	\$ 1,498.00
							GF Reserve	
TOTAL GF CASH				\$ 1,767,323.00	\$ 27,868.00	\$ 81,237.00	\$ 637,850.00	\$ 1,020,368.00

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Proprietary Fund Cash
09/30/14

Cash Account	Bank	Type	Interest	Balance	Restricted	Committed	Assigned	Unrestricted
Water Impact #7826	First Nat Bnk of Wyoming	Checking	Y	\$ 209,147.00			\$ 208,752.00	\$ -
							Restricted to Growth within Water Dept	
Water Escrow #8126	First Nat Bnk of Wyoming	Checking	Y	\$ 79,943.00	\$ 11,088.00 50% of Capacity Studies - RVB		\$ -	\$ 68,855.00
Sewer Impact #5126	First Nat Bnk of Wyoming	Checking	Y	\$ 130,850.00			\$ 114,735.00	\$ -
							Restricted to Growth within Waste Water Dept	
Sewer Escrow #0382	First Nat Bnk of Wyoming	Checking	Y	\$ 128,220.00	\$ 11,088.00 50% of Capacity Studies - RVB	45,000.00 DNREC Fine	\$ 93,000.00	\$ (20,868.00)
PF MM #6024	Discover Bank	MM	Y	\$ 704,082.00			\$ 622,012.00	\$ 82,070.00
							PF Reserves	
PF MM #4526	First Nat Bnk of Wyoming	MM	Y	\$ 515,414.00	\$ 25,000.00 Due to GF for Belair Road Settlement		\$ 30,997.00	\$ 459,417.00
							PF Reserves	
TOTAL PROPRIETARY FUND CASH				\$ 1,767,656.00	\$ 47,176.00	\$ 45,000.00	\$ 1,069,496.00	\$ 605,984.00

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Special Revenue Fund Cash
9/30/14

Cash Account	Bank	Type	Interest	Balance	Restricted	Committed	Assigned	Unrestricted
MUNICIPAL STREET AID #0727	First Nat Bnk of Wyoming	Checking	Y	\$ 260,417.00	\$ 23,601.00 Due to GF - reimbursement for Engineer Inv 13-30-10	\$ 167,888.00 12-30-03 \$2848 13-30-05 \$77,238 14- 30-02 \$84,333		\$ 48,928.00
SALLE #0646	First Nat Bnk of Wyoming	Checking	Y	\$ 10,515.00	\$ 10,515.00 State of Delaware funding guideline			\$ -
EIDE #8901	First Nat Bnk of Wyoming	Checking	Y	\$ 8,847.00	\$ 8,847.00 State of Delaware funding guideline			\$ -
COMBAT VIOLENT CRIME #7949	First Nat Bnk of Wyoming	Checking	Y	\$ 18,513.00	\$ 18,513.00 State of Delaware funding guideline			\$ -
LIBRARY BLDG FUND	Discover Bank	Certificate of Deposit	Y	\$ 198,354.00		\$ 198,354.00 Contributions and Grants restricted to building of new library		\$ -
TOTAL SPECIAL REVENUE CASH				\$ 496,646.00	\$ 61,476.00	\$ 386,242.00	\$ -	\$ 48,928.00

November 17, 2014

Mayor Moyer and City Council Members,

Please remember that some of the departments pay a yearly dues amount so those lines usually appear high during the first few months of the fiscal year.

General Government	Lease Equipment	Cost of Code Red Extension
	Event & Community Support	\$6,500 donation to Greater Harrington Historical Society
	Dues, Licenses & Meetings	Del League of Local Gov't dues.
	Admin Fees	Payment to General Code for extensive code update.
City Hall	Seminars/Training	ICMA Conference
	Computer Maintenance	Software for 2 LESO computers
	Telephone	Transfer from MetTel to Comcast
	Office Supplies	Toner Cartridges
Police	Telephone	Reimburse officers for personal Cell Phones.
	Commercial Insurance	Initial Premium for Municipal Liability
Public Works	Uniform Cleaning/Purchase	Purchase of Boots.
	Vehicle Repairs & Maint	Ford truck transmission overhaul
	Ditch Tax, Clean Maint	Annual Ditch Tax payments.
Parks & Rec	Maintenance Agreement	Payment to Security Instrument
	Pop Warner Cheerleading	Yankee Candle fund raising
Planning & Inspection	Building Permits	RVB monthly billing to review building applications
	Grass Cutting	Summer Grass Cutting invoices
	Contracted City Planning	Re-Write 440 Zoning
Waste Water	License and Permits	Wastewater Air Quality Permit
	Pump Station Maint	\$1,750 Repair/rebuild of Porter St. pump.

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City of Harrington
YTD Budget Vs Actual
Period Ending October 2014

	10/31/14 Actual	Annual Budget	\$ Variance vs Budget	% of Annual Distribution	% of Budget
GENERAL FUND INCOME					
General Government Income					
Taxation - Annual	\$ 1,085,052	\$ 1,086,987	\$ (1,935)	33%	99.82%
Taxation - P&I	\$ 1,940	\$ 15,000	\$ (13,060)	33%	12.93%
Franchise Fee	\$ 19,428	\$ 38,600	\$ (19,172)	33%	50.33%
Interest	\$ 1,053	\$ 5,500	\$ (4,447)	33%	19.15%
Misc	\$ 630	\$ 3,400	\$ (2,770)	33%	18.53%
City Events	\$ 1,165	\$ 3,400	\$ (2,235)	33%	34.27%
Legal Fees Billed	\$ 429	\$ -	\$ 429	33%	100.0%
NSF and Admin Fees Billed	\$ 60	\$ -	\$ 60	33%	100.0%
Transfer From Capital Reserve	\$ -	\$ 6,500	\$ (6,500)	33%	0.0%
Interfund Receipt - Water	\$ -	\$ 31,817	\$ (31,817)	33%	0.0%
Interfund Receipt - Sewer	\$ -	\$ 130,802	\$ (130,802)	33%	0.0%
Total General Government	\$ 1,109,757	\$ 1,322,006	\$ (212,249)		83.95%
Department Income					
City Hall	\$ -	\$ 293,975	\$ (293,975)	33%	0.0%
Police Dept	\$ 130,026	\$ 296,300	\$ (166,274)	33%	43.88%
Public Works	\$ 40	\$ 61,938	\$ (61,898)	33%	0.07%
Library	\$ 43,436	\$ 77,000	\$ (33,564)	33%	56.41%
Trash	\$ 68,221	\$ 241,992	\$ (173,771)	33%	28.19%
Fire Dept	\$ 21,327	\$ 61,562	\$ (40,235)	33%	34.64%
Parks & Rec	\$ 69,716	\$ 156,725	\$ (87,009)	33%	44.48%
Planning & Inspections	\$ 61,867	\$ 197,330	\$ (135,463)	33%	31.35%
Total Dept Income	\$ 394,633	\$ 1,386,822	\$ (992,189)		28.46%
TOTAL GENERAL FUND INCOME	\$ 1,504,390	\$ 2,708,828	\$ (1,204,438)		55.54%
Proprietary Fund Income					
Water Income	\$ 154,784	\$ 557,807	\$ (403,023)	33%	27.75%
Waste Water Income	\$ 438,149	\$ 1,635,521	\$ (1,197,372)	33%	26.79%
Total Proprietary Income	\$ 592,933	\$ 2,193,328	\$ (1,600,395)		27.03%
TOTAL CITY OF HARRINGTON INCOME	\$ 2,097,323	\$ 4,902,156	\$ (2,804,833)		42.78%
GENERAL FUND EXPENSES					
Salaries & Expenses - General Fund					
General Government Expenses	\$ 71,114	\$ 194,850	\$ (123,736)	33%	36.5%
Department Expenses					
City Hall	\$ 11,545	\$ 29,990	\$ (18,445)	33%	38.5%
Police Dept	\$ 36,803	\$ 121,500	\$ (84,697)	33%	30.29%
Public Works	\$ 47,290	\$ 158,050	\$ (110,760)	33%	29.92%
Library	\$ 8,947	\$ 48,715	\$ (39,768)	33%	18.37%
Trash	\$ 75,854	\$ 241,992	\$ (166,138)	33%	31.35%
Fire Dept	\$ 994	\$ 5,620	\$ (4,626)	33%	17.69%
Parks & Rec	\$ 30,384	\$ 90,520	\$ (60,136)	33%	33.57%
Planning & Inspections	\$ 60,215	\$ 108,085	\$ (47,870)	33%	55.71%
Total Dept Expenses	\$ 272,032	\$ 804,472	\$ (532,440)		33.82%
TOTAL GENERAL FUND EXPENSES	\$ 852,437	\$ 2,703,810	\$ (1,851,373)		
Salary & Expenses - Proprietary Fund					
Proprietary Fund Expenses	\$ 59,139	\$ 180,706	\$ (121,567)	33%	32.73%
Water Expenses	\$ 40,004	\$ 364,323	\$ (324,319)	33%	10.98%
Waste Water Expenses	\$ 322,387	\$ 1,551,863	\$ (1,229,476)	33%	20.77%
Total Department Expenses	\$ 362,391	\$ 1,916,186	\$ (1,553,795)		18.91%
TOTAL PROPRIETARY FUND EXPENSES	\$ 421,530	\$ 2,096,892	\$ (1,675,362)		20.1%
Fund Balance		\$ 101,454	\$ (101,454)		
TOTAL CITY OF HARRINGTON EXPENSES	\$ 1,273,967	\$ 4,902,156	\$ (3,628,189)		25.99%

City of Harrington - General Government

Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-10-4001	Property Taxes	\$ 1,086,987	\$ 1,085,052	\$ (1,935)	100%
10-10-4002	Franchise Fee	\$ 38,600	\$ 19,428	\$ (19,172)	50%
10-10-4005	City Events	\$ 3,400	\$ 1,165	\$ (2,235)	34%
10-10-4020	NSF and Admin Fees Billed	\$ -	\$ 60	\$ 60	0%
10-10-4021	Legal Fees Billed	\$ -	\$ 429	\$ 429	0%
10-10-4108	Pen & Interest	\$ 15,000	\$ 1,940	\$ (13,060)	13%
10-10-4109	Misc Income	\$ 3,400	\$ 630	\$ (2,770)	19%
10-10-4110	Interest Income	\$ 5,500	\$ 1,053	\$ (4,447)	19%
10-10-4901	Transfer From Capital Reserve	\$ 6,500	\$ -	\$ (6,500)	0%
10-10-4910	Interfund Receipt - Water	\$ 31,817	\$ -	\$ (31,817)	0%
10-10-4911	Interfund Receipt - Sewer	\$ 130,802	\$ -	\$ (130,802)	0%
	Revenue Total	\$ 1,322,006	\$ 1,109,756	\$ (212,250)	84%
Expenditures:					
10-10-5001	Salaries	\$ 20,000	\$ 3,350	\$ (16,650)	17%
10-10-5051	Fica	\$ 1,530	\$ 256	\$ (1,274)	17%
10-10-5052	Other P/R Taxes	\$ -	\$ 12	\$ 12	0%
10-10-5053	State Unemployment Tax	\$ 80	\$ 84	\$ 4	105%
10-10-6002	Advertising	\$ 1,250	\$ 466	\$ (784)	37%
10-10-6005	Commercial Insurance	\$ 12,500	\$ 4,759	\$ (7,741)	38%
10-10-6007	Dues, Licenses & Meetings	\$ 4,000	\$ 3,415	\$ (585)	85%
10-10-6008	Election Expenses	\$ 1,000	\$ -	\$ (1,000)	0%
10-10-6009	Event & Community Support	\$ 11,250	\$ 8,864	\$ (2,386)	79%
10-10-6010	Employee Drug/Physical/Background	\$ 900	\$ 100	\$ (801)	11%
10-10-6012	Travel & Food	\$ 50	\$ -	\$ (50)	0%
10-10-6051	Computer & Software	\$ 20,000	\$ 9,461	\$ (10,539)	47%
10-10-6053	Lease Equipment Expense	\$ 500	\$ 764	\$ 264	153%
10-10-6054	Misc Expense	\$ 1,700	\$ 45	\$ (1,655)	3%
10-10-6055	Printing & Postage	\$ 550	\$ 110	\$ (440)	20%
10-10-6059	Office Supplies	\$ 500	\$ 27	\$ (473)	5%
10-10-6062	Audit Fees	\$ 89,000	\$ 18,600	\$ (70,400)	21%
10-10-6063	Admin Fees	\$ 2,500	\$ 5,215	\$ 2,715	209%
10-10-6066	Engineering	\$ 3,000	\$ 1,555	\$ (1,445)	52%
10-10-6068	Legal Fees	\$ 40,000	\$ 16,010	\$ (23,990)	40%
10-10-6069	Payroll Service Fees	\$ 6,000	\$ 1,685	\$ (4,315)	28%
10-10-6072	Heat & Electric	\$ 150	\$ 38	\$ (112)	25%
	Expenditure Total	\$ 216,460	\$ 74,816	\$ (141,644)	35%
	Budget Distribution	\$ 1,105,546			
	Expenditure Total	\$ 1,322,006	\$ 74,816	\$ (1,247,190)	6%

City of Harrington - City Hall
Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget	
						% of Budget
Revenues:						
10-83-4910	Interfund Receipt - Water	\$ 57,517	\$ -	\$ (57,517)		0%
10-83-4911	Interfund Receipt - Sewer	\$ 236,458	\$ -	\$ (236,458)		0%
	Revenue Total	\$ 293,975	\$ -	\$ (236,458)		0%
	Budget Distribution	\$ 34,613				
	Revenue Total	\$ 328,588	\$ -	\$ -		0%
Expenditures:						
10-83-5001	Salaries	\$ 223,503	\$ 66,674	\$ (156,829)		30%
10-83-5051	FICA	\$ 17,098	\$ 4,955	\$ (12,143)		29%
10-83-5052	Other P/R Taxes	\$ 1,483	\$ 224	\$ (1,260)		0%
10-83-5053	State Unemployment Tax	\$ 2,729	\$ 218	\$ (2,511)		8%
10-83-5071	Pension	\$ 11,625	\$ 4,893	\$ (6,732)		42%
10-83-5072	Health Insurance	\$ 42,160	\$ 14,360	\$ (27,800)		34%
10-83-6011	Seminars/Training	\$ 3,000	\$ 1,795	\$ (1,206)		60%
10-83-6012	Travel & Food	\$ 800	\$ 306	\$ (494)		38%
10-83-6013	Cleaning Service	\$ 2,300	\$ 680	\$ (1,620)		30%
10-83-6051	Computer Maintenance & Repair	\$ 3,500	\$ 1,574	\$ (1,926)		45%
10-83-6052	Furniture & Office Equipment	\$ 200	\$ -	\$ (200)		0%
10-83-6053	Leases-Office Equipment	\$ 4,000	\$ 1,385	\$ (2,615)		35%
10-83-6055	Printing & Postage	\$ 1,100	\$ 230	\$ (870)		21%
10-83-6056	Repair Office Equipment	\$ 250	\$ -	\$ (250)		0%
10-83-6057	Telephone	\$ 3,000	\$ 2,007	\$ (993)		67%
10-83-6059	Office Supplies	\$ 2,800	\$ 1,383	\$ (1,417)		49%
10-83-6071	Bldg Maintenance & Supply	\$ 1,000	\$ 269	\$ (731)		27%
10-83-6072	Heat & Electric	\$ 6,640	\$ 1,493	\$ (5,147)		22%
10-83-6075	Vehicle Ops-Gas	\$ 900	\$ 244	\$ (656)		27%
10-83-6076	Vehicle Repairs & Maintenance	\$ 500	\$ 181	\$ (319)		36%
	Expenditure Total	\$ 328,588	\$ 102,869	\$ (225,719)		31%

City of Harrington - Police Dept
Budget Vs. Actual - October, 2014

33% of Budget

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	% of Budget
Revenues:					
10-20-4201	Police Fines	\$ 295,000	\$ 128,886	\$ (166,114)	44%
10-20-4202	Finger Prints/Reports Income	\$ 1,300	\$ 600	\$ (700)	46%
10-20-4205	Payroll Reimbursements - Salary	\$ -	\$ 540	\$ 540	0%
	Revenue Total	\$ 296,300	\$ 130,026	\$ (166,814)	44%
	Budget Distribution	\$ 678,632			
	Revenue Total	\$ 974,932	\$ 130,026	\$ (844,906)	13%
Expenditures:					
10-20-5001	Salaries	\$ 495,668	\$ 158,368	\$ (337,300)	32%
10-20-5002	Overtime	\$ 10,000	\$ 1,876	\$ (8,124)	19%
10-20-5022	SEU O/T	\$ 111,473	\$ 31,248	\$ (80,225)	28%
10-20-5051	FICA	\$ 47,211	\$ 14,024	\$ (33,187)	30%
10-20-5052	Other P/R Taxes	\$ 28,669	\$ 4,317	\$ (24,352)	0%
10-20-5053	State Unemployment Tax	\$ 5,505	\$ 116	\$ (5,389)	2%
10-20-5071	Pension	\$ 28,340	\$ 8,877	\$ (19,463)	31%
10-20-5072	Health Insurance	\$ 126,566	\$ 36,977	\$ (89,589)	29%
10-20-5074	Other Med Expenses	\$ 300	\$ -	\$ (300)	0%
10-20-5083	Uniform Cleaning	\$ 1,200	\$ 223	\$ (977)	19%
10-20-6002	Advertising	\$ 250	\$ -	\$ (250)	0%
10-20-6005	Commercial Insurance	\$ 8,250	\$ 5,546	\$ (2,704)	67%
10-20-6007	Dues, Licenses & Memberships	\$ 800	\$ -	\$ (800)	0%
10-20-6011	Seminars/Training	\$ 1,200	\$ 118	\$ (1,082)	10%
10-20-6012	Travel & Food	\$ 1,200	\$ 154	\$ (1,046)	13%
10-20-6013	Cleaning Services	\$ 3,250	\$ 1,000	\$ (2,250)	31%
10-20-6051	Computer & Software	\$ 300	\$ -	\$ (300)	0%
10-20-6053	Lease Equipment Expense	\$ 3,000	\$ 561	\$ (2,439)	19%
10-20-6054	Misc Expense	\$ 2,000	\$ 371	\$ (1,629)	19%
10-20-6055	Printing & Postage	\$ 1,200	\$ 250	\$ (950)	21%
10-20-6057	Telephone	\$ 12,500	\$ 4,631	\$ (7,869)	37%
10-20-6059	Office Supplies	\$ 3,300	\$ 699	\$ (2,601)	21%
10-20-6068	Legal Fees	\$ 1,500	\$ -	\$ (1,500)	0%
10-20-6071	Building Maint & Supply	\$ 2,500	\$ 956	\$ (1,544)	38%
10-20-6072	Heat & Electric	\$ 12,800	\$ 4,025	\$ (8,775)	31%
10-20-6073	Maintenance Agreements	\$ 550	\$ 550	\$ -	100%
10-20-6075	Vehicle Ops-Gas	\$ 40,200	\$ 12,491	\$ (27,709)	31%
10-20-6076	Vehicle Repairs & Maintenance	\$ 10,000	\$ 3,052	\$ (6,948)	31%
10-20-6201	Clothing Allowance	\$ 10,200	\$ 1,399	\$ (8,801)	14%
10-20-6204	Radar & Electronics	\$ 2,500	\$ 669	\$ (1,831)	27%
10-20-6207	Ammo/Targets/Weapon Training	\$ 2,500	\$ 108	\$ (2,392)	4%
	Expenditure Total	\$ 974,932	\$ 292,606	\$ (682,326)	30%

City of Harrington - Police Special Funds

Un-Budgeted Grants - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	% of Budget
Revenues:					
10-21-4109	Misc Income	\$ -	\$ 200		
10-21-4118	Donations	\$ -	\$ 1,000		
10-21-4120	National Night Out	\$ -	\$ 3,981		
10-21-4205	Payroll Reimbursements - Salary	\$ -	\$ 3,200		
10-21-4206	Payroll Reimbursement - FICA	\$ -	\$ 245		
10-21-4208	Misc Use Reimbursement	\$ -	\$ 5,360		
10-21-4211	School Resource Officer	\$ -	\$ 44,503		
10-21-4212	LESO Sales	\$ -	\$ 10,955		
	Revenue Total	\$ -	\$ 69,444	\$ -	-
Expenditures:					
10-21-5001	Salaries	\$ -	\$ 9,952		
10-21-5051	FICA	\$ -	\$ 761		
10-21-5052	Workers Compensation	\$ -	\$ 375		
10-21-5071	Pension	\$ -	\$ 430		
10-21-5072	Medical	\$ -	\$ 891		
10-21-6004	Capital Outlay	\$ -	\$ 9,805		
10-21-6009	Event & Community Support	\$ -	\$ 2,678		
10-21-6012	Travel & Food	\$ -	\$ 1,242		
10-21-6054	Misc Expense	\$ -	\$ 2,057		
10-21-6055	Printing & Postage	\$ -	\$ 55		
10-21-6071	Bldg Maint & Supply	\$ -	\$ 3,445		
10-21-6075	Vehicle Ops-Gas	\$ -	\$ 1,333		
10-21-6076	Vehicle Repairs	\$ -	\$ 1,122		
10-21-6201	Clothing Allowance	\$ -	\$ 1,579		
10-21-6203	Officer Equipment	\$ -	\$ 375		
10-21-6204	Radar & Electronics	\$ -	\$ 641		
	Expenditure Total	\$ -	\$ 36,741	\$ -	-

City of Harrington - Public Works

Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-30-4301	TNR Revenue Received	\$ -	\$ 40	\$ 40	0%
10-30-4901	Transfer From Capital Reserve	\$ 25,000	\$ -	\$ (25,000)	0%
10-30-4910	Interfund Receipt - Water	\$ 7,227	\$ -	\$ (7,227)	0%
10-30-4911	Interfund Receipt - Sewer	\$ 29,711	\$ -	\$ (29,711)	0%
	Revenue Total	\$ 61,938	\$ 40	\$ (61,898)	0%
	Budget Distribution	\$ 263,412			
	Revenue Total	\$ 325,350	\$ 40	\$ (325,310)	0%
Expenditures:					
10-30-5001	Salaries	\$ 107,391	\$ 30,425	\$ (76,966)	28%
10-30-5002	Overtime	\$ 6,325	\$ 1,493	\$ (4,832)	24%
10-30-5003	Per Diem	\$ 2,080	\$ 640	\$ (1,440)	31%
10-30-5051	FICA	\$ 8,699	\$ 2,435	\$ (6,264)	28%
10-30-5052	Other P/R Taxes	\$ 6,338	\$ 955	\$ (5,384)	15%
10-30-5053	State Unemployment Tax	\$ 1,582	\$ 6	\$ (1,576)	0%
10-30-5071	Pension	\$ 5,774	\$ 2,609	\$ (3,165)	45%
10-30-5072	Health Insurance	\$ 24,111	\$ 10,241	\$ (13,870)	42%
10-30-5074	Other Med Expenses	\$ 300	\$ -	\$ (300)	0%
10-30-5083	Uniform Cleaning/Purchase	\$ 4,550	\$ 2,519	\$ (2,031)	55%
10-30-6005	Commercial Insurance	\$ 2,900	\$ 1,225	\$ (1,675)	42%
10-30-6011	Seminars/Training	\$ 200	\$ 75	\$ (125)	38%
10-30-6012	Travel & Food	\$ 350	\$ 122	\$ (228)	35%
10-30-6053	Lease Equipment Expense	\$ 400	\$ -	\$ (400)	0%
10-30-6054	Misc Expense	\$ -	\$ 10	\$ 10	0%
10-30-6057	Telephone	\$ 2,700	\$ 767	\$ (1,933)	28%
10-30-6059	Office Supplies	\$ 400	\$ 91	\$ (309)	23%
10-30-6066	Engineering	\$ 12,500	\$ 203	\$ (12,298)	2%
10-30-6071	Building Maint & Supply	\$ 1,600	\$ 374	\$ (1,226)	23%
10-30-6072	Heat & Electric	\$ 4,900	\$ 940	\$ (3,960)	19%
10-30-6075	Vehicle Ops-Gas	\$ 12,000	\$ 3,907	\$ (8,093)	33%
10-30-6076	Vehicle Repairs & Maintenance	\$ 2,000	\$ 3,073	\$ 1,073	154%
10-30-6077	License & Permits	\$ 200	\$ -	\$ (200)	0%
10-30-6301	Construction Equip Ops	\$ 5,000	\$ 2,876	\$ (2,124)	58%
10-30-6302	Construction Equip Maint	\$ 6,000	\$ 2,177	\$ (3,823)	36%
10-30-6303	Ditch Tax, Clean, Maint	\$ 3,000	\$ 2,874	\$ (126)	96%
10-30-6304	Snow Removal	\$ 3,000	\$ -	\$ (3,000)	0%
10-30-6305	Street Lights	\$ 57,500	\$ 17,132	\$ (40,368)	30%
10-30-6306	Street Maint	\$ 35,000	\$ 8,250	\$ (26,750)	24%
10-30-6307	Street Signs and Markings	\$ 500	\$ 55	\$ (445)	11%
10-30-6308	Supplies, Tools & Misc Parts	\$ 3,000	\$ 577	\$ (2,423)	19%
10-30-6310	Wildlife Control	\$ 2,000	\$ -	\$ (2,000)	0%
10-30-6311	Safety	\$ 1,050	\$ -	\$ (1,050)	0%
10-30-6651	Sewer Line Maintenance	\$ 2,000	\$ 20	\$ (1,980)	1%
10-30-6652	Chemicals	\$ -	\$ 24	\$ 24	0%
	Expenditure Total	\$ 325,350	\$ 96,094	\$ (229,256)	30%

City of Harrington - Library
Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-40-4109	Misc Income	\$ -	\$ 96	\$ 96	0%
10-40-4401	Library State Grant	\$ 37,000	\$ 18,702	\$ (18,299)	51%
10-40-4402	Reciprocal Borrowing	\$ 35,000	\$ 22,096	\$ (12,904)	63%
10-40-4403	Fines/Copies	\$ 5,000	\$ 2,542	\$ (2,458)	51%
	GENERAL FUND Revenue Total	\$ 77,000	\$ 43,436	\$ (33,564)	56%
	Budget Distribution	\$ 99,411			
	Revenue Total	\$ 176,411	\$ 43,436	\$ (132,975)	25%
Expenditures:					
10-40-5001	Salaries	\$ 95,739	\$ 27,666	\$ (68,073)	29%
10-40-5051	FICA	\$ 7,324	\$ 2,059	\$ (5,265)	28%
10-40-5052	Other P/R Taxes	\$ 922	\$ 139	\$ (783)	15%
10-40-5053	State Unemployment Tax	\$ 1,550	\$ 193	\$ (1,357)	12%
10-40-5071	Pension	\$ 4,448	\$ 2,031	\$ (2,417)	46%
10-40-5072	Health Insurance	\$ 17,713	\$ 5,830	\$ (11,883)	33%
10-40-6002	Advertising	\$ 165	\$ -	\$ (165)	0%
10-40-6005	Commercial Insurance	\$ 1,500	\$ 490	\$ (1,010)	33%
10-40-6007	Dues, Licenses & Memberships	\$ 200	\$ -	\$ (200)	0%
10-40-6011	Seminars/Training	\$ 300	\$ -	\$ (300)	0%
10-40-6012	Travel & Food	\$ 300	\$ -	\$ (300)	0%
10-40-6052	Furniture & Equip Purchase	\$ 200	\$ -	\$ (200)	0%
10-40-6053	Lease Equipment Expense	\$ 2,200	\$ 523	\$ (1,677)	24%
10-40-6055	Printing & Postage	\$ 200	\$ 5	\$ (195)	3%
10-40-6056	Repair - Office Equip	\$ 100	\$ -	\$ (100)	0%
10-40-6057	Telephone	\$ 1,550	\$ 349	\$ (1,201)	23%
10-40-6059	Office Supplies	\$ 2,200	\$ 203	\$ (1,997)	9%
10-40-6071	Building Maint & Supply	\$ 3,000	\$ 287	\$ (2,713)	10%
10-40-6072	Heat & Electric	\$ 12,300	\$ 2,143	\$ (10,157)	17%
10-40-6402	Books, Video & Materials	\$ 23,000	\$ 4,783	\$ (18,217)	21%
10-40-6403	Special Programs	\$ 1,500	\$ 162	\$ (1,338)	11%
	Expenditure Total	\$ 176,411	\$ 46,865	\$ (129,546)	27%

City of Harrington - Trash
Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-50-4108	Trash Penalty & Interest	\$ 2,600	\$ 458	\$ (2,142)	18%
10-50-4501	Trash Fees	\$ 239,392	\$ 67,763	\$ (171,629)	28%
	Revenue Total	\$ 241,992	\$ 68,221	\$ (173,771)	28%
Expenditures:					
10-50-6005	Commercial Insurance	\$ 3,452	\$ 1,225	\$ (2,227)	35%
10-50-6055	Printing & Poastage	\$ 500	\$ 498	\$ (2)	100%
10-50-6501	Contracted Trash Services	\$ 228,288	\$ 72,954	\$ (155,334)	32%
10-50-6502	Sanitation - Bulk Trash Pickup	\$ 9,752	\$ 1,177	\$ (8,575)	12%
	Expenditure Total	\$ 241,992	\$ 75,854	\$ (166,138)	31%

**City of Harrington - Fire Dept
Budget Vs. Actual - October, 2014**

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-82-4101	Reimbursement Fire Dept	\$ 61,562	\$ 21,327	\$ (40,235)	35%
	Revenue Total	\$ 61,562	\$ 21,327	\$ (40,235)	35%
	Budget Distribution	\$ 63,778			
	Revenue Total	\$ 125,340	\$ 21,327	\$ (104,013)	17%
Expenditures:					
10-82-5001	Salaries	\$ 71,003	\$ 21,918	\$ (49,085)	31%
10-82-5002	Overtime	\$ 11,000	\$ 1,131	\$ (9,869)	10%
10-82-5051	FICA	\$ 5,431	\$ 1,644	\$ (3,787)	30%
10-82-5052	Other P/R Taxes	\$ 4,581	\$ 690	\$ (3,891)	15%
10-82-5053	State Unemployment Tax	\$ 925	\$ -	\$ (925)	0%
10-82-5071	Pension	\$ 3,658	\$ 1,668	\$ (1,990)	46%
10-82-5072	Health Insurance	\$ 23,122	\$ 6,550	\$ (16,572)	28%
10-82-6005	COMMERCIAL INSURANCE	\$ 2,620	\$ 245	\$ (2,375)	9%
10-82-6101	Fuel Reimbursement-Fire Dept	\$ 3,000	\$ 750	\$ (2,250)	25%
	Expenditure Total	\$ 125,340	\$ 34,595	\$ (90,745)	28%

City of Harrington - Parks & Recreation
Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-80-4801	Grant-In-Aid	\$ 33,000	\$ 16,000	\$ (17,000)	48%
10-80-4802	Fundraisers	\$ 37,000	\$ 5,086	\$ (31,914)	14%
10-80-4803	R.E. Price Jr Comm Center	\$ 10,275	\$ 3,565	\$ (6,710)	35%
10-80-4809	Basketball	\$ 1,500	\$ 1,145	\$ (355)	76%
10-80-4810	Dance	\$ 12,670	\$ 5,997	\$ (6,673)	47%
10-80-4811	Field Hockey/Lacrosse	\$ 4,300	\$ 75	\$ (4,225)	2%
10-80-4812	Pop Warner Cheerleading	\$ 10,750	\$ 11,416	\$ 666	106%
10-80-4813	Pop Warner Football	\$ 15,000	\$ 10,684	\$ (4,316)	71%
10-80-4814	Soccer	\$ 26,270	\$ 15,383	\$ (10,887)	59%
10-80-4816	Tennis	\$ 560	\$ 365	\$ (195)	65%
10-80-4818	Tumbling/Gymnastics	\$ 5,400	\$ -	\$ (5,400)	0%
	Revenue Total	\$ 156,725	\$ 69,716	\$ (87,009)	44%
	Budget Distribution	\$ 15,030			
	Revenue Total	\$ 171,755	\$ 69,716	\$ (102,039)	41%
Expenditures:					
10-80-5001	Salaries	\$ 59,429	\$ 18,123	\$ (41,306)	30%
10-80-5051	FICA	\$ 4,546	\$ 1,329	\$ (3,217)	29%
10-80-5052	Other P/R Taxes	\$ 394	\$ 60	\$ (334)	0%
10-80-5053	State Unemployment Tax	\$ 925	\$ 127	\$ (798)	14%
10-80-5071	Pension	\$ 2,941	\$ 1,333	\$ (1,608)	45%
10-80-5072	Health Insurance	\$ 13,000	\$ 5,123	\$ (7,877)	39%
10-80-6002	Advertising	\$ 100	\$ -	\$ (100)	0%
10-80-6005	Commercial Insurance	\$ 6,000	\$ 980	\$ (5,020)	16%
10-80-6053	Lease Equipment Expense	\$ 3,400	\$ 531	\$ (2,869)	16%
10-80-6055	Printing & Postage	\$ 250	\$ 152	\$ (98)	61%
10-80-6057	Telephone	\$ 2,500	\$ 874	\$ (1,626)	35%
10-80-6059	Office Supplies	\$ 400	\$ 132	\$ (268)	33%
10-80-6071	Building Maint & Supply	\$ 1,500	\$ 696	\$ (804)	46%
10-80-6072	Heat & Electric	\$ 10,000	\$ 1,524	\$ (8,476)	15%
10-80-6073	Maintenance Agreements	\$ 900	\$ 783	\$ (117)	87%
10-80-6075	Vehicle Ops-Gas	\$ 250	\$ 76	\$ (174)	31%
10-80-6076	Vehicle-Repairs & Maintenance	\$ 300	\$ -	\$ (300)	0%
10-80-6801	Basketball	\$ 1,500	\$ -	\$ (1,500)	0%
10-80-6802	Fundraisers	\$ 11,000	\$ 1,895	\$ (9,105)	17%
10-80-6804	RE Price-Bldg Maint & Supplies	\$ 750	\$ 181	\$ (569)	24%
10-80-6805	RE Price-Heat & Electric	\$ 3,500	\$ 833	\$ (2,667)	18%
10-80-6806	RE Price-Deposit Reimburse	\$ 600	\$ 250	\$ (350)	42%
10-80-6810	Dance	\$ 10,500	\$ 1,359	\$ (9,142)	13%
10-80-6811	Field Hockey/Lacrosse	\$ 1,400	\$ -	\$ (1,400)	0%
10-80-6812	Pop Warner Cheerleading	\$ 7,500	\$ 7,562	\$ 62	101%
10-80-6813	Pop Warner Football	\$ 12,000	\$ 4,022	\$ (7,978)	34%
10-80-6814	Soccer	\$ 15,000	\$ 8,528	\$ (6,472)	57%
10-80-6816	Tennis	\$ 320	\$ 207	\$ (113)	65%
10-80-6818	Tumbling/Gymnastics	\$ 850	\$ -	\$ (850)	0%
	Expenditure Total	\$ 171,755	\$ 56,479	\$ (115,276)	33%

City of Harrington - Planning & Inspections
Budget Vs. Actual - October, 2014

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
10-84-4179	Zoning Code Violations	\$ -	\$ 100	\$ 100	#DIV/0!
10-84-4180	Planning & Inspections Rev	\$ 3,500	\$ 275		
10-84-4181	Building Permits	\$ 14,400	\$ 15,862	\$ 1,462	110%
10-84-4182	ZCC Fees	\$ 4,000	\$ 5,100	\$ 1,100	128%
10-84-4183	Grass Cutting	\$ 5,000	\$ 14,940	\$ 9,940	299%
10-84-4184	Vacant Buildings	\$ 8,500	\$ -	\$ (8,500)	0%
10-84-4185	City Clean Up Fees	\$ 11,630	\$ 2,512	\$ (9,118)	22%
10-84-4186	Contractors License	\$ 19,000	\$ 12,900	\$ (6,100)	68%
10-84-4187	Business License	\$ 21,000	\$ 9,100	\$ (11,900)	43%
10-84-4188	Rental License	\$ 58,000	\$ 863	\$ (57,138)	1%
10-84-4194	Professional Fee Billing	\$ 2,300	\$ 216	\$ (2,084)	9%
	Transfer from Reserve/CIP	\$ 50,000	\$ -	\$ (50,000)	0%
	Revenue Total	\$ 197,330	\$ 61,867	\$ (82,238)	31%
Expenditures:					
10-84-5001	Salaries	\$ 33,338	\$ 10,166	\$ (23,172)	30%
10-84-5051	FICA	\$ 2,550	\$ 778	\$ (1,772)	30%
10-84-5052	Other P/R Taxes	\$ 1,851	\$ 278	\$ (1,573)	15%
10-84-5053	State Unemployment Tax	\$ 463	\$ 32	\$ (431)	7%
10-84-5071	Pension	\$ 1,695	\$ 748	\$ (947)	44%
10-84-5072	Health Insurance	\$ -	\$ 42	\$ 42	0%
10-84-5082	Professional Development	\$ 500	\$ 102	\$ (399)	20%
10-84-5083	Uniform Cleaning	\$ 100	\$ -	\$ (100)	0%
10-84-5109	Professional Contractual Accting Fees	\$ 1,000	\$ -	\$ (1,000)	0%
10-84-6005	Commercial Insurance	\$ 1,875	\$ 735	\$ (1,140)	39%
10-84-6011	Seminars/Training	\$ 250	\$ 40	\$ (210)	16%
10-84-6012	Travel & Food	\$ 100	\$ 29	\$ (71)	29%
10-84-6053	Lease Equipment Expense	\$ 1,000	\$ 346	\$ (654)	35%
10-84-6055	Printing & Postage	\$ 1,000	\$ 119	\$ (881)	12%
10-84-6057	Telephone	\$ 1,250	\$ 370	\$ (880)	30%
10-84-6059	Office Supplies	\$ 700	\$ 591	\$ (109)	84%
10-84-6066	Engineering	\$ 3,000	\$ 1,350	\$ (1,650)	45%
10-84-6072	Heat & Electric	\$ 1,660	\$ 373	\$ (1,287)	22%
10-84-6075	Vehicle Ops-Gas	\$ 1,500	\$ 375	\$ (1,125)	25%
10-84-6076	Vehicle Repairs & Maintenance	\$ 150	\$ 19	\$ (131)	12%
10-84-6181	Building Permits	\$ 20,000	\$ 16,877	\$ (3,123)	84%
10-84-6183	Grass Cutting	\$ 3,000	\$ 2,325	\$ (675)	78%
10-84-6185	City Clean Up Fees	\$ 1,000	\$ -	\$ (1,000)	0%
10-84-6187	Contracted City Planning	\$ 40,000	\$ 22,509	\$ (17,491)	56%
10-84-6188	Plan/Inspect Review	\$ 30,000	\$ 14,055	\$ (15,945)	47%
	Expenditure Total	\$ 147,982	\$ 72,259	\$ (75,723)	49%
	Budget Distribution	\$ 49,348			
	Expenditure Total	\$ 197,330	\$ 72,259	\$ (125,071)	37%

**City of Harrington - Water
Budget Vs. Actual - October 2014**

33% of Budget

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	% Of Budget
Revenues:					
30-60-4003	Rent Income	\$ 16,700	\$ 5,713	\$ (10,987)	34%
30-60-4108	Water Penalties	\$ 2,500	\$ 760	\$ (1,741)	30%
30-60-4110	Interest Income	\$ 4,000	\$ 2,267	\$ (1,733)	0%
30-60-4600	Water Revenue	\$ 524,657	\$ 137,103	\$ (387,554)	26%
30-60-4603	Water Hook-up Fees	\$ 3,000	\$ 2,866	\$ (134)	96%
30-60-4604	Water On/Off Fees	\$ 950	\$ 505	\$ (445)	53%
30-60-4605	Water On/Off	\$ 6,000	\$ 2,060	\$ (3,940)	34%
30-60-4700	Water Impact Fees	\$ -	\$ 3,510	\$ 3,510	0%
	Revenue Total	\$ 557,807	\$ 154,784	\$ (403,023)	28%
Expenditures:					
30-60-5001	Salaries	\$ 62,645	\$ 21,665	\$ (40,980)	35%
30-60-5002	Overtime	\$ 2,300	\$ 1,221	\$ (1,079)	53%
30-60-5051	FICA	\$ 4,968	\$ 1,751	\$ (3,217)	35%
30-60-5052	Other P/R Taxes	\$ 3,615	\$ 545	\$ (3,070)	15%
30-60-5053	State Unemployment Tax	\$ 868	\$ 3	\$ (865)	0%
30-60-5071	Pension	\$ 3,327	\$ 1,522	\$ (1,805)	46%
30-60-5072	Health Insurance	\$ 19,325	\$ 5,727	\$ (13,598)	30%
30-60-6005	Commercial Insurance	\$ 10,600	\$ 3,429	\$ (7,171)	32%
30-60-6006	Contingency	\$ 13,400	\$ -	\$ (13,400)	0%
30-60-6007	Dues, Licenses & Memberships	\$ 1,000	\$ 250	\$ (750)	25%
30-60-6011	Seminars & Training	\$ 1,000	\$ -	\$ (1,000)	0%
30-60-6055	Printing & Postage	\$ 2,000	\$ 524	\$ (1,476)	26%
30-60-6057	Telephone	\$ 400	\$ -	\$ (400)	0%
30-60-6059	Office Supplies	\$ 400	\$ 224	\$ (176)	56%
30-60-6066	Engineering	\$ 15,000	\$ 608	\$ (14,393)	4%
30-60-6071	Building Maint & Supply	\$ 300	\$ -	\$ (300)	0%
30-60-6072	Heat & Electric	\$ 25,000	\$ 7,432	\$ (17,568)	30%
30-60-6073	Maintenance Agreements	\$ 550	\$ -	\$ (550)	0%
30-60-6077	Licenses & Permits	\$ 200	\$ 100	\$ (100)	50%
30-60-6308	Supplies, Tools & Misc Parts	\$ 1,500	\$ -	\$ (1,500)	0%
30-60-6601	Equipment Maintenance	\$ 1,500	\$ 75	\$ (1,425)	5%
30-60-6604	Water Meters	\$ 2,000	\$ -	\$ (2,000)	0%
30-60-6605	Well Maintenance	\$ 5,000	\$ -	\$ (5,000)	0%
30-60-6650	Sample Testing	\$ 800	\$ -	\$ (800)	0%
30-60-6651	Line Repairs	\$ 10,000	\$ 2,168	\$ (7,832)	22%
30-60-6652	Chemicals	\$ 10,000	\$ 45	\$ (9,955)	0%
30-60-6655	USDA Loan #8	\$ 22,268	\$ 5,587	\$ (16,701)	25%
30-60-6656	USDA Loan #9	\$ 11,352	\$ 2,838	\$ (8,514)	25%
30-60-6657	USDA Loan #15	\$ 33,492	\$ 16,746	\$ (16,746)	50%
30-60-6906	CIP Contingencies	\$ 100,000	\$ -	\$ (100,000)	0%
30-60-6910	Interfund Service Fee	\$ 96,561	\$ -	\$ (96,561)	0%
	Expenditure Total	\$ 461,371	\$ 72,438	\$ (388,933)	16%
	Fund Balance	\$ 96,436			
	Expenditure Total	\$ 557,807	\$ 72,438	\$ (485,369)	13%

**City of Harrington - Waste Water
Budget Vs. Actual - October, 2014**

Account Id	Account Description	2015 Budgeted	2015 Actual	\$ Over Budget	33% of Budget % of Budget
Revenues:					
30-70-4108	Sewer Penalties	\$ 11,200	\$ 2,049	\$ (9,151)	18%
30-70-4110	Interest Income	\$ 400	\$ 131	\$ (269)	0%
30-70-4700	Sewer Revenue	\$ 1,623,921	\$ 426,709	\$ (1,197,212)	26%
30-70-4703	Sewer Hook-up Fees	\$ -	\$ 1,700	\$ 1,700	0%
30-70-4800	Sewer Impact Fees	\$ -	\$ 7,560	\$ 7,560	0%
	Revenue Total	\$ 1,635,521	\$ 438,149	\$ (1,197,372)	27%
Expenditures:					
30-70-5001	Salaries	\$ 53,695	\$ 16,463	\$ (37,232)	31%
30-70-5002	Overtime	\$ 2,875	\$ 2,130	\$ (745)	74%
30-70-5051	FICA	\$ 4,328	\$ 1,422	\$ (2,906)	33%
30-70-5052	Other P/R Taxes	\$ 3,152	\$ 474	\$ (2,678)	15%
30-70-5053	State Unemployment Tax	\$ 780	\$ 3	\$ (777)	0%
30-70-5071	Pension	\$ 2,878	\$ 1,304	\$ (1,574)	45%
30-70-5072	Health Insurance	\$ 15,950	\$ 4,909	\$ (11,041)	31%
30-70-6005	Commercial Insurance	\$ 22,749	\$ 8,818	\$ (13,931)	39%
30-70-6006	Contingency	\$ 29,300	\$ -	\$ (29,300)	0%
30-70-6011	Training	\$ 1,000	\$ -	\$ (1,000)	0%
30-70-6055	Printing & Postage	\$ 2,000	\$ 276	\$ (1,724)	14%
30-70-6057	Telephone	\$ 1,000	\$ 223	\$ (777)	22%
30-70-6059	Office Supplies	\$ 400	\$ 224	\$ (176)	56%
30-70-6066	Engineering	\$ 20,000	\$ 2,130	\$ (17,870)	11%
30-70-6068	Legal Fees	\$ 40,000	\$ 15,781	\$ (24,219)	39%
30-70-6071	Building Maint & Supply	\$ 1,300	\$ -	\$ (1,300)	0%
30-70-6072	Heat & Electric	\$ 9,780	\$ 2,796	\$ (6,984)	29%
30-70-6073	Maintenance Agreements	\$ 550	\$ -	\$ (550)	0%
30-70-6077	License and Permits	\$ 125	\$ 125	\$ -	100%
30-70-6311	Safety	\$ 1,500	\$ -	\$ (1,500)	0%
30-70-6601	Equip Main	\$ 1,600	\$ 329	\$ (1,271)	21%
30-70-6650	Sample Testing	\$ 1,000	\$ 208	\$ (792)	21%
30-70-6651	Line Repairs	\$ 500	\$ -	\$ (500)	0%
30-70-6652	Chemicals	\$ 500	\$ -	\$ (500)	0%
30-70-6658	USDA Loan #6	\$ 42,116	\$ 10,529	\$ (31,587)	25%
30-70-6659	USDA Loan #10	\$ 3,658	\$ 1,834	\$ (1,824)	50%
30-70-6660	USDA Loan #1	\$ 108,080	\$ 54,040	\$ (54,040)	50%
30-70-6661	USDA #17	\$ 59,011	\$ 14,757	\$ (44,254)	25%
30-70-6662	SRF#07	\$ 47,630	\$ 23,815	\$ (23,815)	50%
30-70-6663	SRF#49	\$ 37,310	\$ 18,655	\$ (18,655)	50%
30-70-6664	SRF#42	\$ 126,580	\$ 63,290	\$ (63,290)	50%
30-70-6701	County Sewer Fee	\$ 475,000	\$ 99,710	\$ (375,290)	21%
30-70-6702	Pump Station Maintenance	\$ 7,000	\$ 4,849	\$ (2,151)	69%
30-70-6703	Flow Meter Maintenance	\$ 800	\$ -	\$ (800)	0%
30-70-6908	CIP Other	\$ 114,403	\$ -	\$ (114,403)	0%
30-70-6910	Interfund Service Fee	\$ 396,971	\$ -	\$ (396,971)	0%
	Expenditure Total	\$ 1,635,521	\$ 349,092	\$ (1,286,429)	21%
	Expenditure Total	\$ 1,635,521	\$ 349,092	\$ (1,286,429)	21%

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00581	10/03/14	WEEKS	WEEKS SERVICES	Open	51.33	0.00	
15-00582	10/07/14	NAPA	NAPA AUTO PARTS	Open	15.98	0.00	
15-00583	10/02/14	NAPA	NAPA AUTO PARTS	Open	52.99	0.00	
15-00584	10/03/14	BESTAC	BEST ACE HARDWARE	Open	16.74	0.00	
15-00585	10/14/14	UNIFIR	UNIFIRST	Open	97.44	0.00	
15-00586	10/07/14	UNIFIR	UNIFIRST	Open	97.52	0.00	
15-00587	10/01/14	FOP KENT	FOP KENT COUNTY LODGE #3	Open	2,200.00	0.00	
15-00588	10/04/14	VERIZO	VERIZON WIRELESS	Open	327.50	0.00	
15-00589	10/04/14	STAPLES	Staples Advantage	Open	109.58	0.00	
15-00590	10/07/14	COMCAS	COMCAST	Open	243.59	0.00	
15-00591	10/07/14	DELMA	DELMARVA POWER	Open	52.49	0.00	
15-00592	10/06/14	DELMA	DELMARVA POWER	Open	478.86	0.00	
15-00593	10/07/14	DELMA	DELMARVA POWER	Open	1,821.31	0.00	
15-00594	10/07/14	DELMA	DELMARVA POWER	Open	62.73	0.00	
15-00595	10/06/14	DELMA	DELMARVA POWER	Open	14.59	0.00	
15-00596	10/07/14	DELMA	DELMARVA POWER	Open	12.82	0.00	
15-00597	10/06/14	DELMA	DELMARVA POWER	Open	118.93	0.00	
15-00598	10/07/14	DELMA	DELMARVA POWER	Open	367.71	0.00	
15-00599	10/06/14	DELMA	DELMARVA POWER	Open	12.54	0.00	
15-00600	10/06/14	DELMA	DELMARVA POWER	Open	36.14	0.00	
15-00601	10/06/14	DELMA	DELMARVA POWER	Open	373.27	0.00	
15-00602	10/07/14	DELMA	DELMARVA POWER	Open	72.02	0.00	
15-00603	10/07/14	DELMA	DELMARVA POWER	Open	862.68	0.00	
15-00604	10/06/14	DELMA	DELMARVA POWER	Open	17.18	0.00	
15-00605	10/07/14	DELMA	DELMARVA POWER	Open	167.35	0.00	
15-00607	10/07/14	DELMA	DELMARVA POWER	Open	124.01	0.00	
15-00608	10/06/14	DELMA	DELMARVA POWER	Open	49.52	0.00	
15-00614	10/16/14	COH	City of Harrington	Library Building Fund Transfer	Open	300.00	0.00
15-00615	10/20/14	BURNSMCD	Burns & McDonnell	Wastewater Rate Study	Open	5,138.00	0.00
15-00616	09/11/14	WSFSBANK	WSFS Bank		Open	2,407.57	0.00
15-00617	10/21/14	SLEAF	STATE OF DELAWARE	Refund SLEAF Grant 13-048	Open	192.96	0.00
15-00618	10/21/14	LEXHOMES	Lexington Homes Restoration	Refund Lexington Homes Plan Rv	Open	1,460.00	0.00
15-00619	10/21/14	EDMUNDS	EDMUNDS & ASSOCIATES, INC	2015 Software Maintenance	Open	11,924.00	0.00
15-00620	10/21/14	EDMUNDS	EDMUNDS & ASSOCIATES, INC	2015 Hardware Maintenance	Open	180.00	0.00
15-00621	10/21/14	WAG	Wagon Technologies Group LLC	Computer Supplies	Open	96.00	0.00
15-00622	10/22/14	NAPA	NAPA AUTO PARTS		Open	14.49	0.00
15-00623	10/17/14	CHESAP	CHESAPEAKE UTILITIES		Open	38.64	0.00
15-00624	10/17/14	CHESAP	CHESAPEAKE UTILITIES		Open	44.94	0.00
15-00625	10/17/14	CHESAP	CHESAPEAKE UTILITIES		Open	98.47	0.00
15-00626	10/20/14	BESTAC	BEST ACE HARDWARE		Open	110.79	0.00
15-00627	10/22/14	VANTAGEP	VANTAGEPOINT TRANSFER AGENTS	457 Deferred Compensation	Open	808.47	0.00
15-00628	10/08/14	SIMPLYST	SIMPLY STITCHES LLC		Open	55.30	0.00
15-00630	10/04/14	VERIZO	VERIZON WIRELESS		Open	480.20	0.00
15-00631	10/15/14	AFLAC	AFLAC		Open	547.74	0.00
15-00632	10/15/14	FUELMA	Fleetcor Technologies		Open	2,209.28	0.00
15-00633	10/14/14	COMCAS	COMCAST		Open	351.49	0.00
15-00634	10/10/14	DELMA	DELMARVA POWER		Open	35.81	0.00
15-00635	10/07/14	DELMA	DELMARVA POWER		Open	103.04	0.00
15-00636	10/20/14	HARRFL	HARRINGTON FLORIST, INC		Open	51.00	0.00
15-00637	10/17/14	THE GUN	THE GUN SHOP		Open	107.76	0.00
15-00638	10/13/14	ROYSEL	ROY'S ELECTRICAL SERVICE INC		Open	156.25	0.00
15-00639	10/11/14	STAPLES	Staples Advantage		Open	26.14	0.00
15-00640	10/10/14	CHRIS005	CHRISTMAS DONE BRIGHT		Open	1,864.50	0.00
15-00641	10/11/14	STAPLES	Staples Advantage		Open	52.40	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00642	10/13/14	DELMA	DELMARVA POWER	Open	4,239.99	0.00	
15-00643	10/22/14	NORTHT	DPERS	Open	13,449.98	0.00	
15-00644	10/15/14	BLUE	HIGHMARK DELAWARE GROUP	Open	23,912.17	0.00	NOVEMBER PREMIUM
15-00645	10/10/14	KANSAS	KCL GROUP BENEFITS	Open	2,210.77	0.00	
15-00646	10/17/14	CHESAP	CHESAPEAKE UTILITIES	Open	44.94	0.00	
15-00647	10/22/14	FALASCO	Bill Falasco	Open	226.16	0.00	
15-00648	10/22/14	FOGLE	FOGLE'S	Open	75.00	0.00	
15-00649	10/12/14	BAYHEAL	MEDICAL ALTERNATIVE CARE	Open	47.00	0.00	
15-00650	10/13/14	URS	URS CORP	Open	3,273.18	0.00	City Planning Services
15-00652	10/03/14	URS	URS CORP	Open	2,275.44	0.00	440 Zoning
15-00653	10/22/14	QUALITY	QUALITY EXTERIORS INC	Open	35,000.00	0.00	Parks & Recreation Roof
15-00654	10/28/14	BYTHEBOO	By The Book Financial Services	Open	1,820.00	0.00	Auditing Fees
15-00655	10/29/14	SHI	SHI	Open	85.00	0.00	Adobe Photosop
15-00656	10/22/14	PBELEC	PB ELECTRONICS, INC	Open	94.00	0.00	
15-00657	10/22/14	BESTAC	BEST ACE HARDWARE	Open	5.37	0.00	
15-00658	10/27/14	FOGLE	FOGLE'S	Open	150.00	0.00	
15-00660	10/21/14	DELYOU	DELAWARE YOUTH SOCCER ASSOCIAT	Open	1,613.75	0.00	
15-00661	10/23/14	GALE	GALE/CENGAGE LEARNING	Open	68.97	0.00	
15-00662	10/27/14	VISION	VISION BENIFITS OF AMERCIA	Open	239.67	0.00	
15-00663	10/27/14	DEELEC	DELAWARE ELECTRIC COOPERATIVE	Open	57.93	0.00	
15-00664	10/27/14	GRAVES	GRAVES UNIFORMS	Open	129.49	0.00	
15-00665	10/25/14	NAPA	NAPA AUTO PARTS	Open	2.52	0.00	
15-00666	10/22/14	BESTAC	BEST ACE HARDWARE	Open	35.78	0.00	
15-00667	10/22/14	BESTAC	BEST ACE HARDWARE	Open	3.78	0.00	
15-00668	10/13/14	SMITTY	SMITTY'S AUTO REPAIR	Open	36.99	0.00	
15-00669	10/17/14	SMITTY	SMITTY'S AUTO REPAIR	Open	51.15	0.00	
15-00670	10/18/14	STAPLES	Staples Advantage	Open	51.61	0.00	
15-00671	10/27/14	PENINS	PENINSULA OIL AND PROPANE	Open	207.49	0.00	
15-00672	10/14/14	EDSUPP	E.D. SUPPLY	Open	109.12	0.00	
15-00673	10/20/14	IGB	I.G. Burton	Open	94.50	0.00	
15-00674	10/02/14	DOVERP	DOVER PLUMBING SUPPLY CO	Open	222.80	0.00	
15-00675	10/01/14	DOVERP	DOVER PLUMBING SUPPLY CO	Open	487.71	0.00	
15-00676	10/02/14	DOVERP	DOVER PLUMBING SUPPLY CO	Open	1,168.22	0.00	
15-00677	10/16/14	NAPA	NAPA AUTO PARTS	Open	2.33	0.00	
15-00678	10/21/14	UNIFIR	UNIFIRST	Open	92.79	0.00	
15-00679	10/26/14	JIREH	JIREH CLEANING SERVICE, LLC	Open	85.00	0.00	
15-00680	10/17/14	GIBSON	Gibson's Tractor & Lawn Care	Open	50.00	0.00	V3-00625
15-00681	10/17/14	GIBSON	Gibson's Tractor & Lawn Care	Open	50.00	0.00	V3-00635
15-00682	10/17/14	GIBSON	Gibson's Tractor & Lawn Care	Open	50.00	0.00	V3-00613
15-00683	10/22/14	DEELEC	DELAWARE ELECTRIC COOPERATIVE	Open	95.74	0.00	
15-00684	10/21/14	COMCAS	COMCAST	Open	217.27	0.00	
15-00685	10/10/14	EDSUPP	E.D. SUPPLY	Open	167.34	0.00	
15-00686	10/09/14	BESTAC	BEST ACE HARDWARE	Open	18.97	0.00	
15-00687	10/10/14	GALE	GALE/CENGAGE LEARNING	Open	57.58	0.00	
15-00688	10/17/14	HORTY	HORTY & HORTY P.A.	Open	14,850.00	0.00	
15-00689	10/18/14	STAPLES	Staples Advantage	Open	40.41	0.00	
15-00690	10/27/14	GENERA	GENERAL CODE	Open	916.41	0.00	
15-00691	10/31/14	GILLES	ADAM GILLESPIE	Open	15.00	0.00	Parking Permit for Conference
15-00692	10/31/14	NORMAN	NORMAN BARLOW	Open	9.00	0.00	Parking Permit for Conference
15-00693	10/29/14	DEELEC	DELAWARE ELECTRIC COOPERATIVE	Open	308.72	0.00	
15-00694	10/25/14	STAPLES	Staples Advantage	Open	407.27	0.00	
15-00699	10/29/14	YOUNG	MARLEENA YOUNG	Open	65.37	0.00	Reimburse Halloween Library
15-00700	10/21/14	EDSUPP	E.D. SUPPLY	Open	100.78	0.00	Library Bldg Maint
15-00702	10/31/14	RVB	Remington,Vernick&Beach Eng	Open	9,250.41	0.00	October General Engineering